

COUNCIL MEETING MINUTES
Tuesday April 27th, 2021 5:30 P.M.
City Hall Council Chambers
115 N 3rd Street

The Council of the City of Oregon met Tuesday April 27th, 2021 at 5:30 P.M.
The meeting was held on Zoom, City Administrator Darin DeHaan was present in the Council Room at City Hall.

Present: Mayor Ken Williams
Commissioner Melanie Cozzi
Commissioner Tim Krug
Commissioner Terry Schuster
Commissioner Kurt Wilson
City Administrator Darin DeHaan
Police Chief Shawn Melville
City Attorney Paul Chadwick
City Clerk Cheryl Hilton

Present via Zoom: Jeff Helfrich, Dave Kent, and Terry Plemmons.

City Administrator Darin DeHaan started the pledge of allegiance.

No public comment.

Commissioner Melanie Cozzi stated with a possible upcoming retirement the city needs to start looking towards hiring an additional employee in the water sewer department. The new employee would require 1 to 2 years of onsite training before they can acquire an operator's license. A staff of 3 is bare minimum for required standards which would leave no room for unexpected emergencies. She also stated that the water department is already doing exceptional work and looks forward to seeing what can be accomplished with a 4th employee. Commissioner Terry Schuster reported that the projected net income would cover the cost of a new employee without a rate increase. The city has been very successful at keeping rates down for residents. Commissioner Tim Krug asked at the time of retirement for the current employee would the city look to replace the 4th employee. Commissioner Melanie Cozzi responded that it depends on if the street department and water department merge. If there is no merge, she would like to staff 4 employees in the water department. Mayor Ken Williams replied that in the 14 years he has been involved with the City of Oregon he has seen consistent staffing levels and the city has been efficient on what has been maintained.

Commissioner Melanie Cozzi moved to approve an Additional Water Sewer Employee. Seconded by Commissioner Kurt Wilson.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Tim Krug moved to approve the April 13th, 2021 minutes, Seconded by Commissioner Kurt Wilson.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Terry Schuster moved to approve payroll in the amount of \$50,706.21 and the current warrants as listed:

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| Airgas USA, LLC | \$185.84 |
| Byron Bank | \$1,002.35 |
| Byron Bank | \$521.98 |
| Casper's Home Inspection LLC | \$1,400.00 |
| Central Bank Illinois | \$902.38 |
| Cheryl Hilton | \$40.00 |
| Cintas | \$59.20 |
| City of Oregon | \$5,000.00 |

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| City of Oregon | \$48,900.00 |
| Comcast | \$313.49 |
| ComEd | \$180.89 |
| ComEd | \$2,004.81 |
| ComEd | \$1,165.24 |
| ComEd | \$4,918.00 |
| Constellation New Energy, Inc | \$714.67 |
| Critical Reach | \$100.00 |
| Dave Kent | \$40.00 |
| Dustin Runyon | \$40.00 |
| Ehmen | \$805.50 |
| Euclid Managers | \$1,763.97 |
| Fearer, Nye & Chadwick | \$6,667.13 |
| Ferguson Waterworks #2516 | \$203.82 |
| Ferguson Waterworks #2516 | \$512.18 |
| Ferguson Waterworks #2516 | \$97.56 |
| Gregory Spencer | \$40.00 |
| Hawkins, Inc | \$2,374.66 |
| I Fiber | \$340.00 |
| James Morris | \$40.00 |
| Jayce Gusloff | \$40.00 |
| Jeff Pennington | \$40.00 |
| Joseph Brooks | \$40.00 |
| Josh Lee | \$40.00 |
| Ken Williams | \$90.00 |
| Kunes Country Auto Group | \$45.37 |
| Kurt Wilson | \$65.00 |
| Lexipol | \$2,450.00 |
| Maison Crawford | \$40.00 |
| Manheim Solutions | \$2,000.00 |
| Mary Elliott | \$40.00 |
| Matt Kalnins | \$40.00 |
| Melanie Cozzi | \$40.00 |
| Moring Disposal | \$18,769.00 |
| NAPA | \$516.47 |
| Nicor | \$1,883.55 |
| Nikolas Manthei | \$40.00 |
| Oregon Community Unit School Dist. #220 | \$12,225.80 |
| Pollard Water | \$145.14 |
| Polo Cooperative Association | \$2,550.00 |
| Postmaster | \$593.28 |
| Quill | \$143.53 |
| Randy Cropp | \$40.00 |
| Ray O'Herron Co., Inc | \$58.98 |
| Red Diamond Uniform & Police Supply | \$255.00 |
| Sauk Valley Newspaper | \$61.90 |
| Scott Wallace | \$40.00 |
| Shawn Melville | \$70.00 |
| Sirchie Fingerprint Laboratories | \$63.10 |
| Stillman BancCorp | \$615.88 |
| Sun Life Financial | \$382.58 |
| Tad Dominski | \$40.00 |
| Terry Plemmons | \$206.76 |
| Terry Schuster | \$65.00 |
| The Bank of New York Mellon | \$350.00 |
| Tim Krug | \$40.00 |

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| Verizon | \$591.84 |
| Visa | \$185.72 |
| Zach McKean | \$40.00 |
| | \$125,252.57 |

Seconded by Commissioner Tim Krug.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Mayor Ken Williams Proclaimed May 2021 as Motorcycle Awareness Month.

Mayor Ken Williams move to Approve the Motorcycle Awareness Month Proclamation, Seconded by Commissioner Terry Schuster.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Commissioner Terry Schuster commended the Police Chief and his force for the exceptionally well-handled current events.

City Administrator Darin DeHaan and Chris Manheim had a phone conversation with the EPA about Dayton Superior. The EPA consultant will put the report together for the city at no cost. This will save about \$26,000.00.

Commissioner Kurt Wilson is working with building inspector Casper Manheim on issued building permits such as the new day care and Coilcraft project.

Commissioner Terry Schuster said the cities end of fiscal year is Friday and he will have the end of year transfers at the next council meeting. The city will have a good start for the next fiscal year.

Commissioner Tim Krug said the street department has converted from snow removal to spring projects. They have started cleaning and repairing catch basins as well as scheduling needed vehicle maintenance.

Mayor Ken Williams would like to remind everyone that we are in the stormy season and that all staff could be on call due to emergencies. The city is also conducting a walkability study to see how easy it is for residents to walk to different places within the city.

Commissioner Terry Schuster moved to go into Executive Session to discuss a contract with Manheim Solutions at 5:51 pm., Seconded by Commissioner Kurt Wilson.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Executive Session ended at 6:02 pm.

Commissioner Terry Schuster moved to Approve the Contract with Manheim Solutions based on current hourly fees with additional hours, Seconded by Commissioner Kurt Wilson.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Commissioner Tim Krug moved to adjourn the meeting, Seconded by Commissioner Terry Schuster.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Adjourn: 6:04 P.M.

Ken Williams, Mayor

Attest: _____
Cheryl Hilton, City Clerk