

# \$50.00 Application Fee

## Non-Refundable

### Deposit \$250.00 to secure compliance with clean up provisions

Pay at Oregon City Hall, 115 N. 3<sup>rd</sup> Street

Monday – Friday 8:30 a.m. – 5:00 p.m.

Present Payment Receipt at time of Application

Date Application Received: \_\_\_\_\_ Time Application Received: \_\_\_\_\_

Receiving Officer: \_\_\_\_\_ Payment Receipt #: \_\_\_\_\_

**MASS GATHERING PERMIT APPLICATION NUMBER:** \_\_\_\_\_

**Event address:** \_\_\_\_\_

I. *General Information:* Submit application and all attachments to the Oregon Police Department, 115 N. 3rd Street, Oregon, IL 61061, anytime but at least fourteen (14) days prior to the date upon which the mass gathering is to be held. The application and each attachment are subject to review, approval, or disapproval, within seven (7) days after receipt by the Police Department. If the permit is denied, a written denial enumerating the specific reason or reasons for the denial shall be given to the applicant by personal service or by first class mail, postage prepaid. The applicant may request a hearing to consider the denial.

II. *Information required by Section 4-612- 4-620 Article XX*

A. Person(s) requesting permit:

\_\_\_\_\_  
(Name) (Address) (Phone)

\_\_\_\_\_  
(Name) (Address) (Phone)

\_\_\_\_\_  
(Name) (Address) (Phone)

B. Person acting as sponsors of the mass gathering:

\_\_\_\_\_  
(Name) (Address) (Phone)

\_\_\_\_\_  
(Name) (Address) (Phone)

\_\_\_\_\_  
(Name) (Address) (Phone)

If a partnership, please complete Attachment A; if corporation, please complete Attachment B. If additional sponsors attach sheet containing names, phone numbers, and addresses.

C. Person acting as chairperson or otherwise responsible for conduct of mass gathering:

\_\_\_\_\_  
(Name) (Address) (Phone)

D. Purpose of mass gathering:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated number of participants or those attending at any one time:

\_\_\_\_\_

E. Date(s) and hour(s) mass gathering is to commence: \_\_\_\_\_  
Date(s) and hour(s) mass gathering is to terminate: \_\_\_\_\_

*(No mass gathering shall commence before eleven (11) o'clock a.m.; OR continue past one (1) o'clock a.m.)*

F. Toilet facilities:

Number: \_\_\_\_\_ (see ordinance for required number)

Type: \_\_\_\_\_ Flush type; \_\_\_\_\_ Portable chemical

Location of toilet facilities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(Toilet facilities within 100 feet of the mass gathering perimeter may be used if identified as open for use by attendees.)*

G. Concessions and Vendors doing business during the mass gathering:

\_\_\_\_\_  
(Name) (Address) (Phone)

\_\_\_\_\_  
(Name) (Address) (Phone)

\_\_\_\_\_  
(Name) (Address) (Phone)

Attach additional sheets if needed.

H. Music: \_\_\_\_\_ Live; \_\_\_\_\_ Recorded; \_\_\_\_\_ None

I. Alcoholic beverages:

Will alcoholic beverages be sold on the premises upon which the mass gathering is to be conducted?

\_\_\_\_\_ Yes; \_\_\_\_\_ No

*Beverages served in glass containers are not permitted.*

J. Number of trash containers available at site: \_\_\_\_\_

Types of containers: \_\_\_\_\_

*(Total capacity of containers shall be a minimum of 30 gallons for each fifty (50) attendees.)*

K. Parking:

The availability of adequate lawful parking within the immediate area of the mass gathering is:

\_\_\_\_\_  
\_\_\_\_\_

L. Security guards: The arrangements made for the presence of security guards is:

\_\_\_\_\_  
\_\_\_\_\_

*(Any person clearly identified as security personnel may serve as a security guard. The applicant will provide at least one (1) clearly identified security guard for every fifty (50) attendees.)*

M. Site plan:

**Attach a site plan** showing the location of fencing and the points of ingress and egress to the mass gathering site. Fencing may include rope, barricades, and existing buildings, walls, hedges, and structures.

N. Applicant is a  owner;  lessee;  licensee (i.e., has written permission to use the mass gathering site) of the mass gathering site. Attach a copy of the deed, lease, or other document verifying such interest.

**I declare that all statements made in this application and all attachments are true and correct.**

**By signing I understand that the issuance of a mass gathering permit does not constitute waiver of requirements imposed under other City ordinances or state law. By signing I understand that I am responsible for clean-up and damage.**

\_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Signature of applicant)

\_\_\_\_\_  
(Printed Name)

## ATTACHMENT A: PARTNERSHIPS

Name: \_\_\_\_\_ Type: \_\_\_\_\_  
(Name and type of partnership)

Identify all general partners:

1. \_\_\_\_\_  
(Name) (Address) (Phone)

2. \_\_\_\_\_  
(Name) (Address) (Phone)

3. \_\_\_\_\_  
(Name) (Address) (Phone)

If there are more than three (3) partners, attach continuation sheet containing name, address, and phone number of each additional partner.

## ATTACHMENT B: CORPORATIONS

\_\_\_\_\_  
(Legal name of Corporation)

\_\_\_\_\_  
(Name and address of registered Agent)

## BUSINESS BLOCK EVENT ACKNOWLEDGMENT FORM

All affected businesses on the block being closed off must sign an acknowledgment of the proposed event, certifying that they been made aware of the temporary closure of the street. The signatures must be originals (no copies).

By signing below, I acknowledge that \_\_\_\_\_  
[DESCRIPTION OF STREET(S)/PARKING TO BE CLOSED] \_\_\_\_\_ will be blocked off from:  
\_\_\_\_\_ to \_\_\_\_\_ ON \_\_\_\_\_  
[START TIME]                      [END TIME]                      [DAY, DATE(S)]

| Business Name/Address | Printed Name | Signature | Phone |
|-----------------------|--------------|-----------|-------|
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |
| _____                 | _____        | _____     | _____ |

## RESIDENTIAL BLOCK EVENT ACKNOWLEDGMENT FORM

At least 75% of the households on the block being closed off must sign an acknowledgment of the proposed event, certifying that they been made aware of the temporary closure of the street.  
The signatures must be originals (no copies).

By signing below, I acknowledge that \_\_\_\_\_  
[DESCRIPTION OF STREET(S)/PARKING TO BE CLOSED]  
 \_\_\_\_\_ will be blocked off from:  
 \_\_\_\_\_ to \_\_\_\_\_ on \_\_\_\_\_  
[START TIME]                      [END TIME]                      [DAY, DATE(S)]

| Name (printed) | Address | Signature | Phone |
|----------------|---------|-----------|-------|
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |
|                |         |           |       |

ORDINANCE NO 2010-103

AN ORDINANCE ADDING CHAPTER 4, ARTICLE XX,  
SECTION 4-612 - 4-620 MASS GATHERINGS

**Sec. 4-612. Purpose.**

**WHEREAS**, the Inhabitants of the City of Oregon are concerned about serious public health and safety problems that may result when crowds assemble for any organized event. Such assemblies may lead to serious problems involving public health and safety.

**WHEREAS**, matters relating to waste disposal, potable water, first aid, obstruction and damage to road and highway, violation of alcohol and controlled substance laws, and destruction of both public and private property.

**THEREFORE**, the following ordinance is hereby adopted in the interest of promoting the general welfare, public health, and providing for public safety.

**Note:** This ordinance does not apply to situations which regulate the use of traditional public forums as alternative channels of communication by the public, provided such use is for the free exercise of constitutionally protected activities and does not disrupt or interfere with traffic on public streets or the use of public places by other members of the public.

**Sec. 4-613. Permit Required**

*Mass Gatherings and Special Events in the City as defined below are prohibited unless a permit is obtained from the City Clerk and approved by the Chief of Police or his designee.*

**Sec. 4-614 Definitions**

The following words and terms, whenever used in this Section, shall be interpreted as herein provided:

1. *Fence* means any barrier or partition with principal dimensions of height and length clearly defining the perimeters of a mass gathering and designed to control ingress and egress. A fence shall include but not be limited to existing buildings, walls, hedges, and structures.
2. *Mass Gathering* means any outdoor or open air gathering of fifty (50) or more persons at which alcoholic liquor is consumed provided such alcoholic liquor is not sold at the gathering by a person or persons holding a liquor license issued by the City of Oregon.
3. *Special Event* shall mean any organized gathering of people for any purpose for a limited period of time which is sponsored by a for-profit or nonprofit individual, group, organization or entity and at which any two or more of the following shall apply:
  - a. The expenditure of City resources is contemplated or is deemed necessary by City personnel to maintain public health, safety and welfare;
  - b. The event requires the use of any City facility or property;
  - c. The event is expected to have a visual, noise or other environmental impact upon the immediate vicinity or surrounding area of the event.

4. Security Guard means any person clearly identified as security personnel provided such person does not consume alcoholic liquor while on duty at the mass gathering.
5. Sponsor means to allow, permit, conduct, hold, maintain, encourage, organize, or promote a mass gathering.

**Sec. 4-615. Permit Fees.**

A non-refundable \$50.00 application fee must be paid at City Hall, Monday-Friday 8:30am-5pm. A receipt indicating payment must accompany the application.

**Sec. 4-616. Permit Application.**

Application for Permit. Written application for a permit to sponsor a mass gathering shall be made to the Chief of Police or his designee. The application may be submitted at any time, but at least fourteen (14) days prior to the date upon which the mass gathering is to be held. Such application shall be on forms provided by the City and shall have attached thereto plans, documents, and other material required by this Division. The application shall be forwarded to the appropriate police department personnel for an investigation with reference to all applicable City codes and laws. The permit application shall contain the following information:

1. The name, address, and telephone number of the person or persons requesting the permit;
2. The name and address of all persons acting as sponsors of the mass gathering;
3. The name, address, and telephone number of the person acting as chairperson or otherwise responsible for the conduct of the mass gathering;
4. The purpose of the mass gathering and the estimated number of attendees;
5. The date or dates the mass gathering is to be conducted and the hour or hours the mass gathering will commence and terminate;
6. The number, type (flush type or portable chemical), and location of toilet facilities to be provided for use during the mass gathering;
7. The name and address of any concessionaires or vendors doing business at the mass gathering;
8. Whether any live or recorded music will be provided;
9. Whether alcoholic beverages will be sold at the mass gatherings;
10. A statement as to the number and type of refuse collection containers that will be available at the mass gathering;
11. A statement explaining the availability of adequate lawful parking within the immediate area of the mass gatherings;
12. A statement explaining arrangements made for the presence of any security guard(s);
13. A site plan indicating the location of fencing and points of ingress to and egress from the mass gathering;
14. A statement explaining applicant's legal interest in the mass gathering site and submission of evidence by deed, lease, or other document verifying such interest.



**Sec. 4-617. Conditions Precedent to Granting of Permit**

No permit shall be issued under this Division unless the following conditions are met:

1. Toilet facilities: The applicant shall provide a minimum of the following recommended toilet facilities based on estimated number of participants and the length of the event.

|         | Duration of Event |          |          |          |          |          |          |          |          |           |
|---------|-------------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
|         | 1<br>hr           | 2<br>hrs | 3<br>hrs | 4<br>hrs | 5<br>hrs | 6<br>hrs | 7<br>hrs | 8<br>hrs | 9<br>hrs | 10<br>hrs |
| 50      | 1                 | 1        | 1        | 1        | 2        | 2        | 2        | 2        | 2        | 2         |
| 100     | 2                 | 2        | 2        | 2        | 3        | 3        | 3        | 3        | 4        | 4         |
| 250     | 3                 | 3        | 3        | 4        | 4        | 4        | 5        | 5        | 6        | 6         |
| 500     | 4                 | 4        | 5        | 5        | 6        | 6        | 7        | 7        | 8        | 8         |
| 1,000   | 6                 | 7        | 8        | 8        | 9        | 9        | 10       | 10       | 11       | 12        |
| 2,000   | 9                 | 12       | 15       | 16       | 17       | 17       | 18       | 18       | 19       | 19        |
| 3,000   | 12                | 18       | 22       | 24       | 25       | 26       | 27       | 28       | 29       | 30        |
| 4,000   | 16                | 24       | 29       | 32       | 34       | 35       | 37       | 38       | 39       | 40        |
| 5,000   | 20                | 30       | 36       | 40       | 43       | 44       | 46       | 47       | 48       | 50        |
| 6,000   | 24                | 36       | 44       | 49       | 52       | 53       | 54       | 56       | 58       | 60        |
| 7,000   | 28                | 42       | 52       | 58       | 60       | 62       | 64       | 66       | 68       | 70        |
| 8,000   | 32                | 48       | 60       | 66       | 69       | 72       | 74       | 76       | 78       | 80        |
| 10,000  | 36                | 54       | 68       | 75       | 80       | 84       | 88       | 90       | 95       | 100       |
| 15,000  | 40                | 47       | 56       | 75       | 94       | 113      | 131      | 150      | 169      | 188       |
| 20,000  | 44                | 50       | 75       | 100      | 125      | 150      | 175      | 200      | 225      | 250       |
| 25,000  | 50                | 69       | 99       | 130      | 160      | 191      | 221      | 252      | 282      | 313       |
| 30,000  | 55                | 82       | 119      | 156      | 192      | 229      | 266      | 302      | 339      | 376       |
| 35,000  | 60                | 96       | 139      | 181      | 224      | 267      | 310      | 352      | 395      | 438       |
| 40,000  | 66                | 109      | 158      | 207      | 256      | 305      | 354      | 403      | 452      | 501       |
| 45,000  | 72                | 123      | 178      | 233      | 288      | 343      | 398      | 453      | 508      | 563       |
| 50,000  | 80                | 137      | 198      | 259      | 320      | 381      | 442      | 503      | 564      | 626       |
| 55,000  | 86                | 150      | 217      | 285      | 352      | 419      | 486      | 554      | 621      | 688       |
| 60,000  | 93                | 164      | 237      | 311      | 384      | 457      | 531      | 604      | 677      | 751       |
| 65,000  | 100               | 177      | 257      | 336      | 416      | 495      | 575      | 654      | 734      | 813       |
| 70,000  | 106               | 191      | 277      | 362      | 448      | 533      | 619      | 704      | 790      | 876       |
| 75,000  | 113               | 205      | 296      | 388      | 480      | 571      | 663      | 755      | 846      | 938       |
| 80,000  | 121               | 218      | 316      | 414      | 512      | 609      | 707      | 805      | 903      | 1001      |
| 85,000  | 128               | 232      | 336      | 440      | 544      | 647      | 751      | 855      | 959      | 1063      |
| 90,000  | 136               | 246      | 356      | 466      | 576      | 686      | 796      | 906      | 1016     | 1126      |
| 95,000  | 143               | 259      | 375      | 491      | 607      | 724      | 840      | 956      | 1072     | 1188      |
| 100,000 | 151               | 273      | 395      | 517      | 639      | 762      | 884      | 1006     | 1128     | 1251      |

Toilet facilities shall be located within the mass gathering perimeters or within one hundred (100) feet thereof, and be identified as open for use by attendees.

2. Waste management: Refuse collection containers shall be placed within the perimeters of the mass gathering and at the point or points of egress from the mass gathering. Containers shall be durable and nonabsorbent. Heavy-weight paper or plastic sacks designed specifically for storage or refuse may be used. The total capacity of the containers shall be a minimum of one (1) thirty (30) gallons for each fifty (50) attendees.
3. Clean-up/Damage: The applicant shall post a clean-up/damage deposit or bond in the amount of two hundred fifty dollars (\$250) to secure compliance with the clean up provisions of this Section.
4. Traffic and parking control: The applicant shall have made provision for adequate lawful parking within the immediate area of the mass gathering site so that traffic will not be disrupted and that emergency vehicles shall have access to the site.
5. Security and public safety: The applicant shall provide at least one clearly identified security guard for every fifty (50) attendees or fraction thereof approved in the permit. Such security guard(s) shall be in attendance from one half-hour before and until one half-hour after the time of the mass gathering, as approved for any given day.
6. Mass gathering site: The mass gathering site shall be fenced in such a manner so that attendees are familiar with the lawful perimeters of the site, and also to assist the sponsor in restricting the mass gathering to those persons invited to attend.
7. Interest in mass gathering site: The applicant shall demonstrate a legal interest in the mass gathering site by means of a deed, lease agreement, or other document stating such interest.
8. No beverages served in glass bottles will be permitted.
9. No mass gathering shall commence before eleven (11) o'clock a.m. or continue past one (1) o'clock a.m. The permitted times will be specified on the permit.

**Sec. 4-617. Issuance or Denial of Permit and Appeal Process.**

1. **Issuance:** The Chief of Police or his designee shall issue a permit within seven (7) days following receipt of the application for a permit if, based upon an evaluation of the information provided or information obtained by an investigation made by the City, it is determined that the proposed mass gathering complies with the requirements of this Division, all other City ordinances, and applicable state law. The permit issued by the Chief of Police or his designee shall detail the following:
  - a. Dates and hour of operation of the mass gathering;
  - b. Number of attendees permitted at the mass gathering;
  - c. Number and location of toilet facilities required in connection with the mass gathering;
  - d. Size and location of refuse collection containers required in connection with the mass gathering;
  - e. Notice that the permittee shall be responsible for clean-up/damage;

- f. Number and location of parking spaces or parking areas required in connection with the mass gathering;
  - g. Number of security guard(s) required in connection with the mass gathering;
  - h. Location and type of fencing required in connection with the mass gathering;
  - i. A list of all other permits, licenses, or registrations required by the City in order to hold a lawful gathering, including, but not limited to, any of the following:
    - i. Street closure permit
    - ii. Sound amplification permit
  - j. Notice that issuance of a mass gathering permit does not constitute waiver of requirements imposed under other City ordinances or state law.
2. **Denial.** The Chief of Police or his designee shall deny a permit within seven (7) days following receipt of the application for a permit if any information supplied by the applicant is false or intentionally misleading, if issuance of a permit violates or will cause a violation of the terms of this applicant's lease arrangements for use of the mass gathering site, or if the proposed mass gathering violates any of the conditions of this Division, any other City ordinance; or any applicable state law, or if the mass gathering is likely to cause significant traffic, noise, litter, health, or disturbances of the peace, or if a mass gathering previously sponsored by the applicant (including any members of the applicant association) has caused significant problems regarding noise, traffic, litter, health, unlawful possession or consumption of alcohol by minors, or disturbances of the peace or that significant problems regarding noise, traffic, litter, health, unlawful possession or consumption of alcohol by minors, or disturbances of the peace have occurred at this location within the past two years. The Chief may also deny a Mass Gathering permit if a permit has been granted in the past year for any location within 1500 feet of the proposed location and the Chief finds that the issuance of a Mass Gathering permit would unduly disrupt the quiet of the area of the proposed Mass Gathering. The Chief may also deny a permit if one or more such permits have been issued within 48 hours of the time being requested and the Chief reasonably believes that there are insufficient police resources available to monitor the Mass Gathering. Such denial shall be in writing and enumerate the specific reason or reasons for the denial. Notice of the denial shall be given to the applicant by personal service or by U.S. Mail, first class postage prepaid.
3. **Appeals.** The denial of a permit by the Chief of Police or his designee Pursuant to the provisions of this Division may be appealed to the Mayor by the applicant. Such appeal shall be in writing, filed with the Mayor within five (5) days of the mailing or personal service of the decision of the Chief of Police or his designee and must specify objections to the decision of the Chief of Police or his designee. The Mayor or his designee shall within seven (7) days act upon the appeal by conducting a hearing and making a decision on such appeal. The Mayor or his designee shall notify the applicant personally of the time and place of said hearing. If the Mayor or his designee determines that a permit should be issued, then he shall issue a permit. If the Mayor or his designee determines that a permit should not be issued, then he shall inform the applicant of his decision in writing specifying his reasons therefore. All decisions of the Mayor or his designee shall be final and reviewable only in the courts in accordance with applicable law.

#### **Sec. 4-618. Post-Gathering Procedures.**

1. Clean-up/damage. The applicant shall be responsible for placing all refuse in appropriate containers, making it ready for removal within twelve (12) hours following the conclusion of the mass gathering.
2. Post-gathering inspection. Within twelve (12) hours following the conclusion of the mass gathering, the Chief of Police shall cause an inspection to be made at the mass gathering site to determine compliance with this section.
3. Deposit, refund, or bond termination. If the permittee has complied with this section the Chief of Police shall authorize return of the cleanup/damage deposit or termination of the clean-up/damage bond. The clean-up/damage deposit shall be returned within five (5) days from such authorization.
4. If, upon inspection, the Chief of Police determines that the permittee has failed to comply with clean-up/damage provisions, the Chief of Police may cause trash and debris at the site to be placed in appropriate containers, making it ready for removal. The permittee shall be responsible for the cost of such cleanup or repair. The City may order forfeiture of the clean-up/damage deposit or bond and apply all or a portion of the same towards the clean-up/damage cost incurred by the City.
5. Clean-up/damage deposit or bond forfeiture. The City Clerk or his/her designee shall, prior to ordering forfeiture of any clean-up/damage deposit or bond, give notice to the permittee. Such notice shall be by regular mail. Permittee may, within five (5) days of the mailing of said notice, file a written request with the City Clerk or his/her designee for an administrative hearing. Failure to request a hearing shall result in forfeiture of the clean-up/damage deposit or bond.
6. Hearing. Upon request for an administrative hearing, the City Clerk or his/her designee shall schedule a time at which the permittee may present evidence indicating by a preponderance of the evidence that the permittee complied with the terms of the clean-up/damage provisions. Reasonable notice of said hearing shall be provided to permittee.
7. Decision. If the City Clerk or his/her designee determines that the permittee has met his burden of proof, then he/she shall order the clean-up/damage deposit or bond returned to the permittee. If the City Clerk or his/her designee determines that the permittee has not met the burden of proof, then he/she shall order the clean-up/damage deposit or bond forfeited to the City. All decisions of the City Clerk or his/her designee shall be final and reviewable only in the courts in accordance with applicable law.

#### **Sec. 4-619 Other Conditions**

- A. Necessity for other Permits. Obtaining a permit under this Division shall not excuse any person from compliance with any other applicable statute, ordinance, or regulation, or the necessity of obtaining any other permit or license required by law.
- B. Permit Not Transferable. No permit issued under the provisions of this Section shall be transferable.

- C. Permittee Present At All Times. The permittee shall be present at the mass gathering site during the entire period, from one half-hour prior to the scheduled mass gathering time to one hour after the close of the mass gathering, as approved for any given day.
- D. Failure to Comply With Permit. It shall be unlawful for any person granted a permit pursuant to the terms of this Division to violate any of the terms or conditions enumerated in such permit.
- E. Refusal to Obey Order to Disperse. Any person who refuses to obey a lawful order of a police officer to orderly disperse from a mass gathering site shall be in violation of this Section.
- F. No Permit - Effect. No person shall knowingly participate in or attend a mass gathering unless a written permit has been obtained from the City Clerk, Chief of Police, or their designee. Upon verbal notice from a police officer of the City of Oregon that no permit has been issued for the mass gathering, any person who refuses or fails to orderly disperse shall be in violation of this Section.
- G. Admission. The permittee shall not admit any person to a mass gathering if such admission results in a greater number of persons present than allowed by the permit.
- H. Proximity to Schools, Churches, Hospitals, Etc. No mass gathering shall be held in a location which is closer than one hundred (100) feet from any school when in session, church or synagogue when services are being held, hospital or nursing home, unless such gathering is sponsored by the affected school(s), church(es), synagogue(s), hospital(s), or nursing home(s).
- I. Exemptions: Autumn on Parade sanctioned activities during the first weekend in October annually, and Candle Light Walk sanctioned activities are exempt from this ordinance.

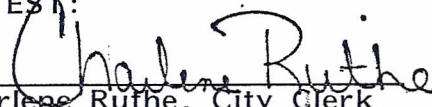
**Sec. 4-620. Penalties.**

Any violation of this article shall be an infraction as defined by the City of Oregon General Fines section and punishable by a fine as set forth. The Chief of Police or his designee is authorized to issue a citation to any person violating the provisions of this chapter. After two (2) infractions, the Mass Gathering permit will be revoked for a period of one (1) year.

Passed and adopted by the City Council of the City of Oregon  
on this 14th day of June 2010.

Ayes   5        Nays   0        Absent   0  

  
\_\_\_\_\_  
Thomas R. Stone, Sr., Mayor

ATTEST:  
  
\_\_\_\_\_  
Charlene Ruthe, City Clerk

## Mass Gathering Application - Additional Information

### Reasons for denial of permit

The Chief of Police or his designee shall deny a permit within seven (7) days following receipt of the application for a permit if:

- Any information supplied by the applicant is false or intentionally misleading
- Issuance of the permit violates or will cause a violation of the applicant's lease
- The proposed mass gathering violates any City ordinances or state law
- The mass gathering is likely to cause significant traffic, noise, litter, health or disturbance of the peace
- A mass gathering previously sponsored by the applicant has caused significant problems (including any members of the applicant association)
- Disturbances of the peace have occurred at this location within the past two years
- A permit has been granted in the past year for any location within 1500 feet of the proposed location and the issuance would unduly disrupt the quiet of the area
- One or more of such permits have been issued within forty-eight (48) hours of the time being requested and there are insufficient police resources available to monitor the mass gathering

### Post-gathering procedures

The applicant is responsible for the following at the conclusion of the mass gathering:

- Clean up. All refuse will be placed in appropriate containers, making it ready for removal within twelve (12) hours following the conclusion of the mass gathering.
- Post gathering inspection. Within twelve (12) hours following the conclusion of the mass gathering, an inspection will be made to determine compliance.
- Deposit refund or bond termination. If the permit holder has complied with terms of the mass gathering permit, the clean-up deposit shall be returned within five (5) days from the authorized release.
- If, upon inspection, it is determined that the permit holder has failed to comply with the clean-up provisions, the Chief of Police or his designee, may cause trash and debris at the site to be placed in appropriate containers, making it ready for removal. The permit holder shall be responsible for the cost of the clean up. The City may order forfeiture of the clean-up deposit or bond and apply all or a portion of the same towards the clean up.