



**Our Mission:** To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

**CITY OF OREGON**  
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To: Mayor Ken Williams & Oregon City Council  
From: Darin J. DeHaan, City Administrator  
Re: Bi-monthly Report

**DATE: Mar 28, 2023**

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of

**City Business for – Feb 25, 2023 – Mar 24, 2023**

**Submitted by Darin DeHaan - City Administrator:**

We have been working through our Fraternal Order of Police labor negotiations for the next contract.

I receive confirmation from Morton Arboretum that my submitted grant closeout has been accepted: “Your reimbursement packet has been approved and you should receive your check within 45-60 days. Thank you and congratulations!” This \$4527.00 will reimburse the city for ½ of the cost of our recent tree inventory. I plan to apply for their next round of tree planting grants when the funding opens.

I met with our Public Works Department to relocate the arborvitae that we had in the downtown planters during winter. We are starting a green screen along the East fence line of the sewer plant. I think this is a great enhancement as we continue to work on potential recreation paths along the river.



I just learned we were awarded the \$7500.00 grant from Illinois REALTORS® towards the Sarah Phelps Plaza Project! Once I turn in receipts we will do a check presentation.

Bill and I had an opportunity to meet with Byron's City Administrator Brian Brooks and Public Works Director Aaron Vincer. We had a great discussion on how our communities can work together. I'm interested in continuing conversations on how local communities can support each other through mutual aid when needed.

Finalize our analysis of working with Apptegy to create a City App. At this time we decided it was not financially feasible. I like the app's ability to add additional communication with our citizens. I will continue to look for other options.

Met with Public Works and Comm Krug to finalize our position on our recent sewer plant blower issues. We conducted a virtual meeting with the company and presented our position.

I continue to work on the survey work for the 100 Block of North 2nd Street.

I received information from US Solar that they are still in the queue for possible state approval for the Oregon Trail Road project.

No update on the potential Dollar General - Market project at this time.

Met with Chief Brooks to go over some traffic complaints and some potential equipment purchases for the police department.

Cheryl and I attended an Open Meeting Act webinar put on by the Attorney General's office. They had a great QnA at the end and provided a good amount of technical education about various requirements under the Act.

I attended a Lead Line Grant webinar put on by the Black Hawk Hills Regional Council. Working with Bill and Fehr Graham we will be submitting a grant application to help with the lead line survey.

The Commercial Lease Subsidy Grant committee met with a new business and will be recommending the grant to the Oregon City Council. We continue to work on inventive ways to solicit and maintain unique business in our community.

I received communication from Ted Hvarre that he has a contractor who will be starting some work at Trestle Ridge. He still has a goal of 2 or 3 townhomes being built along South 2nd Street this year. I encourage the public to reach out to his Dixon office if they are interested. We have referred several callers from City Hall.

I attended the Ogle County Health Departments meeting on the Social Determinants of Health Grant. Oregon was one of three Ogle County Communities that they are studying. This grant will give us an abundance of information on health services our community accesses as well as

understanding what we don't have available. I foresee this data helping us with our long range community planning.

The Comprehensive Plan Steering Committee held its second meeting and reviewed the citizen and business survey results. The survey's are closed but input can still be submitted via the interactive map at <https://egretandox.mysocialpinpoint.com/oregon>

**Thank you to everyone who completed the survey and continued thanks to the steering committee for the work they are doing on behalf of the community!!**

**City Hall:**

City Hall will be closed on Friday April 7th, for observance of Good Friday.

**Economic and Community Development Committee:**

Next meeting 03/07/23 at 5:00 p.m. Oregon City Hall Conference Room

**Sustainability Committee:**

We are working to establish an April meeting date. I have asked a professor from NIU to speak at the next meeting about Sustainability resources for Oregon.

**Tree Board:**

March 15th 5:00 p.m. The Tree board met and developed some recommendations for tree plantings at the Sarah Phelps Community Plaza. They are also recommending that Oregon becomes a Tree USA City. Details will be provided to the City Council. Lastly they are looking over the Tree Inventory for planting recommendations in the future.

Next Meeting TBD:

**Submitted by Bill Covell - Director of Public Works:**

**Street Department:**

- Maintained streets during winter conditions
- Installed parking blocks on South 1st Street
- Serviced fleet vehicles and plow equipment
- Repaired potholes
- Training
- Brush pick-up after ice storm
- Removed sidewalk for EV charging station



### Water / Sewer Departments:

- Julie locates for utility work
- Daily chores and samples
- Worked on lead service inventory
- Worked on blower issue at plant
- Training

### Public Works:

- Review proposals for EV charging station prep work
- Put estimates together for possible street improvement projects
- Help with snow removal / mechanic work
- Provide training and help with new hires
- Work on schedule for summer work and workload
- Provide pricing and recommendation on new blowers

### Submitted by Chief Joe Brooks:

#### Police Department:

- Chief Brooks, DC Kalnins, Sgt Dominski, Sgt Lee, Det Crawford, Ofc Lester, and Ofc Brechon completed February monthly legal update training.
- Mary Elliott and DC Kalnins completed 3 day NIBRS training.
- Chief Brooks completed Introduction to Incident Command System ICS-100
- Chief Brooks completed Basic Incident Command System For Initial Response ICS-200
- Chief Brooks completed An Introduction to the National Incident Management System IS-700
- Chief Brooks completed National Incident Management System Resource Management IS-703
- Chief Brooks completed NIMS Intrastate Mutual Aid IS-706
- Chief Brooks completed National Response Framework IS-800
- Chief Brooks completed FOIA training from the IAG.
- DC Kalnins completed Trauma Informed Response to Sexual Assault Refresher
- DC Kalnins completed National Incident Based Reporting System Training Program.
- DC Kalnins completed FOIA training from the IAG
- Det Crawford attended the 3 day Champions of Children conference in Chicago. The class and hotel were paid for and sponsored by Shining Star CAC. The classes provided specialized training in child abuse cases.
- Sgt Lee and Officer Lester attended the Kenosha Street Academy - Survival Tactics for Police Officers class.
- Held a meeting with AOP to discuss changing the parade route for added security protection.

- Completed disbursement of job duties throughout the Police Department.
- Held a command meeting.
- Worked with William Conway, manager of the Radiological Emergency Preparedness Program, to make necessary changes to our IRPA manual.
- Spoke to Randee Mennega to arrange for the Police Department to provide rides for the Shamrock Pub Crawl on Saturday March 18th.
- DC Kalnins gave a safety speech to the Village of Progress.
- DC Kalnins gave a financial crimes speech to the Lions Club.
- Working with Anderson Dodge to get updated quotes for new squad cars.