

COUNCIL MEETING MINUTES  
Tuesday December 13<sup>th</sup>, 2022, 5:30 P.M.  
City Hall Council Chambers  
115 N 3<sup>rd</sup> Street

The Council of the City of Oregon met Tuesday December 13<sup>th</sup>, 2022, at 5:30 P.M.

The meeting was held at the City Hall Council Chambers and on Zoom.

Present: Mayor Ken Williams  
Commissioner Melanie Cozzi  
Commissioner Tim Krug  
Commissioner Kurt Wilson  
Commissioner Terry Schuster  
City Attorney Paul Chadwick  
City Administrator Darin DeHaan  
Police Chief Joe Brooks  
City Clerk Cheryl Hilton

Also Present: Public Works Director Bill Covell, Mark Herman, Roger Howe,  
Matt Kalnins, Josh Lee, and Terry Lester.

Present via Zoom: Alexa Zoellner.

Mayor Ken Williams called the meeting to order.

City Clerk Cheryl Hilton started the pledge of allegiance.

Mayor Ken Williams moved to approve hiring Terry Lester as a Patrol Officer for the Oregon Police Department contingent upon final test results, Seconded by Commissioner Kurt Wilson.

**Discussion:** Chief Joe Brooks introduced Terry Lester. He is a lateral officer from the Amboy Police Department. He is currently a sergeant and has been there for almost fifteen years. He graduated from the Police Training Institute in Champagne, has one hundred and two credit hours with Platteville and several beneficial certifications.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Mayor Ken Williams swore in Terry Lester as a Patrol Officer for the City of Oregon.

Mayor Ken Williams moved to approve the November 22<sup>nd</sup>, 2022, minutes, Seconded by Commissioner Terry Schuster.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Terry Schuster moved to approve payroll in the amount of \$56,103.29 and holiday and vacation in the amount of \$37,517.62 and the current warrants as listed:

AEP Energy	\$635.11
Airgas USA, LLC	\$581.70
Ancel Glink, P.C.	\$172.50
Bill Covell	\$40.00
Blue Cross Blue Shield	\$10,197.05
Bonnell Industries	\$508.27
Byron Bank	\$1,329.87
Byron Bank	\$2,110.79
Cady Aquastore	\$8,425.00
Casper's Home Inspection LLC	\$1,450.00
Cheryl Hilton	\$40.00
City of Oregon	\$1.76
City of Oregon	\$5,000.00
City of Oregon	\$8,346.85
City of Oregon	\$12,298.56
City of Oregon	\$72,400.00
Code 3 Products	\$195.00
Comcast	\$322.99
Comcast	\$311.10
ComEd	\$65.08
Constellation NewEnergy, Inc	\$688.89
Cordico, Inc	\$999.00
Devin DeHaan	\$40.00
Drydon/A DXP Company	\$8,550.55
Dustin Runyon	\$40.00
Ehmen	\$234.00
Ehmen	\$148.00
Elevator Inspection Service Wisconsin LLC	\$150.00
Eligios Landscaping	\$3,000.00
Engelhart Motorsports Co	\$2,594.94
Envision Healthcare, Inc	\$278.00
Ferguson Enterprises LLC #3325	\$666.05
Ferguson Waterworks #2516	\$165.39
Fidelity Security Life Insurance	\$143.54
Fischer's	\$1,205.90
Frontier	\$65.44
Frontier	\$60.38
Gregory Spencer	\$40.00
Hagemann Horticulture LLC	\$3,740.00
Hawkins, Inc	\$344.00
IP Communications, Inc	\$634.28
Jayce Gusloff	\$40.00
Jeff Pennington	\$40.00
Joe Brooks	\$70.00

Josh Lee	\$40.00
Josiah Flanagan	\$40.00
Ken Williams	\$145.56
Kurt Wilson	\$65.00
Liz Hiemstra	\$200.00
Luke Ellis	\$40.00
Luke Ellis	\$375.43
Maison Crawford	\$40.00
Martin and Company	\$30,950.50
Mary Elliott	\$40.00
Mary Elliott	\$946.07
Matt Kalnins	\$40.00
MCS Advertising	\$75.00
Melanie Cozzi	\$65.00
Mid-West Truckers Association, Inc	\$570.64
Miss-Rock WPCO	\$30.00
Mobile Electronics	\$225.00
Moring Disposal	\$68.00
Morton Salt, Inc	\$8,140.03
NAPA	\$771.59
NICOR	\$370.94
Ogle County GIS	\$1,200.00
Oregon Snyder	\$742.80
Pace Analytical Services	\$180.82
Physicians Immediate Care	\$240.00
Pines Meadow	\$32.00
Quill	\$166.57
Ray O'Herron Co Inc	\$8,136.92
Scott Wallace	\$40.00
Shaw Media/Sauk Valley Media	\$192.40
Tad Dominski	\$40.00
Terry Schuster	\$65.00
Tim Brechon	\$40.00
Tim Krug	\$40.00
Village of Progress	\$934.60
Vos Marketing & Events	\$766.50
Waste Water Management of Northern IL	\$2,610.00
Willett Hofmann & Associates, Inc	\$2,882.70
Willett Hofmann & Associates, Inc	\$7,016.26
	<b>\$216,975.32</b>

Seconded by Commissioner Kurt Wilson.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Tim Krug moved to approve Ordinance 2022-121 Changing City Code from Superintendent of Streets to Director of Public Works or his/her designee, Seconded by Melanie Cozzi.

**Discussion:** Commissioner Tim Krug stated this will change the wording in the city code.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Mayor Ken Williams moved to approve the Contract with Blink for EV Charging Stations, Seconded by Commissioner Kurt Wilson.

**Discussion:** City Administrator Darin DeHaan said two level two chargers would be added to the 5<sup>th</sup> Street parking lot. This agreement is for seven years and is a hybrid agreement which means Blink supplies the equipment and the city will supply the infrastructure to put them in. This will also be cost sharing, there is an eighteen-dollar user fee and then there is a 60/40 split of any charge beyond the cost of the electric bill. A level two charger is not the fastest charge but is an affordable way for the city to get started. This will provide the user a sixty-five-mile charge in one hour. The next step would be for Willett and Hofmann to provide a site survey and get electrical contractors. Commissioner Tim Krug asked why the city chose not to go with the Tesla fifteen minutes chargers. City Administrator Darin DeHaan stated it was the cost of the chargers. The city is also looking at providing funding for businesses that are interested in putting in level one fast chargers. Commissioner Melanie Cozzi said all the ones recommended for outside of the 5<sup>th</sup> Street parking lot will be the fast chargers.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Mayor Ken Williams moved to approve Resolution 2022-10 regarding the Release and Non-Release of Certain Minutes of Executive Sessions, Seconded by Commissioner Kurt Wilson.

**Discussion:** Mayor Ken Williams said the city is required by state law to review and release executive session minutes if they are no longer relevant.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Melanie Cozzi moved to approve the Purchase Agreement of BNSF Property, Seconded by Commissioner Terry Schuster.

**Discussion:** City Administrator Darin DeHaan said the property is the parcel that cuts through the old street garage and the old Dayton Superior property. He said he has been in negotiations to purchase the property for over twelve months. The purchase agreement is for five thousand dollars for the parcel. There is also a twenty-five-hundred-dollar administrative fee as well. A survey and verification of ownership is necessary. Mayor Ken Williams said this is a two-step process. The ordinance will need to be tabled until

the city has the survey of the property completed. The ordinance needs to be posted in the newspaper with the survey and the legal description.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Commissioner Melanie Cozzi moved to table Ordinance 2022-125 Authorizing the City of Oregon to Purchase Real Estate contingent upon inclusion of the legal description of the property, Seconded by Commissioner Tim Krug.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

A first reading of Ordinance 2022-122 Providing for and Creating the Office of City Manager under Council/Manager Form of Government was discussed. Mayor Ken Williams asked the City Council to review the ordinance. The ordinance will be presented at the next City Council meeting in January. City Administrator Darin DeHaan said this is a state statute requirement to pass the ordinance under the existing council and will not go into effect until the next City Council is seated. Commissioner Melanie Cozzi asked why we bond for the ordinance. City Administrator Darin DeHaan said certain positions are bonded such as the City Clerk, Mayor, and the City Administrator. This helps to protect the city.

Public Works Director Bill Covell said the digester at the treatment plant has been repaired. Repairs were completed by city employees which saves the city money. They have also removed the stairs at the Coliseum and are getting ready to put the deck up. He thanked the department for a job well done.

City Administrator Darin DeHaan thanked the City Council for their support of hiring a new police officer. He has been working with Chief Joe Brooks to find a certified officer. He also thanked Chief Joe Brooks for his hard work. He said work on the Comprehensive Plan is continuing and he will be sharing information regarding the survey with the City Council and the Steering Committee.

Commissioner Kurt Wilson wished everyone a Merry Christmas and a Happy New Year.

Commissioner Terry Schuster said Candlelight Walk was tremendous and probably the most well attended in many years. He thanked everyone in the city that helped to make it happen. He also said Merry Christmas and Happy Holidays.

Commissioner Melanie Cozzi said Merry Christmas and Happy New Year.

Commissioner Tim Krug wished everyone happy holidays.

Mayor Ken Williams asked City Clerk Cheryl Hilton if there were many people filing petitions for City Council. She said she expected there to be more. City Administrator Darin DeHaan said this is Cheryl's first election and she educated herself on the process. Mayor Ken Williams asked for a report of how many filed at the January meeting.

Commissioner Terry Schuster said he agrees with City Administrator Darin DeHaan. City Attorney Paul Chadwick said he supposes that is a complement to the whole City Council that a lot of people feel the council is doing a good job.

Mayor Ken Williams said he is pleased the city will be fully staffed soon. He said we have been very fortunate for staffing at the city, and he attributes that to the leaders managing the departments and areas. He said he hopes people understand that the City of Oregon is a great place to work, live, and play. He wished everyone a Merry Christmas and Happy Holidays.

Commissioner Kurt Wilson moved to adjourn the meeting, Seconded by Commissioner Tim Krug.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Adjourn: 5:51 P.M.

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Ken Williams, Mayor

Attest: \_\_\_\_\_  
Cheryl Hilton, City Clerk