

COUNCIL MEETING MINUTES  
Tuesday May 26th, 2020 5:30 P.M.  
City Hall Council Chambers  
115 N 3<sup>rd</sup> Street

The Council of the City of Oregon met Tuesday May 26<sup>th</sup>, 2020, 5:30 P.M.  
The meeting was held on Zoom, City Administrator Darin DeHaan was present in the Council Room at City Hall.

Present: Mayor Ken Williams  
Commissioner Melanie Cozzi  
Commissioner Tim Krug  
Commissioner Terry Schuster  
Commissioner Kurt Wilson  
City Administrator Darin DeHaan  
Chief Shawn Melville  
City Attorney Paul Chadwick  
Deputy Clerk Cheryl Hilton

Present via Zoom: Corey Buck, Michelle Carreno, Jeff Helfrich, Dave Kent, Terry Plemmons, James Morris, Rick Ryland, and Liz Vos.

City Administrator Darin DeHaan started the pledge of allegiance.

Public Comment

Michelle Carreno said that they started their business here and want to encourage tourism and help support other local business. They are also very involved with the community and give back when they can. They have become an asset to the downtown and want to see the community grow. Mayor Ken Williams apologized for the variance application not being on the agenda. There will be a Special Meeting on Friday May 29<sup>th</sup> at 5:30 to discuss the variance.

Mayor Ken Williams moved to appoint Cheryl Hilton as City Clerk, Seconded by Commissioner Tim Krug.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Cheryl Hilton was sworn in as City Clerk.

Commissioner Terry Schuster moved to approve the May 12<sup>th</sup>, 2020 minutes, Seconded by Commissioner Melanie Cozzi.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Terry Schuster moved to approve payroll in the amount of \$47,146.46 and the current warrants as listed:

Atlas Copco Compressors LLC	\$1,074.00
Azavar Audit	\$86.14
Byron Bank	\$2,647.00
Casper's Home Inspection LLC	\$1,400.00
Central Bank Illinois	\$2,909.12

Cheryl Hilton	\$40.00
Cintas	\$59.20
City of Oregon	\$5,000.00
City of Oregon	\$48,900.00
Comcast	\$330.41
Com Ed	\$4,945.02
Constellation New Energy, Inc	\$107.76
Dave Kent	\$40.00
Dustin Runyon	\$40.00
Ehmen's	\$82.63
Ehmen's	\$480.50
Fischer's	\$587.73
Galls, LLC	\$24.67
Gregory Spencer	\$40.00
Harvard State Bank	\$899.21
Hawkins, Inc	\$281.50
IP Communications	\$1,833.33
James Morris	\$40.00
James Taylor	\$60.00
Jeff Pennington	\$40.00
Joseph Brooks	\$40.00
Josh Lee	\$40.00
Ken Williams	\$90.00
Kune's Country Auto Group	\$922.86
Kurt Wilson	\$65.00
Maison Crawford	\$40.00
Manheim Solutions, Inc	\$4,000.00
Mary Elliott	\$40.00
Matt Kalnins	\$40.00
Melanie Cozzi	\$40.00
Merlin's	\$83.00
Moring Disposal	\$50.00
NAPA	\$745.75
Nikolas Manthei	\$212.45
Nikolas Manthei	\$40.00
Ogle County Sheriff's Dept	\$1,700.00
Physicians Immediate Care	\$163.00
Pollard Water	\$130.12
Polo Cooperative Assoc	\$1,432.91
Postmaster	\$574.00
Quill	\$235.04
Randy Cropp	\$40.00
Sauk Valley Newspaper	\$273.00
Scott Wallace	\$40.00
Shawn Melville	\$70.00
Sirchie Fingerprint Laboratories	\$120.00
Sun Life Financial	\$382.58
Tad Dominski	\$40.00
Terry Schuster	\$25.00
The Bank of New York Mellon Trust	\$37,777.50
The Police & Sheriffs Press	\$77.92

Tim Krug	\$40.00
Uniform Den East, Inc	\$175.73
Online	\$53.55
Verizon	\$599.10
Veto	\$742.34
Village of Progress	\$961.60
William Charles Construction Co	\$106.55
Zach McKean	\$40.00

**\$124,197.22**

Seconded by Commissioner Tim Krug.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays

Commissioner Kurt Wilson moved to approve a Raffle License for Autumn on Parade, Seconded by Commissioner Tim Krug.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

**Discussion:** Commissioner Kurt Wilson said that everything was in order and submitted on time.

Commissioner Kurt Wilson moved to approve a Raffle License for AOP Tractor Show, Seconded by Commissioner Melanie Cozzi.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

**Discussion:** Commissioner Kurt Wilson said that everything was in order and submitted on time.

Commissioner Kurt Wilson moved to approve Ordinance 2020-106, Request a change to 32-88 of city code to allow a driveway to be made of an approved grass paving system, Seconded by Commissioner Terry Schuster.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

**Discussion:** Rick Ryland thanked the City Council and said that this variance is very important. They want to keep the property beautiful and eco-friendly. He also stated that they will not be using it for parking. It would be more of an access to the garage. Mayor Ken Williams said that this new system will be a beneficial option for the City. Chief Shawn Melville said that he has no concerns since vehicles will not be parking on the grass pavers. He also asked if the City was going to change the ordinance. The City currently does not allow parking in the grass. He also stated that the new grass pavers could cause confusion since it will look just like grass. Mayor Ken Williams said that the ordinance will not be changed. Building permits will need to be checked if there is a problem with people parking on the grass and the City would need to educate residents on the grass paver system. Street Superintendent Terry Plemmons said that the 1-foot apron may not be enough. He is afraid that the plows could damage the paving system and asked for a 3-foot apron instead. He is also concerned that the grass paver system could cause damage to the City's plows. Commissioner Tim Krug asked if we could make a provision that the City is not responsible for damage. Commissioner Kurt Wilson would also like to see a 3-foot apron. He also asked about the utility pole that is on the property. Rick Ryland said that Frontier has been contacted and they are waiting for that to be moved before proceeding with the grass pavers.

Mayor Ken Williams moved to amend Ordinance 2020-106, 32-88 of the City code to include a 3-foot apron, Seconded by Commissioner Terry Schuster.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Tim Krug moved to accept Sealcoating Bid in the amount of \$82,808.63 to Porter Brothers Asphalt & Sealing Inc., Seconded by Commissioner Kurt Wilson.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Mayor Ken Williams moved to approve liability insurance coverage agreement for Wiggale Walkway, Seconded by Commissioner Terry Schuster.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

**Discussion:** Mayor Ken Williams said that the walkway would be from the 5<sup>th</sup> Street parking lot to Route 2 and would allow better access to the downtown. It would also be no additional cost to the city for liability insurance. Attorney Paul Chadwick prepared the agreement and it would indemnify the City for anyone hurt on the property.

Mayor Ken Williams moved to approve Resolution 2020-11 45-day waiver beginning May 29<sup>th</sup>, 2020 of the provisions in 4-11 of the City Code regarding no alcohol is allowed on City property, Seconded by Commissioner Tim Krug.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

**Discussion:** Commissioner Terry Schuster asked if after 45 days can we extend moratorium. Mayor Ken Williams said yes. There will be enclosed designated areas for gathering that the street department will put up that will be pleasing to the eye. Liz Vos said that everyone is excited and working together to get this organized. Commissioner Tim Krug asked if dogs would be allowed. Mayor Ken Williams said that this is something that has not been discussed.

**Discussion:** Chief Shawn Melville reported that there have been 3 positive cases of Covid 19 in Oregon with 2 of them in the same household. He also said that they have been busy with domestic cases.

City Administrator Darin DeHaan is working on a news release to let the public know that the City is working on a plan to re-open. City Hall will still be closed.

Commissioner Terry Schuster thanked the businesses and public workers.

Commissioner Melanie Cozzi said that phase 1 of the water main replacement is almost done. Phase 2 will start soon.

Commissioner Tim Krug reported that the Paul Shaffner project is coming along. Should have more progress in the next couple of days.

Mayor Ken Williams thanked everyone helping.

Mayor Ken Williams moved to adjourn the meeting, Seconded by Commissioner Kurt Wilson.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Adjourn: 6:16 P.M.

\_\_\_\_\_  
Ken Williams, Mayor

Attest: \_\_\_\_\_  
Cheryl Hilton, Deputy Clerk