

City of Oregon
115 N. 3rd Street
Oregon, IL 61061
Phone: (815)732-6321
Fax: (815)732-7292

Commercial

Office Use Only

Permit No. _____

Permit Fee _____

Is property in a flood plain: Yes No

Building Inspector

Application is hereby made for a building permit involving premises described under item #7 below.

1. Date of Application _____
2. Applicant _____
3. Address _____ City _____
4. Telephone Number _____
5. Applicant's Interest in Property _____
6. Owner of Record _____
7. Address of Property _____
8. Parcel No. (can be found on tax bill or call Assessor's Office - 732-1150) _____
9. Existing Uses of Property _____
10. Type of Improvement _____

I (we), hereby make application for a permit to perform the following described work:

11. Estimated value of proposed improvement _____

(Please round to the nearest hundred when estimating the value of proposed improvement)

12. Give total number of square feet in overall area of each floor and basement including breezeways, garages, porches, etc.

Basement _____ sq. ft.
1st Floor _____ sq. ft.
2nd Floor _____ sq. ft.

Garage _____ sq. ft.
Other _____ sq. ft.

14. Please furnish names, addresses and telephone numbers of the following:

General Contractor

Plumbing Contractor

License No.: _____

Electrical Contractor

Heating Contractor

Concrete Contractor

Inspections

Inspections are scheduled for a.m. or p.m. Monday through Friday.

Allow 24 hour advance notification for all inspections.

Give permit number, name, and address when calling for an inspection.

Work must begin within 6 weeks of issuance of permit.

Permit is valid for 1 year from date of issuance but can be renewed for an additional fee.

The applicant's signature below indicates the information contained in this application and on any accompanying documents is true and correct to the best of their knowledge.

In consideration of this application and attached forms being made a part thereof, and the issuance of permit, I will conform to the regulations set forth in the City of Oregon Ordinances. I also agree that all work performed under said permit will be in accordance with the plans and plot diagram which accompany this application, except for changes as may be authorized by the Building Officer and that inspections will be conducted in accordance with the inspection procedure sheet.

Signature of Owner or Agent

Date

Please provide a diagram for the work being done

Needed for all permits other than new buildings:

Lot dimensions

Location & size of **all** buildings on the lot

Description of work being done

Distance of new construction from lot lines

Materials being used

Building height

For remodeling:

Floor plan & room dimensions

List of work being done

Materials being used

CITY OF OREGON
NEW CONSTRUCTION - ONE & TWO FAMILY DWELLING
ADDITION - ONE & TWO FAMILY DWELLING
REMODELING - ONE & TWO FAMILY DWELLING
ALTERATIONS - ONE & TWO FAMILY DWELLING

In conformance with:

- International Building Code – Current Edition
- National Electric Code – Current Edition
- Illinois State Plumbing Code – Current Illinois Code
- City of Oregon – Municipal Code
- City of Oregon – Zoning Code

The checklist shall not be used to list required information. The requested information shall be placed on the plans or required schedule of materials.

Plans, schedules, completed application forms, soil test reports and fees shall be submitted prior to permit issuance.

Plans and schedules shall be submitted in duplicate.

NOTICE!

The payment of such additional fees, review and/or approval of plans is not meant to imply that all errors and omissions are noted herein, nor does it relieve the applicant from answering to and complying with, all requirements and regulations of the City of Oregon.

Applicant must submit a copy of Roofer & Plumbers License and an Electrician's registration.

The following is a request for information to be used for plan approval prior to the issuance of a building permit. The information requested is a partial list and should not be used as a reference for specific details.

Contact the City Clerk's Office to pay sewer and water connection, water turn-on, main tap, and water meter fees.

Call J.U.L.I.E. 48 hours prior to digging: 1-800-892-0123

Two (2) complete sets of plans shall be submitted for review and

Two (2) site plans including the following:

- Site Plan with grading plan (existing and proposed)
- Plat of Survey with proposed construction location to scale with dimensions
- Footing and foundation
- First floor
- Second floor
- Floor framing
- Roof framing
- Plumbing line drawings with isometric drawings
- Electric system plans and electric panel schedule
- Mechanical plans
- Quarter and half sections, indicating details not shown on plans
- Floor and roof truss specifications
- Front, rear and side elevations
- Provide light & vent calculation for house & basement

Additional information may be requested prior to issuance of a building permit.

THE FOLLOWING INFORMATION SHALL BE INCLUDED ON PLANS

Grading plan showing proposed grades, site drainage patterns, etc. Also show existing and proposed grade elevations or contour lines along and within 10' of lot lines.

SPECIFIC DETAILS REQUIRED FOR PLAN REVIEW

- Footing sizes
- Footing depth below grade details
- Footing for columns (size, placement)
- Basement foundation (size)
- Footing drains & sump
- Foundation damp-proofing
- Girder beam
- Column for beams (size & type)
- Sill size and bolt spacing
- Exits and landings
- All framing size, species, grade, spacing
- Floor & decking (size & type)
- Floor joists (size, species, grade, spacing)
- Floor truss (submit engineered shop drawings)
- Exterior and interior bearing & non-bearing walls (size, type, species, grade, spacing)
- Inside wall covering (type)
- Outside sheeting and wall covering (size & type)
- Wall bracing
- Draft stopping
- Fire stopping

STAIRWAYS: *

- _____ Riser – max. 7¾” min. width 36” clear width
- _____ Tread min. 10” clear of tread above
- _____ Clearance for headroom – min. 6’ 8”
- _____ Handrails & guardrails (height & spacing)
- _____ Under stair protection

*The building inspector has the discretion to modify these provisions up to a maximum riser of 8” min. width 36” clear width and tread minimum 9” clear of tread above if required by the plans submitted.

INSULATION R-VALUES OF:

- _____ Ceilings
- _____ Walls
- _____ Foundation wall above grade
- _____ Floors over unheated area
- _____ Slabs

WINDOWS:

- _____ Windows must be at least 8% of floor area and at least 4% ventilation area
- _____ Min. 1 (one) egress window in every sleeping room with min. net clear opening of 5.7 sq. ft. with a min. net clear opening height of 24” and min. net clear width of 20”
- _____ Windows must be safety glazed when installed in hazardous locations

ROOF:

- _____ Truss (manufacturer, number, size, spacing, engineers specifications)
- _____ Rafters (size, species, grade, spacing)
- _____ Shingles (weight, type)
- _____ Sheeting (type, size)
- _____ Pitch
- _____ Ceiling joists (size, species, grade, spacing)
- _____ Attic ventilation
- _____ Attic must have a min. access way of 22” x 30” to any area having a clear height over 30”
- _____ Bathroom must have either a window or fan (fan must be vented to outside air)

ELECTRIC:

- _____ Light fixtures – location
- _____ Receptacles – location
- _____ Ground fault interceptor protection – location
- _____ Electric service – size & location
- _____ Electric service disconnect – location
- _____ Grounding – service, panel & water meter bonding
- _____ Electric system plans and electric panel schedule
- _____ Smoke detectors – 100 V. operated with battery backup, are required in each sleeping room and on each level of house and immediate vicinity of bedrooms including the basement and shall be interconnected.

FIREPLACE:

- _____ Factory built – (model, size, placement)
- _____ Masonry (size, type, placement)

Chimney for heating unit:

- _____ Factory built – (type, size, model, height above roof, specifications)
- _____ Masonry – (size, type, height above roof)

CRAWL SPACE:

- _____ Polyethylene sheeting, covered with a 2" coarse stone
- _____ Must have an access way of at least 18" x 24"
- _____ Must be ventilated
- _____ Must be cleared of any vegetation and organic material

GARAGE:

- _____ No opening between garage and sleeping rooms
- _____ Floor shall be min. 4" concrete over min 4" crushed stone with #10 wire mesh
- _____ Garages shall have ½' gypsum board on all walls, ceilings common to dwelling
- _____ Garage to house door shall be min. twenty (20) minute fire rated and shall be labeled
- _____ Garage shall have an approved surface, and sloped toward the main vehicle entry doorway
- _____ Garage shall have at least a 6" step up from garage floor to house

PLUMBING:

- _____ Copper water supply lines are required to be type "L" or "K"
- _____ The basement, or lowest level, is required to have a floor drain
- _____ A gas tight, vented sump is required for any plumbing fixtures or floor drains below the sanitary sewer
- _____ The vent extension through the roof shall be a minimum of 3" and have a diameter of 1" larger than the vent it terminates
- _____ Show floor drains
- _____ Identify piping materials
- _____ DWV riser diagram
- _____ Water riser diagram
- _____ Test methods of piping systems

HVAC:

Provide a note on drawing that states: All mechanical equipment shall have the manufacturer's specifications and installation guide attached to the unit at the time of inspection.

ALLOW 24 HOURS ADVANCE NOTIFICATION FOR ALL INSPECTIONS

GIVE PERMIT NUMBER, NAME, & ADDRESS WHEN CALLING IN FOR INSPECTIONS

RESIDENTIAL ELECTRIC SERVICE & PANELS REULATIONS

All electrical work to be installed in conformance with the most current National Electric Code and all the City of Oregon codes and ordinances as amended below:

ENTRANCE CABLE – 338.0

- May be types SE and USE
- Entrance cable to be rated the same as main breaker size
- Main breaker panes, meter base and entrance cable to be compatible

CONDUCTOR SIZES

Copper	Copper Clad Or Aluminum	Ratings in AMPS	Grounding Conductor	
AWG	AWG		Copper	Copper Clad Aluminum
4	2	100	8	6
2/0	4/0	200	4	2

Underground Cover Requirement –300.5

Direct burial cables or conductors: 24"

Metal conduit – 6"

Non-metallic conduit – 18"

Under Driveways – 18"

OVERHEAD SERVICE CLEARANCE – 225.18 – 225.19

Finish Grade Driveways	Streets, Alleys, Roads	Above Roof	Horizontal Clearance from Windows, Doors, Porches, etc.
12'	18'	8'	3'

The City measures all horizontal and vertical clearances when inspecting services, above listings are minimum measurements.

GROUNDING – 250

- Two (2) 8' ground rods spaced 6' apart with continuous grounding conductor property sized, driven flush or below grade unless protected from physical damage
- Grounding conductors not protected from physical damage to be in metal conduit, non-metallic conduit, electrical metallic tubing or cable armor

LOCATION

CALL J.U.L.I.E. (1-800-892-0123 or 811) PRIOR TO DIGGING

- All meter bases to be installed outside, accessible to meter reader, subject to electrical engineers approval
- The height of meter base to be a minimum of 4'8" to 5'6" to center of meter
- Duplexes, apartment houses etc. shall have banked meters

ITEMS TO SUBMIT WITH COMPLETED APPLICATION

- Site plan showing location of detached garages, sheds, fences, gates, pools and all meters and location of utility pole or transformer

Notice to all Builders

City approved plans must be on the job for all inspections.
All inspections will be made according to the approved plans.

Building and Zoning Department requires that the following inspections be made on all buildings:

1. **SET BACK INSPECTION** is required before excavation. Structure must be staked out on lot and all lot pins must be located.
2. **FOOTING FORM INSPECTION** is required before footings are poured.
3. **FORM INSPECTION** is required prior to pouring foundation walls, where reinforcing steel is required.
4. **FOUNDATION WALL INSPECTION** is required before backfilling. Damp proofing, drain tile and stone covering the drain tile will be inspected at this time.
5. **FLATWORK CONCRETE INSPECTION** of the garage, basement, other floors and stoops may be made at any time during the construction process.
6. **FRAMING AND ROUGH-IN INSPECTION** is required before any inside wall covering or insulation is installed and before exterior sheathing is covered. All framing must be completed and rough electric, plumbing and HVAC terminals are to be roughed-in.
7. **ELECTRICAL SERVICE INSPECTION** may be made at any time after backfill.
8. **INSULATION INSPECTION** is required before any wall coverings are installed.
9. **FINAL INSPECTION** is required before occupying a building or structure after all work has been completed. You must have a receipt of the Certificate of Occupancy before occupying the building or structure.

In addition to the inspections above, the Building Department may make and require additional inspections to assure compliance with this code and requirements enforced by the Building Department.

Building permits are good for one year, but may be renewed for a fee.

Call Casper Manheim (815) 440-2146

Or Oregon City Hall (815) 732-6321

For an inspection appointment

Give applicant's name, permit number, address or lot number, and town

24 hour notice is required

The City of Oregon uses the current year International Building Code

To All Residents:

Anytime there is a need to connect to any City utility – water, storm sewer or sanitary sewer – we will need a 72 hour notice prior to connection.

This is only fair to the citizens of Oregon who sometimes experience an interruption in their service or rusty water. When water is shut off and turned back on, our customers often find rust in their water. The added time gives us a chance to warn of the possibility of rust in the water.

Anytime a locate order comes from J.U.L.I.E. and the dig has started before the designated time and before we have had a chance to mark our utilities, there will be a fine levied for at least \$250.00 and not more than \$750.00 for each offense.

Sincerely,

City of Oregon

Temporary Toilet (Porta-Potty) Law

Conditions of Building Permit City of Oregon, IL

The Governor has signed into law 94-0042 that requires temporary toilets during construction.

They must be within 300 feet of the structure.

It will not be necessary for each house to have one IF you can get other contractors to share in the cost, as in a subdivision of new homes.

If there is an isolated fill in home, then it needs its own toilet.

Commercial and industrial buildings also require temporary toilets.