

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Administrator

Re: Bi-monthly Report

Date: October 27th, 2020

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – October 9th, 2020 – October 23rd, 2020

City Administrator –

Chery and I met with a private sector insurance broker who reviewed our current insurance coverage and provided a quote for the council's consideration. The information was provided to each commissioner for review in their 10/13/20 council packets.

Commissioner Schuster and I met with our Economic Development web designer and discussed changes and enhancements to that section of our website. The page will be converted to word press, allowing us to make minor changes in-house. Most of the page will still be managed by our design company.

Had a very productive meeting with Mayor Williams and Comm. Schuster developing and working through our extensive to-do list for City projects. The City has been very busy and there are a multitude of projects being worked on. We divided some duties and established timelines to complete projects.

Continued to work on the Taylor Street vacation request. W/H provided two survey options and I met with the requesting resident for his review. W/H continues to work on the survey for the southern residence which appears to already encroach onto Taylor Street on the west side of the residence. (Ongoing)

Attended a webinar from ILCMA on Professional Development.

Follow up meeting with Casper Manheim and Chief Melville about dilapidated residence. A letter will be sent to the owner from Casper I will also include some information on the USDA grant and loan program for financial assistance. (Ongoing).

Meeting with Comm Krug and Street Supt Plemmons. Discussed a wide range of street department topics.

Attended the PROJECT OPEN media and community relations Champion group meeting. Will be working on a few projects to support the mission of this group. (Ongoing).

Cheryl and I attended a webinar on Technical Assistance for Payroll Reimbursement Request through the CURES funds. I attended a webinar on Rural Communities and Business Interruption Grants. This is a very simple grant process in support of local businesses impacted by Covid-19.

Began working on some amended ordinances for future consideration.

Met with Supt Plemmons to discuss Street Department personnel and staffing. (Ongoing exploratory).

Attended the Phase 2 Knowb4 cyber security training. I reviewed training progress for all city personnel.

Continued work on the Riverfront Walkway 64 – Kiwanis Park.

Held a meeting with the Police Department full-time employees discussed career development, mission and brought them up to speed on things happening in the city.

CITY HALL –

Reminder: City Hall will be closed November 3rd, 2020 all day in observance of Election Day as declared by the Illinois General Assembly. Reminder: ECDC Meeting has been changed to November 4th, 2020 via Zoom.