

Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

City of Oregon Council Agenda Tuesday March 26th, 2024, 5:30 P.M. 115 N 3rd Street

Public Option: Join Meeting via Zoom

Meeting ID: 837 0662 6628 Passcode: 180294 One tap mobile +13092053325

- 1. CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL
- 4. PRESENTATIONS
 - a. Mike Bowers Sign Designs for the Phelps Kitchen and Benesh Bench
- 5. PUBLIC COMMENT
- 6. APPROVAL OF MINUTES
- 7. APPROVAL OF WARRANTS AND PAYROLL
- 8. BUSINESS ITEMS
 - a. Approve Signs for Phelps Kitchen and Benesh Bench
- 9. PROCLAMATIONS, COMMENDATIONS, ETC
- 10. DISCUSSION ITEMS
 - a. Update Ordinance 14.24.110 Brush and Yard Waste Placing leaf bags in the street

11. COMMITTEE REPORTS

- a. PLANNING
- b. ECONOMIC AND COMMUNITY DEVELOPMENT
- c. FINANCE
- d. SUSTAINABILITY
- e. TREE BOARD
- f. PUBLIC ART COMMISSION
- g. OTHER

The City of Oregon, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the City Manager Darin DeHaan at 815-732-6321 at least 24 hours before a scheduled meeting to allow the City to make reasonable accommodations for these persons.

12. DEPARTMENT AND OFFICER REPORTS

- a. POLICE
- b. PUBLIC WORKS
- c. CITY CLERK
- d. CITY ATTORNEY
- e. CITY MANAGER

13. COUNCIL REPORTS

- a. MEMBER WILSON
- b. MEMBER SCHUSTER
- c. MEMBER COZZI
- d. MEMBER KRUG
- e. MAYOR WILLIAMS
- 14. EXECUTIVE SESSION
- 15. ADJOURNMENT

A portion of the meeting maybe closed to the Public, immediately as permitted by 5 ILCS 120/2 (c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City of Oregon, and as permitted by 5 ILCS 102/2 (c)(11) to discuss litigation against, affecting, or on behalf of the City which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS (c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters. **Possible action after executive session**

COUNCIL MEETING MINUTES

Tuesday March 12th, 2024, 5:30 P.M.

City Hall Council Chambers 115 N 3rd Street

The Council of the City of Oregon met Tuesday March 12th, 2024, at 5:30 P.M.

The meeting was held at the City Hall Council Chambers and on Zoom.

Present:

Mayor Ken Williams

Council Member Melanie Cozzi Council Member Tim Krug Council Member Terry Schuster Council Member Kurt Wilson City Manager Darin DeHaan

Deputy Chief of Police Matt Kalnins

City Attorney Paul Chadwick City Clerk Cheryl Hilton

Also Present:

Bill Covell and George Howe.

Present via Zoom:

Lynn Baylor-Zies and Alexa Zoellner.

Mayor Ken Williams called the meeting to order at 5:30pm.

Council Member Terry Schuster started the pledge of allegiance.

Council Members Cozzi, Krug, Schuster, Wilson, and Mayor Williams answered roll call. A quorum was present.

Public Comment

None.

Presentations

None.

Approval of Minutes

Council Member Kurt Wilson moved to approve the February 27th, 2024, minutes, Seconded by Council Member Tim Krug.

Roll Call: Cozzi, Krug, Wilson, Williams. No Nays. Abstain: Schuster.

Approval of Warrants & Payroll

Council Member Kurt Wilson moved to approve payroll in the amount of \$61,199.40 and the current warrants as listed:

The contract of the contract o	
Ace Hardware & Outdoor Center	\$37.99
AEP Energy	\$5,811.39
Altec Industries, Inc	\$1,149.56
Blackhawk Hills Regional Council	\$1,007.52
Central Square	\$5,354.60
Certified Balance & Scale	\$1,554.00
City of Oregon	\$5,000.00
City of Oregon	\$12,816.33

Comcast	\$248.74
Ehmen	\$690.00
Envision Healthcare	\$229.00
Ferguson Waterworks #2516	\$332.74
Ferguson Waterworks #3325	\$1,611.06
Fidelity Security Life Insurance	\$148.60
Frontier	\$117.58
Galls, LLC	\$145.98
Hometown Auto Repair, LLC	\$662.97
Ken Williams	\$144.21
Kunes Country Auto Group	\$105.38
Mark Nehrkorn Mobel Furnishings	\$600.00
Martin and Company	\$12,930.00
MCS	\$145.00
Mobile Electronics	\$772.15
Nicor	\$523.00
North End Auto and Tire	\$225.00
Ogle County Clerk & Recorder	\$60.00
Oregon SuperValu	\$57.12
Postmaster	\$8.73
Postmaster	\$18.05
Radar Man, Inc	\$300.00
Region 1 Planning Council	\$3,823.75
Republic Services #721	\$68.00
Republic Services #721	\$21,067.20
Rock Valley Concrete Cutting LLC	\$1,750.00
Snyders	\$323.00
Something Bleu Bridal Boutique LLC	\$2,625.00
Sundog IT	\$2,542.00
Terry Schuster	\$372.60
	\$85,378.25

Seconded by Council Member Melanie Cozzi.

Discussion: Council Member Tim Krug asked what the City of Oregon payments were for. City Clerk Cheryl Hilton said the payments are transfers from one bank account to another. Council Member Terry Schuster said payments from the State of Illinois come into the general fund and then need to be transferred to another account, such as Motor Fuel Tax.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Business Items

Council Member Terry Schuster moved to approve Well #4 Pump Repairs – Estimate provided by Layne – Pull and convert existing line shaft pumping assembly, Seconded by Council Member Tim Krug.

Discussion: Public Works Director Bill Covell said the pump is shaft driven, this pump will be the last one to be converted to a submersible pump. City Manager Darin DeHaan said this replacement will put the line item over budget, there are 3 remaining payments

to be made. He requested an increase in the budget for the line item 50-8820. The city would still be within the appropriated amount for that line item.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Council Member Melanie Cozzi moved to approve a Façade Grant for Michelle Mongan/M. Mongan Décor – 1000 Pines Road – Repair/replace business signage, Seconded by Council Member Kurt Wilson.

Discussion: City Manager Darin DeHaan stated the funds would be used to repair the sign that is located on Pines Road. The city would be providing about thirty-seven hundred dollars. The budget of twenty-five thousand dollars for Façade Grants will reset for the next fiscal year on May 1st, 2024.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Council Member Tim Krug moved to approve a Façade Grant for Richard Haan – Bela's Café – 317 W. Washington Street – Masonry and Window Repairs, Seconded by Council Member Kurt Wilson.

Discussion: Mayor Ken Williams said the cost to repair the masonry and windows is about eighteen thousand dollars. City Manager Darin DeHaan said the owner initially looked at stucco for the building façade but was willing to invest more to maintain the look of the downtown and keep the brick.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Council Member Melanie Cozzi moved to approve Ordinance 2024-003 Authorizing the Execution of a First Amendment to the TIF Redevelopment Agreement between the City of Oregon and Trestle Holdings LLC, Seconded by Council Member Tim Krug.

Discussion: City Manager Darin DeHaan said technical changes were made to include Ted Hvarre's other LLCs in the agreement.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Council Member Kurt Wilson moved to approve CMS CY2024-CY2025 Rock Salt Joint Participation Contract, Seconded by Council Member Tim Krug.

Discussion: Public Works Director Bill Covell said this could potentially be a huge cost savings for the city. The public works department used one hundred and seventy tons of salt this past season. Roughly eighty tons of salt will be ordered if the participation contract is approved.

Roll Call: Cozzi, Krug, Schuster, Wilson, Williams. No Nays.

Proclamations, Commendations, etc.

None.

Discussion Items

None.

Committee Reports

<u>Sustainability:</u> The committee met with Region One Planning on Monday. The first two chapters of the sustainability plan are complete and ready to be reviewed. A stakeholder meeting has been planned for April.

Department Reports

Public Works Director Bill Covell: The public works department continues to work on sewer lines at the Trestle Ridge Subdivision, installation of the new blowers at the wastewater treatment plant, and the lead line inventory. Street sweeping will also begin soon. Upcoming road projects include chipping and sealing, South 9th Street, and mill and overlay of the intersection by Nash. Manhole adjustments will also be made by the department this year. Mayor Ken Williams asked to have the dates for these projects put onto the city website. City Manager Darin DeHaan said the Streetscape project will take place this year in conjunction with the repair work being done to Rt 64 by the State of Illinois. Bill congratulation Aaron and Skyler for attaining their CDL licenses and Jordan for receiving his spray license. Jeff and Scott are also attending training.

<u>City Attorney Paul Chadwick:</u> Received the final legal description for the purchase of the railroad property. He asked if the city is ready to continue the statutory process for the city to purchase real estate. Mayor Ken Williams asked him to proceed with the process. <u>City Manager Darin DeHaan:</u> The Capital Improvement Plan is getting close to being completed. He also said he appreciates the city staff for all the good things they are doing.

Council Reports

<u>Council Member Melanie Cozzi:</u> Farmers Market applications will be ready tomorrow for the 2024 season. They have also applied for a grant with Etnyre to help with costs to run the Farmers Market. Liz Hiemstra is also interested in being the market manager again this year. Her contract will need to be renewed.

Mayor Ken Williams: Thanked everyone. A couple of promotions are being pushed out, one for tourism and another for come home to Oregon. The city would like to draw people back to the community that may have left to go to school or pursue other interests. He also said the city is well funded and we watch our dimes and pennies, so we do not have to ask the public for more increases.

Council Member Tim Krug moved to adjourn the meeting, Seconded by Council Member Kurt Wilson.

Roll Call: Cozzi, Krug, Schuster, Wilson, V	Villiams. No Nays.
Adjourn: 6:01 P.M.	
	Ken Williams, Mayor
Attest:	
Cheryl Hilton, City Clerk	

Payroll in amount \$59,437.77

Altorfer	\$25.50
Ancil Glink P. C.	\$55.00
Blue Cross Blue Shield	\$16,673.50
Caspers Home Inspection LLC	\$1,500.00
City of Oregon	\$5,000.00
Comcast	\$797.30
Comcast	\$849.96
ComEd	\$26.20
ComEd	\$239.81
ComEd	\$795.64
Constellation	\$637.57
Discover Dixon	\$1,000.00
Euclid Managers	\$1,632.02
Fearer, Nye & Chadwick	\$4,232.15
Fehr Graham	\$3,500.00
Fehr Graham	\$4,000.00
Fehr Graham	\$7,290.00
Fehr Graham	\$7,800.00
Fischer's, Inc	\$804.02
Frontier	\$77.37
Fyr Fyter	\$116.35
Hometown Auto Repair, LLC	\$150.62
Illinois EPA	\$58,374.60
Illinois Office of the State Fire Marshal	\$75.00
Illinois State Police	\$20.00
Ken Williams	\$50.00
Maison Crawford	\$204.00
Manheim Solutions	\$2,592.00
NAPA	\$423.20
Nicor	\$369.64
No Stone Unturned Crystals & More LLC	\$225.00
Northern Illinois Mayors Association	\$125.00
Plum Electric, Inc	\$584.98
Polo Cooperative	\$3,128.68
Postmaster	\$680.00
Postmaster	\$750.48
Stillman BancCorp	\$2,036.03
Sun Life Financial	\$385.56
Terry Lester	\$14.00
Terry Schuster	\$25.00
Tonya Hardy Happily Handmade	\$600.00
Verizon	\$634.28
Village of Progress	\$1,280.00
Visa	\$295.14
Visa	\$403.28
Visa	\$2,382.12
White Pine Mercantile, LLC	\$395.00
VVIIILE FILE WEIGHTINE, LLC	φ393.00
	\$133,256.00
	Ţ.00,200.00

City Manager

14.24.110 Brush And Yard Waste

Brush and yard waste shall be collected starting April through November each year on a weekly schedule and placed at the curb. Brush and yard waste shall be prepared and placed at the curb in a suitable container not to exceed 30 gallons in capacity or 30 pounds in weight. Suitable containers shall include: biodegradable bags or garbage cans (plastic or metal) clearly marked with an "X." Plastic garbage bags are not acceptable.

(Code 1987, § 8-13; Ord. No. 989, 2-26-1990; Ord. No. 1146, 8-14-2000; Ord. No. 2011-104, 4-25-2011)



STATEMENT OF USAGE

February 2024

To: City of Oregon (IL) 115 North 3rd Street

Oregon Illinois United States 61061

No of Chargers:	Total Revenue	\$ 6.22		
2	(-)Tax	\$ 0.00		
Total Time:	(-) Cost of Electricity	\$ 1.37		
2:08:39	(-) Transaction Fees	\$ 0.50		
Total kWh:	(-) Network Fees	\$ 36.00		
15.956	(-) Unpaid Network Fees	\$ 122.89		
	(=) Net Revenue	\$ -154.54		
	Revenue Share %	40%		
	Revenue Share	\$ 0.00		
	(+) Electric Reimbursement	\$ 1.37		
	Total Payment	S 1.37		

Unpaid Network Fees are cumulative and will appear on your next month's statement.

Serial Number	Connection Time	Disconnect Time	Total Time	Total kWh	Charging Fee	Occupancy Fee	Service Fee	Session Revenue
	02/11/24 22:05	02/11/24 23:13	1:07:28	8.344	\$3.25	\$0.00	\$0.00	\$3.25
	02/23/24 20:33	02/23/24 21:34	1:01:11	7.612	\$2.97	\$0.00	\$0.00	\$2.97
	Oregon Area Chamber of Commerce Parking Lot		2:08:39	15.956	\$6.22	\$0.00	\$0.00	\$6.22
	Oregon Area Chamber of Commerce Parking Lot		00:00:00	0.000		141	×	
	MONTHLY	TOTAL	2:08:39	15.956	\$6.22	\$0.00	\$0.00	\$6.22

Thank you for being a Blink host and supporting EV charging.



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CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061 Phn: 815-732-6321/ website: cityoforegon.org

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager

Re: Bi-monthly Report

DATE: Mar 26, 2024

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for - Mar 9, 2024 - Mar 22, 2024

Submitted by Darin DeHaan - City Manager:

- We had a great sustainability meeting this month. We delved into the new planning
 process and began to set a strong vision for the plan with Region 1 Planning. One of the
 next steps will be to engage other area organizations, businesses and citizens for input. I
 am working on a date to pull these groups together.
- I have been in discussion with the Illinois Commerce Commission about the railroad crossing on South 2nd Street. This will be an ongoing discussion.
- Cheryl and I met with a health insurance broker and will begin the process of looking at employee health insurance benefits for this year's renewal.
- We held our first Ogle County Bike Path committee meeting. This is a group of volunteers from Polo, Mt. Morris and Oregon who are looking to connect our communities with bike and recreation access.
- I'm working with a group to look into Oregon/Ogle County needs for individuals with Substance Use Disorders.
- I attended the Exec Committee meeting for the Ogle County Economic Development Corporation. Our ED Char Coulumbe provided some great guidance for the organization going forward.
- Happy Saint Patrick's Day. I heard Oregon was busy with people enjoying all of the great things our downtown has to offer!
- I participated in the Police Applicant interviews with DC Kalnins and Sgt. Dominski. They are working to establish an eligibility list for the department.
- I participated in the applicant interviews for the Director position with the Oregon Area Chamber of Commerce. I look forward to working with their new director once the position is filled.

- I attended the CDC ACTion Grant meeting where they discussed Food access as well as other great programs that are being established out of this grant. Huge shoutout to the Ogle County Health Dept for leading this and all of the people involved.
- I had a few meetings as it relates to Economic Development in Oregon and look forward to trying to connect with some developers.
- Attend the OCEDC full board meeting which was very well attended.
- We are beginning to work with our auditors for the annual audit.
- Continuing our discussion with Fehr Graham on the sewer plant headworks project.

City Hall - Cheryl Hilton - City Clerk:

- IEPA required Cross Connection Surveys have been mailed out to all residential and commercial accounts connected to the city water supply. Completed surveys should be returned to City Hall before May 1st.
- Fehr Graham employees continue to work on the Lead Line inventory with City Public Works employees. Fehr Graham employees may be going door to door to obtain information regarding the Lead Line Inventory.
- As Garage Sale season approaches, we would like to remind all residents that a garage sale license is required for any garage sale within city limits. The garage sale license application can be found on the city website, there are no fees for a garage sale license.

MEETING INFORMATION

Tree Board:

Next Meeting TBD

Sustainability Committee:

Next meeting Apr 8, 2024 at 9:00 a.m. Oregon City Hall Conference Room

Planning & Zoning:

Next meeting Apr 16, 2024 at 5:30 p.m. Oregon City Hall Council Chambers

City Council Meeting:

Next meeting Apr 9, 2024 at 5:30 p.m. Oregon City Hall Council Chambers

Economic and Community Development Committee:

Next meeting Apr 2, 2024 at 5:00 p.m. Oregon City Hall Conference Room

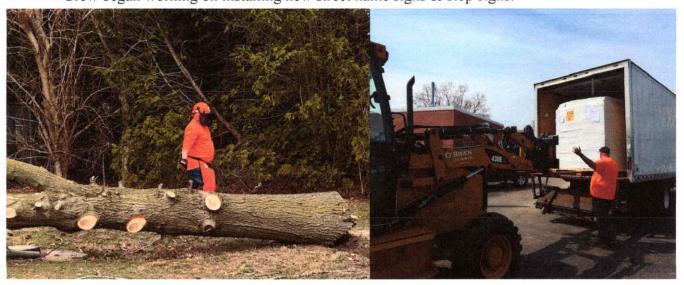
Public Art Commission:

Next Meeting TBD

Submitted by Bill Covell - Director of Public Works:

Street Department:

- One employee from the street department is continuing door to door with Fehr Graham to compile our IEPA lead line inventory.
- Crew started work on removing stumps with our new stump grinder attachment.
- Crew worked on tree removal at the sewage treatment plant for the Trestle Ridge sanitary project.
- Crew cleaned and prepped planters for the Sara Phelps Plaza and the Farmers Market.
- Crew worked on removal of the old def tank and installation of a new def system.
- Aaron & Skyler took and passed their CDL driving exam. Congrats Aaron and Skyler!
- Two crew members worked on their training for their Illinois pesticide license.
- Street Department Foreman did continuing education classes in management and supervising.
- Entire crew took and updated the required NIMS training.
- Crew helped take delivery of the new blowers at the sewage treatment plant.
- Street Foreman helped with oversight on the Trestle Ridge sanitary project.
- Crew is excited for the upcoming spring months. Projects are starting to pick up and they are excited for the challenge.
- Crew finished cutting bolts off posts at Sarah Phelps.
- Crew began working on installing new street name signs & stop signs.



Water / Sewer Departments:

Sewer

- Daily Chores
- Full Testing
- Half Testing
- Settlemeters every other day for process/ Control
- Meeting with Helm for blower install
- Pumped sludge
- Blower removal
- Took Delivery of Blowers
- Meeting with Mark Kelsey for blower install and piping
- Concrete Pad installed by O'brien Construction for blowers
- Rotomat Cleaning Daily-at least once a day if not twice
- Netting of Debris in tanks-Daily
- Nims Training
- Trestle Ridge project started- oversee project and assist at wwtp
- Worked with various contractors for placement of materials
- Worked with O'brien construction for bypass pumping into wwtp
- Worked with O'brien construction on manhole repair at wwtp(remove debris and Ladder rungs)
- Replaced padlock on entry gate at wwtp and 10th St. Lift station
- Blower install, meeting with Kaeser compressors for blower
- Blower start up and training

Water

- Daily Water chores
- Daily Water testing
- Monthly reports to EPA
- Multiple Final meter reads
- Multiple Julie Locates
- Monthly Bac-t sampling for EPA compliance
- Water main exploratory dig with O'brien excavating at wwtp
- Nims training
- Repaired Chemical feed pump at Well's 2 and #4
- Replace Ground Fault outlet in phosphate room at well #2
- Water meter rereads for City hall
- Replaced chemical injection hose at Well #3
- Received chemical delivery from Hawkins
- Received chemical delivery from Water solutions

- Assisted customer with curb box at church on east Oregon
- Meeting with Bill and Tj Rodebaugh of Ferguson Waterworks on the Water meter project and future work with capital improvements.
- Assisted with Sewer treatment plant Monday March 18 Thursday March 21st while Scott was at Conference in Peoria for Continuing Education Units to retain his Licensing









Director of Public Works - Bill Covell:

- Helped out with Door to door lead service inventory. Fehr Graham will have two employees continuing this work for the next few weeks.
- Worked on sewer alignment and project specification for Trestle Ridge Subdivision. Also
 met with the contractor and developer to discuss upcoming work. Provided oversight on
 project in order to make sure it's constructed according to the approved drawings
- Reviewed sidewalks in town to plan for projects this summer and began budgeting for them
- Setup subcontractor work for new Keiser Blowers at the sewage treatment plant, help unload compressors, Requested rental unit for emergency back-up. Help with mechanical and electrical issues.
- Worked with Frontier on upcoming fiber work.
- Observed debris removal, fence installation, compaction and CA/6 installation for the demolition project at the street department. Project is 90 percent complete. Site was walked with WH.
- · Reviewed building demo and completed punch list walk through
- Reviewed 2 excavation permits, 2 water sewer permits and 1 new home permit.
- Worked with Fehr Graham on 2024 MFT, lead service project plan, lead service inventory. Part of that was helping with paperwork for IEPA.
- Requested information from Willett & Hofmann on utility bills in order to complete lead service project plan
- Worked with Ogle County GIS in order to get lead line information on ArcGIS system
- Helped identify IEPA lead lines for IEPA lead line inventory
- Received CEU's for Class 3 Sewer License at seminar in Peoria.
- Helped with sewer treatment issues due to low air.



Submitted by Deputy Chief Matthew Kalnins: Police Department:

- On 03/05/2022 Detective Crawford attended the 15th Annual 2024 Champions of Children Conference.
- On 03-20-2024 Detective Crawford and Deputy Chief Kalnins gave a presentation on safety with the members of the Village of Progress. We would like to thank everyone at the Village of Progress for having us. It is always a great time when we get to meet everyone and answer questions.

There has been a rise in discarded furniture being placed out in the yard or on the terrace of residential properties

Please remember that per the Oregon City Ordinance 12.16 Nuisances (12.16.0404 (A)(9) Prohibited; Abatement):



"The storage, placing, keeping or leaving furniture outside a dwelling or accessory building on residential lots so as to impair the residential character and/or property value of the surrounding lots or neighborhood is prohibited."

If you have furniture that is being discarded you will need to make arrangements with your garbage removal provider or contact an

independent company to schedule a day and time to have it removed. Once arrangements are made, you may then place the furniture out by the curb the night before the arranged pick up time. If for any reason the furniture can not be picked up at that arranged time, the furniture must be removed from the curb or yard until arrangements can be made again.

If you have any questions about this ordinance please contact the Oregon Police Department and speak with an officer. They will be able to answer any questions you may have. 815-732-2803.

From the desk of Detective Crawford:



There are two phone and text scams that are becoming more common and are projected to stay for a majority of the year:

Text Scams: These scams can take many forms, but the scammers often impersonate a well-known company, such as a bank, online retailer, delivery company or government agency. They might say there was suspicious activity in your account, your bill is past due, your item couldn't be delivered or that you were selected for a job interview.

Phone Scams: One scam that is popular in our area is the "warrant" scam. This is where the scammers impersonate a local municipality and get the victim to believe they have a warrant out for their arrest, usually for an unpaid fine. They then get the victim to pay the bond over the phone, often with gift cards.

No well-known company will text you to get a bill cleared up, and no law enforcement agency will call you to take care of a warrant over the phone.



Detective Maison Crawford Oregon Police Department.

If you or anyone you know feel you have been a victim of a scam please contact the Oregon Police Department (815-732-2803) or Ogle County Dispatch (815-732-2136) for your local jurisdiction.