

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Administrator

Re: Bi-monthly Report

Date: July 28th, 2020

**I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for July 15th, 2020 – July 27th, 2020.**

Worked with Street Supt. Plemmons and Commissioner Krug on recommended changes to driveway ordinance. (Ongoing)

Met with Mayor and Commissioner Schuster on S&P Global Rating review. This project will be handled in part by Mayor, Schuster, Hilton and I in coordination with our auditors.

Joined Chris Manheim and Blackhawk Waterways for a virtual meeting to discuss current tourism and economic development strategies.

Working with Commissioner Schuster on Vehicle Replacement Capital Fund strategies. (Ongoing).

Worked on Covid-19 policies for the City Staff.

Worked on some city-wide training strategies for the staff.

Assisted several citizens with various complaints and discussed responses with department heads.

Met with Commissioner Cozzi and Commissioner Schuster additionally about needed signage out front of city hall. We have experienced several new citizens becoming frustrated because they did not see the signage that denotes this building as City Hall/Police Depart. Working with an area vendor to design a double-faced sign for out front. Street department is going to relocate the bench and ash tray into the flower bed with pavers. (Ongoing)

Due to several projects still being worked on the Planning Committee meeting for July was cancelled. Worked with Planning Tree Replacement Committee to finalize program presentation for the August Planning Meeting.

Discussed budget strategies for Covid-19 impact.

Began preparing for CARES Act grant application.

Follow up on several garbage related issues. Worked with Commissioner Wilson, Supt. Plemmons, and Chief Melville to coordinate some resolutions for the problems.

Began to coordinate the ongoing outdoor seating venues with Mayor Williams and Liz Vos.

Continued to develop the agenda for the Council Work Group meeting for July. I am very excited about this opportunity to work together on several identified projects for our community and the council I think this is going to be a greatly effective way to help prioritize and discuss many important issues for our community.