



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

**City of Oregon Council Agenda,  
Tuesday December 12<sup>th</sup>, 2023, 5:30 P.M.  
115 N 3<sup>rd</sup> Street**

**Public Option: Join Meeting via Zoom**

**Meeting ID: 870 6484 3795    Passcode: 539129    One tap mobile +13126266799**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESENTATIONS**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
- 7. APPROVAL OF WARRANTS AND PAYROLL**
- 8. BUSINESS ITEMS**
  - a. Approve to Forgo the Bid Process on the City Hall Roof for damage caused by wind/hailstorm three estimates have been provided.**
  - b. Approve Ordinance 2023-024 Illinois Paid Leave for All Workers Act**
  - c. Approve Fehr Graham Proposal for Professional Engineering Services for the Wastewater Treatment Plant Headworks**
  - d. Approve Fehr Graham Proposal for Professional Funding and Planning Services for the Lead Service Line Replacement Program**
  - e. Approve Façade Grant for Tim Krug-Main Street Machines-Replace Windows**
  - f. Approve Ordinance 2023-25 Approving and Adopting a First Amendment to the FY 2022 Façade Improvement Matching Grant Program for the Oregon TIF District**
- 9. PROCLAMATIONS, COMMENDATIONS, ETC**

The City of Oregon, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the City Manager Darin DeHaan at 815-732-6321 at least 24 hours before a scheduled meeting to allow the City to make reasonable accommodations for these persons.

**10. DISCUSSION ITEMS**

**11. COMMITTEE REPORTS**

- a. PLANNING
- b. ECONOMIC AND COMMUNITY DEVELOPMENT
- c. FINANCE
- d. SUSTAINABILITY
- e. TREE BOARD – Met on 12-6-23 and discussed plans for Arbor Day event for 2024.
- f. PUBLIC ART COMMISSION
- g. OTHER

**12. DEPARTMENT AND OFFICER REPORTS**

- a. POLICE
- b. PUBLIC WORKS
- c. CITY CLERK
- d. CITY ATTORNEY
- e. CITY MANAGER

**13. COUNCIL REPORTS**

- a. MEMBER WILSON
- b. MEMBER SCHUSTER
- c. MEMBER COZZI
- d. MEMBER KRUG
- e. MAYOR WILLIAMS

**14. EXECUTIVE SESSION**

**15. ADJOURNMENT**

A portion of the meeting maybe closed to the Public, immediately as permitted by 5 ILCS 120/2 (c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City of Oregon, and as permitted by 5 ILCS 102/2 (c)(11) to discuss litigation against, affecting, or on behalf of the City which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS (c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters. **Possible action after executive session**

COUNCIL MEETING MINUTES  
Tuesday November 28<sup>th</sup>, 2023, 5:30 P.M.  
City Hall Council Chambers  
115 N 3<sup>rd</sup> Street

The Council of the City of Oregon met Tuesday November 28<sup>th</sup>, 2023, at 5:30 P.M.

The meeting was held at the City Hall Council Chambers and on Zoom.

Present: Mayor Ken Williams  
Council Member Melanie Cozzi  
Council Member Tim Krug  
Council Member Terry Schuster  
Council Member Kurt Wilson  
City Manager Darin DeHaan  
Deputy Chief of Police Matt Kalnins  
City Attorney Paul Chadwick  
City Clerk Cheryl Hilton

Also Present: Bill Covell, Earleen Hinton, George Howe, Ted Hvarre, and Brian Wynn.

Present via Zoom: Corey Buck and Lynn Baylor-Zies.

Mayor Ken Williams called the meeting to order at 5:30pm.

City Clerk Cheryl Hilton started the pledge of allegiance.

Council Members Cozzi, Krug, Schuster, Wilson, and Mayor Williams answered roll call. A quorum was present.

**Public Comment**

Tom Pacey shared his thoughts on the proposed variance application for Trestle Holdings LLC. He said the Department of Natural Resources recommends stricter regulations and he is concerned with potential negative impacts.

**Presentations**

None.

**Approval of Minutes**

Council Member Kurt Wilson moved to approve the November 14<sup>th</sup>, 2023, minutes,  
Seconded by Council Member Tim Krug.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

**Approval of Warrants & Payroll**

Council Member Melanie Cozzi moved to approve payroll in the amount of \$65,880.40 and the current warrants as listed:

926 Custom Embroidery	\$984.00
Ace Hardware & Outdoor Center	\$25.54
Airgas USA LLC	\$300.35
Ancel Glick, P.C.	\$3,790.00

Bill Covell	\$660.00
Caspers Home Inspection LLC	\$1,600.00
Christopher Chapman	\$500.00
Cintas	\$111.24
City of Oregon	\$5,000.00
City of Oregon	\$581,400.00
Comcast	\$850.76
Comcast	\$780.89
ComEd	\$564.20
ComEd	\$44.48
Constellation	\$4,769.35
Ehmen	\$217.50
Eric Higby	\$448.15
Euclid Managers	\$2,216.61
Frontier	\$77.33
Glenwood Center	\$450.00
Hometown Auto Repair LLC	\$88.36
John Jones Chrysler Dodge Jeep Ram Fiat, Inc	\$47,470.00
John Jones Chrysler Dodge Jeep Ram Fiat, Inc	\$47,470.00
Ken Williams	\$50.00
Manheim Solutions	\$2,241.00
Melanie Cozzi	\$25.00
Mid-West Truckers Association	\$425.00
Nicor	\$384.67
Oregon Chamber of Commerce	\$70.00
Oregon Rotary Club	\$165.88
Polo Cooperative Association	\$5,041.88
Postmaster	\$828.75
R & R Auto Diesel Repair	\$171.68
Sherwin Industries Inc	\$1,029.00
Snyder's Pharmacy	\$34.54
Stillman BancCrop	\$2,036.03
Sun Life Financial	\$456.58
Sundog IT	\$1,938.90
Sundog IT	\$5,379.00
Terry Schuster	\$25.00
Unline	\$214.73
Verizon	\$466.81
Village of Progress	\$960.00
Visa	\$2,666.92
Ward, Murray, Pace & Johnson P.C.	\$176.00
Water Solutions Unlimited Inc	\$2,490.00



Willett Hofmann & Associates	\$11,065.45
Willett Hofmann & Associates	\$20,349.19
Zoro Tools, Inc	\$467.73
	<b>\$758,978.50</b>

Seconded by Council Member Kurt Wilson.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

### **Business Items**

Council Member Terry Schuster moved to Approve Ordinance 2023-021 an Ordinance Annexing Certain Property to the City of Oregon, Ogle County, State of Illinois (Daniel Luepkes and USS Ducks Solar, LLC – Solar Farm Project), Seconded by Council Member Tim Krug.

**Discussion:** City Manager Darin DeHaan said this is the next step in the process. A plat of annexation and a copy of the lease were needed, the final piece is to approve the ordinance. City Attorney Paul Chadwick said the ordinance will need to be recorded with the County Clerk. City Manager Darin DeHaan said USS Ducks Solar LLC plan to hold a public meeting to speak with residents regarding the solar farm project.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Council Member Terry Schuster moved to Approve Variance application submitted by Trestle Holdings LLC regarding storm water detention for the Trestle Ridge Subdivision regarding following state regulations instead of more restrictive city ordinance, Seconded by Council Member Kurt Wilson.

**Discussion:** City Manager Darin DeHaan said the Planning Commission unanimously approved the variance application. Council Member Terry Schuster said there was previous discussion about the development needing a detention pond at all, this will be a smaller footprint than what was previously approved. He asked how the detention pond would work when it filled up. Corey Buck said the detention pond would release the water slowly into the river. Council Member Melanie Cozzi asked if the city was aware of the property being a wetland. The property was tree lined at one time. Council Member Terry Schuster said there is nothing there that would indicate the property being a wetland, such as vegetation. Council Member Melanie Cozzi said maybe the deforestation of the property removed the wetland from the area. City Manager Darin DeHaan said the reason for the variance is because the city would be varying city requirements to meet state requirements. Ted Hvarre said he is asking for the size of the detention pond to be smaller, which makes a smaller environmental footprint. He stated DNR and EPA studies have been done and approved. He said a Notice of Intent has been approved by multiple jurisdictions. Council Member Terry Schuster said the detention pond will disrupt less of the dog park. The dog park will need to be closed during construction.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Council Member Tim Krug moved to Approve Ordinance 2023-022 an Ordinance for the Levy and Assessment of Taxes for the Current Fiscal Year, Seconded by Council Member Kurt Wilson.

**Discussion:** Mayor Ken Williams said the calculation used for the ordinance is included in the packet. He said there will be an approximate increase of twenty-seven dollars per household. City Manager Darin DeHaan said the increase is under five percent. The increases were to the police department and coliseum building. Council Member Melanie Cozzi asked about the school crossing guard tax levy. Council Member Terry Schuster said the city pays for half of the cost of the school crossing guards.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Council Member Terry Schuster moved to Approve Ordinance 2023-023 Abating the Tax Levied for the year 2023 to pay principal and interest on \$3,440,000 General Obligation Bond Series 2021, Seconded by Council Member Kurt Wilson.

**Discussion:** Mayor Ken Williams said this is done every year. The city has a fund source to pay for the bonds. The city abates the bonds, so the taxpayers do not have to pay the taxes on them.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

The City Council set a meeting date of December 12<sup>th</sup>, 2023 for the only City Council meeting held in December. Council Member Terry Schuster said there will be four weeks till the January meeting. City Manager Darin DeHaan asked to set the date for the December meeting going forward to be the second Tuesday of December.

#### **Proclamations, Commendations, etc.**

None

#### **Discussion Items**

Request for limited liquor license and video gaming for potential new restaurant for the property located at 108 N. 4<sup>th</sup> Street: Bryan Wynn with Ogle County Brewery said work has begun to repair water damage to the old Sparklefox location. He would like to open an Asian inspired noodle restaurant and serve very specific drinks that are unique to the meals such as Saki. He also requested to have the video gaming machines that were approved for Ogle County Brewery to be moved to this location. Mayor Ken Williams said the city would not be issuing new licenses. The liquor license would be restricted, a Class A license with a sub-agreement of what could be sold, and the gaming license would go with the brewery. If the brewery were ever sold, the license could be withdrawn. City Manager Darin DeHaan said a written agreement of expectations and requests would be required. The City Council also discussed seating, location of the gaming machines, and marketing of the gaming machines.

Ordinance 2023-024 Illinois Paid Leave for All Workers Act: City Manager Darin DeHaan said the ordinance was written by IML. He said the city already meets or exceeds what the state requires. The act is meant to allow new employees time off when needed. The ordinance will be on the agenda for the December meeting.

### **Committee Reports**

None.

### **Department Reports**

**Public Works Director Bill Covell:** Josh Ellis is working on his first license with the water/wastewater department. Members of the Public Works department attended the Snowplow Rodeo where Jordan Plock finished in 8<sup>th</sup> place. He also stated the purchase of the bucket truck has been very beneficial.

### **Council Reports**

**Council Member Terry Schuster:** He said four or five years ago there were two home decorating stores, now there are eight. These are places where people can shop, it is nice to have real retail locations in town.

**Tim Krug:** This years Candlelight Walk was the best yet, it just keeps getting better.

**Mayor Ken Williams:** He also thought Candlelight Walk was the best one yet. He said a lot of windows were decorated, the music from the courthouse was nice, the Sarah Phelps Plaza was utilized, and CMAAA did a great job as well.

Council Member Melanie Cozzi moved to adjourn the meeting, Seconded by Council Member Kurt Wilson.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Adjourn: 6:25 P.M.

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Ken Williams, Mayor

Attest: \_\_\_\_\_  
Cheryl Hilton, City Clerk



December 12, 2023

Payroll in amount \$65,939.98

Aaron Montoya	\$110.00
AEP Energy	\$3,412.90
Bill Covell	\$110.00
Blue Cross Blue Shield	\$20,802.46
Bonnell Industries	\$331.90
Brown Equipment Company	\$826.41
Butitta Bros Automotive - Oregon	\$26.55
Casper's Home Inspection LLC	\$1,500.00
Cheryl Hilton	\$110.00
City of Oregon	\$5,000.00
City of Oregon	\$50,400.00
Comcast	\$248.55
ComEd	\$56.07
ComEd	\$608.22
Constellation	\$3,670.17
Corey Fry	\$110.00
CSR Bobcat, Inc	\$2,995.00
Darin DeHaan	\$110.00
Devin DeHaan	\$110.00
Envision Healthcare	\$251.00
Eric Higby	\$110.00
Ferguson Waterworks #2516	\$164.58
Fidelity Security Life Insurance	\$158.82
Fischer's	\$923.96
Frontier	\$117.58
Gregory Spencer	\$110.00
Hagemann Horticulture	\$1,475.00
Hawkins, Inc	\$1,284.49
Hey Tree Service, LLC	\$8,550.00
Hometown Auto Repair, LLC	\$83.83
Illinois EPA	\$17,833.19
Illinois EPA	\$35,143.19
Jeff Pennington	\$110.00
Joe Brooks	\$110.00
Jordan Plock	\$110.00
Joshua Ellis	\$110.00
Josiah Flannagan	\$110.00
Ken Williams	\$83.07
Lisa Payne	\$110.00
Lynn Baylor Zies	\$110.00
Maison Crawford	\$110.00
Mark Nehrkorn	\$600.00



Mary Elliott	\$110.00
Matt Kalnins	\$110.00
MCS	\$120.00
Merlin's Greenhouse and Flowers	\$3,173.60
Mobile Electronics	\$190.00
National Pen Co, LLC	\$274.35
Nicor	\$485.22
Ogle County Clerk & Recorder	\$60.00
Ogle County Clerk & Recorder	\$60.00
Ogle County GIS	\$1,200.00
Oregon Community Unit School District # 220	\$6,581.38
Oregon Super Valu	\$49.32
Pines Meadow	\$64.00
Randy Cropp	\$25.00
Ray O'Herron	\$1,141.22
Republic Services	\$168.00
Republic Services	\$20,374.20
Scott Wallace	\$110.00
Shaw Media/Sauk Valley Media	\$587.85
Skyler Bethel	\$110.00
Snyder's	\$694.21
Sterling Fence	\$1,492.06
Stillman Bancorp	\$2,036.03
Sundog IT	\$2,539.00
Tad Dominski	\$110.00
Terry Lester	\$110.00
Terry Schuster	\$25.00
Timothy Brechon	\$110.00
Tonya Hardy	\$500.00
Uline	\$140.90
Village of Progress	\$960.00
Visa	\$1,585.73
Verizon Connect	\$2,213.87
Vos Marketing & Events	\$995.00
Waste Water Management of Northern Illinois	\$2,880.00
Water Solutions Unlimited Inc	\$2,490.00
Willett Hofmann & Associates	\$2,011.75
Willett Hofmann & Associates	\$3,082.70
Zachary McKean	\$110.00
Zoro Tools, Inc	\$469.68
	\$217,857.01

\_\_\_\_\_  
City Manager



3507 RT. 26 SOUTH  
FREEPORT, ILLINOIS 61032

815/235-5350  
FAX/235-4382  
[www.freeportindustrialroofing.com](http://www.freeportindustrialroofing.com)  
License #104-000049

September 5, 2023

Attn: Bill Covell, Public Works Director  
City of Oregon  
115 N. Third Street  
Oregon, Illinois 61061

In Re: Oregon City Hall 23-068

Dear Bill:

Per your request we have inspected the roof of the Oregon City Hall. We are pleased to present this proposal for your consideration. We will furnish labor, material, equipment and insurance to complete the following work:

1. The existing roofing will be torn off and removed from the job site.
2. Two layers of 2.6" isocyanurate insulation will be installed. This meets the required energy code of "R" 30.
3. A mechanically fastened, 60mil TPO membrane roof system will be installed.
4. All wall flashings, penetration flashings and perimeter edge details will be installed per manufacturer's specifications.
5. This application carries a 20 year manufacturer's warranty.

Cost: \$86,500.00

Special Conditions and Possible Costs:

1. This proposal does not include plumbing, electrical, HVAC or additional carpentry and sheet metal work. Specifically, any rotten sheathing will be repaired or replaced at an additional cost.

Thank you for this opportunity to be of service. If you have any questions, please give us a call.

Sincerely,

Paul Hoefer



## Bufalo Contracting - General Contracting Services

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779.368.0256 Main Office  
779.368.0349 Fax

Insured: City of Oregon  
Property: 1011 N Daysville Rd  
Oregon, IL 61061

Claim Rep.: Brandi Korando  
Company: Bufalo Contracting  
Business: 3466 Colony Bay Drive  
Rockford, IL 61107

Business: (815) 901-2801  
E-mail: bkorando@bufalocontracting.com

Estimator: Peter Girardin  
Company: Bufalo Contracting

Business: (779) 368-0256  
E-mail: pgirardin@bufalocontracting.com

Contractor:  
Company: Bufalo Contracting  
Business:  
IL

Business: (779) 368-0256  
E-mail: bufalocontracting@comcast.net

**Claim Number:** 23050K630579

**Policy Number:**

**Type of Loss:**

Date of Loss:  
Date Inspected:

Date Received:  
Date Entered: 9/6/2023 1:37 PM

Price List: ILRO8X\_SEP23  
Restoration/Service/Remodel  
Estimate: 1011-N-DAYSVILLE-R-1

**This estimate good for 15 days**

**Bufalo Contracting - General Contracting Services**

779.368.0256 Main Office  
779.368.0349 Fax

**1011-N-DAYSVILLE-R-1****City Hall**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
1. R&R Wireless network antenna	1.00 EA	70.51	485.06	0.00	111.12	666.69
2. R&R Pipe jack flashing - PVC/TPO	3.00 EA	11.16	70.64	0.00	49.08	294.48
3. R&R Flashing - pipe jack - lead	3.00 EA	9.93	82.35	0.00	55.38	332.22
4. R&R Furnace vent - rain cap and storm collar, 8"	4.00 EA	15.11	112.78	0.00	102.30	613.86
5. R&R Furnace vent - rain cap and storm collar, 6"	1.00 EA	15.11	107.47	0.00	24.52	147.10
6. R&R Flat roof exhaust vent / cap - gooseneck 8"	1.00 EA	12.68	84.23	0.00	19.38	116.29
7. Crane and operator - 14 ton capacity - 65' extension boom	8.00 HR	0.00	188.00	0.00	300.80	1,804.80
8. Remove Air conditioning unit, 2 ton - Commercial grade	1.00 EA	352.55	0.00	0.00	70.52	423.07
9. Install Air conditioning unit, 2 ton - Commercial grade	1.00 EA	0.00	2,303.20	0.00	460.64	2,763.84
10. Remove Central air conditioning system - 2 ton - up to 13 SEER	3.00 EA	195.51	0.00	0.00	117.30	703.83
11. Install Central air conditioning system - 2 ton - up to 13 SEER	3.00 EA	0.00	1,214.41	0.00	728.64	4,371.87
12. Comb/straighten a/c cond. fins - w/trip charge - Large	4.00 EA	0.00	287.00	0.00	229.60	1,377.60
13. Public Address Speaker - loudspeaker/paging horn	4.00 EA	0.00	294.03	0.00	235.22	1,411.34
14. Gutter / downspout - Detach & reset	68.50 LF	0.00	5.88	0.00	80.56	483.34
15. R&R Flash parapet wall only -	261.00 LF	4.70	22.76	0.00	1,433.42	8,600.48
16. Insulation - ISO board, 4"	69.03 SQ	0.00	536.48	0.00	7,406.64	44,439.85
17. Insulation - ISO board, 1 1/2"	69.03 SQ	0.00	252.24	0.00	3,482.42	20,894.55
18. R&R Built-up 5 ply roofing - in place	69.03 SQ	131.61	566.70	0.00	9,640.86	57,845.20
19. Remove Fiberboard - 2"	6,903.00 SF	0.93	0.00	0.00	1,283.96	7,703.75
20. Remove Fiberboard - 1/2"	6,903.00 SF	0.83	0.00	0.00	1,145.90	6,875.39
21. R&R Gravel stop	75.00 LF	0.47	2.23	0.00	40.52	243.02
Totals: City Hall				0.00	27,018.78	162,112.57

**Labor Minimums Applied**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
22. Roofing labor minimum	1.00 EA	0.00	357.03	0.00	71.40	428.43





**Buffalo Contracting - General Contracting Services**

779.368.0256 Main Office  
779.368.0349 Fax

**CONTINUED - Labor Minimums Applied**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Totals: Labor Minimums Applied				0.00	71.40	428.43
Line Item Totals: 1011-N-DAYSVILLE-R-1				0.00	27,090.18	162,541.00



**Buffalo Contracting - General Contracting Services**

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779.368.0256 Main Office  
779.368.0349 Fax

**Summary for Dwelling**

Line Item Total	135,450.82
Overhead	13,545.09
Profit	13,545.09
	<hr/>
<b>Replacement Cost Value</b>	<b>\$162,541.00</b>
<b>Net Claim</b>	<b>\$162,541.00</b>
	<hr/> <hr/>

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Peter Girardin





## EPDM PROPOSAL

NOV 03, 2023 | Project #15686832491

We can help you with  
Roofing, Siding & Cutters  
Residential & Commercial

office@bossroofing.net  
(815) 590-2677

## CITY OF OREGON

bcovell@cityoforegon.org  
815-994-0827

115 N 3rd Street  
Oregon, IL  
61061





## Letter from the Owner

Hello Neighbor,

My name is Brick, Owner of Boss Roofing Experts, here in Rock Falls. You've probably seen us in your neighborhood. That is because when I started BOSS Roofing & Siding Experts on September 16, 2005, I set out to create a bold and timeless solution for Homeowner's in Rock Falls. As I continued to grow, so did my mission, and my team of Experts.

With over 17 years of success serving the communities and the homeowners in and around Rock Falls. Together with myself, my Experts and our Home and Property Owners we strive to create amazing relationships, impactful services and to uphold the outstanding reputation we've earned as the area's Service provider - That's working with a BOSS. HONEST. TRUSTED. INTEGRITY.

If you have any questions, please give me a call. We always want to provide the best value to every home and property owner.

Sincerely,

*Brick Boss*

Brick Boss | Owner  
BOSS ROOFING EXPERTS



**YOUR ROOF'S INTEGRITY IS NOT A CHOICE; IT IS ESSENTIAL. TO YOU AND YOUR FAMILY'S COMFORT, STRUCTURAL INTEGRITY, AND YOUR BELONGINGS. ROOFING RANKS AMONG THE LARGEST AND MOST EXPENSIVE PROJECTS HOMEOWNER'S CAN UNDERTAKE, SO SELECTING THE ROOFER IS VITAL TO ENSURING VALUE.**



## THE BOSS DIFFERENCE

## TYPICAL COMPANY

200+ Years

September 16, 2005

10,000 Customers Served



Company & Every Installer

17+ Years



4.8 ★ ★ ★ ★ ★ 143 Google reviews

Combined Roofing Experience

Establishment Date

Customers Served

Specialize in  
Complete Roof Systems

WC & Liability Insurance

Site Supervisor

Manufacturer Certification

Longest Tenured Installer

Financing

Active Google Presence

> 25 Years

avg 2012

avg 426.6



Inadequate Coverage

Also Working on the Tools

Maybe Company

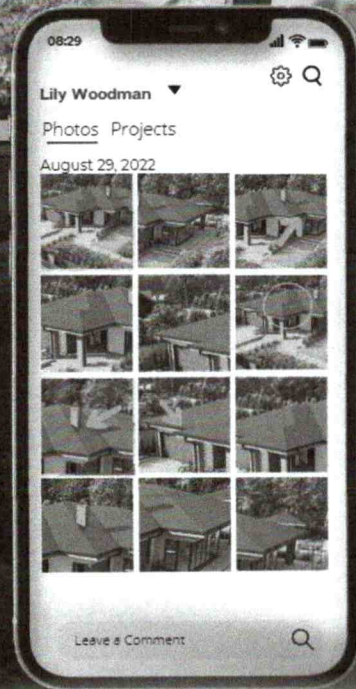
> 5 Years

Cash Deals

4.0 ★ ★ ★ ★ ★ 47 Google Reviews



# AERIAL SITE IMAGERY & REAL TIME PROGRESS TRACKING



EQUIPPED WITH 4K RESOLUTION, AND 30 FRAMES PER SECOND.

WE OFFER REAL-TIME JOB PROGRESS TRACKING AND SITE INSPECTIONS. ALLOWING US TO IDENTIFY AND ASSESS DEFECTS UNDETECTABLE TO THE NAKED EYE. AND TRACK INSTALL DETAILS.

POWERED BY:



# EPDM LAYOVER

Description	Qty
<b>Flat Roofing Material</b>	
EPDM RUBBER ROOF:	1
is a synthetic elastomer which is formally known as Ethylene Propylene Diene Monomer. Highly resistant to extreme high and low temperatures making it the ideal rubber material for insulating heat and electricity.	
4X8X1/2 INSULATED SHEATHING:	198
is high-performance built-to-spec sheathing insulation that provides superior R-value and moisture resistance beneath your rubber EPDM system. Offering the optimum balance between performance and cost.	
RUBBER WATER-BASED BONDING ADHESIVE:	14
is a contact adhesive designed for bonding RubberGard™EPDM, UltraPly™ TPO, or FormFlash™ membrane products to acceptable substrates.	
RUBBER TERMINATION BAR 10':	35
is used for edge or vertical wall terminations. The extruded aluminum resists rust and has eight bearing points to hold rubber in place.	
1-1/2 GV FRAME SCREW:	3
used to secure various materials to the sub-structure. This can come in a variety of styles and lengths.	
SCREWS 2-1/4": (100 Count)	17
used to secure various materials to the sub-structure. This can come in a variety of styles and lengths.	
9" RUBBER ROOF ROLLER COVER - 3/8":	17
is a high-density roller designed to lay down semi-smooth rubber adhesive to ensure proper seal of the system.	
9" 5-WIRE ROLLER FRAME:	17
this is your standard roller frame that fits all 240mm roller covers. It is threaded for extension poles.	
4X8X2-1/2" ISO:	
is rigid polyisocyanurate foam sheathing that provides exceptional heat, moisture, and air control to protect your building's exterior walls, and when installed correctly, eliminates all major thermal bridges that cause heat loss.	

<b>Quote subtotal</b>	\$89,101.32
<b>Total</b>	\$89,101.32

This bid is for a layover of old roofing. Will cut back rolled roofing around perimeter of top cap and install rubber to edge.



# EPDM COMPLETE TEAR OFF

Description	Qty
<b>Flat Roofing Material</b>	
EPDM RUBBER ROOF:	1
is a synthetic elastomer which is formally known as Ethylene Propylene Diene Monomer. Highly resistant to extreme high and low temperatures making it the ideal rubber material for insulating heat and electricity.	
4X8X2-1/2" ISO: 2 layers	396
is rigid polyisocyanurate foam sheathing that provides exceptional heat, moisture, and air control to protect your building's exterior walls, and when installed correctly, eliminates all major thermal bridges that cause heat loss.	
RUBBER WATER-BASED BONDING ADHESIVE:	14
is a contact adhesive designed for bonding RubberGard™EPDM, UltraPly™ TPO, or FormFlash™ membrane products to acceptable substrates.	
RUBBER TERMINATION BAR 10':	35
is used for edge or vertical wall terminations. The extruded aluminum resists rust and has eight bearing points to hold rubber in place.	
1-1/2 GV FRAME SCREW:	3
used to secure various materials to the sub-structure. This can come in a variety of styles and lengths.	
SCREWS 6"; (100 Count)	17
used to secure various materials to the sub-structure. This can come in a variety of styles and lengths.	
9" RUBBER ROOF ROLLER COVER - 3/8":	17
is a high-density roller designed to lay down semi-smooth rubber adhesive to ensure proper seal of the system.	
9" 5-WIRE ROLLER FRAME:	17
this is your standard roller frame that fits all 240mm roller covers. It is threaded for extension poles.	
<b>Flat Slope Install</b>	
EPDM ROOFING FLAT SLOPE INSTALL:	66
covers the cost of time and labor that is associated with the removal and installation of an asphalt roof on a 2/12 roof pitch or lower.	

<b>Quote subtotal</b>	\$141,136.38
<b>Total</b>	\$141,136.38

This quote is for complete tear off and removal of existing roof and installation of 5" of ISO board for Code standard r-value.





T E N - Y E A R  
**WORKMANSHIP WARRANTY**  
I N S T A L L E R   D E F E C T   G U A R A N T E E

Boss Roofing Experts (hereafter warrantor) will warrant against defects in workmanship for the replacement of the roofing system as follows: Commencing upon completion date for a period of 10 years for the replacement of the roofing system. The contractor also agrees to furnish upon reasonable notice and for any warranty repairs to be completed at a reasonable time.

This Warranty is valid only so long as the roof is installed on the premises of the original installation. Removal of the roof system or any part of the roof system invalidates this Warranty. This Warranty does not cover:

- Acts of God such as Hurricanes, Floods, Earthquakes, etc.
- Damage caused by alterations made after completion of application, including structural changes, equipment installation, painting or the application of cleaning solutions, coatings, or other modifications.
- Foot traffic on your roof or damage caused by object(s) (e.g., tree branches) falling or resting on your roof.

Issued By: Brick Boss  
OWNER

Issue Date: \_\_\_\_\_  
DATE OF COMPLETION

**TEN-YEAR  
WARRANTY  
ON WORKMANSHIP**

# AUTHORIZATION PAGE

- ☐ EPDM Layover
- ☐ EPDM Complete Tear Off

\$89,101.32  
\$141,136.38

**Project:** 15686832491  
**Name:** City Of Oregon  
**Address:** 115 N 3rd Street, Oregon, IL

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## Customer Comments / Notes

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City Of Oregon:

Date:

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# STANDARD TERMS & CONDITIONS

**Preparing:** Roofing and siding can be tough on certain items on/in the home. If you do not have a ceiling in your garage, please remove car and any valuables, in the case of debris falling through the roof. Roofing can also cause debris to fall into your attic.

**Liability:** Boss will not be responsible for any damages to pictures or valuables hanging on walls or in attic. Boss is not responsible for material delivery trucks damage to driveway or sidewalks.

**Best Practices:** It is always best to have your lawn mowed prior to crew arrival, for better cleanup process. It is best to shut off central air units so debris does not get sucked in.

1. **Warranties.** All materials and workmanship are warranted for a period of one year from execution hereof. Owner neglect, abuse, storm damage or modification by others is not covered under the warranty. Manufacturer warranties on specific items may be longer, and will be directed to the manufacturer through Boss. All work performed by others in conjunction with a Boss installation is not warranted. Owner understands that hidden defects may result in damages that are beyond the control of Boss and that Boss expresses no warranty for such conditions and owner agrees to hold Boss harmless from such claims arising out of these conditions. Boss is not liable for special or consequential damages. Owner is entitled only to actual damages for work performed under the warranty, up to a maximum of the net amount actually paid to Boss. Buyer will notify Boss of all claims of warranty. Buyer understands that minor claims deemed a service call will be billed accordingly. Any defect discovered in material or workmanship must be reported in writing, by certified mail, return receipt requested to Boss within 15 days of the discovery. The above warranties are effective only if Buyer has strictly complied with all terms and conditions hereof. Boss' warranty does not cover damage to roofs caused by lightning, gale (50 MPH), tornado, and hailstorm, impact of foreign objects or other violent storm casualty, or damage to roof due to settlement, distortion, failure or cracking of the roof deck, walls, or foundation of a building.

The warranty period for roofing will be the length as defined in the above proposal. In its sole and reasonable discretion, Boss Roofing - Siding Experts Inc. may suspend or cancel this limited warranty for nonpayment of the above referenced job within 30 days after the date of final billing, or for the owner's misrepresentation in the submission of a claim. If Customer fails to pay, all Warranties are void. Upon receipt of full and final payments, all Warranties will be reinstated to their original terms

2. **Deposits:** Owner must pay a deposit equal to fifty percent (50%) of the total price upon execution. For all jobs for which a permit is required, all deposits are non-refundable upon execution hereof. Owner agrees that the non-refundable deposit shall be considered liquidated damages which are reasonable, are not grossly disproportionate to the actual damages incurred by Boss, and are not intended as a penalty. Owner agrees that the amount of Boss' damages in the event of a termination or cancellation by Owner would be extremely difficult to ascertain, and that such damages would include, but are not necessarily limited to Boss

In any litigation, all discovery must be directly relevant to a party's claims or defenses and proportionate to

3. **Misc.:** The "Contract Documents" are the entire contract between the parties. The "Contract Documents" are this Agreement, Plans and Specifications, Any Additional Supplements, and Change Orders executed by Owner and Boss and paid by Owner, if any. If any provision hereof is deemed invalid such invalidity shall only affect such provision and the remainder of this contract shall remain in force, plus any additional supplements. Boss is not responsible for delay or failure to perform work when such delay or failure is due to Acts of God, inclement weather, war, riot or other civil disturbance, material shortages, labor disputes, government prohibition, non-issuance of permits, failure of Buyer to perform any obligations to be performed by Buyer hereunder, or other reasons beyond Boss' control. Boss is not responsible for damage to improvements and appurtenances located in or reasonably adjacent to the access routes of the job site, including but not limited to lawns, driveway, pool areas, landscaping, porches, and screens. Owner agrees to provide adequate access, surveys, plot plans, legal descriptions, and electrical power. Any discounts, sign allowance, referral fees, or the like will be revoked if the account is past due. The replacement of deteriorated decking, roof jacks, ventilators, flashing, or other materials are not included unless stated in this contract and will be charged as an extra on a time and materials basis. If material has to be reordered or restocked because of a breach by the Owner, Owner will be responsible for any supplier...



# STANDARD TERMS & CONDITIONS

... supplier restocking fee. The signor above represents that he or she has authority on behalf of all owners of the subject property to execute this Contract. The prevailing party in any litigation related to this Agreement shall pay all of the non-prevailing party's attorney's fees and costs

5. Past Due Payments: Boss Roofing - Siding Experts Inc. reserves the right to cease work on any and all Customer's jobs when any payment of any amount on any job is past due. Boss Roofing - Siding Experts Inc. is not responsible for any losses resulting from such delays. Such losses shall be the sole responsibility of the Customer. Late Charges - payments are due per above terms and any amounts not paid within terms will accrue interest at the rate of 1.5% monthly (18% annual rate) or the maximum rate allowable by law, whichever is less, beginning on the 31st day. Customer agrees to pay, any and all reasonable costs incurred by Boss Roofing - Siding Experts Inc. relative to the collection and enforcement of Customer's obligations arising from this contract including, but not limited to, attorney's fees and collection costs.

All payments shall be paid once the trade is completed. Example: once roof is completed, payment for roof will be due.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over & above the estimate. Owner to carry fire, tornado, & other necessary insurance. Our worker(s) are fully covered by Workman's Compensation Insurance.

We propose hereby to furnish materials and labor - completed in accordance with above specifications. Payment to be made as follows:

1 \_\_\_\_\_ \$ \_\_\_\_\_

2 \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

THIS PROPOSAL MAY BE WITHDRAWN BT BOSS ROOFING-SIDING EXPERTS INC., IF NOT ACCEPTED WITHIN 30 DAYS.

By signing below, I agree the terms and conditions herein, including those in the reverse side of this document, I authorize Boss Roofing to do the work as specified, and I agree to make all payments to "Boss Roofing-Siding Experts. Inc."

Accepted by: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_



**SERVICE IS OUR BACKBONE**  
**OUR CUSTOMER'S SUCCESS IS OUR FUTURE**



**S**

**Susan Gould**

★★★★★

Working with Jeremy was a great experience. He took care of all our needs. The crew did a great quality job. We are very pleased with the results. Thanks again. We will recommend Boss to anyone who is in need of this kind of work.

Google  
Reviews ★★★★★

**V**

**Vaughn Greenwood**

★★★★★

From the moment I talked with Cal the sales associate I had a good feeling. We settled on Boss taking the job, and set a date. As promised the crew showed up and went right to work. I was very impressed on how hard EVERYONE worked!! Their attention to detail was great. After they did so much then came cleanup and again very impressed!! Everyone was busy cleaning every square inch around our home!! I will say without a doubt this is the hardest working crew I've ever seen. They truly take pride in their work!!! Great job to the entire crew!!! Please I must not forget the ladies in the office, very helpful, polite and all have a beautiful smile. I just like to say THANK YOU to Boss Roofing!!!!

Google  
Reviews ★★★★★

**A**

**Austin Sensenig**

★★★★★

They were at my house within 72 hours after the storm hit our property to give us an estimate, Mike was amazing and explained everything great. They were so helpful with the insurance side of the claim process, did an amazing job on our roof and now can't wait to see the siding when it's done. They are the best around that's a fact!

Google  
Reviews ★★★★★



**ORDINANCE NO. 2023 - 024**

**AN ORDINANCE REGARDING THE ILLINOIS PAID LEAVE FOR ALL WORKERS  
ACT FOR THE CITY OF OREGON**

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and

WHEREAS, the City of Oregon (City) is a non-home rule Illinois municipality; and

WHEREAS, on or about March 12, 2023, Governor JB Pritzker signed into law the Paid Leave for All Workers Act (820 ILCS 192/1 *et seq.*) (the “Act”); and

WHEREAS, the State of Illinois did not make the necessary appropriations or include statutory language exempting the Act from the Illinois State Mandates Act (30 ILCS 805/1 *et seq.*); and

WHEREAS, effective January 1, 2024, the Act requires an employer to provide certain paid leave to their employees, unless the employer is subject to an existing municipal or county ordinance that requires the employer to provide any form of paid leave to their employees; and

WHEREAS, the City recognizes the importance of paid leave and currently provides reasonable paid leave benefits to its employees; and

WHEREAS, the City has determined that applying the Act to its own employees will negatively impact the City and place an undue financial and operational burden on the City’s ability to provide uninterrupted services to its residents; and

WHEREAS, the City believes and hereby declares that it is in the best interests of the City to clearly define the paid leave benefits that City employees shall receive.

NOW, THEREFORE, be it ordained, by the Mayor and City Council of the City of Oregon as follows:

Section 1. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. Pursuant to Section 15(p) of the Act, the City hereby adopts its current paid leave policy for all City employees as set forth in the City’s Code of Ordinances, Employee Policy Manual, Annual Salary Ordinances, any collective bargaining agreements to which the



City is a party and all other binding legislative actions governing paid leave adopted by the City Council and Mayor of the City of Oregon, as the same may be amended from time to time. However, in no event shall the City, as an employer, provide less than one (1) day of paid leave per year to any City employee.

Section 3. Repeal of Conflicting Provisions. All ordinances, resolutions, and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

Section 4. Severability. If any provision of this Ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

Section 5. The clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect after its passage and publication in accordance with 65 ILCS 5/1-2-4.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSTENTIONS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Clerk

November 3, 2023

Mr. Bill Covell  
Director of Public Works  
City of Oregon  
402 South 1<sup>st</sup> Street  
Oregon, Illinois 61061

**Re: Proposal for Professional Engineering Services  
Wastewater Treatment Plant Headworks Design  
City of Oregon**

Dear Mr. Covell,

Fehr Graham is pleased to provide this proposal for consulting engineering services to prepare contract documents for a new headworks building at the Oregon Wastewater Treatment Plant (WWTP). The City is currently working with an engineering consultant to complete an Illinois Environmental Protection Agency (IEPA) project plan for a new WWTP headworks building with screening and grit removal. The City intends to utilize an IEPA loan to fund this project. Please see the following proposed scope of services and the attached proposed agreement for professional services to prepare contract documents for a new WWTP headworks building.

## **SCOPE OF SERVICES**

The scope of work for this project includes the following tasks:

- » Meetings and Project Management
- » Project Plan Review
  - Review the Engineer's Opinion of Probable Cost (EOPC) and proposed concept plan in the draft Project Plan (prepared by others)
  - Provide comments to the City
- » Preliminary Design Phase
  - Memorandum of Understanding
  - 30% Drawings
  - Preliminary EOPC
- » Final Design Phase
  - 60% Plans
  - 90% Plans
  - 100% Plans
  - Specifications
  - Updated EOPC
- » IEPA Loan Application Assistance
  - Preparation of IEPA Loan Application Documents
- » IEPA and Local Permitting Assistance
  - Preparation of IEPA Construction permit documents
  - Preparation of local permitting applications
- » Bidding and Negotiating Phase
  - Issue addenda as needed
  - Review bids

- Prepare bid tabulation
- Review substitute items
- Provide recommended bid award letter

## ASSUMPTIONS

- » Contract Documents will be uploaded to an online bidding service, printing for bidders will not be provided.
- » Geotechnical services will be contracted directly through the City.
- » The scope of the design will be substantially similar to the existing draft Project Plan.
- » Permit fees will be paid directly by the City.
- » The draft Project Plan is submitted and approved by the IEPA prior to March 31<sup>st</sup>, 2024.
- » The proposed project area is not in a floodplain or wetland.
- » Utilities to service the building are available and adequately sized.
- » Construction administration and observation are not included in this proposal.

## FEES

Fehr Graham will complete the proposed scope of services for a lump sum engineering budget of:

Meetings and Project Management	\$14,000
Project Plan Review	\$6,000
Preliminary Design Phase	\$115,000
Final Design Phase	\$238,000
IEPA Loan Application Assistance	\$7,000
IEPA and Local Permitting Assistance	\$5,000
Bidding and Negotiating Phase	\$5,000
<b>Contract Total</b>	<b>\$390,000</b>

Additional fees for tasks outside this scope of services will be provided per mutual written agreement referencing this Proposal Letter.

This fee was prepared based on estimated hours to prepare contract documents and a preliminary Engineer's Opinion of Probable Cost (EOPC) based on the concept prepared in the draft Project Plan by others. Based on an EOPC for a similar project that Fehr Graham designed, the budgetary range for an EOPC for this project is \$5,500,000 to \$6,500,000. At an EOPC of \$6,000,000, our proposed design fee is equivalent to 6.5% of the EOPC.

## SCHEDULE

We anticipate that 90% of contract documents will be drafted for client review within twelve (12) months of the notice to proceed. Advertisements will occur after IEPA and local permits have been acquired.



November 03, 2023  
Mr. Bill Covell, City of Oregon  
Oregon WWTP Headworks Design  
Page 3

## AUTHORIZATION

Should this proposal meet your objectives, we will deliver an Agreement for Professional Services to your attention for review. We appreciate this opportunity to be of service and are looking forward to working with you on this project. If you should have any questions or comments concerning the enclosed, please do not hesitate to contact our office.

Sincerely,



Jason T. Stoll, PE  
Principal



Chris DeSilva, PE ENV SP  
Branch Manager

JTS:sjm

December 8, 2023

Mr. Bill Covell  
Public Works Director  
City of Oregon  
115 N. 3<sup>rd</sup> Street  
Oregon, IL 61061

**Re: Proposal for Professional Funding and Planning Services**  
**Project Plan: Lead Service Line Replacement Program - Oregon, IL**

Dear Mr. Covell,

We appreciate the opportunity to assist the City of Oregon with implementing a Lead Service Line Replacement (LSLR) program and providing you with Professional Funding and Planning Services. Our project plan's initial phase will be to request funding to replace the Lead Service Lines through the Illinois Environmental Protection Agency (IEPA) loan and the State Revolving Funds (SRF). Future loans will be pursued for additional work that is identified. The following outlines the proposed scope of services, the associated necessary fees, and the estimated time frame.

## **SCOPE OF SERVICES**

### **Summary**

Fehr Graham will work with City staff to create the project plan for future consideration of an IEPA loan for the replacement of Lead Services within the community to mitigate the health risks associated with drinking water host pipes. There are approximately 400-500 Lead Service lines that need to be replaced.

### **Project Plan**

Fehr Graham will prepare an IEPA-required project plan and funding nomination form for this phase. The project plan will include the City of Oregon's distribution system, projected cost, environmental requirements, and financial data for evaluation. The project plan will request funding to replace the Lead Service lines in an initial phase and will identify additional phases under future loan cycles to complete the remainder of the work.

## **EXCLUSIONS**

The following items are not included in the scope of services proposed here:

- » Topographic or field survey
- » Loan applications including debt ordinances and other services related to the securement of an IEPA loan
- » Engineering plans, bid documents
- » Utility locates
- » Actual water main/service locations – general location only
- » Permit fees
- » Material testing
- » Construction engineering services
- » Construction staking



- » All reporting, notifications to state/federal agencies, and other requirements of the community water supply (defined by the "Lead Line Act") that are not specifically identified above are excluded from this scope of work

*Any of the above services can be performed at an additional cost to the project upon request.*

## **FEES**

We are prepared to perform the outlined scope of services for a lump sum fee of \$10,000.

*All plan reproduction and distribution costs along with publication and permit fees will be paid directly by the Client and are not included in the above fees.*

*Payment for the services rendered will be requested via a monthly invoice.*

*\*\*Reimbursable are not to exceed more than 15% markup.*

## **SCHEDULE**

Fehr Graham will initiate this project upon receiving formal authorization to proceed and submit the funding nomination form prior to the March 31, 2024 deadline.

## **AUTHORIZATION**

We trust the information we have provided is consistent with your expectations. If you would like us to proceed with this project, please sign the attached Agreement for Professional Services and return a copy to my attention.

Fehr Graham will commit the necessary resources to this project in order to provide timely and competent solutions and to ensure this project moves forward. We look forward to working with you on this project. In the interim, should you have any questions regarding this proposal, please feel free to contact us.

Respectfully submitted,



Jason T. Stoll, PE  
Principal

JTS:sjm



## AGREEMENT FOR PROFESSIONAL SERVICES

Client Mr. Bill Covell  
City of Oregon  
115 North Third Street  
Oregon, IL 61061

815.732.6321

Description of Services:

### City of Oregon – Project Plan for Lead Service Replacement Program - Oregon, IL

Fehr Graham is pleased to provide you with Professional Funding and Planning Services for the Lead Service Line Replacement Program. Our project plan's initial phase will be to request funding to replace the Lead Service Lines through the Illinois Environmental Protection Agency loan and State Revolving Funds. Future loans will be pursued for additional work that is identified.

#### COST:

The fixed fee for performing the above services is \$10,000.

The attached General Conditions are incorporated into and made a part of this Agreement.

#### ACCEPTED AND AGREED TO:

I/we, the undersigned, authorize Fehr Graham to provide services as outlined above, and also agree that I/we are familiar with and **ACCEPT THE TERMS OF THE ATTACHED GENERAL CONDITIONS.**

CLIENT:

Signature \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Date Accepted \_\_\_\_\_

CONSULTANT:

By  \_\_\_\_\_

Name Jason T. Stoll

Title Principal

Date Proposed December 8, 2023

23-1870

## GENERAL CONDITIONS TO AGREEMENT FOR PROFESSIONAL SERVICES

1. The Client requests the professional services of Fehr Graham hereinafter called "The Consultant" as described herein.
2. The Consultant agrees to furnish and perform the professional service described in this Agreement in accordance with accepted professional standards. Consultant agrees to provide said services in a timely manner, provided, however, that Consultant shall not be responsible for delays in completing said services that cannot reasonably be foreseen on date hereof or for delays which are caused by factors beyond his control or delays resulting from the actions or inaction of any governmental agency. Consultant makes no warranty, expressed or implied, as to his findings, recommendations, plans and specifications or professional advice except that they were made or prepared in accordance with the generally accepted engineering practices.
3. It is agreed that the professional services described in the Agreement shall be performed for Client's account and that Client will be billed monthly for said services. A 1½% per month service charge will be incurred by Client for any payment due herein and not paid within 30 days of such billing which is equal to an ANNUAL PERCENTAGE RATE OF 18%. Partial payments will be first credited to the accrued service charges and then to the principal.
4. The Client and the Consultant each binds himself, his partners, successors, executors, and assigns to the other party to this agreement and to the partners, successor, executors, and assigns of such other party in respect to this agreement.
5. The Client shall be responsible for payment of all costs and expenses incurred by the Consultant for his account, including any such monies that the Consultant may advance for Client's account for purposes consistent with this Agreement.
6. The Consultant reserves the right to withdraw this Agreement if not accepted within 30 days.
7. A claim for lien will be filed within 75 days of the date of an invoice for services (last day of services rendered) unless the account is paid in full or other prior arrangements have been made. All attorney fees incurred by the Consultant due to the filing of said lien or the foreclosure thereof shall be borne by the Client.

In the event suit must be filed by Consultant for the collection of fees for services rendered, Client will pay all reasonable attorney's fees and court costs.

If Client defaults in payment of fees or costs due under the terms of this Agreement and Consultant incurs legal expenses as a result of such failure, Client shall be responsible for payment for Consultant's reasonable attorney fees and costs so incurred.

8. The Consultant shall present, for the consideration of the Client, engineering and technical alternatives, based upon its knowledge and experience in accordance with accepted professional standards, with selection of alternatives and final decisions as requested by the client to be the sole responsibility of the Client.
9. Construction Phase Activities (When applicable) - In connection with observations of the work of the Contractor(s) while it is in progress the Consultant shall make visits to the site at intervals appropriate to the various stages of construction as the Consultant deems necessary in Agreement to observe as an experienced and qualified design professional the progress and quality of the various aspects of the Contractor(s)'s work. Based on information obtained during such visits and on such observation, the Consultant shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and the Consultant shall keep the Client informed of the progress of the work.

The purpose of the Consultant's visits to the site will be to enable the Consultant to better carry out the duties and responsibilities assigned to and undertaken by the Consultant during the Construction Phase, and, in addition, by exercise of the Consultant's efforts as an experienced and qualified design professional, to provide for the Client a greater degree of confidence that the completed work of the Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by the Contractor(s). The Consultant shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall the Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes, or orders applicable to Contractors(s) furnishing and performing their work. Accordingly, the Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.

10. Estimates of Fees – When fees are on a time and material basis the estimated costs required to complete the services to be performed are made on the basis of the Consultant's experience, qualifications, and professional judgment, but are not guaranteed. If the costs appear likely to exceed the estimate in excess of 20%, the Consultant will notify the Client before proceeding. If the Client does not object to the additional costs within seven (7) days of notification, the increased costs shall be deemed approved by the Client.
11. The Consultant is responsible for the safety on site of his own employees. This provision shall not be construed to relieve the Client or the Contractor(s) from their responsibility for maintaining a safe work site. Neither the professional services of the Consultant, nor the presence of his employees or subcontractors shall be construed to imply that the Consultant has any responsibility for any activities on site performed by personnel other than the Consultant's employees or subcontractors.
12. Original survey data, field notes, maps, computations, studies, reports, drawings, specifications and other documents generated by the Consultant are instruments of service and shall remain the property of the Consultant. The Consultant shall provide copies to the Client of all documents specified in the Description of Services.



Any documents generated by the Consultant are for the exclusive use of the Client and any use by third parties or use beyond the intended purpose of the document shall be at the sole risk of the Client. To the fullest extent permitted by law, the Client shall indemnify, defend and hold harmless the Consultant for any loss or damage arising out of the unauthorized use of such documents.

13. No claim may be asserted by either party against the other party unless an action on the claim is commenced within two (2) years after the date of the Consultant's final invoice to the Client.
14. If a Client's Purchase Order form or acknowledgment or similar form is issued to identify the agreement, authorize work, open accounts for invoicing, provide notices, or document change orders, the preprinted terms and condition of said Purchase Order shall be superseded by the terms hereof.
15. Standard of Care – Services performed by Consultant under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in any report, opinion or document under this agreement.
16. Liability Insurance – Consultant will maintain such liability insurance as is appropriate for the professional services rendered as described in this Agreement. Consultant shall provide Certificates of Insurance to Client, upon Client's request, in writing.
17. Indemnification and Limitation of Liability – Client and Consultant each agree to indemnify and hold the other harmless, including their respective officers, employees, agents, members, and representatives, from and against liability for all claims, costs, losses, damages and expense, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's acts, errors or omissions.

The Client understands that for the compensation herein provided Consultant cannot expose itself to liabilities disproportionate to the nature and scope hereunder. Therefore, the Client agrees to limit Consultant's liability to the Client arising from Consultant's professional acts, errors or omissions, such that the total aggregate liability of Consultant shall not exceed \$50,000 or Consultant's total fee for services rendered on this Project, whichever is less.

18. Allocation of Risk – Consultant and Client acknowledge that, prior to the start of this Agreement, Consultant has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic substance or other material found, identified, or as yet unknown at the Project premises. Consultant and Client further acknowledge and understand that the evaluation, management, and other actions involving toxic or hazardous substances that may be undertaken as part of the Services to be performed by Consultant, including subsurface excavation or sampling, entails uncertainty and risk of injury or damage. Consultant and Client further acknowledge and understand that Consultant has not been retained to serve as an insurer of the safety of the Project to the Client, third parties, or the public.

Client acknowledges that the discovery of certain conditions and/or taking of preventative measures relative to these conditions may result in a reduction of the property's value. Accordingly, Client waives any claim against Consultant and agrees to indemnify, defend, and hold harmless Consultant and its subcontractors, consultants, agents, officers, directors, and employees from any claim or liability for injury or loss allegedly arising from procedures associated with environmental site assessment (ESA) activities or the discovery of actual or suspected hazardous materials or conditions. Client releases Consultant from any claim for damages resulting from or arising out of any pre-existing environmental conditions at the site where the work is being performed which was not directly or indirectly caused by and did not result from, in whole or in part, any act or omission of Consultant or subcontractor, their representatives, agents, employees, and invitees.

If, while performing the Services set forth in any Scope of Services, pollutants are discovered that pose unanticipated or extraordinary risks, it is hereby agreed that the Scope of Services, schedule, and costs will be reconsidered and that this Agreement shall immediately become subject to renegotiation or termination. Client further agrees that such discovery of unanticipated hazardous risks may require Consultant to take immediate measures to protect health and safety or report such discovery as may be required by law or regulation. Consultant shall promptly notify Client upon discovery of such risks. Client, however, hereby authorizes Consultant to take all measures Consultant believes necessary to protect Consultant and Client personnel and the public. Furthermore, Client agrees to compensate Consultant for any additional costs associated with such measures.

19. In the event of legal action to construe or enforce the provisions of this agreement, the prevailing party shall be entitled to collect reasonable attorney fees, court costs and related expenses from the losing party and the court having jurisdiction of the dispute shall be authorized to determine the amount of such fees, costs and expenses and enter judgment thereof.
20. Termination – The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, Consultant will be paid for all services rendered to the date of receipt of written notice of termination, at Consultant's established chargeout rates, plus for all Reimbursable Expenses including a 15% markup.
21. Provision Severable – The unenforceability or invalidity of any provisions hereof shall not render any other provisions herein contained unenforceable or invalid.
22. Governing Law and Choice of Venue – Client and Consultant agree that this Agreement will be governed by, construed, and enforced in accordance with the laws of the State of Illinois. If there is a lawsuit, Client and Consultant agree that the dispute shall be submitted to the jurisdiction of the Illinois District Court in and for Stephenson County, Illinois.

City of Oregon  
FACADE IMPROVEMENT MATCHING GRANT PROGRAM

**APPLICATION**

1. Applicant:                      Circle One: Business Owner or Building Owner

Timothy Krug

2. Business Name and Address:

Main Street machines 103 W Washington St. Oregon IL 61061

3. Phone: 815-732-2919

4. Estimated cost of project:

\$14,758.33

Paint

Signage

Repair or replacement of windows

Masonry repairs

Awnings

Other

X

4. Items needed to process this application:

- a. Current photograph of property to be improved.
- b. Drawings of proposed improvements if available.
- c. Written description of proposed improvements, including materials and colors.

Date of Application: 12-6-23

Applicant(s) Signature(s)

Timothy Krug  
Kimberly K/S







**ROCKFORD AUTO GLASS AND MORE  
ITS ONLY LLC  
5401 EAST STATE ST.  
ROCKFORD, IL 61108  
PH:(815) 226-0560 FAX:(815) 226-0562**

Office Copy

9-10

Federal Tax ID: 85-1602977

P/O#:	Cust State Tax ID:	<b>Quote: Q01028701</b>
Taken By: Chris	Cust Fed Tax ID:	
Installer:	Ship Via:	
SalesRep: 0	Adv. Code:	

**Bill To: CASH ACCOUNT 0**

**Sold To: CASH ACCOUNT 0**

MAINSTREET MACHINES  
103 W WASHINGTON ST  
OREGON, IL 61061

MAINSTREET MACHINES  
103 W WASHINGTON ST  
OREGON, IL 61061

(815) 979-5884

Qty	Part Number	Description	List	Disc%	Sell	Total
1	MISC ARCH STORE	SHOP/ KAWNEER 451T DK BRONZE, LOW E 1" INSULATED GLASS, 120" X 107"	\$4,968.00	0	\$4,968.00	\$4,968.00
3	MISC ARCH STORE	UPSTAIRS/ KAWNEER 451T, DK BRONZE, LOW E 1" INSULATED GLASS, 2 CASEMENT OPERATING WINDOWS,	\$5,970.51	0	\$5,970.51	\$17,911.53
1	MISC	114" X 68"	\$0.00	0	\$0.00	\$0.00
1	ONSITELAB	On Site Labor	\$5,400.00	0	\$5,400.00	\$5,400.00

PLEASE READ OVER QUOTE CAREFULLY AND CONFIRM ACCEPTANCE.  
QUOTE VALID FOR 30 DAYS.

Thank You for your patronage

1/2 Down Payment  
PD \$ 14,758.38  
CK# 6923

COD

Total:

Sub Total: \$28,279.53

Tax: \$1,237.23

Total: \$29,516.76

**ORDINANCE NO. 2023-025**

**CITY OF OREGON, ILLINOIS**

**ORDINANCE APPROVING AND ADOPTING A  
FIRST AMENDMENT TO THE  
FY 2022 FAÇADE IMPROVEMENT  
MATCHING GRANT PROGRAM  
for the  
OREGON TAX INCREMENT FINANCING (TIF) DISTRICT**

**ADOPTED BY THE MAYOR AND CITY COUNCIL  
OF THE CITY OF OREGON, OGLE COUNTY, ILLINOIS,  
ON THE 12<sup>TH</sup> DAY OF DECEMBER, 2023.**

ORDINANCE NO. 2023-025

CITY OF OREGON, ILLINOIS

ORDINANCE APPROVING AND ADOPTING A FIRST AMENDMENT TO THE  
FY 2022 FAÇADE IMPROVEMENT MATCHING GRANT PROGRAM  
for the  
OREGON TIF DISTRICT

**WHEREAS**, the statutes of the State of Illinois by the “Tax Increment Allocation Redevelopment Act,” 65 ILCS 5/11-74.4-1 *et seq.*, as amended, hereinafter referred to as the “TIF Act,” provided that municipalities may create or amend within their corporate boundaries Tax Increment Financing Redevelopment (“TIF District”) Project Areas, Plans and Projects; and

**WHEREAS**, on February 28, 2017, the City of Oregon, Ogle County, Illinois (“City”) by its duly elected Mayor and City Council heretofore adopted a Redevelopment Plan and Projects; adopted Tax Increment Financing pursuant to the TIF Act; and designated a Redevelopment Project Area for the Oregon Tax Increment Financing District (the “**TIF District**”); and

**WHEREAS**, pursuant to Illinois Statute 65 ILCS 5/8-1-2.5 the City has the authority to appropriate and expend funds for economic development purposes; and

**WHEREAS**, on May 11, 2021, in furtherance of the goals and objectives of the Oregon TIF District Redevelopment Plan and Projects, the City approved a façade and building renovation program called the “*FY 2022 Façade Improvement Matching Grant Program*” (the “Program”) to promote improvements to commercial storefronts and buildings located within the Oregon TIF District; and

**WHEREAS**, the City wishes to increase the total allocation amount for FY 2024 to **Thirty-Five Thousand Dollars (\$35,000.00)** within the Oregon TIF District Special Tax Allocation Fund for the purpose of providing grants to property owners and/or business owners undertaking TIF eligible redevelopment projects as allowed under the Program; and

**WHEREAS**, all grant awards shall be paid by the City to the Applicant from the Oregon TIF District Special Tax Allocation Fund as reimbursements for TIF Eligible Project Costs which have been incurred by the Applicant and reviewed and verified by the City pursuant to the TIF Act; and

**WHEREAS**, the City Council has determined that the Program as amended will aid in the elimination of blighting conditions as set forth in this Program and is in the best interests of the citizens of the City of Oregon.

**NOW, THEREFORE, BE IT ORDAINED BY THE CORPORATE AUTHORITIES OF THE CITY OF OREGON, ILLINOIS, THAT:**

1. For Fiscal Year 2024, the City of Oregon is hereby authorized and directed to set aside and allocate a sum not to exceed **Thirty-Five Thousand Dollars (\$35,000)** within the Oregon TIF District Special Tax Allocation Fund for the purpose of financing grants awarded to Program applicants through April 30, 2024.



2. All ordinances and parts of ordinances in conflict herewith are hereby repealed.
3. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED, APPROVED and ADOPTED** by the Mayor and City Council of the City of Oregon, Ogle County, Illinois, on the 12<sup>th</sup> day of December, A.D., 2023, and deposited and filed in the Office of the City Clerk of said City on that date.

CORPORATE AUTHORITIES	AYE VOTE	NAY VOTE	ABSTAIN / ABSENT
Terry Schuster			
Tim Krug			
Kurt Wilson			
Melane Cozzi			
Ken Williams, Mayor			
<b>TOTAL VOTES:</b>			

**APPROVED:**

\_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

pay 50% up to max of \$5,000	Façade Grants	Amount	Fiscal Year Total
1/7/2010	Washington Corner	3rd & Washington St	\$1,000.00
10/19/2010	Chile Pepper	416 W Washington	
10/26/2010	Patchwork Inn	122 N 3rd St	\$1,000.00
2/1/2011	Phil Zaffer	410 W Washington St	\$1,000.00
2/14/2011	Oregon Masonic Lodge	117 1/2 S 4th St	\$2,000.00
12/20/2011	Country Financial	115 S 4th St	\$1,000.00
8/6/2012	Flower Patch	120 N 4th St	\$1,000.00
5/30/2013	A Perfect Parrot	118 N 3rd St	\$1,000.00
5/30/2013	Smith Furniture	116 N 3rd St	\$1,000.00
4/21/2014	Edward Jones	315 W Washington St	\$1,000.00
12/8/2014	Wiggale	402 W Washington St	\$1,000.00
1/26/2016	Snyder/ Ace	201 N 4th St	\$1,000.00
5/11/2016	Conover Square	201 N 3rd St	\$1,000.00
11/23/2016	Wiggale	402 W Washington St	\$1,000.00
3/15/2017	Charlie's Restaurant	317 W Washington St	\$1,000.00
8/8/2017	Flower Patch	120 N 4th St	\$1,000.00
9/11/2017	Washington Corner	300 W Washington St	\$1,000.00
10/12/2017	Merlin Hagemann	305 W Washington St	\$1,000.00
12/19/2017	Wiggale	402 W Washington St	\$1,000.00
4/24/2018	Sunrise Family Restaurant 3	116 N 4th St	\$1,000.00
7/6/2018	Ken & Chris Williams	410 W Washington St	\$1,000.00
8/13/2019	Oregon Chamber of Commerce	122 N 4th St	\$800.00
10/3/2019	Chad Brinkmann	118 N 3rd St	\$2,971.56
12/13/2019	Wiggale	400 W Washington St	\$1,400.11
11/20/2019	42 Tech	313 W Washington St	\$5,000.00
4/28/2020	Rebecca Hazzard	108 N 4th St	\$2,381.15
5/29/2020	Commerce Building	101 S 4th St	\$5,000.00
10/13/2020	Alf Schreiber	303 W Washington St	\$4,957.81
7/13/2021	David Wiesner	133 S 4th St	\$5,000.00
6/21/2021	A.M. Floral Abbey Martin	120 N 4th St	\$1,857.00
10/5/2021	K's Sports Bar	408 E Washington St	\$982.40
1/11/2022	Main Street Machines	103 W Washington St	\$4,881.00
5/10/2022	Hagemann- River's Edge Expeience	103 S 1st St	\$5,000.00
5/10/2022	Candice Rivera - Hazels	307 W Washington St	\$279.31
6/21/2022	Patchwork Inn	122 N 3rd St	\$5,000.00
6/28/2022	Adam & Rebecca Hazzard	101 S 1st St	\$4,425.00
11/8/2022	John Ebens/ Topsy Hog	101 S 3rd Street	\$5,000.00
5/2/2023	Tavern-N-Third dba Topsy Hog	101 S 3rd Street	\$4,860.00
5/25/2023	Ogle County Brewery	110 N 4th St	\$5,000.00
8/1/2023	Mark Nehrkorn/ Mobel Furnishings LLC	118 N 3rd St	\$3,498.01
9/5/2023	Hunt Club	101 S 1st Street	
	Mutts & Cuts	800 S 4th Street	\$3,299.85
9/12/2023	A.M. Floral Abbey Martin	120 N 4th St	\$5,000.00
	Robert Massey		\$5,000.00
	Beam Beauty Bar		\$5,000.00
			\$31,657.86

\$5,000 from ECD fund, total of \$10,000.00



## **CITY OF OREGON LEGAL HOLIDAYS FOR 2024**

January 1 <sup>st</sup> , 2024	Monday	New Years Day
January 15 <sup>th</sup> , 2024	Monday	Martin Luther King Jr. Day
February 19 <sup>th</sup> , 2024	Monday	President's Day
March 29 <sup>th</sup> , 2024	Friday	Good Friday
May 27 <sup>th</sup> , 2024	Monday	Memorial Day
June 19 <sup>th</sup> , 2024	Wednesday	Juneteenth
July 4 <sup>th</sup> , 2024	Thursday	Independence Day
September 2 <sup>nd</sup> , 2024	Monday	Labor Day
October 14 <sup>th</sup> , 2024	Monday	Columbus Day
November 11 <sup>th</sup> , 2024	Monday	Veterans Day
November 28 <sup>th</sup> , 2024	Thursday	Thanksgiving Day
November 29 <sup>th</sup> , 2024	Friday	Day after Thanksgiving
December 25 <sup>th</sup> , 2024	Wednesday	Christmas Day

**2024**  
**City of Oregon**  
**Council Meeting Dates**

**Council Meeting Dates for 2024: 2<sup>nd</sup> & 4<sup>th</sup> Tuesday at 5:30 PM**  
**Held in the Council Chambers at the City Hall Building**  
**115 N. 3<sup>rd</sup> St., Oregon, IL 61061**

<u>Date</u>	<u>Time</u>	<u>Date</u>	<u>Time</u>
January 9	5:30 p.m.	July 9	5:30 p.m.
January 23	5:30 p.m.	July 23	5:30 p.m.
February 13	5:30 p.m.	August 13	5:30 p.m.
February 27	5:30 p.m.	August 27	5:30 p.m.
March 12	5:30 p.m.	September 10	5:30 p.m.
March 26	5:30 p.m.	September 24	5:30 p.m.
April 9	5:30 p.m.	October 8	5:30 p.m.
April 23	5:30 p.m.	October 22	5:30 p.m.
May 14	5:30 p.m.	November 12	5:30 p.m.
May 28	5:30 p.m.	November 26	5:30 p.m.
June 11	5:30 p.m.	December 10	5:30 p.m.
June 25	5:30 p.m.		

There will be one Council Meeting in December.

The City of Oregon's Planning Committee Board meets on the third Tuesday of every month at 5:30 p.m. in the Council Chambers at the City Hall Building.

The City of Oregon's Economic Development Committee Board meets on the first Tuesday of every month at 5:00 p.m. in the Conference Room at the City Hall Building.



**2024**  
**City of Oregon**  
**Meeting Dates**

**Held at the City Hall Building**  
**115 N. 3<sup>rd</sup> St., Oregon, IL 61061**

**ECDC**

**Planning/Zoning**

<u>Date</u>	<u>Time</u>	<u>Date</u>	<u>Time</u>
January 2	5:00 p.m.	January 16	5:30 p.m.
February 6	5:00 p.m.	February 20	5:30 p.m.
March 5	5:00 p.m.	March 19	5:30 p.m.
April 2	5:00 p.m.	April 16	5:30 p.m.
May 7	5:00 p.m.	May 21	5:30 p.m.
June 4	5:00 p.m.	June 18	5:30 p.m.
July 2	5:00 p.m.	July 16	5:30 p.m.
August 6	5:00 p.m.	August 20	5:30 p.m.
September 3	5:00 p.m.	September 17	5:30 p.m.
October 1	5:00 p.m.	October 15	5:30 p.m.
November 5	5:00 p.m.	November 19	5:30 p.m.
December 3	5:00 p.m.	December 17	5:30 p.m.

The City of Oregon's Economic Development Committee Board meets on the first Tuesday of every month at 5:00 p.m. in the Conference Room at the City Hall Building.

The City of Oregon's Planning Committee Board meets on the third Tuesday of every month at 5:30 p.m. in the Council Chambers at the City Hall Building.



Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

## **CITY OF OREGON**

**115 N. 3rd Street, Oregon, IL 61061**

**Phn: 815-732-6321/ website: [cityoforegon.org](http://cityoforegon.org)**

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager

Re: Bi-monthly Report

**DATE: Dec 12, 2023**

**I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – Nov 25, 2023 – Dec 8, 2023**

**Submitted by Darin DeHaan - City Manager:**

- I met with Public Works department heads and we have begun the process of prioritizing public works projects for FY25 in preparation for the bid process next year. I have asked Department Heads to also look at their Capital Vehicle replacement needs going forward.
- I attended a webinar on financial internal controls for the City. Cheryl and I are working with our auditors to make sure we have the best system of checks and balances that we can have.
- I joined Dep Chief Kalnins and Randy Cropp on a drive to Salem Indiana to pick up two new squad cars. After a 3 hour traffic jam we were finally able to take possession of the new squads. This has been a three year struggle to get new squad cars, due to lack of availability to replace some of our aging fleet. I'm working with Dep Chief Kalnins on equipment and other needs for budget purposes.
- We are taking a TEAM approach to apply for a Tourism Grant for CMAAA and the Oregon Coliseum for structural improvements and enhancing ADA access to the building. Huge thank you to everyone involved in this process.
- I worked through a few citizen concerns over the past few weeks. I'm always thankful when we can have good communication and work through any potential issues.
- I'm working with Liz Vos Marketing to complete the city newsletter. We are nearing the final draft and I hope to get that pushed out to the community before the Holidays. We are also discussing some marketing strategies for the future for Oregon.
- The Exec Board of the Ogle County Economic Development Corporation held interviews for the position of Executive Director. We have narrowed our selection to three candidates for in-person interviews which we hope to complete on December 18th.
- I worked with Mayor Williams and Council Member Schuster to do a finite review of the new comprehensive plan. We provided NIU with 53 notes and details to look over for revisions. I hope to have the plan ready for public review the 1st of the year.



- I met with Blackhawk Regional Council to go over the software their grant provided for our Capital Improvement Plan updates. I think this is going to be a great process for our community and will provide good interactive digital access to our plan for our citizens going forward.
- Thank you to CMAAA for allowing US Solar to host a meeting with the residents next to their Solar Farm project which will be going in on Oregon Trail Road. Residents should receive notice from US Solar with meeting information. They will be working on landscaping and visual barriers with the affected residents.
- We are contemplating working with NIU graduate students for a Capstone project this semester. We see a need to take a deeper dive into our housing crisis and try to formulate a plan to meet the needs of our community.
- I continue to work with the Ogle County Economic Development Corporation board of directors on several initiatives. We have a meeting coming up on the Next Move Group to look at our candidates for our 1st Executive Director. I look forward to getting a professional in place to help lead this organization forward and to look at innovative ways to spur appropriate economic development projects throughout Ogle County.

#### City Hall:

- City Hall will be closed Monday December 25th for Christmas Day.
- City Hall continues to field questions about emailing options for water bills. We have interest in providing this service, but staff are still working out the new system.

#### Sustainability Committee:

Next meeting 12/11/2023 9:00 a.m.

We will be meeting with Region 1 Planning at the December meeting to work on the Sustainability Plan.

#### Economic and Community Development Committee:

Next meeting 1/2/24 at 5:00 p.m. Oregon City Hall Conference Room

#### City Council Meeting:

Next meeting 1/9/24 at 5:30 p.m. Oregon City Hall Council Chambers

#### Planning & Zoning:

Next meeting 1/16/2024 at 5:30 p.m. Oregon City Hall Council Chambers

#### Tree Board:

Next Meeting TBD

**Public Art Commission:**

Next Meeting TBD

**Submitted by Bill Covell - Director of Public Works:**

**Street Department:**

- Finished columns for posts at Sara Phelps
- Street Sweeping
- Maintenance on trucks
- Snow plow prep
- IML Regional Training
- Restored office floors at street department building



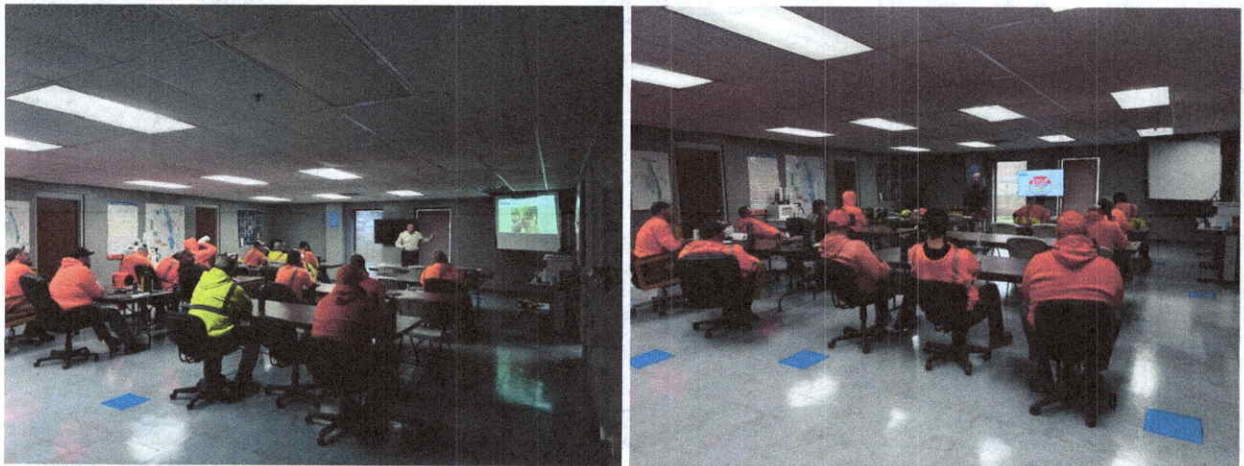


*Water / Sewer Departments:*

- Julie locates for due to fiber optic installation
- Daily chores and samples
- Pump sludge
- Monthly samples
- Monthly reports
- IML Regional Training

*Director of Public Works:*

- IML Regional Training
- Observed and helped with the generator issues
- Observed road work at Trestle Ridge
- Pay estimate for striping on mill & overlay projects



Submitted by Deputy Chief Matthew Kalnins:

Police Department:

- After about 3 years of trying to obtain new squad cars for the police department, we were able to purchase 2 new Dodge Durangos. They will be fitted with lights and side decals in the coming months and assigned to patrol. Thank you Randy Cropp and Darin DeHaan for enduring the trip down, 3 hour delay in traffic and the trip back.



- On 12-02-2023 Detective Crawford and Officer Lester attended Shop with a Cop with several area agencies in Freeport. Shop with a Cop is a great organization that provides gifts for local children during the holiday season.

