

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Administrator

Re: Bi-monthly Report

Date: December 15<sup>th</sup>, 2020

**I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – November 10th – December 10th, 2020**

**City Administrator –**

- Chris Manheim and I met with a local business owner and went over conceptual ideas for our community.
- Worked on several Covid related issues for the community.
- I have finished the three-phase training for the Muni-code self-publishing software. We will now create ordinances in the system, and they will be distributed electronically for signatures. This will allow our new ordinances to go live once we have passed them. I can also amend the code with changes when needed easier.
- Attended a CURES seminar. We are moving forward with our CURES expenditures and Cheryl continues to submit bills for repayment.
- I participated in the ILCMA Idea Exchange zoom meeting. We discussed operations and ideas for municipalities as it relates to COVID. I heard a lot of great ideas that we will work to implement as appropriate.
- As a community we participated in the ComEd Joint Operation Center training exercise. We will follow up as a municipality to see if we need to create any protocol for large storm responses.
- Attended the new jail ribbon cutting and tour. The new facility looks great and has needed security and technology upgrades.
- Attended the Shaffner ribbon cutting. The home looks great and we are all thankful he can return to his residence. Great job to Hands on Oregon, Comm Krug and everyone involved.
- I have begun to have discussions with several groups to look at the future of Broadband for Oregon. Considering business, residential and development needs is important as we look ahead.
- I spent a significant amount of time working on some minor labor issues and will present my recommendations to the council soon.
- Attended the ribbon cutting for a new “Pop-Up” business in town. “Sweenys Western Wear 114 S. 4<sup>th</sup> Street. I met with the owner and discussed what Oregon has to offer. Welcome new business!
- We received a Notice of Award for our Downstate Grant Awards. Once the money is in our account Cheryl will issue the checks. \*This was a great collaborative effort from the Chamber, City and Business owners. We are excited to give our awarded businesses this financial relief.

**Coliseum:**

We have contracted with Specialty Floor to resurface the Coliseum Gym floor. The stripes will be removed, and the floor will be resurfaced. Work starts the week of December 17<sup>th</sup> and the floor can be walked on after December 31<sup>st</sup>.

The Street Department worked to take the old basketball basket's and backboard down. Thank you to Terry and the guys for their work on this project!

**Water Department:**



These are pictures of the guys repairing an 8-inch water main behind Dollar General, Monday evening. Leak was repaired by 7pm, the guys still had several hours to refill hole, get equipment, etc.

Great job to our Water Department for their work on this issue. They were able to complete the repairs without shutting the water off in the area. This is a good example of the “behind the scenes” work our employees do.

**CITY HALL –**

The final design for the new City Hall/PD signs were approved by Comm Cozzi and they are in production. The Street Department will be installing the mounting posts and Mel’s Graphics will install the new signs post-production. This was a long project, but this will help demark the building making it easier for visitors and new citizens to find City Hall and the Police Department.

**Reminder: City Hall will be closed at Noon on the December 24<sup>th</sup> and will be closed December 25<sup>th</sup> in observance of Christmas. HAPPY HOLIDAYS!!**