



**Our Mission:** To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

## **CITY OF OREGON**

**115 N. 3rd Street, Oregon, IL 61061**

**Phn: 815-732-6321/ website: cityororegon.org**

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager

Re: Bi-monthly Report

**DATE: May 9, 2023**

**I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of**

**City Business for – Apr 22, 2023 – May 5, 2023**

**Submitted by Darin DeHaan - City Manager:**

*“Congratulations to the City Council Members and Mayor Williams on their re-election. I look forward to continuing working with each of you, addressing our community needs, and preparing Oregon for the future. I am honored and excited to serve Oregon in yet another new role as City Manager. There is always work to be done. I am thankful that we have great leadership to accomplish it! Thank you Department heads as well as to our City Clerk, Deputy Clerk and Staff for accepting change as we implement it, and for seeing the vision we have for our city going forward.”*

### **Go Team Oregon!**

I completed an IT assessment of the City with a potential vendor. I have received the security audit and will continue to implement policies accordingly.

Held a Retail lease subsidy review for a new retail business with a recommendation of approval for the Economic Development Committee.

Continue to work on a solar ordinance with the Planning Commission.

Attended a webinar from the Illinois Office of Broadband and Illinois Broadband.

Conducted the quarterly cyber training analysis for KnowBe4 training for staff. New training will be pushed out soon.

Met with Chief Knoup at the fire department to review some items that need to be addressed with the new recreation path. Bill will be ordering some signage as well as striping the path. We discussed a possible stage for the Farmer's Market that Council Member Cozzi is working on.

Completed the walk through of the old Dayton buildings with Willett Hoffmann and Assoc. as we prepare budgets for demo of the out buildings.

Held an Ad Hoc meeting for the Ogle County Economic Development Corporation. Worked on an RFP for an Executive Director search service as well as reviewing staffing and other equipment needs for the position.

Held the kickoff meeting with GOVHr for review and assessment of pay and benefits for several staff positions. The process will take several months and I expect to have a report for Council in late August or early September with recommendations.

Held a meeting with Chief Brooks and his command staff to discuss several possible events in Oregon as well as getting a good assessment of the Police Department's needs and activity this year so far.

Mayor Williams, Council Member Schuster and I met with a local business to discuss tourism strategies. Several great ideas came out of the meeting and I am working through them now.

I met with a business owner to review parking concerns for the downtown and 3rd Street municipal lots. Great discussion which I will follow up with Bill to see if some things can be completed soon and what can be considered for the future.

Finished some research and recommendations for the required municipal code changes due to the change in form of government. Cheryl is working to finish the final changes this week.

Mayor Williams and I have staff meetings set to discuss the change in form of government and to answer any questions. We are working to make the change seamless and smooth.

I fielded a few citizen complaints and are working with the appropriate departments to have these issues addressed. I am always thankful when a citizen expresses their concerns so we can address any issues.

I attended a Webinar on 1st Amendment Auditors with Chief Brooks and Deputy Chief Kalnins. We have had an auditor stop in City Hall in the past. The Audit never hit social media and I feel we successfully provided his requests and followed the law. It is important to make sure we have everything in place legally if we are audited.

The EV Stations are still a work in progress. Public Works is going to finish the cement work then the electrician can come install the new power source. PW is finalizing the egress deck at the Coliseum. CMAAA is hoping to open in June.

**City Hall:**

City Hall will be closed May 29th in honor of Memorial Day.

**Economic and Community Development Committee:**

Next meeting 06/6/23 at 5:00 p.m. Oregon City Hall Conference Room

**Planning and Zoning:**

Next meeting 05/16/23 at 5:30 p.m. Oregon City Hall Council Room

**Sustainability Committee:**

Next meeting TBD:

**Tree Board:**

Next Meeting TBD:

**Submitted by Bill Covell - Director of Public Works:**

**Street Department:**

- Clean-up after storm events
- Installed footings for Coliseum deck
- Serviced fleet vehicles and plow equipment
- Training
- Brush pick-up after ice storm

**Water / Sewer Departments:**

- Julie locates for utility work
- Daily chores and samples
- Worked on lead service inventory
- Maintained sewer plant after storm events
- Training

**Public Works:**

- Review lead service inventory changes

- Help with storm clean-up
- Review equipment for head works project
- Provide training
- Review & observe clean-up from chip & seal project
- Provide pricing and recommendation on new blowers

**Submitted by Chief Joe Brooks:**

**Police Department:**

- All Officers completed training in Cultural Competency, Review of Use of Force, Constitutional Authority, Illinois Human Rights Act, Civil Rights, and Procedural Justice.
- Deputy Chief Kalnins completed training in Internal Affairs Investigations
- Detective Crawford completed training in Smugglers, An Introduction to Research Methods for Criminal Justice Practitioners and Advanced Interview and Interrogations.
- Chief Brooks completed LEADS LTFA re-certification.
- All Officers completed KnowBefore training in QR Codes Safe Scanning, The 4 P's of Vishing, Smishing Frenzy, Social Engineering Two Factor Identification Access, and Fake Meeting Request Demonstration.
- Deputy Chief Kalnins gave a presentation for the Rotary Club.