

COUNCIL MEETING MINUTES  
Tuesday July 12<sup>th</sup>, 2022, 5:30 P.M.  
City Hall Council Chambers  
115 N 3<sup>rd</sup> Street

The Council of the City of Oregon met Tuesday July 12<sup>th</sup>, 2022, at 5:30 P.M.

The meeting was held at the City Hall Council Chambers and on Zoom.

Present: Commissioner Melanie Cozzi  
Commissioner Tim Krug  
Commission Terry Schuster  
Commissioner Kurt Wilson  
City Administrator Darin DeHaan  
Police Chief Shawn Melville  
City Clerk Cheryl Hilton

Also Present: Mark Herman, George Howe, Ted Hvarre, Mike Knoup, and Jeff Pennington.

Present via Zoom: Mayor Ken Williams, Corey Buck, Attorney Paul Chadwick, Bill Covell, James Morris, Terry Plemmons, and Alexa Zoellner.

Commissioner Melanie Cozzi started the pledge of allegiance.

Fire Chief Mike Knoup expressed concerns over a dead-end street and a single entry/exit in the plat for Trestle Ridge Subdivision. He stated the street should be twenty feet wide according to fire code. He also stated homes at the end of this street could face an increase cost in insurance and snow removal could be a potential issue.

Commissioner Melanie Cozzi moved to approve the June 28<sup>th</sup>, 2022, minutes, Seconded by Commissioner Kurt Wilson.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Terry Schuster moved to approve payroll in the amount of \$65,267.59 and the current warrants as listed:

|                                   |             |
|-----------------------------------|-------------|
| AEP Energy                        | \$1,366.26  |
| Autumn on Parade                  | \$2,260.00  |
| Biller Press                      | \$316.56    |
| Blue Cross Blue Shield            | \$19,673.81 |
| Byron Bank                        | \$273.26    |
| Byron Bank                        | \$1,610.78  |
| CDW Government                    | \$1,776.48  |
| Cintas                            | \$59.90     |
| City of Oregon                    | \$2,280.28  |
| Comcast                           | \$155.55    |
| Conference Technologies, Inc      | \$6,143.69  |
| Dynamic Horizons Computer Service | \$1,437.50  |

|                                  |                     |
|----------------------------------|---------------------|
| Ehmen                            | \$140.00            |
| Ehmen                            | \$695.00            |
| Envision Healthcare, Inc         | \$230.00            |
| Ferguson Enterprises LLC #3326   | \$1,069.70          |
| Ferguson Waterworks #2516        | \$529.19            |
| Ferguson Waterworks #2516        | \$929.15            |
| Fidelity Security Life Insurance | \$190.02            |
| Fischer's                        | \$274.00            |
| Fischer's                        | \$516.63            |
| Frontier                         | \$355.47            |
| GSC                              | \$4,369.16          |
| Hagemann Horticulture LLC        | \$2,300.00          |
| Hawk Auto Wash & Storage         | \$450.00            |
| IP Communications                | \$638.57            |
| James Taylor                     | \$480.00            |
| Jayce Gusloff                    | \$145.00            |
| Lexipol LLC                      | \$5,857.32          |
| Liz Hiemstra                     | \$102.16            |
| Marques Morel                    | \$150.00            |
| MCS Advertising                  | \$75.00             |
| Merlin Hagemann                  | \$50,000.00         |
| Moring Disposal                  | \$68.00             |
| NAPA                             | \$241.83            |
| Oregon Snyder                    | \$211.37            |
| Oregon Super Valu                | \$45.06             |
| Pace Analytical Services         | \$237.83            |
| Pace Payment Systems Inc         | \$5.00              |
| Ray O'Herron Co, Inc             | \$20.77             |
| Standard Equipment Co            | \$455.44            |
| Uniform Den                      | \$63.34             |
| Village of Progress              | \$934.60            |
| Wes Hughes                       | \$150.00            |
| Willett Hofmann & Associates     | \$1,059.35          |
|                                  | <b>\$110,343.03</b> |

Seconded by Commissioner Tim Krug.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Mayor Ken Williams moved to approve the Final Plat and three Easements for Trestle Ridge with these conditions, page eight grading plan shows twelve foot fire access road as most current version, twelve foot fire access road is maintained sufficiently to allow access for fire equipment in all weather conditions, no parking and fire lane signs are posted at each end of the twelve foot fire access road, and the road may be constructed of any city approved surface including the true grid grass pavers system providing it meets the equipment length requirements, Seconded by Commissioner Kurt Wilson.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

**Discussion:** The City Council discussed the concerns of Fire Chief Mike Knoup regarding the dead-end street in the Trestle Ridge Subdivision. The Mayor provided multiple examples of cities with subdivisions that have only one entry/exit similar to the Trestle Ridge Subdivision. The plat of the south end of the subdivision includes a twelve-foot-wide grass paving system from 2<sup>nd</sup> street to Railroad Lane. Emergency vehicles and equipment would be able to access this grass paving system area in emergency situations. The dead-end road, Railroad Lane, will also have a depressed curb to allow access to the grass paving system for emergency vehicles. The city voluntarily adopted the 2015 International Fire Code along with ten other codes to provide building code guidance and safety to residents. The fire code does require twenty feet for fire department vehicular access. The City Council has passed variances regarding the 2015 International Building Code since the code is a blanket code for the city and needs to be adjusted to meet the needs of the city and residents. Ted Hvarre stated he has no problem with extending the grass paving system to the 692-grading level to increase the turning radius by six feet for emergency vehicles. Approval of the final plat also approves a variance for the grass paving system as an emergency fire access.

Mayor Ken Williams moved to amend the original motion to approve the Final Plat and three Easements for Trestle Ridge with these conditions, page eight grading plan shows twelve foot fire access road as most current version, twelve foot fire access road is maintained sufficiently to allow access for fire equipment in all weather conditions, no parking and fire lane signs are posted at each end of the twelve foot fire access road, and the road may be constructed of any city approved surface including the true grid grass pavers system providing it meets the equipment length requirements, to include an additional turning lane to match the 692 grading line shown on page eight of the final plat and which provides for additional paving grid for the turning of fire equipment, Seconded by Commissioner Tim Krug.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Kurt Wilson moved to approve a Raffle License for Foundation for Focus House, Seconded by Commissioner Melanie Cozzi.

**Discussion:** The raffle tickets will be sold at AOP.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Kurt Wilson moved to approve a Raffle License for AOP Tractor Show, Seconded by Commissioner Tim Krug.

**Discussion:** The raffle tickets will be sold at AOP.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Terry Schuster moved to approve Resolution 2022-3 Authorizing the Disposal of Personal Property owned by the City of Oregon, Seconded by Commissioner Kurt Wilson.

**Discussion:** The resolution allows City Administrator Darin DeHaan to dispose of the listed property as he sees fit.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Terry Schuster moved to approve the Purchase of a Squad Car from Kunes for no more than \$35,000.00, Seconded by Commissioner Melanie Cozzi.

**Discussion:** The purchase price of the vehicle is slightly over \$30,000.00. The administrative tow fund will be used to purchase this vehicle, there will be no loan.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Tim Krug moved to approve to Award the Bike Path Project to Martin and Company using ARPA Funds, Seconded by Commissioner Melanie Cozzi.

**Discussion:** This will be the bike path behind the fire department along the river. The path will be approximately three hundred feet in length and cost \$23,450.00.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Kurt Wilson moved to approve Ordinance 2022-111 Litter, Seconded by Commissioner Tim Krug.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Terry Schuster moved to approve a Façade Grant for Adam & Rebecca Hazzard for 101 South 1<sup>st</sup> Street, Seconded by Commissioner Tim Krug.

**Discussion:** The application is for the entire exterior of the Hunt Club and does not include the mural on the North end of the building.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Terry Schuster moved to approve a Commercial Lease Subsidy Grant for Rustic Ridge Axe, Seconded by Commissioner Kurt Wilson.

**Discussion:** The Economic Development Committee and the Lease Subsidy Grant Committee both unanimously approved the application.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Mayor Ken Williams moved to approve Job Description for the Director of Public Works, Seconded by Commissioner Kurt Wilson.

**Discussion:** The job description was developed during the review process; approval of the job description formalizes the position.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

The City Council reviewed Ordinance 2022-112, Creating the Position of Public Works Director. The ordinance will create legislation for the position. The ordinance will be presented again at the next council meeting.

Commissioner Terry Schuster presented the City Budget for FY23 to the City Council for review. He stated this year the city will have quite a few funds with a net deficit. The city has been able to save funds over the past couple of years due to revenue received from state and federal funds. Due to these savings the city can complete projects with the built-up surplus of funds.

Commissioner Terry Schuster presented the Annual Appropriation for FY23 to the City Council for review. He explained the appropriations are the legal document limiting the amount spent in each fund. He said to think of it as a credit limit, expenditures will be much less than what is appropriated in most cases.

Commissioner Kurt Wilson stated there have been complaints from residents regarding garbage and recycling being picked up together. Moring Disposal has been contacted and employees have been held accountable.

Commissioner Melanie Cozzi said the Oregon Fire Department will be at the Farmers Market this Thursday with an Explore-A-Truck Event. There will also be ax throwing, a bounce house, kids crafts, and food trucks.

Commissioner Tim Krug said he realizes the work being done on South 3<sup>rd</sup> Street is a huge inconvenience but when O'Brien's finish the work it will be worth it. He asked for patience from the residents. He also stated they have finished pouring the sidewalks.

Mayor Ken Williams said he has been on the City Council for fifteen years. He thanked the council for professionalism during a difficult discussion.

Commissioner Kurt Wilson moved to adjourn the meeting, Seconded by Commissioner Melanie Cozzi.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Adjourn: 6:44 P.M.

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Ken Williams, Mayor

Attest: \_\_\_\_\_  
Cheryl Hilton, City Clerk