

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Administrator

Re: Bi-monthly Report

Date: February 8, 2022

**I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – January 22<sup>nd</sup>, 2022 – February 4<sup>th</sup>, 2022.**

#### City Administrator:

- Chris Manheim and I attended the International Economic Development Council webinar on marketing small rural communities. Chris is also completing a hotel survey RFP for our community.
- Comm Schuster and I met with Steve Varble as we continue to work on a re-design of our website. This was spurred by the need to manage our Economic Development pages inhouse. The new design will be more mobile friendly and will utilize picture links instead of so many drop down menus.
- Continue to work with AOP on various projects for the coming festival.
- Worked with Comm Cozzi to establish policy on renting/use of the Riverside Property for the coming year. We will be using the City Calendar to list events at the space so we can see availability. Currently working on two new events in that space.
- Continue to work on the 2022 ComEd Energy Efficiency Program for municipal buildings.
  - We also recognized that the 13<sup>th</sup> Street Well was not on the electrical aggregate program. Rock River Energy was able to broker a contract for that well which will run concurrently with the city aggregate program.
  - I worked with our new ComEd rep to add the Drive-Up facility to the electric ordinance which should save the city over \$2,000 annually.
- Met with LOTS Director Greg Gates and began discussing their plans for the new transportation hub at Pines/Rt 2 in Oregon.

#### Street Department:

- Working with Terry Plemmons on options for replacing the downtown banners. We continue to discuss challenges for snow removal for our community.
- The Street Department took the time and effort to remove snow from the downtown in the early morning hours which helped to open more accessibility for pedestrians while we waited for the extreme cold to dissipate so Benesh's equipment could finish the snow removal. I appreciate this extra effort and I believe our downtown business and patrons did as well. Thank you!

#### City Hall:

- We are looking to do some minor updates to City Hall over the next few months. I have met with a general contractor to provide quotes for these projects. (More information soon).

## Water Department:

- Jeff Pennington and I met with Ted Hvarre and helped with planning for the storm sewer, water and wastewater for the new Planned Unit Development. The engineers needed better depth measurements for the sewer run to the plant. Jeff was able to expose the pipe allowing the engineers to get precise measurements. Thank you, Jeff, for expediting this project for the new development and great example of what we can do in-house!



## Recreation Paths:

- We met with Benesh to discuss options for the Riverside Recreation path. We are waiting on new estimates for the project.

## Coliseum:

- The ramp railing should be completed this week. The cold weather delayed the project. I will do a final inspection with McCloud and Associates