

To: Mayor Ken Williams & Oregon City Council  
From: Darin J. DeHaan, City Administrator  
Re: Bi-monthly Report

DATE: JUNE 28, 2022

**I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – June 11th, 2022 – June 22nd, 2022**

**City Administrator:**

- Hotel Feasibility: Gruen and Gruen completed the draft report. We debriefed as a team on and went over the details of the analysis.
- Met with Sheriff VanVickle re some property updates they are planning for the Sheriff's Department.
- Completed the hiring process for our new Director of Public Works which included several days of background and reference checks and offered the position to Bill Covell. I look forward to getting him started on June 27<sup>th</sup>, 2022.
- Comm Cozzi and I met with Pastor Michael Cole. We had a fantastic and insightful discussion on equity and inclusion.
- Our Executive committee met with Mark Bushnell from the City of Sycamore to discuss and strategize on a plan for downtown sidewalk café expansion if possible. There is a lot of work to do here, but Mark shared some great insights into the process with IDOT.
- I met with Comm Krug to discuss several things including his vision going forward for my position with the City. It was a great discussion. I'm always excited to talk about the vision for our community.
- I worked with Chief Melville on some upcoming promotions for the Police Department as well as strategizing for staffing needs in the near future.
- I attended the Illinois Broadband ACCELERATE program with Ogle County representatives. I should have some more information for the council meeting this week.
- Continued to work on the Budget with Department Heads and Comm Schuster.

**HAPPY 20th WORK ANNIVERSARY TO LYNN BAYLOR-ZIES.** "She wouldn't let me post a picture of her, so a shot of the thing.! Thank you, Lynn, for 20 the City of Oregon and our part of TEAM OREGON, and with us for twenty years. As instrumental in keeping City working with citizens and our greatest service possible! I how important Lynn is to the she does on behalf of our career milestone! - Darin



"She wouldn't let me post a picture of her, so a shot of the donuts was the next best thing. Lynn is an integral we are honored she has been our Utility Clerk she is Hall running smoothly, utility services to provide the witness firsthand each day City of Oregon and the work citizens. Congrats on this DeHaan, City Administrator

- Met with Comm Wilson and Casper Manheim and discussed a response to several property issues in Oregon. Letters will be distributed this week to address the issues.
- Completed the quarterly report for the Tree Inventory Grant. They should be starting the inventory this week.
- Work with Ted Hvarre on the Trestle Ridge Planned Unit Development.
- The Commercial Lease grant committee will meet this week to approve a new applicant.

#### Sustainability Committee:

- Continue to work on the Sustainability Plan. We discussed the Electric Vehicle program we are looking into as well

#### Tree Board:

- Next Meeting June 22<sup>nd</sup> 5:00p.m. at City Hall – Working to finish the tree preservation ordinance.

#### Street Department:

- Huge thank you to the Oregon Street Department for helping unload and set up the new memorial bench in front of City Hall in honor of former Mayor James Barnes and his wife Barbara. The bench was purchased by the family and James, Josiah, Gayce, and Cullen did a fantastic job placing the bench and putting it together.







#### Water Department:

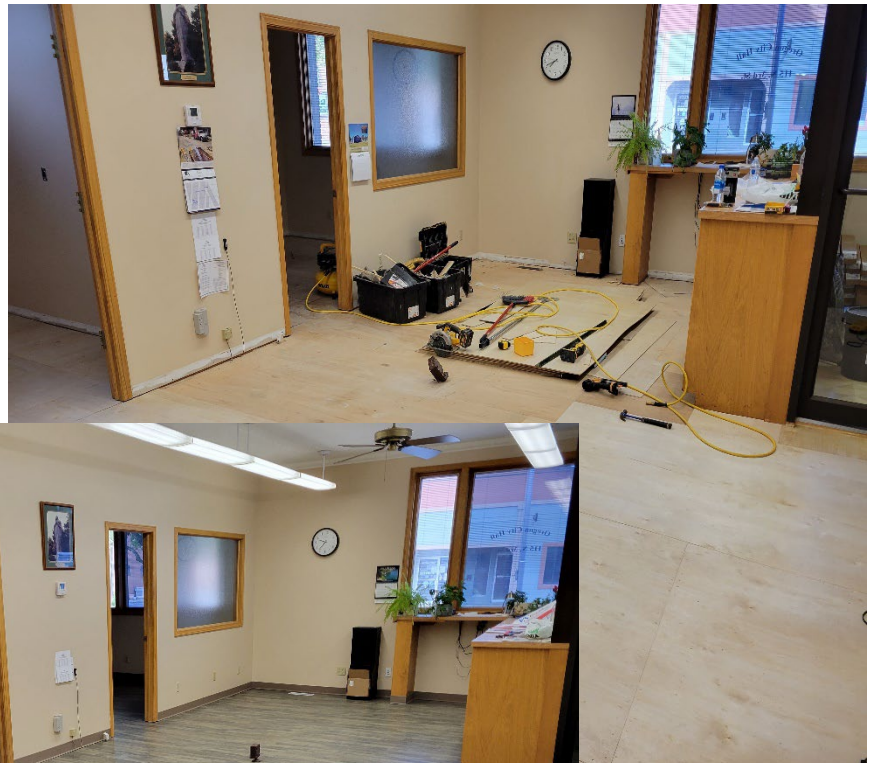
- Daily Process/Control for water system
- Julie Locates
- Meter Finals
- Meter repairs
- Mowing
- Daily Process/Control for Wastewater system
- Ordered parts for Digester aeration, 8 to 12 weeks for parts
- Atlas has pulled 1st blower for rebuild, will be shipping out soon
- Cleaned Sewer line on Rt 2 and Jackson, manhole repair will begin July 12th weather permitting
- Pulled pump at Jefferson St. Liftstation, plugged with rags
- Submitted Consumer Confidence Report to the E.P.A.
- Submitted monthly reports for Water and Wastewater departments for E.P.A. compliance
- Been working with O'Brien Construction on Third St. Project in regard to water services and curb stops.

#### Police Department:

- No update

### City Hall:

- The flooring update has been completed: A **huge shout out** to all of the employees who helped move everything out and back into the workspace. James Morris, Dustin Runyon, Tad Dominski, Randy Cropp, Josiah Flanagan, Gayce Gusloff, Cullen White, Cheryl Hilton, and Lynn Baylor-Zies **We could not have done this without everyone's help!**



#### Recreation Paths:

- No update

#### Coliseum:

- No update