

Application for Temporary Street and Lane Closures

City of Oregon, Illinois

115 N. 3rd St. ♦ Oregon, IL 61061 ♦ (815)732-6321 ♦ Fax: (815)732-7292

Street Department Phone (815)732-6411

Note: Allow 14 days for processing any closures.

Date: _____

Name of Applicant: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Emergency Phone: _____ Fax: _____

Additional Contact: _____ Phone: _____

Address of Closure: _____

Description of Event: _____

Start Date: _____ Completion Date: _____

Proposed Hours: _____ Duration: _____

- Before this application can be approved, the following must also be submitted with this application:

1. Residential and/or Business Block Event Acknowledgement Form.
2. \$100.00 Fee

Check all that apply:

Street Type: 2-Lane Street _____ Multi Lane _____ Raised Median Island _____

Closure Requested: Partial Street Closure _____ Full Closure _____ Intersection _____

Left Turn Lane _____ Right Turn Lane _____ Shoulder Adjacent _____

Daytime Lane Closure _____ Overnight Lane Closure _____

Direction: North _____ South _____ East _____ West _____

Hours Requested: Start Time: _____ End Time: _____

Is This a Mass Gathering Event? Yes _____ No _____

Will Alcohol be served at this Event? Yes _____ No _____

FOR OFFICIAL USE ONLY:

Traffic Control Plan Required? Yes _____ No _____

Advance Notification Signs Required? Yes _____ No _____

Comments/Conditions: _____

Received by: _____

Approved by Street Superintendent: _____ Date: _____

Approved by Street Commissioner: _____ Date: _____

18.24 STREET CLOSURES

[18.24.010 Definitions - Street Closures](#)

[18.24.020 Written Permit Required; Compliance With Rules And Regulations](#)

[18.24.030 Permit Fee](#)

[18.24.040 Application For Street Closure Permit; Regulations](#)

[18.24.050 Compliance With Rules](#)

[18.24.060 Issuance Of Permits, Denial Of Application, Corrections](#)

[18.24.070 Violations; Penalties; Enforcement](#)

18.24.010 Definitions - Street Closures

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

OPEN AIR ASSEMBLY: The concourse or meeting together or congregation of 50 or more citizens held outdoors on public property, for the purpose of providing recreation, entertainment, or for having speakers or discussing some matter of public interest. This chapter shall in no way restrict the constitutional right to lawful assembly.

OTHER EVENTS REQUIRING A STREET CLOSURE: In addition to the above, means all other events requiring the closure of a public street shall comply with this chapter.

PARADE: Any parade, march, ceremony, show, exhibition, pageant, or procession of any kind, or any similar display, in or upon any street, or other public place of the city.

STREET CLOSURE: The blocking off, stopping, or hindering the flow of vehicular traffic on a public street or publicly maintained parking lot or other city property.

(Code 1987, § 10-137; Ord. No. 2010-107, 6-14-2010)

18.24.020 Written Permit Required; Compliance With Rules And Regulations

It shall be unlawful for any person to hold, cause to be held, sponsor, or participate in a parade, open air assembly or event requiring street, and/or city parking lot closure without first obtaining a street closure permit from the superintendent of streets as provided for herein or his/her designee.

(Code 1987, § 10-138; Ord. No. 2010-107, 6-14-2010)

18.24.030 Permit Fee

The street closure permit fee shall be as established by the city. The permit fee may be waived at the discretion of the street commissioner. No fee shall be required for open air assemblies.

(Code 1987, § 10-139; Ord. No. 2010-107, 6-14-2010)

18.24.040 Application For Street Closure Permit; Regulations

An application to close a street shall be made in writing to the city clerk at least 14 days prior to the event, by a representative of the group seeking the permit.

- A. The name, address, and telephone number of the person, organization, and if an organization, the representative spokesperson of the organization seeking the street closure.
- B. The date, time, location and duration of the requested street closure.

(Code 1987, § 10-140; Ord. No. 2010-107, 6-14-2010)

18.24.050 Compliance With Rules

Any person submitting an application shall, at the time of submitting said application, demonstrate compliance with or the ability to comply with the following rules, regulations, and standards:

- A. Amplifying equipment shall be controlled so that the noise level at the boundaries of the site shall not exceed 70 decibels (70 dB) on the Capital A Scale of an ANSI approved sound level meter. This maximum noise level may be waived or modified for certain events.
- B. The applicant shall provide a written agreement holding the city harmless to the public at large for any loss or damage above and beyond the limits of the required insurance coverage.

(Code 1987, § 10-141; Ord. No. 2010-107, 6-14-2010)

18.24.060 Issuance Of Permits, Denial Of Application, Corrections

Following receipt of an application, the city clerk shall immediately forward the application to the superintendent of streets for review. The superintendent of streets or his/her designee, and the street commissioner shall, within 14 days, issue a permit, or deny the application for street closures. Applications may be denied on the basis that issuance thereof would require such services as to restrict fair service to the remainder of the city. The reasons for denial shall be made known to the applicant in writing, at the time of denial. The applicant shall be allowed to correct or complete an improper application, and resubmit it to the city clerk within 24 hours.

(Code 1987, § 10-142; Ord. No. 2010-107, 6-14-2010)

18.24.070 Violations; Penalties; Enforcement

Enforcement of this chapter shall be the responsibility of the mayor or the chief of police or their designee, and enforcement shall be in accordance with penalties set forth in OCC 1.16.030.

(Code 1987, § 10-143; Ord. No. 2010-107, 6-14-2010)