

To: Mayor Ken Williams & Oregon City Council
From: Darin J. DeHaan, City Administrator
Re: Bi-monthly Report

Date: January 26, 2021

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – January 9th – January 22nd, 2021.

City Administrator –

We participated in the end user training for the new MyGov permit and request software. I still have a lot of work to do to customize how we want to deploy the program. I hope to finish that up in the next month or so. We are taking our time to work through this to make sure it's user friendly and prepares the city for the future.

Met (virtually) with our cloud storage vendor to review our deployment and discuss cyber security. He re-iterated issues that municipalities have had with hacking and data hostage across the country.

Continue working on our Economic Development website with Chris Manheim and Comm Schuster. We have developed a good vision of what we want the site to look like and how it should function.

I attended the Illinois Made presentation at the Village Bakery. It is great to see a local business as unique as the Bakery being recognized.

Mayor Williams and I met with Dave and W&H to discuss possible shovel ready projects for the future. We are working to coordinate potential street and water/sewer projects.

Continued to submitted requested documents to the DCEO for the Downstate Grants. I received an email notifying us that 2 of the 3 payment requests have been processed and the funds should be available on January 21st. Cheryl has worked to set up the required interest free bank account and will work with the State Comptroller's office to receive the funds.

The Covid-19 upgrades at City Facilities are 99% completed. Public and staff bathrooms are now 100% touch free; all the air quality measures have been installed and are working. The construction crews had a few issues to deal with but were great to work with and they have rectified those concerns.

Coliseum:

Working to finalize plans for the ADA ramp. We are preparing the project for bid. I hope to have that ready for Council soon.

CITY HALL –

The new payment drop box has been installed in City Hall. Once we have signage, we will abandon the old drop box and begin using the new one.