

COUNCIL MEETING MINUTES  
Tuesday March 8<sup>th</sup>, 2022, 5:30 P.M.  
City Hall Council Chambers  
115 N 3<sup>rd</sup> Street

The Council of the City of Oregon met Tuesday March 8<sup>th</sup>, 2022, at 5:30 P.M.

The meeting was held at the City Hall Council Chambers and on Zoom.

Present: Mayor Ken Williams  
Commissioner Melanie Cozzi  
Commissioner Tim Krug  
City Administrator Darin DeHaan  
Chief Shawn Melville  
City Attorney Paul Chadwick  
City Clerk Cheryl Hilton

Also Present: Jeff Pennington.

Present via Zoom: Commissioner Terry Schuster, Commissioner Kurt Wilson, George Howe, Dave Kent, James Morris, Terry Plemmons, and Alexa Zoellner.

City Attorney Paul Chadwick started the pledge of allegiance.

Commissioner Terry Schuster moved to approve the February 23<sup>rd</sup>, 2022, minutes, Seconded by Commissioner Melanie Cozzi.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Terry Schuster moved to approve payroll in the amount of \$58,604.95 and the current warrants as listed:

Armscor Cartridge Incorporated	\$551.00
Blue Cross Blue Shield	\$17,311.12
Butitta Bros. Automotive – Oregon	\$790.81
Byron Bank	\$1,362.90
Byron Bank	\$119.88
CDW Government	\$928.14
Cintas	\$59.90
Comcast	\$151.85
Envision Healthcare, Inc	\$216.00
Euclid Managers	\$1,625.83
Fischer's	\$62.36
Frontier	\$125.36
Frontier	\$351.47
Hach Company	\$80.16
Hach Company	\$117.30
Illinois EPA	\$72,768.30
Jacob & Klein, LTD	\$292.50
Martin Johnson	\$200.00
Moring Disposal	\$63.00
NAPA	\$143.35
Pace Analytical Services	\$296.50
Ray O'Herron Co., Inc	\$71.99
Sjostrom & Sons, Inc	\$6,974.27
The Economic Development Group, LTD	\$3,110.84
Visa	\$111.55
Willett Hofmann & Associates	\$8,705.61

Willett Hofmann & Associates	\$2,988.81
Willett Hofmann & Associates	\$2,359.50
	<b>\$121,940.30</b>

Seconded by Commissioner Tim Krug.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays

Mayor Ken Williams moved to approve Ordinance 2022-105 Amending Ordinance 2021-112 Commercial Retail Lease Ordinance, Seconded by Commissioner Tim Krug.

**Discussion:** The Commercial Retail Lease Subsidy Grant would provide \$600.00 or up to 50% of monthly lease payment, whichever is less, to a qualified applicant. The previous ordinance was restricted to the Historic and Riverfront districts. The amendment would allow an expansion to all the TIF district businesses. Funding for this grant is paid for with TIF funds. The purpose of the grant is to help with costs associated with starting a new business.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

The City Council discussed Ordinance 2022-103 Amending the Video Gaming Terminal Fee. The maximum fee for non-home rule municipalities was twenty-five dollars per video gaming terminal while home-rule municipalities could charge a thousand dollars or more per video gaming terminal. Due to recent changes, the city is now allowed to charge up to two hundred and fifty dollars per terminal. Mayor Ken Williams and City Administrator Darin DeHaan have met with local vendors as well as Liz Vos the Chamber of Commerce Director. The City Council discussed the impacts of Covid-19 on local businesses. Despite Covid-19, the city has seen an increase in revenue from video gaming terminals. The City Council agreed to review data from previous years and before the Covid-19 pandemic.

Mayor Ken Williams moved to Table Ordinance 2022-103 Amending the Video Gaming Terminal Fee till May 24<sup>th</sup>, 2022, Seconded by Commissioner Tim Krug.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Kurt Wilson moved to approve a Cost-of-Living Increase for Building Inspector Casper Manheim, Seconded by Commissioner Melanie Cozzi.

**Discussion:** Casper Manheim's last increase was in 2019. He was previously paid 75% of the total revenue produced by the issuance of building permits. The increase will begin with the new fiscal year and be a flat rate per month.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

The City Council reviewed a Tree Board Ordinance. The tree replacement grant requires the city to create a Tree Board and adopt an ordinance. The board will consist of five members appointed by the mayor. Mark Herman and Rachel Brunner have volunteered to lead the Tree Board. The board will have no legislative powers and will report to the City Council.

Mayor Ken Williams stated the City Council will go into Executive Session to discuss amendments to the CMAAA lease regarding negotiations on the Executive Director and authorize the mayor to approve the final contract based on the amendments discussed in executive session.

Commissioner Melanie Cozzi move to go into Executive Session at 5:53 pm, Seconded by Commissioner Tim Krug.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Mayor Ken Williams moved to end Executive Session at 6:18 pm, Seconded by Commissioner Tim Krug.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Mayor Ken Williams moved to approve the amendment to CMAAA Lease, Seconded by Commissioner Tim Krug.

**Discussion:** The lease was amended to add a contract of services for the CMAAA Executive Director. The director will be an employee of CMAAA and shall spend 25% of his or her time regarding city projects. If the directors roll does not allow them to provide 25% of his or her time to the city, renegotiating the contract would be a possibility.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Mayor Ken Williams moved to authorize the mayor to Approve Final Contract of Personnel, Seconded by Commissioner Melanie Cozzi.

**Discussion:** Mayor Ken Williams was authorized to sign the personnel contract on behalf of the City and the City Council.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Chief Shawn Melville provided the City Council with copies of the Oregon Police Departments Annual Report.

City Administrator Darin DeHaan said the ComEd Energy Program is in full swing at the Oregon Coliseum. They have completed the outside lights and are working on the inside.

Commissioner Terry Schuster thanked Mayor Ken Williams and City Administrator Darin DeHaan for meeting with potential new business owners.

Commissioner Melanie Cozzi said the Farmer's Market Vendor and Food Truck applications are available.

Street Superintendent Terry Plemmons has started to prepare the sidewalk replacement list with areas by the school and high traffic areas being the first to be replaced.

Mayor Ken Williams said the EPA grant study at the Dayton Superior building will begin in April with test borings for any potentially hazardous materials found in the soil. The city is moving forward with hiring a potential advisor to do a hotel feasibility study.

Commissioner Tim Krug moved to adjourn the meeting, Seconded by Commissioner Melanie Cozzi.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Adjourn: 6:30 P.M.

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Ken Williams, Mayor

Attest: \_\_\_\_\_  
Cheryl Hilton, City Clerk