

COUNCIL MEETING MINUTES  
Tuesday December 12<sup>th</sup>, 2023, 5:30 P.M.  
City Hall Council Chambers  
115 N 3<sup>rd</sup> Street

The Council of the City of Oregon met Tuesday December 12<sup>th</sup>, 2023, at 5:30 P.M.

The meeting was held at the City Hall Council Chambers and on Zoom.

Present: Mayor Ken Williams  
Council Member Tim Krug  
Council Member Terry Schuster  
Council Member Kurt Wilson  
Deputy Chief of Police Matt Kalnins  
City Attorney Paul Chadwick  
City Clerk Cheryl Hilton  
Absent: Council Member Melanie Cozzi  
Also Present: Bill Covell and George Howe.  
Present via Zoom: Lynn Baylor-Zies, City Manager Darin DeHaan, and Earleen Hinton.

Mayor Ken Williams called the meeting to order at 5:30pm.

Council Member Tim Krug started the pledge of allegiance.

Council Members Krug, Schuster, Wilson, and Mayor Williams answered roll call.  
Council Member Melanie Cozzi was absent. A quorum was present.

**Public Comment**

None.

**Presentations**

None.

**Approval of Minutes**

Council Member Kurt Wilson moved to approve the November 28<sup>th</sup>, 2023, minutes,  
Seconded by Council Member Tim Krug.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

**Approval of Warrants & Payroll**

Council Member Terry Schuster moved to approve payroll in the amount of \$65,939.98  
and the current warrants as listed:

Aaron Montoya	\$110.00
AEP Energy	\$3,412.90
Bill Covell	\$110.00
Blue Cross Blue Shield	\$20,802.46
Bonnell Industries	\$331.90
Brown Equipment Company	\$826.41
Butitta Bros Automotive - Oregon	\$26.55

Casper's Home Inspection LLC	\$1,500.00
Cheryl Hilton	\$110.00
City of Oregon	\$5,000.00
City of Oregon	\$50,400.00
Comcast	\$248.55
ComEd	\$56.07
ComEd	\$608.22
Constellation	\$3,670.17
Corey Fry	\$110.00
CSR Bobcat, Inc	\$2,995.00
Darin DeHaan	\$110.00
Devin DeHaan	\$110.00
Envision Healthcare	\$251.00
Eric Higby	\$110.00
Ferguson Waterworks #2516	\$164.58
Fidelity Security Life Insurance	\$158.82
Fischer's	\$923.96
Frontier	\$117.58
Gregory Spencer	\$110.00
Hagemann Horticulture	\$1,475.00
Hawkins, Inc	\$1,284.49
Hey Tree Service, LLC	\$8,550.00
Hometown Auto Repair, LLC	\$83.83
Illinois EPA	\$17,833.19
Illinois EPA	\$35,143.19
Jeff Pennington	\$110.00
Joe Brooks	\$110.00
Jordan Plock	\$110.00
Joshua Ellis	\$110.00
Josiah Flannagan	\$110.00
Ken Williams	\$83.07
Lisa Payne	\$110.00
Lynn Baylor Zies	\$110.00
Maison Crawford	\$110.00
Mark Nehrkorn	\$600.00
Mary Elliott	\$110.00
Matt Kalnins	\$110.00
MCS	\$120.00
Merlin's Greenhouse and Flowers	\$3,173.60
Mobile Electronics	\$190.00
National Pen Co, LLC	\$274.35
Nicor	\$485.22
Ogle County Clerk & Recorder	\$60.00
Ogle County Clerk & Recorder	\$60.00
Ogle County GIS	\$1,200.00
Oregon Community Unit School District # 220	\$6,581.38

Oregon Super Valu	\$49.32
Pines Meadow	\$64.00
Randy Cropp	\$25.00
Ray O'Herron	\$1,141.22
Republic Services	\$168.00
Republic Services	\$20,374.20
Scott Wallace	\$110.00
Shaw Media/Sauk Valley Media	\$587.85
Skyler Bethel	\$110.00
Snyder's	\$694.21
Sterling Fence	\$1,492.06
Stillman Bancorp	\$2,036.03
Sundog IT	\$2,539.00
Tad Dominski	\$110.00
Terry Lester	\$110.00
Terry Schuster	\$25.00
Timothy Brechon	\$110.00
Tonya Hardy	\$500.00
Uline	\$140.90
Village of Progress	\$960.00
Visa	\$1,585.73
Verizon Connect	\$2,213.87
Vos Marketing & Events	\$995.00
Waste Water Management of Northern Illinois	\$2,880.00
Water Solutions Unlimited Inc	\$2,490.00
Willett Hofmann & Associates	\$2,011.75
Willett Hofmann & Associates	\$3,082.70
Zachary McKean	\$110.00
Zoro Tools, Inc	\$469.68
	<b>\$217,857.01</b>

Seconded by Council Member Kurt Wilson.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

### **Business Items**

Council Member Tim Krug moved to Approve to Forgo the Bid Process on the City Hall Roof for damage caused by wind/hailstorm, three estimates have been provided,  
Seconded by Council Member Kurt Wilson.

**Discussion:** Public Works Director Bill Covell said he contacted three contractors for bids for the project. Freeport Industrial Roofing was the company who repaired the Coliseum roof. City Manager Darin DeHaan said the roof has a history of leaking and needs to be repaired as soon as possible.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.



Council Member Kurt Wilson moved to Approve Ordinance 2023-024 Illinois Paid Leave for All Workers Act, Seconded by Council Member Tim Krug.

**Discussion:** City Manager Darin DeHaan said the new state law requires a certain calculation of time off. The city already provides a greater rate of time off than what is being required by the state. Mayor Ken Williams said the city follows the FOP contract; our standards are much higher.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Council Member Tim Krug moved to Approve Fehr Graham Proposal for Professional Engineering Services for the Wastewater Treatment Plant Headworks, Seconded by Council Member Kurt Wilson.

**Discussion:** Public Works Director Bill Covell said Fehr Graham specializes in wastewater systems and has experience in this project. Council Member Terry Schuster asked if there was a deadline for project completion. Public Works Director Bill Covell said no, we are under our own deadline. Mayor Ken Williams said this project could take a few years to complete. This is the first step in the process.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Council Member Tim Krug moved to Approve Fehr Graham Proposal for Professional Funding and Planning Services for the Lead Service Line Replacement Program, Seconded by Council Member Terry Schuster.

**Discussion:** Public Works Director Bill Covell said the city is required to submit an initial plan to the IEPA. The total inventory is due at the end of March. He said the inventory has come a long way thanks to the help of City Hall staff and the Public Works Department going door to door.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Council Member Kurt Wilson moved to Approve a Façade Grant for Tim Krug-Main Street Machines-Replace Windows, Seconded by Council Member Terry Schuster.

**Discussion:** Mayor Ken Williams said this building is not located in the TIF district therefore the façade grant would be paid with Economic Development Funds if approved.

Roll Call: Schuster, Wilson, Williams. No Nays. Abstain: Krug. Absent: Cozzi.

Council Member Tim Krug moved to Approve Ordinance 2023-25 Approving and Adopting a First Amendment to the FY 2022 Façade Improvement Matching Grant Program for the Oregon TIF District, Seconded by Council Member Kurt Wilson.

**Discussion:** Mayor Ken Williams said the façade grant program was set up to provide a maximum amount of twenty-five thousand dollars in façade grants per fiscal year. He said we are pushing the limit for this fiscal year. The increase would be for this fiscal year only. He also shared previous years' history and stated most years the city was well below the approved budgeted amount.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

**Proclamations, Commendations, etc.**

None.

**Discussion Items**

None.

**Committee Reports**

None.

**Department Reports**

**Deputy Chief of Police Matt Kalnins:** The police department has obtained two Durango's. They are being stored at the Public Works Department until they are outfitted as squad vehicles. He also said a couple of officers had the opportunity to participate in the "Shop with a Cop" event.

**Public Works Director Bill Covell:** The public works department hosted an IML training event for multiple communities last week. They also discussed the possibility of creating intergovernmental agreements to share equipment with these communities.

**City Clerk Cheryl Hilton:** City Hall staff has been working on the possibility of being able to email utility bills to residents. There have been multiple issues with the postal service, and this may help to alleviate the problem.

**City Attorney Paul Chadwick:** Wished everyone a Merry Christmas.

**City Manager Darin DeHaan:** USS Solar is hosting a community meeting on the 18<sup>th</sup> of December at 5:30. The event is being held at the Coliseum Museum. He will be unable to attend that event due to another engagement with the Ogle County Economic Development Committee. They have narrowed down the search for the Executive Director to three potential candidates.

**Council Reports**

**Council Member Kurt Wilson:** Wished everyone a Merry Christmas.

**Council Member Terry Schuster:** He saw a lot of people shopping in the local retail locations over the weekend. He reminded everyone to shop local when they can.

**Tim Krug:** Wished everyone a Merry Christmas.

**Mayor Ken Williams:** He is a member of the Northern Illinois Mayors Association. The mayors who participate come from a very widespread area and meet quarterly. He is working with local mayors from Mt. Morris, Polo, Byron, and Stillman Valley on holding meetings where they can discuss and focus on local issues. He wished everyone a Merry Christmas and a Happy New Year.

Council Member Tim Krug moved to adjourn the meeting, Seconded by Council Member Terry Schuster.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Adjourn: 5:58 P.M.

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Ken Williams, Mayor

Attest: \_\_\_\_\_  
Cheryl Hilton, City Clerk