

COUNCIL MEETING MINUTES
Tuesday September 27th, 2022, 5:30 P.M.
City Hall Council Chambers
115 N 3rd Street

The Council of the City of Oregon met Tuesday September 27th, 2022, at 5:30 P.M.

The meeting was held at the City Hall Council Chambers and on Zoom.

Present: Mayor Ken Williams
Commissioner Melanie Cozzi
Commissioner Tim Krug
Commission Terry Schuster
City Administrator Darin DeHaan
Police Chief Shawn Melville
City Clerk Cheryl Hilton

Also Present: Joe & Sarah Brooks, Kevin & Terry Brooks, Public Works
Director Bill Covell, Randy Cropp, Tad Dominski, George Howe,
Rachel & Barry Jones, Fire Chief Mike Knoup, Josh Lee, Greg
Spencer, and Liz Vos.

Present via Zoom: Corey Buck, City Attorney Paul Chadwick, Terry Plemmons,
Commissioner Kurt Wilson, and Alexa Zoellner.

Mayor Ken Williams called the meeting to order.

Chief Shawn Melville started the pledge of allegiance.

Fire Chief Mike Knoup expressed concerns over amending the sprinkler system code in the 2015 International Property Maintenance Code. He gave members of the City Council case studies and asked them to educate themselves on occupancy requirements and the sprinkler system code before making any decisions. Mayor Ken Williams thanked Fire Chief Mike Knoup and said this is valuable information for the City Council to review.

Commissioner Tim Krug moved to approve the September 13th, 2022, minutes, Seconded by Commissioner Terry Schuster.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Terry Schuster moved to approve payroll in the amount of \$60,149.51 and the current warrants as listed:

Aegis Construction, Inc	\$1,700.00
Bill Covell	\$108.81
Bill Covell	\$40.00
Butitta Bros Automotive - Oregon	\$809.03
Byron Bank	\$956.05
Casper Home Inspection LLC	\$1,450.00

Cassandra Chapman	\$600.00
Cheryl Hilton	\$40.00
City of Oregon	\$12,190.96
City of Oregon	\$5,000.00
City of Oregon	\$72,400.00
City of Oregon	\$40,871.42
Comcast	\$264.90
Comcast	\$151.85
ComEd	\$23.11
Constellation NewEnergy, Inc	\$3,831.73
DeKalb Implement	\$79.91
Devin DeHaan	\$40.00
Dustin Runyon	\$149.39
Dustin Runyon	\$40.00
Ehmen's	\$3,348.00
Engel Electric Co	\$1,792.20
Engelhart Motorsports Co	\$500.00
Euclid Managers	\$1,309.59
Fearer, Nye & Chadwick	\$4,462.33
Ferguson Enterprises LLC #3325	\$1,212.48
Frontier	\$59.22
Getz Fire Equipment	\$303.50
Graf Tree Care	\$2,202.00
Gregory Spencer	\$40.00
Hach Company	\$1,802.11
Hagemann Horticulture LLC	\$2,300.00
Hawkins, Inc	\$1,998.39
Jayce Gusloff	\$40.00
Jeff Pennington	\$40.00
Joseph Brooks	\$40.00
Josh Lee	\$40.00
Josiah Flanagan	\$40.00
Kaleels's Clothing	\$411.00
Ken Williams	\$84.29
Kiwanis International	\$150.00
Kunes Country Auto Group	\$239.84
Kurt Wilson	\$40.00
M & M Equipment Auto Sales, Inc	\$23,510.00
Maison Crawford	\$40.00
Manheim Solutions, Inc	\$2,592.00
Marques Morel	\$150.00
Martin and Company	\$213.27
Mary Elliott	\$40.00
Matt Kalnins	\$40.00
Melanie Cozzi	\$84.81

Menards	\$197.84
Moring Disposal	\$20,518.60
Moring Disposal	\$68.00
O'Brien Civil Works, Inc	\$73,130.31
Ogle County Highway Department	\$150.00
Oregon Snyder	\$175.45
Pace Analytical Services	\$149.87
Postmaster	\$1,200.00
Postmaster	\$730.40
Rogers Ready Mix	\$781.50
Scott Wallace	\$40.00
Shawn Melville	\$70.00
Steve Benesh & Sons	\$33.32
Stillman BancCorp	\$2,863.65
Sun Life Financial	\$239.80
Tad Dominski	\$40.00
Terry Schuster	\$65.00
Tim Brechon	\$40.00
Tim Krug	\$40.00
Verizon	\$610.34
Waste Water Management of Northern Illinois	\$6,750.00
Zach McKean	\$40.00
	\$297,806.27

Seconded by Commissioner Melanie Cozzi.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Mayor Ken Williams moved to approve the appointment of Joe Brooks as Chief of Police, Seconded by Commissioner Tim Krug.

Discussion: City Administrator Darin DeHaan said the current chief is taking a position in the private sector. He has met with Joe Brooks and Mayor Ken Williams over the past few weeks to go over the position. Joe has been the cities only K-9 officer, is well involved with the community, has served as sergeant, and most recently promoted to lieutenant for the police department. City Administrator Darin DeHaan recommended Joe Brooks as the next Chief of Police for the City of Oregon to the City Council.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Mayor Ken Williams moved to approve the Employment Agreement with Joe Brooks as Chief of Police, Seconded by Commissioner Terry Schuster.

Discussion: City Administrator Darin DeHaan stated the contract is the same as the contract for the last two chiefs with a few amendments based on the city labor attorney's recommendations. The position will be overtime exempt and the salary reflects that change.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Mayor Ken Williams swore in Joe Brooks as Chief of Police for the City of Oregon.

Mayor Ken Williams wished Shawn Melville the best and thanked him for all the years of service to the City of Oregon. He presented Shawn Melville with a plaque of appreciation.

Mayor Ken Williams moved to approve the ECDC recommendation to add CMAAA to the ECDC Committee as an Alternate Member, Seconded by Commissioner Melanie Cozzi.

Discussion: Mayor Ken Williams said CMAAA's Executive Director Mike Glenn will be working on city projects and promotions twenty-five percent of his time. This will be a great way to communicate with him. Anyone representing CMAAA could be present as the alternate member at the meetings.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Mayor Ken Williams moved to approve Ordinance 2022-119 Amending Tobacco Ordinance, Seconded by Commissioner Kurt Wilson.

Discussion: Mayor Ken Williams said this ordinance allows any vaping pens on school grounds to be confiscated. City Administrator Darin DeHaan stated this chapter did not transfer over after the last large code update. This gives authority to the police officers to confiscate vape pens. If a person twenty-one or older can prove they purchased the product it can be returned. If not, the police officer can destroy it. There are over sixty of these products in storage right now.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Terry Schuster moved to approve Resolution 2022-7 Authorizing the City Treasurer, in certain circumstances, to Pay Vendor Invoices Prior to the Approval of the Mayor and City Council, Seconded by Commissioner Tim Krug.

Discussion: Mayor Ken Williams stated this was talked about at the last council meeting. Commissioner Terry Schuster stated there are times when equipment is needed, and payment is required up front. Certain conditions will apply, payment will be reviewed by the Mayor, City Administrator, Department Head, or Commissioner before the payment is made. There will be safeguards so there are no excess expenses.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Kurt Wilson moved to approve Ordinance 2022-118 Creating the Position of Code Enforcement Officer, Seconded by Commissioner Melanie Cozzi.

Discussion: City Administrator Darin DeHaan said this will give the city three avenues to manage code enforcement within the city. The City Building Inspector for building or structural issues, the Police Department to manage volatile situations or for a quick turnaround, and the Code Enforcement Officer as a proactive approach. The new position will be more educational. Chief Shawn Melville has dedicated a lot of this work to a patrol officer. This will shift the responsibility to the code enforcement officer, allowing the patrol officer to get back to enforcement and responding to calls. He has met with Randy Cropp, and he understands the philosophy and what the city is looking for in the position. He said this will give Randy time to educate residents and businesses. Commissioner Terry Schuster stated this is a friendlier approach. Commissioner Melanie Cozzi asked if this is for residential and commercial. City Administrator Darin DeHaan stated that Randy would be meeting with commercial property owners to educate them before a problem arises. Residential code violations would fall to the building inspector since many of the violations are building code violations.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Mayor Ken Williams read Ordinance 2.08.030 Commissioner's Salary. He stated any changes would take effect with the next City Council. The City Council can choose to change the rate by the CPI, choose to do less or more, or choose to do nothing. In the past the City Council would look at the prior Council's four years. There would be a four-year lag on the CPI rate. He asked the City Council to be thinking about this. A better-defined code will be created with the City Attorney, Mayor Williams, City Administrator Darin DeHaan, and the Finance Commissioner. Commissioner Terry Schuster said this will be in effect for the 2023-2027 City Council. Mayor Ken Williams said he is open to any consideration to the process. Mayor Ken Williams said this was put in place many years ago. Commissioner Terry Schuster said the City Council is obligated to take some action but not any particular action. Mayor Ken Williams said in the past the council has voted to do nothing. He would like to see the code cleaned up for clarity.

Shawn Melville thanked the City Council. He said they have all been great to work with and he could not have asked for a better place to work.

Chief Joe Brooks said he has worked twenty years with Shawn as his leader. He said he hopes to be as good of a Chief as Shawn was. He thanked Shawn Melville and wished him luck.

City Administrator Darin DeHaan thanked both Shawn Melville and Joe Brooks. He said a kickoff meeting was held to discuss the Comprehensive Plan update. A steering committee of ten to fifteen people with a broad stroke of community representatives needs to be formed. He said there will be around four meetings within the next twelve months. These representatives will help pull data from the community. The Comprehensive Plan will be setting the new vision for the future of the city. He said if anyone knew of someone who would be interested in being a part of the steering committee to contact him. He also wished Mayor Ken Williams a happy birthday.

Public Works Director Bill Covell said 3rd and Madison Streets will be paved tomorrow, the chip and seal project was completed last week, and everything is set to be ready for Autumn on Parade.

Commissioner Kurt Wilson thanked Shawn Melville for everything he has done for the community. He is looking forward to seeing what Chief Joe Brooks bring's to the future.

Commissioner Terry Schuster said for everyone to enjoy the weekend weather. He enjoys the Autumn on Parade weekend for a chance to meet with friends, socialize, and enjoy the time together. He also said it is an important economic engine for our city and a way to showcase our city to people who come to visit.

Commissioner Melanie Cozzi thanked Shawn Melville and Joe Brooks. She wished Mayor Ken Williams a happy birthday and is looking forward to AOP.

Commissioner Tim Krug thanked both Shawn Melville and Joe Brooks. He said parking spaces on 1st Street are also complete, striping may not be completed before AOP.

City Clerk Cheryl Hilton said the lead line service letters will be mailed out tomorrow. Petition packets for the election in April are also available. Mayor Ken Williams said the Annual Treasurer Reports are in the council packets as well.

Mayor Ken Williams said a special meeting will be held on Thursday at 10 am. The purpose of the meeting is for the City Council to approve a resolution for an ITEP grant. The grant needs to be submitted by Friday. He also reminded everyone to please come to AOP and to be patient. We do welcome people from all over.

Commissioner Melanie Cozzi moved to adjourn the meeting, Seconded by Commissioner Terry Schuster.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Adjourn: 6:05 P.M.

Ken Williams, Mayor

Attest: _____
Cheryl Hilton, City Clerk