



**Our Mission:** To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

## CITY OF OREGON

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To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager

Re: Bi-monthly Report

**DATE: June 27, 2023**

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of

City Business for – Jun 10, 2023 – Jun 23, 2023

**Submitted by Darin DeHaan - City Manager:**

- EV Station: Equipment has been ordered for delivery by Blink. PW will need to add a small cement bump out into the parking lot to accommodate the install. I think this is best as it really minimizes the amount of sidewalk we will take up. I asked Bill to order two traffic bollards to keep people from hitting the EV charger.



- Farmer's Market: At Mel's request I met with Bill and the Chief Knoup to look at adding temp accessible parking spots for the Farmer's Market. It spurred a great discussion. PW will move back the parking blocks near 2<sup>nd</sup> and Washington and should create 2-3 more off street parking spaces there. PW will remove all of the old rusty signs from the

telephone pole and will pull out the metal poles the Fire Dept had in front of the parking blocks. On the South end near the farmers market the Fire Dept is willing to give up some of their driveway into the back lot and we are going to add 2 – 3 additional off street parking spots there. Two will be permanently designated as accessible parking spots and will have signs and striping. This adds some accessible parking for that block which can be used by daycare parents as well as Farmers Market events. Chief is happy as this should denote off street parking instead and will discourage parents from using their lot. The old drainage path has been repainted and bollards installed to allow the riverfront path to continue all the way to the 2nd Street parking lot.



- Sarah Phelps: PW has finished taking the sidewalk out by the sign and replaced it with dirt. The new front columns are in and should be installed in a few days. We choose Boss Roofing to do the roof and gutters based on cost and how quickly they can get to it. I'm just working out some details. PW is working on the front posts for the restroom overhang. Next will be a decision on a pergola design and installation followed by the driveway getting sealed. I'm still working with the Lions Club for their donated bench and Rotary has agreed to purchase the second bench that will sit under the East overhang.



- Street Department Buildings: The environmental test for asbestos came back negative for all of the old Dayton Superior buildings at the new Street Department. I am waiting for Willett, Hofmann to provide me with the bid documents so we can start planning and budgeting for building demos. Thank you to Martin and Co. for providing some insights on the demo process and proving some good guidance on each building project there.



- Coliseum: Hagemann Horticulture has been working hard around the coliseum. They completely refreshed John Phelps Plaza and it looks amazing. They are doing some collaborative landscaping around the rest of the building for the City and CMAAA. A new door will be installed for the basement access on the north side of the building. The current door is rusted and is allowing moisture inside, it also does not meet the fire code.



- I attended the Quarter 2 Small Business Development Center Stakeholder meeting. Several great projects have happened in the region with the help of the SBDC. I would encourage anyone interested in starting a new business to utilize their services. [Illinois Small Business Development Center at Sauk Valley Community College | advising \(sauksbdc.com\)](http://www.sauksbdc.com)
- I continue to work with AOP and coordinate some changes for this year's Parade and Festival.
- Comprehensive Plan: NIU continues to work on our comprehensive plan update. They completed the Task Force Meeting #3 and deployed the visitor survey with the help of the Oregon Chamber. Currently they have had 43 responses.
- I am working to create a Micro-grant for area businesses and organizations to encourage events that will draw people to Oregon.
- I am working on a mural ordinance that will help us provide guidance and uniformity to the mural art projects that are being discussed. We are also looking to provide some grant money for these projects with ARPA funds.
- The City Hall and Water Department Generator projects are still in the Que and Bill is working to prepare the sites.
- We had City Hall's roof assessed for hail damage and I will be coordinating a replacement of the roof.

- I spoke with Frontier in reference to their Fiber Optic project. The project is still going to move forward, but has been delayed until October. I will coordinate a TAC meeting with them before the project begins.

### Economic Development:

- Ogle County Economic Development Corporation: We have adopted the by-laws and worked out board membership for the key communities who are joining. The Board of Directors will be elected soon. I participated in a small selection committee to choose the Vendor for the county RISE grant project.
- Mayor Williams and I met with the owner of a key property in our downtown and are working with him on getting the location ready for potential retail space.

### City Hall:

- Carreno's Landscaping got the plant beds refreshed in front of City Hall. Things are looking much better.



**Economic and Community Development Committee:**

Next meeting 7/4/23 5:00p.m. at City Hall has been CANCELED due to the Holiday.

**Planning and Zoning:**

Next meeting 07/18/23 at 5:30 p.m. Oregon City Hall Council Room

**Sustainability Committee:**

Monday June 10th, 2023 9:00a.m. City Hall Conference room

**Tree Board:**

Next Meeting TBD:

**Submitted by Bill Covell - Director of Public Works:**

**Street Department:**

- Paved drainage area near Farmer's Market
- Finished Deck at Coliseum
- Serviced fleet vehicles
- Prep patches from water main breaks
- Setup for Memorial Day parade
- Remove & replace sidewalks

**Water / Sewer Departments:**

- Julie locates for utility work
- Daily chores and samples
- Worked clarifier issues
- Maintained fluorination levels and received certificates from IDPH for highest standards
- Training

**Public Works:**

- Trained crew for asphalt patching
- Review 2023 street project
- Leadership conference
- Review & observe clean-up from chip & seal project

**Submitted by Chief Joe Brooks:**

**Police Department:**

- All Officers completed monthly legal update, HAZMAT refresher training, Bloodborne Pathogens refresher training, Firearms Restraining Order Act, Mental Illness, Officer Stress management
- Juvenile arrest for vehicle burglaries
- Deputy Chief Kalnins completed ICS training
- Sent disposal request, received order to dispose numerous boxes of old records, and shredded them