

City of Oregon
115 N. 3rd Street
Oregon, IL 61061
Phone: (815)732-6321
Fax: (815)732-7292

Residential

Office Use Only

Permit No. _____

Permit Fee _____

Is property in a flood plain: Yes No

Building Inspector

Application is hereby made for a building permit involving premises described under item #7 below.

1. Date of Application _____
2. Applicant _____
3. Address _____ City _____
4. Telephone Number _____
5. Applicant's Interest in Property _____
6. Owner of Record _____
7. Address of Property _____
8. Parcel No. (can be found on tax bill or call Assessor's Office - 732-1150) _____
9. Existing Uses of Property _____
10. Type of Improvement _____

I (we), hereby make application for a permit to perform the following described work:

11. Estimated value of proposed improvement _____

(Please round to the nearest hundred when estimating the value of proposed improvement)

12. Give total number of square feet in overall area of each floor and basement including breezeways, garages, porches, etc.

Basement _____ sq. ft.
1st Floor _____ sq. ft.
2nd Floor _____ sq. ft.

Garage _____ sq. ft.
Other _____ sq. ft.

Please furnish names, addresses and telephone numbers of the following:

General Contractor

Plumbing Contractor

License No.: _____

Electrical Contractor

Heating Contractor

Concrete Contractor

Inspections

Inspections are scheduled for a.m. or p.m. Monday through Friday.

Allow 24 hour advance notification for all inspections.

Give permit number, name, and address when calling for an inspection.

Work must begin within 6 weeks of issuance of permit.

Permit is valid for 1 year from date of issuance but can be renewed for an additional fee.

The applicant's signature below indicates the information contained in this application and on any accompanying documents is true and correct to the best of their knowledge.

In consideration of this application and attached forms being made a part thereof, and the issuance of permit, I will conform to the regulations set forth in the City of Oregon Ordinances. I also agree that all work performed under said permit will be in accordance with the plans and plot diagram which accompany this application, except for changes as may be authorized by the Building Officer and that inspections will be conducted in accordance with the inspection procedure sheet.

Signature of Owner or Agent

Date

Please provide a diagram for the work being done

Needed for all permits other than new homes:

Lot dimensions

Location & size of **all** buildings on the lot

Description of work being done

Distance of new construction from lot lines

Floor plan & room dimensions of existing structure & new construction

Materials being used

Building height

For remodeling:

Floor plan & room dimensions

List of work being done

Materials being used

Setbacks

For any lot platted prior to June 28, 2004

Zone Minimum Lot Size	Side Yard	Front Yard	Rear Yard	Building Area	Building Height
R1 - One family dwellings (8,712 square feet)	At least 6 feet from lot line	Minimum frontage of 15 feet from lot line	At least 10 feet from lot line	35% lot coverage for interior lot 50% lot coverage for corner lot	2 ½ stories or 35 feet
R2 - 2 family dwelling R3 - Multi family dwelling (8,000 square feet) Dwelling < 2,000 sq. ft.	At least 6 feet from lot line	Minimum frontage of 20 feet from lot line	At least 20 feet from lot line	60% lot coverage	2 ½ stories or 35 feet

For any lot platted after June 28, 2004

Zone Minimum Lot Size	Side Yard	Front Yard	Rear Yard	Building Area	Building Height
R1 - One family dwellings (12,500 square feet)	At least 10 feet from lot line	Minimum frontage of 30 feet from lot line	At least 25 feet from lot line	40% lot coverage	2 ½ stories or 35 feet
R2 - 2 family dwellings (15,000 square feet)	At least 15 feet from lot line	Minimum frontage of 30 feet from lot line	At least 25 feet from lot line	40% lot coverage	2 ½ stories or 35 feet
R3 - Multi family dwelling (22,500 square feet)	At least 20 feet from lot line	Minimum frontage of 30 feet from lot line	At least 30 feet from lot line	60% lot coverage	2 ½ stories or 35 feet

**All of the above setback requirements apply unless applicant has written consent from the
City of Oregon Planning Commission and Oregon City Council**

**CITY OF OREGON
NEW CONSTRUCTION - ONE & TWO FAMILY DWELLING
ADDITION – ONE & TWO FAMILY DWELLING
REMODELING – ONE & TWO FAMILY DWELLING
ALTERATIONS – ONE & TWO FAMILY DWELLING**

In conformance with:

- International Building Code – Current Edition
- National Electric Code – Current Edition
- Illinois State Plumbing Code – Current Illinois Code
- City of Oregon – Municipal Code
- City of Oregon – Zoning Code

The checklist shall not be used to list required information. The requested information shall be placed on the plans or required schedule of materials.

Plans, schedules, completed application forms, soil test reports and fees shall be submitted prior to permit issuance.

Plans and schedules shall be submitted in duplicate.

NOTICE!

The payment of such additional fees, review and/or approval of plans is not meant to imply that all errors and omissions are noted herein, nor does it relieve the applicant from answering to and complying with, all requirements and regulations of the City of Oregon.

Applicant must submit a copy of Roofer & Plumbers License and an Electrician's registration.

The following is a request for information to be used for plan approval prior to the issuance of a building permit. The information requested is a partial list and should not be used as a reference for specific details.

Contact the City Clerk's Office to pay sewer and water connection, water turn-on, main tap, and water meter fees.

Call J.U.L.I.E. 48 hours prior to digging: 1-800-892-0123

Two (2) complete sets of plans shall be submitted for review and

Two (2) site plans including the following:

- Site Plan with grading plan (existing and proposed)
- Plat of Survey with proposed construction location to scale with dimensions
- Footing and foundation
- First floor
- Second floor
- Floor framing
- Roof framing
- Plumbing line drawings with isometric drawings
- Electric system plans and electric panel schedule
- Mechanical plans
- Quarter and half sections, indicating details not shown on plans
- Floor and roof truss specifications
- Front, rear and side elevations
- Provide light & vent calculation for house & basement

Additional information may be requested prior to issuance of a building permit.

THE FOLLOWING INFORMATION SHALL BE INCLUDED ON PLANS

Grading plan showing proposed grades, site drainage patterns, etc. Also show existing and proposed grade elevations or contour lines along and within 10' of lot lines.

SPECIFIC DETAILS REQUIRED FOR PLAN REVIEW

- Footing sizes
- Footing depth below grade details
- Footing for columns (size, placement)
- Basement foundation (size)
- Footing drains & sump
- Foundation damp-proofing
- Girder beam
- Column for beams (size & type)
- Sill size and bolt spacing
- Exits and landings
- All framing size, species, grade, spacing
- Floor & decking (size & type)
- Floor joists (size, species, grade, spacing)
- Floor truss (submit engineered shop drawings)
- Exterior and interior bearing & non-bearing walls (size, type, species, grade, spacing)
- Inside wall covering (type)
- Outside sheathing and wall covering (size & type)
- Wall bracing
- Draft stopping
- Fire stopping

STAIRWAYS: *

- _____ Riser – max. 7¾" min. width 36" clear width
- _____ Tread min. 10" clear of tread above
- _____ Clearance for headroom – min. 6' 8"
- _____ Handrails & guardrails (height & spacing)
- _____ Under stair protection

*The building inspector has the discretion to modify these provisions up to a maximum riser of 8" min. width 36" clear width and tread minimum 9" clear of tread above if required by the plans submitted.

INSULATION R-VALUES OF:

- _____ Ceilings
- _____ Walls
- _____ Foundation wall above grade
- _____ Floors over unheated area
- _____ Slabs

WINDOWS:

- _____ Windows must be at least 8% of floor area and at least 4% ventilation area
- _____ Min. 1 (one) egress window in every sleeping room with min. net clear opening of 5.7 sq. ft. with a min. net clear opening height of 24" and min. net clear width of 20"
- _____ Windows must be safety glazed when installed in hazardous locations

ROOF:

- _____ Truss (manufacturer, number, size, spacing, engineers specifications)
- _____ Rafters (size, species, grade, spacing)
- _____ Shingles (weight, type)
- _____ Sheeting (type, size)
- _____ Pitch
- _____ Ceiling joists (size, species, grade, spacing)
- _____ Attic ventilation
- _____ Attic must have a min. access way of 22" x 30" to any area having a clear height over 30"
- _____ Bathroom must have either a window or fan (fan must be vented to outside air)

ELECTRIC:

- _____ Light fixtures – location
- _____ Receptacles – location
- _____ Ground fault interceptor protection – location
- _____ Electric service – size & location
- _____ Electric service disconnect – location
- _____ Grounding – service, panel & water meter bonding
- _____ Electric system plans and electric panel schedule
- _____ Smoke detectors – 100 V. operated with battery backup, are required in each sleeping room and on each level of house and immediate vicinity of bedrooms including the basement and shall be interconnected.

FIREPLACE:

- _____ Factory built – (model, size, placement)
- _____ Masonry (size, type, placement)

Chimney for heating unit:

- _____ Factory built – (type, size, model, height above roof, specifications)
- _____ Masonry – (size, type, height above roof)

CRAWL SPACE:

- _____ Polyethylene sheeting, covered with a 2" coarse stone
- _____ Must have an access way of at least 18" x 24"
- _____ Must be ventilated
- _____ Must be cleared of any vegetation and organic material

GARAGE:

- _____ No opening between garage and sleeping rooms
- _____ Floor shall be min. 4" concrete over min 4" crushed stone with #10 wire mesh
- _____ Garages shall have ½' gypsum board on all walls, ceilings common to dwelling
- _____ Garage to house door shall be min. twenty (20) minute fire rated and shall be labeled
- _____ Garage shall have an approved surface, and sloped toward the main vehicle entry doorway
- _____ Garage shall have at least a 6" step up from garage floor to house

PLUMBING:

- _____ Copper water supply lines are required to be type "L" or "K"
- _____ The basement, or lowest level, is required to have a floor drain
- _____ A gas tight, vented sump is required for any plumbing fixtures or floor drains below the sanitary sewer
- _____ The vent extension through the roof shall be a minimum of 3" and have a diameter of 1" larger than the vent it terminates
- _____ Show floor drains
- _____ Identify piping materials
- _____ DWV riser diagram
- _____ Water riser diagram
- _____ Test methods of piping systems

HVAC:

Provide a note on drawing that states: All mechanical equipment shall have the manufacturer's specifications and installation guide attached to the unit at the time of inspection.

ALLOW 24 HOURS ADVANCE NOTIFICATION FOR ALL INSPECTIONS

GIVE PERMIT NUMBER, NAME, & ADDRESS WHEN CALLING IN FOR INSPECTIONS

RESIDENTIAL ELECTRIC SERVICE & PANELS REGULATIONS

All electrical work to be installed in conformance with the most current National Electric Code and all the City of Oregon codes and ordinances as amended below:

ENTRANCE CABLE – 338.0

- May be types SE and USE
- Entrance cable to be rated the same as main breaker size
- Main breaker panes, meter base and entrance cable to be compatible

CONDUCTOR SIZES

Copper	Copper Clad Or Aluminum	Ratings in AMPS	Grounding Conductor	
AWG	AWG		Copper	Copper Clad Aluminum
4	2	100	8	6
2/0	4/0	200	4	2

Underground Cover Requirement –300.5

Direct burial cables or conductors: 24"

Metal conduit – 6"

Non-metallic conduit – 18"

Under Driveways – 18"

OVERHEAD SERVICE CLEARANCE – 225.18 – 225.19

Finish Grade Driveways	Streets, Alleys, Roads	Above Roof	Horizontal Clearance from Windows, Doors, Porches, etc.
12'	18'	8'	3'

The City measures all horizontal and vertical clearances when inspecting services, above listings are minimum measurements.

GROUNDING – 250

- Two (2) 8' ground rods spaced 6' apart with continuous grounding conductor properly sized, driven flush or below grade unless protected from physical damage
- Grounding conductors not protected from physical damage to be in metal conduit, non-metallic conduit, electrical metallic tubing or cable armor

LOCATION

CALL J.U.L.I.E. (1-800-892-0123 or 811) PRIOR TO DIGGING

- All meter bases to be installed outside, accessible to meter reader, subject to electrical engineers approval
- The height of meter base to be a minimum of 4'8" to 5'6" to center of meter
- Duplexes, apartment houses etc. shall have banked meters

ITEMS TO SUBMIT WITH COMPLETED APPLICATION

- Site plan showing location of detached garages, sheds, fences, gates, pools and all meters and location of utility pole or transformer

Notice to all Builders

City approved plans must be on the job for all inspections.
All inspections will be made according to the approved plans.

Building and Zoning Department requires that the following
inspections be made on all buildings:

1. **SET BACK INSPECTION** is required before excavation. Structure must be staked out on lot and all lot pins must be located.
2. **FOOTING FORM INSPECTION** is required before footings are poured.
3. **FORM INSPECTION** is required prior to pouring foundation walls, where reinforcing steel is required.
4. **FOUNDATION WALL INSPECTION** is required before backfilling. Damp proofing, drain tile and stone covering the drain tile will be inspected at this time.
5. **FLATWORK CONCRETE INSPECTION** of the garage, basement, other floors and stoops may be made at any time during the construction process.
6. **FRAMING AND ROUGH-IN INSPECTION** is required before any inside wall covering or insulation is installed and before exterior sheathing is covered. All framing must be completed and rough electric, plumbing and HVAC terminals are to be roughed-in.
7. **ELECTRICAL SERVICE INSPECTION** may be made at any time after backfill.
8. **INSULATION INSPECTION** is required before any wall coverings are installed.
9. **FINAL INSPECTION** is required before occupying a building or structure after all work has been completed. You must have a receipt of the Certificate of Occupancy before occupying the building or structure.

In addition to the inspections above, the Building Department may make and require additional inspections to assure compliance with this code and requirements enforced by the Building Department.

Building permits are good for one year, but may be renewed for a fee.

Call Casper Manheim (815) 440-2146

Or Oregon City Hall (815) 732-6321

For an inspection appointment

Give applicant's name, permit number, address or lot number, and town

24 hour notice is required

The City of Oregon uses the current year International Code Council

To All Residents:

Anytime there is a need to connect to any City utility – water, storm sewer or sanitary sewer – we will need a 72 hour notice prior to connection.

This is only fair to the citizens of Oregon who sometimes experience an interruption in their service or rusty water. When water is shut off and turned back on, our customers often find rust in their water. The added time gives us a chance to warn of the possibility of rust in the water.

Anytime a locate order comes from J.U.L.I.E. and the dig has started before the designated time and before we have had a chance to mark our utilities, there will be a fine levied for at least \$250.00 and not more than \$750.00 for each offense.

Sincerely,

City of Oregon

Temporary Toilet (Porta-Potty) Law

Conditions of Building Permit City of Oregon, IL

The Governor has signed into law 94-0042 that requires temporary toilets during construction.

They must be within 300 feet of the structure.

It will not be necessary for each house to have one IF you can get other contractors to share in the cost, as in a subdivision of new homes.

If there is an isolated fill in home, then it needs its own toilet.

Commercial and industrial buildings also require temporary toilets.

Application for Water and/or Sewer Connection

City of Oregon, Illinois

115 N. 3rd St. ♦ Oregon, IL 61061 ♦ (815)732-6321 ♦ Fax: (815)732-7292

Date _____

Owner of Property _____

Property Address _____

Contact Phone Number _____

Work being done:

_____ Construct

_____ Remove

_____ Alter _____ water or _____ sewer connection from property described.

_____ Repair

_____ Replace

The applicant will use _____ pipe for said connection.
(specify size & kind of pipe)

Licensed plumber doing work _____

State license number _____

(No connection will be made to the existing drainage system or water system
of any existing building **except** by a licensed plumber.)

Amount Paid:

Water Hook-on Fee	\$
Sewer Hook-on Fee	\$
Tap	\$
Meter/Reader & Connection Fee	\$
Street Excavation Bond	\$
Total	\$

DIAGRAM OF INSTALLATION:

WATER METER INSTALLATION

- A. Water meters are to be installed horizontally.
- B. Two (2) shut-off valves are to be installed. One is to be installed ahead of the water meter and one behind the water meter.

The undersigned hereby agrees that he will faithfully observe and abide by all the provisions of the City of Oregon Code and State of Illinois Plumbing Regulations.

Date: _____
Applicant, Owner, or Authorized Agent

Permission is hereby granted to the applicant upon the condition that the work herein permitted shall conform to the provisions of the City of Oregon Code and any amendments thereof and the State of Illinois Plumbing regulations.

The permit may be revoked for failure to comply with said Ordinance.

Date: _____
Superintendent of Water and Sewers

* * * * *

CERTIFICATION BY PLUMBER: I hereby certify that I have inspected the dwelling listed and find no City or State plumbing code violations. In addition, the existing private well has been disconnected according to City and State plumbing codes (if applicable).

Signature of Plumber

* * * * *

Date of Project Approval: _____

By: _____
Superintendent of Water and Sewers

HOOK-UP CHARGES (Effective 8/13/2007)

INSIDE CITY

All new connections made to any water main or any sanitary sewer main of the City of Oregon shall be based on a 66-foot frontage.

Residential – Family Dwellings

Water:	\$1,500.00
Sanitary Sewer:	\$1,500.00

Commercial or Industrial (Includes Businesses)

Water:	2" or under service	\$2,000.00
	Over 2"	\$2,400.00
Sanitary Sewer:	4" or 6" service	\$2,000.00
	Larger than 6"	\$2,400.00

OUTSIDE CITY

All connections made to any water or sewer main on property outside the city limits of the City of Oregon shall pay double hook-up fee together with a written agreement that the water and/or sewer user will annex their property to the City of Oregon when and if said property becomes contiguous to said City.

Main Tap Fee:

In addition to the hook-up charge, there shall be paid a tap fee of not less than one hundred fifty dollars (\$150.00) for water hook-on only.

Water Meters and outside Readers

Water meters are required of all users of the City water system. All new construction or remodeling is to include outside readers or remote readers. These readers are furnished by the City at cost plus installation labor charge.

Fees for meters are dependent on size.

Application for Driveway Permit

City of Oregon, Illinois

115 N. 3rd St. ♦ Oregon, IL 61061 ♦ (815)732-6321 ♦ Fax: (815)732-7292

Date: _____

Fee: \$100.00

Name of Owner: _____
(Person, Firm or Corporation)

Address: _____ Phone #: _____

Name of Contractor: _____
(or person constructing driveway)

Driveway Location: _____

Driveway Dimensions and Materials:

Width: _____ Width: _____
(At curb line or outer street edge) (At property edge)

Materials: ☐ Cement ☐ Bituminous ☐ Gravel ☐ Other:

Do you carry Public Liability Insurance? _____ Limit: _____ Exp Date: _____

* * * * *

(To be submitted to the Commissioner or Superintendent of Streets and Public Improvements
at least five (5) working days before the permit is issued.)

**SHOW A DRAWING OF PROPOSED DRIVEWAY
WITH DIMENSIONS AND SPECIFICATIONS BELOW:**

Permits for driveways to be installed other than residential or where it is necessary to elevate or depress established grade of public sidewalks or parkways are to be approved by the City Council.

Permits for driveways to be installed for residential shall be approved by the Commissioner or Superintendent of Streets and Public Improvements.

Property owners are entitled to a driveway permit only if:

1. The driveway will not create undue safety hazard.
2. It will not impede safe and efficient flow of traffic.
3. It does and will conform in all respects to existing traffic, zoning and building ordinances.

Specifications for:

A. Driveways for other than residential or dwelling house use:

1. Portland cement concrete at least 6 inches to be used.
2. If across sidewalk, existing sidewalk shall be removed and replaced with Portland cement concrete for the full width of the driveway and for at least 12 inches on both sides of the walk. This part shall be not less than 6 inches thick.
3. Width of driveway shall not exceed 30 feet at the outer street edge of the sidewalk.
4. Where two or more adjoining driveways are provided for the same property, a safety island of not less than 20 feet at the outer or street side of the sidewalk shall be provided. Not more than two such driveways to be allowed to any one owner for any piece of property on any one street for each 100 feet of continuous frontage.
5. No driveway shall be constructed so as to change the grade of the gutter or obstruct the free flow of water in said gutter.

B. Driveways for residential or dwelling house:

1. Shall be not less than 9 feet or more than 22 feet at outer or street edge of sidewalk.
2. Driveway opening at curb line shall not exceed the width of the driveway at the outer or street edge plus 10 feet.
3. If across sidewalk, existing sidewalk shall be removed and replaced with Portland cement concrete for the full width of the driveway and for at least 12 inches on both sides of walk. This part shall be not less than 6 inches thick.
4. No driveway shall be constructed so as to change the grade of the gutter or obstruct the free flow of water in said gutter. (See Sec. 9-63-10 for further information).

Further Regulations:

1. For curb and gutter removal, see Sec. 9-63-11.
2. For open ditches and tubes, see Sec. 9-63-12. (Tubes to be at least 12 inches in diameter.)
3. For meter pits, see Sec. 9-63-12.
4. For catch basins, see Sec. 9-63-12.

The undersigned hereby agrees that he will faithfully observe and abide by all of the provisions of the City Code.

Dated: _____
(Applicant)

Dated: _____
(Contractor)

COPY OF PERMIT MUST BE AVAILABLE FOR INSPECTION AT JOB SITE UNTIL WORK IS APPROVED

Permission is hereby granted to the applicant upon the condition that the work herein permitted shall conform to the provisions of the City Code and any amendments thereof.

This permit may be revoked for failure to comply with said Code.

Dated: _____
Commissioner or Superintendent of Streets and Public Improvements

Date of
Project Approval: _____ By: _____
Commissioner or Superintendent of Streets and Public Improvements

- (4) Any person or business found in violation of this article will be fined per the fee schedule. If any person or business is found in violation of this section more than five times in any two-year period, such person or business will be prohibited from displaying sign under this section for a period of one year, from date of last offense.

(Code 1970, § 3-8-5; Code 1987, § 9-45; Ord. No. 1200, 5-10-2004)

State law reference—Penalties for ordinance violations, 65 ILCS 5/1-2-1 et seq.

Sec. 32-64. Parking in parkways.

It shall be unlawful for any person to park any motor vehicle, trailer or boat on any parkway.

(Code 1970, § 3-8-6; Code 1987, § 9-46)

Secs. 32-65—32-85. Reserved.

ARTICLE IV. DRIVEWAY CONSTRUCTION AND MAINTENANCE*

Sec. 32-86. Permit required.

(a) No person shall construct, build, or establish a driveway over, across or upon any portion of a public walk or public parkway without first having obtained a written permit to do so from the commissioner or superintendent of streets and public improvements. No permit shall be issued for construction or establishment of any such driveway except in accordance with the provisions contained in this article.

(b) Property owners are entitled to a driveway permit only if:

- (1) The driveway will not create an undue safety hazard;
- (2) It will not impede safe and efficient flow of traffic; and
- (3) It does and will conform in all respects to existing traffic, zoning and building provisions.

(c) An application for a permit must be made in writing upon forms furnished by the city. Said application shall contain the name and address of the person making the application, the name of the contractor or person who is to construct said driveway and the proposed location and dimensions of such driveway. Complete plans and specifications shall be submitted to the department of streets and public improvements at least five working days before the permit shall be issued.

(Code 1970, § 3-9-1; Code 1987, § 9-61; Ord. No. 945, 9-28-1987; Ord. No. 1185, 5-12-2003)

Sec. 32-87. Supervision.

All driveway construction and maintenance work shall be done under the jurisdiction of the commissioner and/or superintendent of streets and public improvements and in accordance with the ordinances of the city and shall be inspected upon completion by the constituted members of the streets and public improvements department.

(Code 1970, § 3-9-2; Code 1987, § 9-62; Ord. No. 1185, 5-12-2003)

***State law reference**—Municipal regulation of driveway paving, 65 ILCS 5/11-30-8.

Sec. 32-88. Specifications.

All plans and specifications must conform to the following minimum requirements before a permit for construction or reconstruction of a driveway shall be permitted:

- (1) A driveway for other than a residential or dwelling house use shall be constructed of Portland cement concrete, at least six inches in thickness. Concrete shall be as specified by ordinance for sidewalks on file in the office of the city clerk at all times.
- (2) A driveway for residential or dwelling house use shall be constructed using asphalt or concrete. Asphalt with a minimum depth of two inches without any loose material on top and has a base of compacted CA-6 road rock at least six inches deep or equivalent as determined by the commissioner or superintendent of streets and public improvements. Concrete shall be of Portland cement concrete at least six inches in thickness or four inches with wire mesh or reinforcement rod. Concrete shall be specified by ordinance for sidewalks on file in the office of the city clerk at all times.
- (3) Where a driveway of any kind of material is constructed across the sidewalk space, it shall conform to the sidewalk grade as established by the commissioner or superintendent of streets and public improvements.
- (4) Where a driveway of any kind of material is constructed across an existing sidewalk, said sidewalk shall be removed and replaced with Portland cement concrete for the full width of the driveway and for a distance of at least 12 inches on both sides of said walk. This portion shall be no less than six inches in thickness and constructed in accordance with the ordinance for sidewalks on file in the office of the city clerk.
- (5) Where paving in the public street is of concrete, and a concrete driveway is constructed, a bituminous premolded expansion joint shall be placed between existing street/curb and new concrete driveway.
- (6) The width of the driveway for other than residential or dwelling house shall not exceed 30 feet at the outer or street edge of the sidewalk. Where two or more adjoining driveways are provided for the same property, a safety island of not less than 20 feet at the outer or street side of the sidewalk shall be provided. Not more than two such driveways shall be allowed to any one owner for any one piece of property on any one street for each 100 feet of continuous frontage thereof.
- (7) The width of the driveways for a residential or dwelling house shall not be less than nine feet nor more than 22 feet at the outer or street edge of the sidewalk.
- (8) The width of the driveway opening at the curblines shall not exceed the width of the driveway at the outer or street edge of the sidewalk plus ten feet. The centerline of all driveways must be approximately at right angles to the curblines of the pavement in a public street for a distance of at least ten feet from said curblines.
- (9) All driveways shall be so graded between the gutter and the sidewalk that it will not be necessary to change the established grade of either and will not elevate or depress any portion of either. No part of said driveway shall extend beyond the curblines in such a manner as to change the grade

of said gutter or obstruct the free flow of water in said gutter. Where elevations or depressions are necessary in the parkway strip between the curb and walk, said parkway shall be graded on both sides of the driveway to a distance sufficient to create a gradual ascent or descent.

- (10) Combined curb and gutter and separate curbing shall be entirely removed for the full width of the driveway opening at the curbline. If an existing joint in said curb is within five feet of the end of the driveway opening, the permittee under this article shall remove the existing curbing to said joint or otherwise cut said combined curb and gutter or separate curbing, making a neat edge truly at right angles to the edge of the pavement and truly vertical. Integral curbing, which is that type placed with the pavement and molded as an integral part of it, must be removed for the full depth from the top of the curb to the bottom of the pavement. The edge must be cut as above described. Sawing or cutting to remove the curb to create a swale or depressed curb for the approach opening will be allowed at the discretion of the commissioner or superintendent of streets and public improvements. No combined curb and gutter, straight curb or integral curb shall be removed within five feet of a public crosswalk.
- (11) Where driveways cross open ditches in the parkways, culverts shall be installed. Said culverts shall be of such size and shall be constructed of such materials as determined by the commissioner or superintendent of streets and public improvements depending on the conditions existing. In no instance shall the size of opening be less than that obtained by a 12-inch diameter pipe. The length of culvert shall be determined by the following method: For a ditch depth of two feet or less, the culvert shall extend not less than five feet beyond both edges of the driveway where it crosses the ditch. For each additional foot depth of ditch two feet shall be added to the above figure, except that no culvert shall be less than 20 feet long and except that where head-walls are constructed at the ends of the culvert the length shall be as determined by the commissioner or superintendent of streets and public improvements.
- (12) Where an existing catch basin or meter pit is in the area of the proposed driveway, the commissioner or superintendent of streets and public improvements shall determine if the existing structure and/or cover is adequate for proposed traffic. If either or both need to be replaced, the additional cost thereof shall be paid by the contractor.
- (13) All driveways constructed or reconstructed over, across or upon any public street or public parkway in the city shall be kept and maintained at all times in accordance with the provisions of this article by the persons so constructing, reconstructing or using the same as an adjunct or appurtenance to lands or properties immediately adjacent thereto.
- (14) Encroachment into the terrace adjacent to an adjoining property will require the written consent of the adjoining property owner and the approval of the commissioner of streets and public improvements and/or superintendent of streets and public improvements.

(Code 1970, § 3-9-3; Code 1987, § 9-63; Ord. No. 1185, 5-12-2003)

Secs. 32-89—32-119. Reserved.

CITY OF OREGON STREET DEPARTMENT

115 North Third Street, Oregon, IL 61061

Phone (815) 732-6411 City Hall (815) 732-6321 Fax (815) 732-7292

STREET EXCAVATION PERMIT

WHEREAS, a petition has been filed by _____ [Company Name], hereinafter (the "Petitioner") of _____ [City], _____ [State], requesting a permit be issued to do certain work herein described, in, upon, or along _____ [Street Name], the Street Superintendent of Oregon, Illinois, acting for and in behalf of the Oregon City Council, issues this permit to do the work described below. Attached are plans, drawings, or sketches to further illustrate the proposed work.

Subject to the following conditions and restrictions:

1. It is expressly understood that in the event of Road Reconstruction or Maintenance operations it is necessary to move or alter the above mentioned installation said installation shall be moved or altered within 30 days after the Petitioner, his agent or assigns receives written notice and demand from the Street Superintendent that said installation shall be moved or altered. The Petitioner, his assigns or any other person who assumes responsibility for the care and maintenance of said installation, shall be responsible for all costs incurred in the moving or altering, or failure to move or failure to alter, the above stated installation.
2. The Petitioner shall furnish all material, do all work, pay all costs and shall in a reasonable length of time restore said street to a condition similar or equal to that existing before the commencement of the described work. The Street Superintendent shall be the final and sole decision maker as to whether said street has been restored to a condition similar or equal to that existing before the commencement of said work. It is understood that the work shall be completed within _____ [Number of Days] after the date this permit is approved; otherwise this permit becomes null and void.
3. In granting this permit, the Petitioner agrees not to interfere with or obstruct traffic on said highway. Proper barricades, flagmen, flares, signs or other necessary precautions as specified by the Manual on Uniform Traffic Control Devices ("MUTCO") shall be provided to protect the traveling public at all times. All of the above mentioned items shall be furnished by the petitioner at his expense.
4. Petitioner shall remove all excess dirt and leave the shoulders, ditches and back slopes in the same presentable condition as before construction, including seeding, to the satisfaction of the Street Superintendent.
5. Petitioner shall replace and repair any pavement surface damaged during construction. All pipe crossings shall be made by tunneling underneath the pavement unless otherwise permitted by the Street Superintendent.
6. Petitioner shall refrain from using any tractor or other machinery equipped with lugs that would cause damage to pavement surface.
7. If specific permission, due to construction condition, is given to the Petitioner to open cut across the pavement, the following procedures shall be used. The Petitioner shall cut the pavement so as to form a straight edge at least twelve inches wider on each side of the widest portion of the trench. The Petitioner shall remove all excavation and immediately backfill the trench as specified by the Street Superintendent. Immediately after the backfilling, the base stone shall be restored to a depth of twelve inches (compacted), using Illinois Department of Transportation approved CA-10 for the width of the trench. The bituminous pavement surface shall then be restored to a depth as specified by the Street Department for the width of the pavement cut and finished flush with the existing pavement surface.

8. Trenches that are made along the shoulder or any aggregate surface area shall not be made nearer to the edge of the pavement than two feet. All of the excavated material shall be loaded and hauled off the limits of the right of way or as directed by the Street Superintendent. The excavated trench shall be backfilled to the satisfaction of the Street Superintendent.
9. Trenches or excavations along the right of way and not on the portion of the road bed (shoulder point to shoulder point) may be excavated and the same excavated material may be used as backfill, using compaction, erosion control and restoration methods approved by the Street Superintendent.
10. For a period of 12 months after the work has been completed, the petitioner is responsible for any work necessary to restore any portion of the work area to a condition equal to that existing before the work was started by the petitioner to the satisfaction of the Street Superintendent.
11. No equipment, in the opinion of the Street Superintendent, which may be detrimental to the roadway or the road surface may be used.
12. In case it is necessary to remove any guardrail posts during construction, the petitioner shall replace posts and rails to the alignment and grade established by the Oregon Street Department. Any posts or rails damaged or broken during construction shall be replaced without cost to the City and to the satisfaction of the Street Superintendent.
13. The Petitioner shall reimburse the City at contract rates for any repairs the City deems necessary to the existing street on account of said petition in case of emergency or neglect by said Petitioner.
14. All areas where existing vegetation has been disturbed during prosecution of the above work shall be reseeded and fertilized in accordance with the specifications of the State of Illinois, Dept. of Transportation, Division of Highways.
15. The Petitioner shall assume all risk and liability for accidents and damages that may accrue to persons or property on account of this work. The Petitioner further agrees to indemnify and hold harmless the City of Oregon, or any of its agents, employees or the like, against any and all damages to property, or injuries to or death of any person or persons, including employees or agents of the City of Oregon, and shall indemnify, and hold harmless the City of Oregon, or its agents, employees or the like, from any and all claims, demands, or suits, actions or proceedings of any kind or nature, including workmen's compensation claims, of or by anyone whomsoever, and any resulting from or arising out of the operations in connection herewith, including operations of subcontractors, and acts or omissions of the Petitioner, his agents, employees or assigns.
16. The Petitioner shall not trim, cut or in any way disturb any trees or shrubbery along said street without the approval of the Street Superintendent or his duly authorized representative.
17. If necessary to remove any signs, mailboxes, etc., the Petitioner shall reset them in their original position at the end of each work day and immediately after construction has been completed to the satisfaction of the Street Superintendent.
18. That this permit is effective in so far as the City of Oregon has jurisdiction and does not presume to release said Petitioner from fulfilling any existing statutes relating to the construction of such improvement.
19. In any case not covered by above conditions and restrictions the Street Superintendent is authorized to draw up reasonable conditions and restrictions suitable to the particular case.
20. Should the City of Oregon accidentally damage Petitioner's facilities through normal street maintenance or construction activities, after having appropriately contacted JULIE, the City of Oregon will not be responsible for any damages to or lost revenue from those Petitioner's facilities.
21. This Agreement is binding not only on the Petitioner but also on the Petitioner's employer, successor, assigns, subcontractor or any other person who funds or assists in the funding of the proposed installation or assumes the responsibility for the care and maintenance of the proposed installation after its completion. The Petitioner agrees that he has a mandatory duty to inform his employer, successor, assigns or any person who subsequently assumes responsibility for the care and maintenance of said completed installation of the existence of this Agreement.

Permit Conditions:

This permit is hereby accepted and its provisions agreed to this _____ day of _____, 20____.

Petitioner

Contractor

APPROVED: City of Oregon Street Department

By _____ Date _____

Street Excavation Bond

Bond set at: \$ _____

Restoration cost: \$ _____

Amount owed: \$ _____ payable to: ☐ City ☐ Contractor