

To: Mayor Ken Williams & Oregon City Council
From: Darin J. DeHaan, City Administrator
Re: Bi-monthly Report

DATE: JUNE 14, 2022

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – May 21st, 2022 – June 10th, 2022

City Administrator:

- Hotel Feasibility: Gruen and Gruen completed the draft report. We will debrief as a team on Tuesday to go over the details of the analysis and what we can learn about our community going forward.
- I'm working with the school on a possible ARPA project. I am waiting on their commitment to the project then will bring this before the City Council for approval.
- Our leadership team met to strategize over the next few months of city operation as well as economic development and vision setting.
- I attended the Illinois Broadband ACCELERATE program online discussion.
- Memorial Day – City Hall was closed.
- We held several meetings to discuss options for marketing the Oregon Theater.
- We met with Todd Cagnoni, City Administrator for the City of Rockford to discuss their success in redevelopment of the Embassy Suites hotel near Davis Park. Thank you, Todd, for taking the time to provide us with some valuable information.
- I had several meetings with current and potential business owners to discuss City grant options for them.
- Continued to hold budget meetings with department heads. Comm Schuster and I should be ready to present the draft budget for review soon.
- We have been working on a process to update our Comprehensive Plan. We met with key individuals to strategize on how to accomplish this.
- I met with Comm Wilson, and Mayor Williams and we discussed how to better address ordinance violations and properties that need to be addressed. We are working on a fair and equitable system to keep our community looking great.
- I met with our cloud back up provider and reviewed our services and needs. It's imperative to have quality off site back ups of all our important data.
- Worked with our IT contractor to update the security system for our IFIBER which was due to aging equipment. We received a \$500.00 stipend from IFIBER to help offset some costs.
- Worked on several contracts as well as ordinances with City Attorney Chadwick.
- Met with our City engineer to discuss upcoming street projects.
- Comm Cozzi, Comm Krug and I held our first round of interviews for our new Public Works director position. We met some very well educated and experienced candidates and I look forward to provided our recommendation to the council soon. As a reminder we used GovHr to help recruit all the great candidates we have.

- Many key individuals took part in our 2022 Good Day Stateline segments which help promote our community both for economic growth as well as tourism. Thank you, Liz Vos, for all the magnificent work putting this together for the City of Oregon. The segments are as follows:

1. Eco Tourism – Dom Cozzi discussing Oregon’s Ecotourism, biking, wildlife, parks, river activity.
2. City of Oregon – Commerce – Mayor Williams and Darin DeHaan, City Administrator talking about how we are “open for business” our incentives, grants. Where we came from and where we are headed.
3. Downtown/Theater – Mayor Williams and Liz Vos – Save the Theater ideas.
4. Farmer’s Market – Mel Cozzi and Liz Hiemstra – What’s going on at the Farmer’s Market for this year.

Photo Credit: Liz Vos



Mayor Ken Williams, Darin DeHaan, City Administrator, Host Michelle Abraham

Sustainability Committee:

- Continue to work on the Sustainability Plan. Our next meeting will be Monday June 13th 10:00a.m. at City Hall.

Tree Board:

- Next Meeting June 22nd 5:00p.m. at City Hall

Street Department:

- The supplies were dropped off at the Street department and City Hall to complete the ComEd incentive upgrades to the lights inside and out.
- Painted yellow curb throughout the town
- Painted handicap stalls throughout the town

- Continued chip seal route hot patching
- Began spraying for weeds along city properties
- Completed brush pickup on July 31st
- Terry, James, and Nik finished taking pesticide applicator tests
- Trimmed trees along all city streets in town
- Removed arborvitaes and bushes out front of the public restroom
- Spent 72 hours sweeping city streets
- Repaired 22 storm sewer catch basins
- Delivered concrete flower box to farmers market grounds
- Worked with 2 local youths to help them complete community service hours
- Completed all other daily Street Department tasks

Water Department:

- Process/control for both water and Sewer
- Julie locates
- 3 hrs. daily netting rags and debris from treatment plant, this is due to headworks upgrade we are awaiting and screening device needing repair
- We took drum off the roto mat screening device, Beesing is repairing broken rings in the basket to try to help with the debris getting into the treatment plant
- We have had to pull mixers and Return Activated Sludge pump multiple times due to the rags and debris getting into the plant.
- Pulled Return Activated sludge pump that broke an impeller bolt and took pump to Metropolitan pump for repair, awaiting costs
- Spend 8 to 12 hours weekly mowing and weed eating treatment plant, well 4, well 5, fairgrounds lift station, dog park
- Working on Lead Line service reporting and replacement plan for E.P.A.
- We had Wastewater management come and pump down Digester. We are currently working on getting pricing to fix problems with the aeration system in that tank. This could be quite expensive. I am awaiting information from the aeration company.

Police Department:

- The UTV program is up and running. We registered the first one on 5/17. We have registered 10 so far. We have not received any complaints of any violations by UTV drivers so far.

City Hall:

- The lower panel of the front door has been replaced. This removed the old drop box that was still causing some confusion for residents where they should drop off payments. This also took some weight off that door, so it closes better. We feel the new drop box has been a great asset for the community to drop off payments 24/7 in a secured way.

Recreation Paths:

- RFP has been distributed to approximately 7 area construction companies for the Riverside Bike Path. The last day to submit proposals will be Friday July 1st at 3:30 p.m.

Coliseum:

- Had a quick meeting with ED Glenn and Ron Bry to discuss some construction projects, discuss door locks, removal of unused equipment and other details.