

To: Mayor Ken Williams & Oregon City Council  
From: Darin J. DeHaan, City Administrator  
Re: Bi-monthly Report

Date: February 23, 2022

**I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – February 5<sup>th</sup>, 2022 – February 18<sup>th</sup>, 2022.**

#### City Administrator:

- I have begun working with Mark Herman and Rachel Brunner to form the City's new Tree Board. This will be a 5-member committee that will work towards getting Oregon designated as a Tree USA city, creating a tree ordinance, work with Terry Plemmons for replanting suggestions, forestry and canopy consideration and many other functions.
- Mayor Williams and I interviewed the new candidate for the position of Executive Director for CMAAA who will provide 25% of their time as a service to the city in tourism related activity. I have also requested that the ED take over the management of the coliseum events downstairs as well. Look for CMAAA's announcement soon.
- We worked through several potential economic development projects which can't be announced at this time, but we are excited to see continual interest in positive developments for our community.
- I've been working with several potential applicants for our Lease Subsidy Grant. I hope to schedule and announce the 1<sup>st</sup> grant recipient by March 1<sup>st</sup>.
- I held several meetings/conversations with Council members as it relates to strategic planning for the community.
- Continue to work on the 2022 ComEd Energy Efficiency Program for municipal buildings.
  - I have scheduled a ComEd Energy assessment for the Street Garage and City Hall on March 2<sup>nd</sup>.
- I have scheduled a Nicor Energy Efficiency Assessment for the Oregon Coliseum.
- I continue to work with Hvarre on the Trestle Ridge Planned Unit Development. I am working with Dave and Jeff to proving spec for water and wastewater for their engineers.

#### Street Department:

- Terry Plemmons is finalizing the order for new downtown banners.
- Finished burning the dump.
- Put down 1.5 tons of cold patch throughout town.
- Started all small engine services/maintenance in preparation for Spring
- Working through putting together this year's sidewalk removal/replacement list.
- Planning on finishing up the list from last year around the school area then using the downtown as center points and working outwards.
- Diagnosed parasitic draw on the skid loader and installed a battery shutoff switch in house saving the city an estimated \$1,000 – \$1,500

### City Hall:

- Reminder City Hall will be closed on 02/21/22 for President's Day.

### Water Department:

- The water department continues to complete Julie locates, respond to customer issues, repair water meter and complete replacements. They pulled a plugged pump at Jefferson Street lift station to dislodge what appeared to be a beach towel. The pump at the 10<sup>th</sup> Street lift station broke a stainless steel 4-inch elbow . Kelsey excavating completed the repair. They have finished the Illinois State Water Survey. Monthly bacterial sampling was done for EPA compliance along with fluoride sampling. They pulled the mixer at the plant 3 times in the past two weeks due to rags getting in the impeller. Department has been working through a found water leak on the south end of town. Jeff has made several efforts to get this resolved. We have set a definitive date of 02/25/2022 for them to get this fixed. Thank you to Jeff and the department for oversight on this issue.

### Recreation Paths:

- We have received some updated estimates for the Riverside Path behind the Fire Department. We are working through the finances to make a final recommendation of what we will do here.

### Coliseum:

- The ramp railings have been installed. Final inspection will be scheduled soon.

