

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Administrator

Re: Bi-monthly Report

Date: September 3rd, 2020

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for August 25th – September 3rd, 2020.

City Administrator –

Met with Comm Schuster and Wilson and discussed the best course of action for down-town snow removal. We discussed several options from paid service fee to city employee to contracted labor. The decision was made to work and educate our down-town business owners on the current ordinance and strictly enforce it. Owners will be reminded of the ordinance before snowfall this year.

Continued to work on CURES fund expenditures. Working to narrow down allowable expenses and projects.

Had a great Zoom meeting set up by Commissioner Schuster with Homegrown Tools which may feature our community's story in their study and publication.

Comm Schuster and I met with Erin Folk and discussed the City's vision for the riverfront. Discussed the Park District's vision for Kiwanis Park and how it can work together.

I met with lock company to review Coliseum door and lock needs. Met with the Fire Chief to conduct a Fire Safety Assessment for the Coliseum which needed to be completed before the lock company can move forward. (Received the assessment on 09/03/20 and have shared that with Comm Cozzi for review).

Continued to work with Attorney Chadwick on an IGA, the Taylor Street project as well as several procedural questions for council meetings.

Worked on specs for a riverfront path rendering. Reached out and communicated with a few vendors for this.

Participated in several ECDC related meetings and work groups to discuss several properties and strategies for Oregon.

Continued to work on the proposed dumpster ordinance. Met with Comm Krug to discuss his position on several key issues in the Ordinance.

I had my first meeting with Municode to move to the self-editing software version for our City Code. This is going to allow us to work on ordinances in real time and have them codified immediately upon approval. There will be three training sessions coming up and then we should be live.

Follow up with Fire Chief about Coliseum capacity survey. Provided him updated keys for the Knoxbox for emergency access to the Coliseum.

Began working on an issue with the Coliseum kitchen with Comm Cozzi.

Began researching non-highway vehicle use ordinance and will be working with Comm Wilson and Krug on this as we have had several requests from citizens to consider this.

Handled a few citizen complaints in ref to various issues.

CITY HALL – City Hall lobby remains closed, but we have been able to provide services to our citizens and continue operations throughout Covid-19. I have added a Variance page to the website with the variance application for download. Comm Shuster and I are looking at an option on how our Economic Development page is maintained. (Ongoing)