

To: Mayor Ken Williams & Oregon City Council
From: Darin J. DeHaan, City Administrator
Re: Bi-monthly Report
Date: January 12, 2021

HAPPY NEW YEAR!

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – December 11th, 2020 – January 8th, 2021

City Administrator –

I met with Library Director Hilaree Lombardo and discussed internet access and broad band needs for our community. This discussion carried through with the ECDC Committee as well. This will be an ongoing discussion

Held a Health Care Committee Meeting. Brought new staff and members up to speed and discussed some house keeping items.

Met with the Fire Chief (virtually) and submitted the latest IGA proposal for his board of director's consideration.

Held the final cyber security training meeting and discussed the 2021 plan going forward.

Attended a free webinar on Broadband – The Next Utility. Interesting concepts from communities who have built their own broadband network and infrastructure.

Met Specialty Floors at the Coliseum and facilitated the floor resurfacing. The stripes will be removed, and the floor will be usable again on 12/31/20.

Continue to work on Street projects for the next several years. Met with Mayor Williams and Comm Schuster to discuss funding options as well as prioritizing the projects by year.

Contacted NLC to research water/sewer line warranty options. Mike Chambers will address the council and public on 01/12/2021.

Signed up for MyGov <https://www.mygov.us/software/permits> permit software. We will begin to build a virtual permitting option for contractors and vendors. Byron is using the same system. We will continue to provide services directly through City Hall, but this will allow us to manage our permit process more efficiently. Cheryl and I have finished the 1st phase of training and developing our permits in the system. Staff will be training on 1-11-21.

Benefits:

- 1) This will allow us to track the permit process in real time.
- 2) This allows a contractor and citizens to work with our permit system remotely and beyond the normal business hours.
- 3) This allows commissioner to check the number of permits and construction and other activity going on in the community.
- 4) This will allow us an easy way to check permit activity on a particular site for FOIA and development request.
- 5) Staff will be able to stay informed of each permit and where it is in the process.

Coliseum:

We contracted with Specialty Floor to resurface the Coliseum Gym floor. The stripes were removed, and the floor will be resurfaced. Work started the week of December 17th and the floor can be walked on after December 31st.



Street Department:

The Street Department worked to take the old basketball basket's and backboard downs from the Coliseum. Thank you to Terry and the guys for their work on this project!

Water Department:

We have begun working to establish potential future projects. We are finishing an analysis with W&H for additional generators.

CITY HALL –

***Reminder City Hall will be closed 1-18-21 For Martin Luther King Day**