



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

**City of Oregon Council Agenda,
Tuesday January 9th, 2024, 5:30 P.M.
115 N 3rd Street**

Public Option: Join Meeting via Zoom

Meeting ID: 846 4563 8409 Passcode: 833055 One tap mobile 13126266799

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESENTATIONS**
- 5. PUBLIC COMMENT**
- 6. APPROVAL OF MINUTES**
- 7. APPROVAL OF WARRANTS AND PAYROLL**
- 8. BUSINESS ITEMS**
- 9. PROCLAMATIONS, COMMENDATIONS, ETC**
- 10. DISCUSSION ITEMS**
- 11. COMMITTEE REPORTS**
 - a. PLANNING**
 - b. ECONOMIC AND COMMUNITY DEVELOPMENT**
 - c. FINANCE**
 - d. SUSTAINABILITY**
 - e. TREE BOARD**
 - f. PUBLIC ART COMMISSION**
 - g. OTHER**

The City of Oregon, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the City Manager Darin DeHaan at 815-732-6321 at least 24 hours before a scheduled meeting to allow the City to make reasonable accommodations for these persons.

12. DEPARTMENT AND OFFICER REPORTS

- a. **POLICE**
- b. **PUBLIC WORKS**
- c. **CITY CLERK**
- d. **CITY ATTORNEY**
- e. **CITY MANAGER**

13. COUNCIL REPORTS

- a. **MEMBER WILSON**
- b. **MEMBER SCHUSTER**
- c. **MEMBER COZZI**
- d. **MEMBER KRUG**
- e. **MAYOR WILLIAMS**

14. EXECUTIVE SESSION

15. ADJOURNMENT

A portion of the meeting maybe closed to the Public, immediately as permitted by 5 ILCS 120/2 (c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City of Oregon, and as permitted by 5 ILCS 102/2 (c)(11) to discuss litigation against, affecting, or on behalf of the City which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS (c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters. **Possible action after executive session**

COUNCIL MEETING MINUTES
Tuesday December 12th, 2023, 5:30 P.M.
City Hall Council Chambers
115 N 3rd Street

The Council of the City of Oregon met Tuesday December 12th, 2023, at 5:30 P.M.

The meeting was held at the City Hall Council Chambers and on Zoom.

Present: Mayor Ken Williams
Council Member Tim Krug
Council Member Terry Schuster
Council Member Kurt Wilson
Deputy Chief of Police Matt Kalnins
City Attorney Paul Chadwick
City Clerk Cheryl Hilton
Absent: Council Member Melanie Cozzi
Also Present: Bill Covell and George Howe.
Present via Zoom: Lynn Baylor-Zies, City Manager Darin DeHaan, and Earleen Hinton.

Mayor Ken Williams called the meeting to order at 5:30pm.

Council Member Tim Krug started the pledge of allegiance.

Council Members Krug, Schuster, Wilson, and Mayor Williams answered roll call.
Council Member Melanie Cozzi was absent. A quorum was present.

Public Comment

None.

Presentations

None.

Approval of Minutes

Council Member Kurt Wilson moved to approve the November 28th, 2023, minutes,
Seconded by Council Member Tim Krug.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Approval of Warrants & Payroll

Council Member Terry Schuster moved to approve payroll in the amount of \$65,939.98
and the current warrants as listed:

Aaron Montoya	\$110.00
AEP Energy	\$3,412.90
Bill Covell	\$110.00
Blue Cross Blue Shield	\$20,802.46
Bonnell Industries	\$331.90
Brown Equipment Company	\$826.41
Butitta Bros Automotive - Oregon	\$26.55

Casper's Home Inspection LLC	\$1,500.00
Cheryl Hilton	\$110.00
City of Oregon	\$5,000.00
City of Oregon	\$50,400.00
Comcast	\$248.55
ComEd	\$56.07
ComEd	\$608.22
Constellation	\$3,670.17
Corey Fry	\$110.00
CSR Bobcat, Inc	\$2,995.00
Darin DeHaan	\$110.00
Devin DeHaan	\$110.00
Envision Healthcare	\$251.00
Eric Higby	\$110.00
Ferguson Waterworks #2516	\$164.58
Fidelity Security Life Insurance	\$158.82
Fischer's	\$923.96
Frontier	\$117.58
Gregory Spencer	\$110.00
Hagemann Horticulture	\$1,475.00
Hawkins, Inc	\$1,284.49
Hey Tree Service, LLC	\$8,550.00
Hometown Auto Repair, LLC	\$83.83
Illinois EPA	\$17,833.19
Illinois EPA	\$35,143.19
Jeff Pennington	\$110.00
Joe Brooks	\$110.00
Jordan Plock	\$110.00
Joshua Ellis	\$110.00
Josiah Flannagan	\$110.00
Ken Williams	\$83.07
Lisa Payne	\$110.00
Lynn Baylor Zies	\$110.00
Maison Crawford	\$110.00
Mark Nehrkorn	\$600.00
Mary Elliott	\$110.00
Matt Kalnins	\$110.00
MCS	\$120.00
Merlin's Greenhouse and Flowers	\$3,173.60
Mobile Electronics	\$190.00
National Pen Co, LLC	\$274.35
Nicor	\$485.22
Ogle County Clerk & Recorder	\$60.00
Ogle County Clerk & Recorder	\$60.00
Ogle County GIS	\$1,200.00
Oregon Community Unit School District # 220	\$6,581.38

Oregon Super Valu	\$49.32
Pines Meadow	\$64.00
Randy Cropp	\$25.00
Ray O'Herron	\$1,141.22
Republic Services	\$168.00
Republic Services	\$20,374.20
Scott Wallace	\$110.00
Shaw Media/Sauk Valley Media	\$587.85
Skyler Bethel	\$110.00
Snyder's	\$694.21
Sterling Fence	\$1,492.06
Stillman Bancorp	\$2,036.03
Sundog IT	\$2,539.00
Tad Dominski	\$110.00
Terry Lester	\$110.00
Terry Schuster	\$25.00
Timothy Brechon	\$110.00
Tonya Hardy	\$500.00
Uline	\$140.90
Village of Progress	\$960.00
Visa	\$1,585.73
Verizon Connect	\$2,213.87
Vos Marketing & Events	\$995.00
Waste Water Management of Northern Illinois	\$2,880.00
Water Solutions Unlimited Inc	\$2,490.00
Willett Hofmann & Associates	\$2,011.75
Willett Hofmann & Associates	\$3,082.70
Zachary McKean	\$110.00
Zoro Tools, Inc	\$469.68
	\$217,857.01

Seconded by Council Member Kurt Wilson.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Business Items

Council Member Tim Krug moved to Approve to Forgo the Bid Process on the City Hall Roof for damage caused by wind/hailstorm, three estimates have been provided, Seconded by Council Member Kurt Wilson.

Discussion: Public Works Director Bill Covell said he contacted three contractors for bids for the project. Freeport Industrial Roofing was the company who repaired the Coliseum roof. City Manager Darin DeHaan said the roof has a history of leaking and needs to be repaired as soon as possible.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Council Member Kurt Wilson moved to Approve Ordinance 2023-024 Illinois Paid Leave for All Workers Act, Seconded by Council Member Tim Krug.

Discussion: City Manager Darin DeHaan said the new state law requires a certain calculation of time off. The city already provides a greater rate of time off than what is being required by the state. Mayor Ken Williams said the city follows the FOP contract; our standards are much higher.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Council Member Tim Krug moved to Approve Fehr Graham Proposal for Professional Engineering Services for the Wastewater Treatment Plant Headworks, Seconded by Council Member Kurt Wilson.

Discussion: Public Works Director Bill Covell said Fehr Graham specializes in wastewater systems and has experience in this project. Council Member Terry Schuster asked if there was a deadline for project completion. Public Works Director Bill Covell said no, we are under our own deadline. Mayor Ken Williams said this project could take a few years to complete. This is the first step in the process.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Council Member Tim Krug moved to Approve Fehr Graham Proposal for Professional Funding and Planning Services for the Lead Service Line Replacement Program, Seconded by Council Member Terry Schuster.

Discussion: Public Works Director Bill Covell said the city is required to submit an initial plan to the IEPA. The total inventory is due at the end of March. He said the inventory has come a long way thanks to the help of City Hall staff and the Public Works Department going door to door.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Council Member Kurt Wilson moved to Approve a Façade Grant for Tim Krug-Main Street Machines-Replace Windows, Seconded by Council Member Terry Schuster.

Discussion: Mayor Ken Williams said this building is not located in the TIF district therefore the façade grant would be paid with Economic Development Funds if approved.

Roll Call: Schuster, Wilson, Williams. No Nays. Abstain: Krug. Absent: Cozzi.

Council Member Tim Krug moved to Approve Ordinance 2023-25 Approving and Adopting a First Amendment to the FY 2022 Façade Improvement Matching Grant Program for the Oregon TIF District, Seconded by Council Member Kurt Wilson.

Discussion: Mayor Ken Williams said the façade grant program was set up to provide a maximum amount of twenty-five thousand dollars in façade grants per fiscal year. He said we are pushing the limit for this fiscal year. The increase would be for this fiscal year only. He also shared previous years' history and stated most years the city was well below the approved budgeted amount.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Proclamations, Commendations, etc.

None.

Discussion Items

None.

Committee Reports

None.

Department Reports

Deputy Chief of Police Matt Kalnins: The police department has obtained two Durango's. They are being stored at the Public Works Department until they are outfitted as squad vehicles. He also said a couple of officers had the opportunity to participate in the "Shop with a Cop" event.

Public Works Director Bill Covell: The public works department hosted an IML training event for multiple communities last week. They also discussed the possibility of creating intergovernmental agreements to share equipment with these communities.

City Clerk Cheryl Hilton: City Hall staff has been working on the possibility of being able to email utility bills to residents. There have been multiple issues with the postal service, and this may help to alleviate the problem.

City Attorney Paul Chadwick: Wished everyone a Merry Christmas.

City Manager Darin DeHaan: USS Solar is hosting a community meeting on the 18th of December at 5:30. The event is being held at the Coliseum Museum. He will be unable to attend that event due to another engagement with the Ogle County Economic Development Committee. They have narrowed down the search for the Executive Director to three potential candidates.

Council Reports

Council Member Kurt Wilson: Wished everyone a Merry Christmas.

Council Member Terry Schuster: He saw a lot of people shopping in the local retail locations over the weekend. He reminded everyone to shop local when they can.

Tim Krug: Wished everyone a Merry Christmas.

Mayor Ken Williams: He is a member of the Northern Illinois Mayors Association. The mayors who participate come from a very widespread area and meet quarterly. He is working with local mayors from Mt. Morris, Polo, Byron, and Stillman Valley on holding meetings where they can discuss and focus on local issues. He wished everyone a Merry Christmas and a Happy New Year.

Council Member Tim Krug moved to adjourn the meeting, Seconded by Council Member Terry Schuster.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Adjourn: 5:58 P.M.

Ken Williams, Mayor

Attest: _____
Cheryl Hilton, City Clerk

January 9, 2024

Payroll in amount \$61,535.86 12/21/23 \$62,000.97

926 Custom Embroidery	\$698.00
Advanced Automation & Controls	\$10,398.75
AEP Energy	\$4,576.56
All Traffic Solutions, Inc	\$328.00
Altorfer, Inc	\$1,700.00
Ancle Glink, P.C.	\$495.00
Blue Cross Blue Shield	\$16,271.50
Bobcat of Dixon	\$146.26
Bonnell Industries	\$204.30
Butitta Bros. Automotive - Oregon	\$82.72
Caspers Home Inspection LLC	\$1,500.00
CDW Government	\$2,475.00
Cintas	\$111.24
City of Oregon	\$14,946.15
City of Rockford	\$38.00
Comcast	\$253.77
Comcast	\$780.89
Comcast	\$850.76
ComEd	\$229.87
Constellation	\$567.13
Curran Materials Co	\$320.85
Ehmen	\$240.00
Ehmen	\$1,025.00
Euclid Managers	\$1,584.33
Farley's Appliance	\$3,450.00
Farley's Appliance	\$4,660.00
Ferguson Enterprises LLC #3325	\$515.75
Ferguson Waterworks #2516	\$989.47
Fidelity Security Life insurance	\$138.38
Fischer's	\$1,000.72
Frontier	\$77.33
Frontier	\$117.58
Hach Company	\$142.78
Hach Company	\$1,551.97
Hawkins, Inc	\$399.07
Hometown Auto Repair, LLC	\$74.83
Locis	\$460.50
Locis	\$788.00
Main Street Machines	\$5,000.00
Manheim Solutions	\$2,592.00
MCS	\$145.00
Menards	\$478.00
Mt Carroll Mirror - Democrat	\$41.60

National Business Furniture, LLC	\$1,519.80
Nicor	\$1,006.28
No Stone Unturned Crystals & More LLC	\$225.00
Ogle County Clerk & Recorder	\$60.00
P.F. Pettibone & Co	\$414.85
Physicans Immediate Care	\$1,366.00
Polo Cooperative Association	\$7,627.73
Postmaster	\$8.80
Postmaster	\$63.01
Postmaster	\$828.75
Postmaster	\$1,980.00
Quill	\$22.47
Quill	\$39.86
Ray O'Herron Co	\$1,141.05
Region Planning Council	\$400.00
Republic Services #721	\$68.00
Robert Massey	\$5,000.00
Secretary of State	\$173.00
Secretary of State	\$173.00
Share Corp	\$125.28
Sun Life Financial	\$438.08
Oregon SuperValu	\$23.74
Unform Den	\$179.95
Verizon	\$1,054.03
Visa	\$89.49
Visa	\$1,064.06
Visa	\$1,998.22
Ward, Murray, Pace & Johnson, P.C.	\$110.00
White Pine Mercantile, LLC	\$395.00
	\$110,042.51

City Manager



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CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061

Phn: 815-732-6321/ website: cityoforegon.org

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager

Re: Bi-monthly Report

DATE: Jan 9, 2024

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – Dec 23, 2023 –Jan 5, 2024

Submitted by Darin DeHaan - City Manager:

HAPPY NEW YEAR!

- I am working through our current Capital Improvement plan and pulling out unfinished projects that can be imported into the new plan for future consideration. I am asking department heads to submit any additional projects and purchases for consideration. The new plan will be a digital plan with a live map overlay.
- I submitted a proposal to NIU to have the graduate program study and recommend possible policy changes to have a positive impact on housing growth for Oregon. Those submissions are reviewed by advisors to see if we are chosen as a project.
- The exec committee has discussed planning to market for tourism as well as housing and we are moving forward with some work with Liz Vos Marketing.
- I continue to provide support for the Ogle County Economic Development Corporation and we are moving forward by offering a position to a possible Executive Director candidate.
- Our new cybersecurity and IT support onboarding has been completed. This was a smooth process with our new IT service provider.
- I have met with and spoken to several garbage companies that are interested in contracting with the City of Oregon. Our current contract with Republic is up for renewal this year. I will provide some information and guidance for the City Council in the near future.
- Our EV Charger activity for November was: 2 charges for 113.53 Kilowatt/hours
- Our new video tour created by CGI video is available on our website. Several area businesses and organizations have also created videos which are linked as well.

The Dayton Superior Site Demolition is going well and has stayed on target with the projected timeline.



City Hall:

Sustainability Committee:

Next meeting 1-8-23 9:00 a.m.

We will be meeting with Region 1 Planning at the January meeting to work on the Sustainability Plan.

Economic and Community Development Committee:

Next meeting 2/6/24 at 5:00 p.m. Oregon City Hall Conference Room

City Council Meeting:

Next meeting 1/23/24 at 5:30 p.m. Oregon City Hall Council Chambers

Planning & Zoning:

Next meeting 1/16/2024 at 5:30 p.m. Oregon City Hall Council Chambers

Tree Board:

Next Meeting TBD

Public Art Commission:

Next Meeting TBD

Submitted by Bill Covell - Director of Public Works:

Street Department:

- Finished columns for posts at Sara Phelps
- Street Sweeping
- Maintenance on trucks
- Snow plow prep
- IML Regional Training
- Restored office floors at street department building



Water / Sewer Departments:

- Julie locates for due to fiber optic installation
- Daily chores and samples
- Pump sludge
- Monthly samples
- Monthly reports
- IML Regional Training

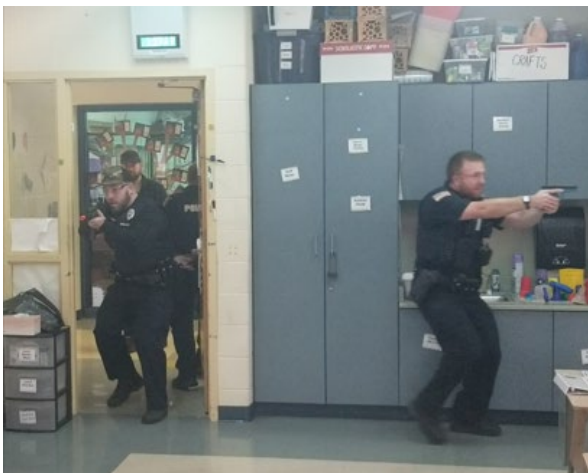
Director of Public Works:

- IML Regional Training
- Observed and helped with the generator issues
- Observed road work at Trestle Ridge
- Pay estimate for striping on mill & overlay projects



Submitted by Deputy Chief Matthew Kalnins: Police Department:

- Detective Crawford and SRO Brechon completed controlled tactic Instructor training. This class was put on by Controlled F.O.R.C.E. By obtaining this certification it will allow officers more training opportunities to be physically prepared.
- During the schools Winter Break SRO Brechon put on Active Threat training. In this training the police and fire Departments worked together to practice rapid deployment strategies. Officers worked on clearing rooms, and rapidly responding to threats. The Oregon Fire Department also worked on rapid deployment and victim assessments.



- The Oregon Police Department would like to thank the Oregon Community for the safe and happy holiday season.