



Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

**City of Oregon Council Agenda,
Tuesday July 9th, 2024, 5:30 P.M.
115 N 3rd Street**

Public Option: Join Meeting via Zoom

Meeting ID: 829 8740 4058

Passcode: 194852

One tap mobile

+13092053325

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PRESENTATIONS**
 - a. Trestle Ridge Update – Ted Hvarre
5. **PUBLIC COMMENT**
6. **APPROVAL OF MINUTES**
7. **APPROVAL OF WARRANTS AND PAYROLL**
8. **BUSINESS ITEMS**
 - a. Approve First Responder Resiliency Program
 - b. Approve Police Job Descriptions: Chief of Police, Deputy Chief of Police, Police Lieutenant, Police Sergeant, and Police Officer
9. **PROCLAMATIONS, COMMENDATIONS, ETC**
10. **DISCUSSION ITEMS**
 - a. Review FY25 Budget
 - b. Review Ordinance 2024-007 FY25 Annual Appropriations
 - c. Review Ordinance 2024-008 Solicitation
 - d. Discuss Pedal Bus Ordinance

The City of Oregon, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the City Manager Darin DeHaan at 815-732-6321 at least 24 hours before a scheduled meeting to allow the City to make reasonable accommodations for these persons.

11. COMMITTEE REPORTS

- a. **PLANNING**
- b. **ECONOMIC AND COMMUNITY DEVELOPMENT**
- c. **FINANCE**
- d. **SUSTAINABILITY**
- e. **TREE BOARD**
- f. **PUBLIC ART COMMISSION**
- g. **OTHER**

12. DEPARTMENT AND OFFICER REPORTS

- a. **POLICE**
- b. **PUBLIC WORKS**
- c. **CITY CLERK**
- d. **CITY ATTORNEY**
- e. **CITY MANAGER**

13. COUNCIL REPORTS

- a. **MEMBER WILSON**
- b. **MEMBER SCHUSTER**
- c. **MEMBER COZZI**
- d. **MEMBER KRUG**
- e. **MAYOR WILLIAMS**

14. EXECUTIVE SESSION

15. ADJOURNMENT

A portion of the meeting maybe closed to the Public, immediately as permitted by 5 ILCS 120/2 (c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City of Oregon, and as permitted by 5 ILCS 102/2 (c)(11) to discuss litigation against, affecting, or on behalf of the City which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS (c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters. **Possible action after executive session**

COUNCIL MEETING MINUTES
Tuesday June 25th, 2024, 5:30 P.M.
City Hall Council Chambers
115 N 3rd Street

The Council of the City of Oregon met Tuesday June 25th, 2024, at 5:30 P.M.

The meeting was held at the City Hall Council Chambers and on Zoom.

Present: Mayor Ken Williams
Council Member Kurt Wilson
Council Member Tim Krug
Council Member Terry Schuster
City Manager Darin DeHaan
City Attorney Paul Chadwick
Deputy Chief of Police Matt Kalnins
City Clerk Cheryl Hilton
Absent: Council Member Melanie Cozzi
Also Present: Earleen Hinton and George Howe.
Present via Zoom: Lynn Baylor-Zies, Bill Covell, and Rachel Jones.

Mayor Ken Williams called the meeting to order at 5:30pm.

Council Member Terry Schuster started the pledge of allegiance.

Council Members Krug, Schuster, and Mayor Williams answered roll call. A quorum was present.

Presentation

None.

Public Comment

None.

Approval of Minutes

Council Member Terry Schuster moved to approve the June 11th, 2024, minutes,
Seconded by Council Member Tim Krug.

Roll Call: Krug, Schuster, Williams. No Nays. Absent: Cozzi and Wilson.

Approval of Warrants & Payroll

Council Member Tim Krug moved to approve payroll in the amount of \$60,012.91 and the current warrants as listed:

Alex Sitze	\$200.00
Anne's Landscape Supply	\$239.92
Black Diamond Plumbing & Mechanical Inc	\$1,654.00
BNSF Railway	\$2,500.00
BNSF Railway	\$5,000.00
Caspers Home Inspection, LLC	\$1,550.00
Chow Haul Smokehouse	\$165.00
Cintas	\$111.24
City of Oregon	\$4.00

City of Oregon	\$5,000.00
City of Oregon	\$12,595.13
Comcast	\$248.57
Comcast	\$846.19
Comcast	\$851.22
ComEd	\$715.02
Constellation	\$3,491.05
Darin DeHaan	\$91.00
Department of the Treasury	\$64.40
Dixon Paint Company	\$1,620.38
Ehmen Industries Inc	\$506.44
Euclid Managers	\$1,632.02
Fehr Graham	\$32,206.00
Freeport Industrial Roofing	\$4,137.50
Hagemann Horticulture LLC	\$25,612.63
Helm Civil	\$201.00
Illinois City /County Management Assoc	\$271.50
Illinois Rural Water Assoc	\$639.72
Johnson Oil	\$3,785.24
Ken Williams	\$58.07
Kurtis Williams	\$25.00
Lexipol LLC	\$379.55
Liz Hiemstra	\$571.43
Martin & Company Excavating	\$579.04
Melanie Cozzi	\$25.00
Menards	\$457.91
Mike McHale	\$200.00
Mobile Electronics	\$23,784.88
No Stone Unturned Crystals & More LLC	\$225.00
Postmaster	\$742.00
Quill	\$141.94
Ray O'Herron Co	\$11.99
Ray O'Herron Co	\$67.79
Republic Services #721	\$20,520.00
Rock River Ready Mix, Inc	\$90.65
Rock Valley Concrete Cutting LLC	\$625.00
Shaw Media/Sauk Valley Media	\$55.20
Stillman BancCorp	\$2,036.00
Sun Life Financial	\$401.08
Taryn Bradley	\$250.00
Verizon	\$677.69
Village of Progress	\$1,280.00
Visa	\$35.50
Vos Marketing & Events	\$200.00
Ward, Murray, Pace & Johnson, P.C.	\$418.00
Zoro Tools, Inc	\$807.69
	\$160,605.58

Seconded by Council Member Terry Schuster.

Discussion: Council Member Tim Krug asked about the BNSF payments that were made. City Manager Darin DeHaan said the payments were for the purchase of the Railroad Property at 402 S 1st Street that runs through the Street Department property. Five thousand dollars for the purchase of the property and two thousand five hundred dollars for administrative fees.

Roll Call: Krug, Schuster, Williams. No Nays. Absent: Cozzi and Wilson.

Business Items

Council Member Terry Schuster moved to approve recommendation from the Planning Commission for a Variance requested by the City of Oregon for an LED Lighted Sign at the Sarah Phelps Plaza, Seconded by Council Member Tim Krug.

Discussion: City Manager Darin DeHaan stated the Planning Commission unanimously approved the request. Mayor Ken Williams said due to the city code, no illuminated signs can be in the historic downtown area, therefore a variance is required. Council Member Tim Krug said the updated sign will be a benefit to the public. Council Member Terry Schuster stated the new sign will be much easier to use and the light can be adjusted.

Roll Call: Krug, Schuster, Williams. No Nays. Abstain: Wilson. Absent: Cozzi.

Proclamations, Commendations, Etc.

None.

Discussion Items

First Responder Resiliency Program: City Manager Darin DeHaan said he has wanted to create this program for over a year. With recent events, it was pushed to the forefront again. He met with the City Manager of Dixon, and they discussed Dixon's program and creating a culture for mental health awareness and support. This program will support first responders and their families throughout their careers. Council Member Terry Schuster said he is glad this resource will be available. Deputy Chief of Police Matt Kalnins said early in his career, resources were unavailable. He said a committee would be created to organize resources to be available to first responders. Mayor Ken Williams said this will be brought to the City Council for approval at the next meeting.

Job Descriptions: Chief of Police, Deputy Chief of Police, Police Lieutenant, Police Sergeant, and Police Officer: City Manager Darin DeHaan said the city HR Attorney recommended updating the current job descriptions. The job descriptions were created by GovHR, and a few adjustments were made. Council Member Terry Schuster said these will bring us up to date and help with performance reviews. City Manager Darin DeHaan said the updated descriptions spell out the chain of command and create a measure of standards for reviews.

Committee Reports

Planning Commission: Variance for Sarah Phelps Plaza LED sign approved.

Economic and Community Development: Two potential Lease Subsidy grants in the que for new businesses.

Finance: Budget is almost done. Overview of the proposed budget and appropriations in July.

Sustainability: Region One Planning is continuing to work on public education. No meeting was held.

Tree Board: Public Works Director Bill Covell continues to collaborate with citizens for a tree planting event. Council Member Terry Schuster stated public education on the program seems to be an issue. Mayor Ken Williams would like to see educational information for residents in the next city newsletter for the Tree Board and the Sustainability Committee.

Public Art Commission: There are three potential murals in the que.

Department Reports

Public Works Director Bill Covell: Public Works Department is fully staffed again. He welcomed Andy and Josh to the team.

Council Reports

Mayor Ken Williams: City Hall will be closed for the 4th of July holiday on Thursday. He also said brush pickup was held on June 24th. He reminded everyone the schedules for brush pickup can be found on the city website.

Mayor Ken Williams stated the City Council will be entering Executive Session to discuss the compensation of a specific employee. Action will be taken after.

Council Member Kurt Wilson moved to enter Executive Session at 5:53 pm, Seconded by Council Member Tim Krug.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Executive Session

Council Member Kurt Wilson moved to approve the City Manager to execute an Employee Separation Agreement for Joseph Brooks, Seconded by Council Member Tim Krug.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Council Member Tim Krug moved to adjourn the meeting, Seconded by Council Member Terry Schuster.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Adjourn: 6:02 P.M.

Ken Williams, Mayor

Attest: _____
Cheryl Hilton, City Clerk

July 9, 2024

Payroll in amount \$64,652.33

Andy Silva	\$20.00
Anthem Excavation & Demolition, Inc	\$8,000.00
Banner Up Signs	\$75.00
Black Diamond Plumbing & Mechancial Inc	\$429.00
Blue Cross Blue Shield	\$18,074.40
Butitta Bros Automotive - Oregon	\$135.06
Butitta Bros Automotive - Oregon	\$1,935.33
Cintas	\$111.24
DeKalb Implement	\$125.69
Ehmen	\$400.00
Envision Healthcare	\$234.00
Ferguson Enterprises LLC #3326 dba Pollardwater	\$413.35
Ferguson Waterworks #2516	\$17,871.80
Fidelity Security Life Insurance	\$153.98
Fischer's	\$2,476.66
Frontier	\$90.74
Frontier	\$117.58
Hagemann Horticulture LLC	\$4,100.00
Hawkins, Inc	\$1,219.00
Helm Civil	\$313.00
Illinois Department of Transportation	\$49,771.20
James Taylor	\$480.00
Kaleel's	\$1,329.00
M. Mongan Décor & Monhow Enterprises LLC	\$2,998.62
MCS	\$145.00
NAPA	\$204.94
Nicor	\$53.04
Nora Kate Paints % Nora Reuter	\$2,000.00
Oregon Chamber of Commerce	\$8,000.00
Oregon Park District	\$2,704.00
Oregon Rotary Club	\$115.00
Oregon SuperValu	\$21.98
Postmaster	\$1,088.00
Republic Services #721	\$68.00
Rogers Ready Mix	\$678.00
Shaw Media/ Sauk Valley Media	\$69.60
Sun Life Financial	\$188.70
Visa	\$1,478.14
Visa	\$3,278.37
Willett Hofmann & Assoc	\$900.85
Zions Bank	\$500.00
Zions Bank	\$1,000.00
Zoro Tools	\$1,041.12
	\$134,409.39

City Manager



First Responder Resiliency Program

1. Situation

The current situation for First Responder's all across the United States is focusing more and more on the mental health and wellness of First Responders. More First Responders are dying from suicide than in the line of duty. The culture of shrugging off traumatic calls is over. We are committed to changing the culture of our First Responders and provide support and resources that produce a resilient First Responder. Furthermore, to help change this culture and stigma, we have adopted the First Responder Resiliency Program.

2. Mission

The First Responder Resiliency Program will provide a proactive support system to assist first responders and their families in personal and/or work-related crisis and to build resiliency and longevity as a First Responder.

Intent – It is the intent of the first responder committee's that all first responders are being taken care of the way they take care of our citizens. Furthermore, the intent is to take the pressure off of the first responder by having a set response for different traumatic events. We will achieve this through the following steps implemented in the First Responder Resiliency Program.

3. Executing the Plan

- A. The First Responder Resiliency Program will be adopted by the Oregon Police Department. The program has the full support of all Oregon City Officials and all administration and leadership within the Oregon Police Department.
 - i. The program will set guidelines for First Responders to ensure their mental and emotional wellbeing.
 - ii. It is recognized that each First Responder will have different mental and emotional responses to the trauma they experience. Each First Responder will be handled on a case-by-case basis.
 - iii. First Responders will be monitored by their chain of command and peer support.



City of Oregon Police Department

- B. The program will consist of the following requirements for all First Responders
- i. Annual wellness visits
 - a. The wellness visit will include a mandatory meeting with a resiliency coach. This annual visit will be in line with the first responder's department anniversary date and at the city's expense.
 - ii. Training and education for First Responders and their families
 - a. Annual resiliency training for First Responders and their families
 - i. First Responders will be required to attend all training.
 - ii. Families will not be required to attend but will be encouraged.
 - iii. The training will be coordinated and planned by the first responder committee with the approval of the Chief of Police.
 - b. For all newly hired first responders there will be an initial orientation and training for the first responder and his or her significant other.
 - i. The new officer personnel will receive first responder wellness training while at the academy.
 - ii. Upon completion of the academy and entry into the field training program, the new officer personnel will receive an orientation to the first responder wellness resources and personnel. The first responder wellness committee will be responsible for ensuring this orientation is completed.
- C. The following categories will determine the level of response by first line supervisors, administration, peer support or chaplains
- i. **Category 1** – A category 1 event includes, but is not limited to: natural death, violent crimes against children, physical altercation.
 - a. **Response** – Peer Support and Resiliency Training (discretionary)
 - ii. **Category 2** – A category 2 event includes, but is not limited to: suicide, violent crimes against children, violent crimes against adults, traffic accident death, nonviolent homicide, natural death, other accident-related death.
 - a. **Response** – peer support, wellness day(s) (discretionary), contact significant other (discretionary)
 - iii. **Category 3** – A category 3 event includes, but is not limited to: homicide, infant death, death of a person under 18 years old, death of a relative or friend, structure fire resulting in death, accident involving multiple deaths, accident involving death from significant disfigurement, officer involved shooting, first responder killed in the line of duty, off-duty death/first responder suicide death, events with excessive media interest, school shooting, mass shooting, physical altercation where the first responder is injured, or other incidents that cause significant visible psychological trauma to multiple first responders.



City of Oregon Police Department

- a. **Response** – Immediate Wellness Day(s) (discretionary), additional Wellness day(s) if needed, peer support, contact significant other, visit with resiliency coach and critical incident debrief.
 - b. The Police Chief will work with their team member to ensure he or she is ready to return to work.
 - c. Follow-up visit with a resiliency coach one month after the initial trauma and additional visits as needed.
- D. These events may not happen in any particular order and may compound in a short period of time. The goal is to remain consistent in the responses for all first responders to take off the pressure from the first responder to ask for help. Three Category 2 events in a one-month period may require Category 3 response and will be noted by the supervisors.

4. Resources

While individual first responders will have different coping mechanisms and emotional responses to critical incidents, the tools available will remain consistent. Available tools leadership shall employ to aid in the emotional well-being of their first responders include: peer support, temporary relief of emergency response responsibilities while on duty, resiliency training, debriefing, resiliency coach visit(s), wellness day(s), and notification of responder's significant other following an incident. Leadership is encouraged to be aggressive in the use of available resources following a critical incident or upon recognition of an emotionally distressed responder. Tools employed will be specific to each critical incident and based on factors such as first responder's exposure, incident severity and emotional state of the first responders.

The following are resources provided by the Oregon Police Department and the City of Oregon.

Peer Support Group: The peer support group meets once a month or as needed. It is a confidential meeting that is supervised by the chaplain program.

Chaplain Program: The chaplain program is a resource for First Responders, Chaplains, when asked, can provide spiritual and counseling support to First Responders.

Wellness days: The city is providing First Responders with wellness days. These days can be taken when an officer experiences a traumatic event, but doesn't feel the effects until days, weeks, or months later until the emotions are triggered by a similar call, sight, sound or smell.

Resiliency Training: The administration of both departments will actively seek to provide resiliency training. The training can be achieved through peer support, chaplains, resiliency coaches, and any other outside sources.



City of Oregon Police Department

Resiliency Coach: The city is supportive of First Responders teaming up with a counselor or coach that meets their mental and emotional needs. Short-term care will be covered at the city's expense. Long term care would transition to the first responder's insurance.

24-hour hotline: There are several 24-hour hotlines and outside resources in the First Responder line of work.

5. **Command**

The Police Chief is responsible for ensuring the First Responder Resiliency Program is fully implemented.

The First Responder Resiliency Program will designate a committee of First Responders to conduct an annual review of the program and will submit a written report to the Police Chief and City Manager with analysis and recommendations.

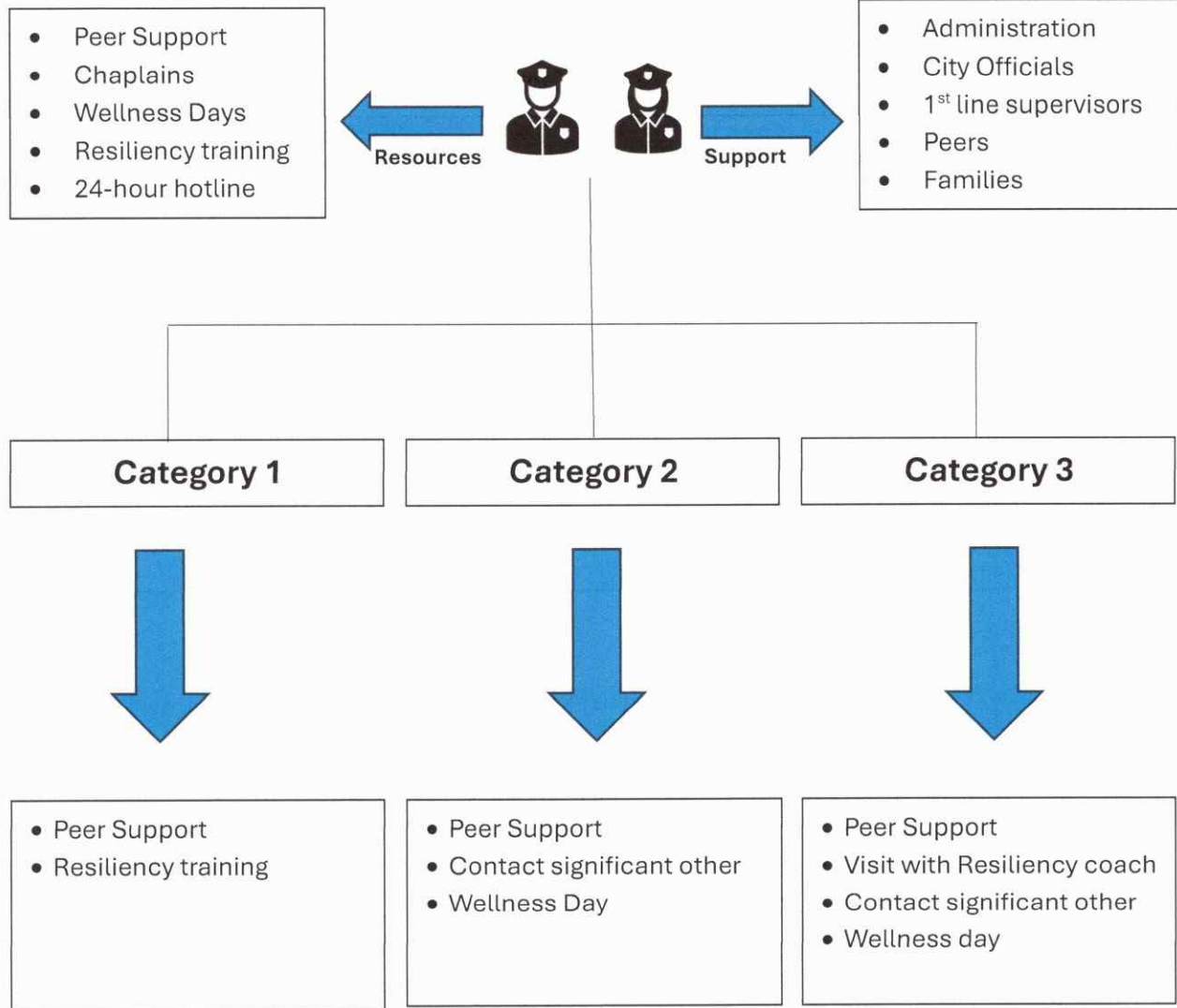
Appendix A – Flow Chart

Appendix B – Resource Page



APPENDIX A: First Responder Resiliency Program

Mission Statement – The First Responder Resiliency Program will provide a proactive support system to assist first responders and their families in personal and/or work-related crisis and to build resiliency and longevity as a First Responder.





- Category 1, 2, and 3, events are defined in the Resiliency Program's policy. These events may not happen in any particular order and may compound within the required action phase timeframe. The goal is to remain consistent in the responses for all first responders to take off the pressure from the first responder to ask for help. Category 2 wellness day is discretionary.
- Three events of any category in a one-month period may require Category 3 response for significant other.

APPENDIX B: First Responder Resiliency Program

Resources

1. Peer Support
2. Chaplain Services
3. Wellness Days
4. Resiliency Coaches
 - a. First Responders Wellness Center, (630) 909-9094
info@firstresponderswellnesscenter.com
5. 24-Hour Hotlines
 - a. Serve & Protect 24/7 Crisis – 1-615-373-8000
 - b. Copline 24/7 – 800-267-5463
 - c. 988 Suicide and Crisis Line 24/7 – call or text – 988
 - d. Cordico Wellness Resource – visit your app store (Apple or play store) and search for Cordico. Login information will be provided by department leaders.

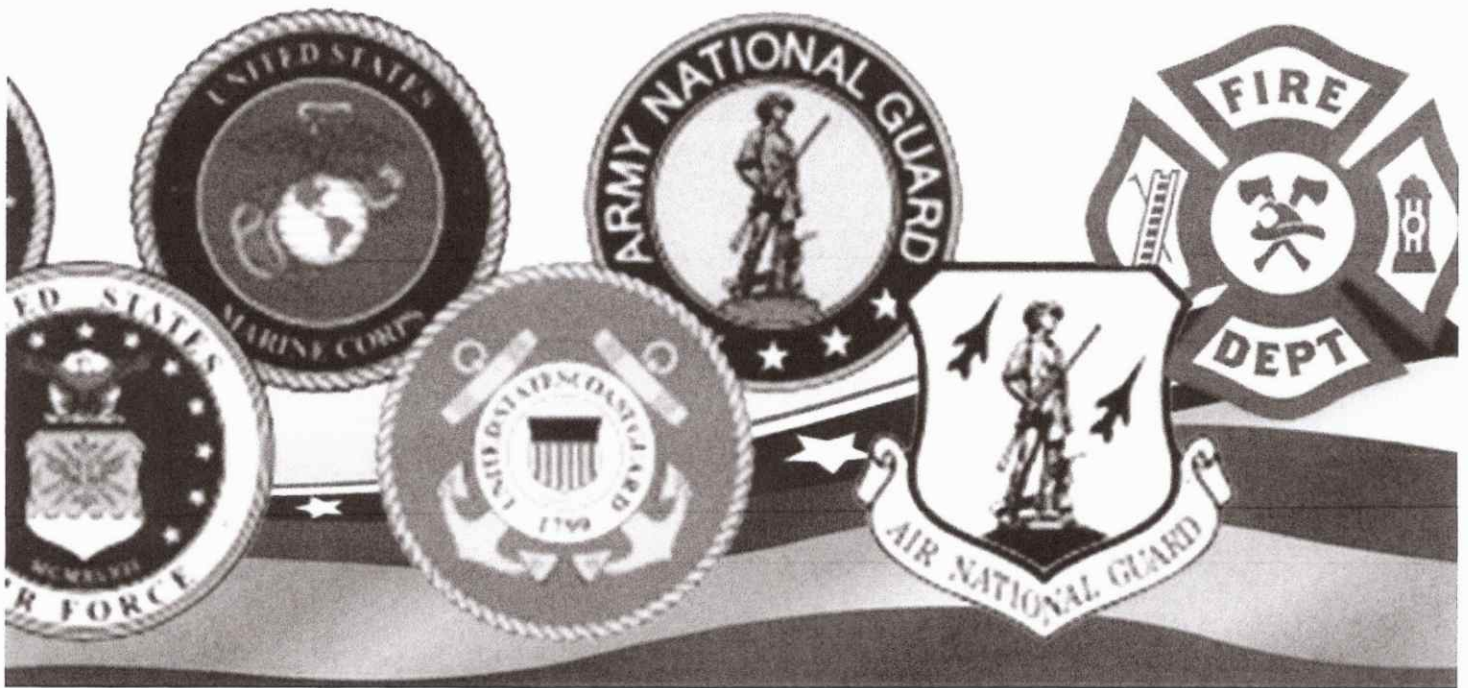
First Responders Wellness Center

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Therapy/ Crisis Services

- Individual Therapy
- Couples Therapy
- Group Therapy
- Crisis Management
- EMDR therapy
- CBT therapy
- Virtual Exposure Therapy
- Trauma Based Therapy
- Exposure therapy
- Critical Incident Debriefing
- Wellness Visits/SAFE-T Act & ILTSB
- Wellness options for EAP

[More info](#)

Psychological Testing

- Pre-Employment Evaluations
- Special Duty Selection
- Fitness for Duty Evaluations
- Return to Duty
- Independent Medical Evaluations
- Risk and Threat Assessment
- Forensic Testing
- Second Opinion
- Neurological Screenings
- FOIA Reinstatements for LEO's

[More info](#)

Training & Public Speaking

- First Responder Mental Health and Trauma awareness
- Wellness Programs per SAF
- Crisis Intervention Team in
- Public Media & Civil Unrest
- De-escalation techniques
- Stress management
- Resiliency & First Responder
- Vicarious Trauma
- First Responder Cultural Ed
- Coping for Family

[More info](#)

SERVICES FOR POLICE, FIRE/EMS, CORRECTIONS, VETERANS, DISPATCHER STAFF, SECURITY & OTHER PUBLIC SAFETY DEPARTMENTS.



Our goal is to provide treatment services sensitive to the needs of first responders. At the First Responders Wellness Center, we appreciate the professional culture, the demands of a 24/7 job, and the critical and death situations. We will help you manage your professional and personal circumstances with realistic goals for wellness. We serve all families.

We accept BCBS PPO, Aetna PPO, Cigna PPO, & Tricare. We also do single-case agreements with HMO insurance but we are in-network for BCBS HMO Duly and Dupage ONLY.

Check out our strategic solutions and services.

CONTACT:

Jonathan Howard & Amanda Tobias-office staff

info@firstresponderswellnesscenter.com

M-F 8 am to 6 pm Call 630-796-2961 or

after hours or on weekends call 630-909-9094

For any emergencies after hours text 630-909-9094

Locations:

477 Butterfield Rd. Suite 408 Lombard IL 60148

100 TriState International Suite 260 Lincolnshire, IL 60468

1412 W Washington 2nd floor Chicago, IL 60607



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Job Title	Police Chief
Department	Police Department
Employment Status	Full Time
Exempt/Nonexempt Status	Exempt

Scope of Work

This position is responsible for the operation and performance of the Oregon Police Department, including both sworn and civilian personnel. Duties include performing day-to-day administrative functions and oversight of Patrol, Staff Services, Criminal Investigations, and PT Police Officers. The Police Chief provides advice, guidance, and policy recommendations to the City Manager, Mayor, City committees, and the City Council as it relates to Police Department matters.

Supervision

Received	City Manager
Exercised	All Police Department sworn and civilian staff

Essential Job Functions

An employee in this position may be called upon to do any or all the following essential functions. These examples do not include all duties the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily, with or without reasonable accommodation.

- Plans, organizes, directs, and leads the overall operations and activities of the Police Department.
- Oversees the enforcement of applicable laws, ordinances, and regulations.
- Develops cooperative professional relationships with representatives of law enforcement agencies, judges, attorneys, media reporters, elected officials, other public-sector organizations, community leaders, and citizens.
- Oversees and coordinates the maintenance and repair of department assigned vehicles, equipment, and facilities.
- Serves as the public relations contact for the Police Department.
- Implements, emphasizes, and encourages a community-oriented policing approach to problem solving.
- Collaborates with other law enforcement agencies as needed to maintain law and order and respond to criminal or emergency situations.
- Ensures proper maintenance and storage of department records.
- Directs the interviewing, selection, orientation, training, performance management, wage administration, and discipline of employees in the Police Department in accordance with City policy.
- Provides internal and external training activities for assigned staff to support skill development and safe workplace practices.

- Works collaboratively with other City departments to address and resolve concerns, provides assistance, and supports the overall strategic goals of the City.
- Prepares, implements, and monitors the annual department budget including participating in the bid process, reviewing and approving purchase orders and invoices, and working with vendors. Ensures that all expenditures are budgeted and within budgeted amounts.
- Oversees capital expenditures for equipment and facilities.
- Directs the development and implementation of strategic and long-range plans for the Police Department consistent with the City's long-range plans.
- Applies for appropriate grants and other outside funding opportunities.
- Researches, drafts, and recommends policies and procedures for the department, as well as policies which occasionally affect others within the organization.
- Demonstrates a very high level of independent judgement and discretion in carrying out job responsibilities and making position related decisions.
- Demonstrates sensitivity, empathy, understanding, and respect for all City employees, residents, and visitors.
- Meets with citizens, in person or over the phone, to assist with general questions or to address complaints and resolve complex concerns.
- Provide effective and efficient customer service, which promotes and maintains a culture of responsive community relations.
- Keep up to date on industry trends and maintain required training, licensure and/or certification.
- Follows safe work practices and adheres to policies, procedures, and ordinances adopted by the City.

Other Job Functions

- Performs related duties as assigned.
- Attends meetings as the City's representative for the Police Department.
- Performs the job function of Police Officer as required.
- Availability to respond to situations and emergencies outside of standard work hours.

Requirements of Work

Graduation from an accredited college or university with a bachelor's degree (master's degree is preferred) in criminal justice and/or public administration or a related field. A minimum of eight years of experience in municipal public safety/law enforcement with five years in a management/supervisory capacity (rank of Sergeant or above); or any equivalent combination of training and experience that provides the following knowledge, ability, and skills:

Knowledge of	<ul style="list-style-type: none"> • Law enforcement principles, practices, and methods, including court procedures and practices, and state and federal reporting. • Local, state, and federal laws, codes, or ordinances relating to municipal law enforcement. • Law enforcement operations, management, budgeting, worker safety, labor relations, and related matters. • Law enforcement related computerized hardware and software systems, equipment, vehicle requirements, and other related inventory and supply needs. • Office equipment such as: telephones, calculators, photocopiers, and shredders.
Ability to	<ul style="list-style-type: none"> • Provide planning, leadership, and direction to sworn and civilian staff to support the provision of effective law enforcement services within the City. • Research and prepare reports and recommendations to be considered by the City Manager and elected officials.

	<ul style="list-style-type: none"> • Establish effective working relationships and use good judgement, initiative, and resourcefulness when working with federal, state, and local jurisdictions and authorities. • Establish and maintain effective working relationships with municipal officials, city departments, and community groups. • Critically assess situations, solve problems, work effectively under stress and within deadlines. • Handle confidential information in a sensitive manner. • Use sound, independent judgment. • Assign and supervise the work of others; motivate employees to work toward common goals.
Skill in	<ul style="list-style-type: none"> • Oral and written communications. • Strategic thinking and decision-making. • Public relations. • Ethical, professional, and service-oriented leadership and management. • Interpreting and applying federal, state, and local laws, codes, and ordinances. • Collaborating across the organization, with external partners, law enforcement agencies, or others with a mutual interest in City operations. • The operation of police vehicles, surveillance and communication equipment, firearms, chemical sprays, and other implements used in the line of duty. • Assembling information, analyzing data, preparing comprehensive and accurate reports and formulating policy and service recommendations.

<p>Necessary Special Requirements</p> <ul style="list-style-type: none"> • Possession of a valid Illinois Driver’s License. • Illinois Police Officer Certification, or the ability to obtain certification within twelve months of employment.
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<p>Physical Demands and Work Environment</p> <p>The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These demands do not replace the Department’s Physical Standards for duty Requirements.</p> <ul style="list-style-type: none"> • While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is required to stand, walk, run, use fingers to handle or operate objects, reach with hands and arms, climb or balance, stoop, kneel, crouch or crawl, and taste or smell. • The employee is exposed to severe weather while performing tasks. • The employee is exposed to many unknown conditions, including possible hazardous sites, dust, odors, noise, vibrations, and dangerous and/or violent situations. • The employee is frequently exposed to life-threatening situations. • The employee must occasionally lift and/or move more than 50 pounds.
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- Specific vision ability required by this job includes close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.
- Some work is performed in an office setting; hand-eye coordination is necessary to operate computers and various pieces of office equipment.
- Conditions present high stress and threat to personal safety during periods of search and seizure and arrest; may be exposed to toxic materials, bloodborne pathogens and other infectious environments; must deal with unruly or dangerous individuals, unsafe building sites and deadly force.
- Conditions present high stress and threat to personal safety during periods of search and seizure and arrest. May be exposed to toxic materials, bloodborne pathogens, and other infectious environments. Must deal with unruly and/or dangerous individuals, unsafe building sites, and deadly force.

The City of Oregon is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.

This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. The City of Oregon makes hiring decisions based solely on qualifications, merit, and business needs at the time.



Job Title	Deputy Chief
Department	Police Department
Employment Status	Full Time
Exempt/Nonexempt Status	Exempt

Scope of Work

This is a professional administrative position that works under the supervision of the Chief of Police. Upon direction by the City Manager, the Deputy serves as Acting Chief in the Chief’s absence. Responsible for the effective organization and supervision of all phases and operations of the Police Department to maintain law and order and to protect the life, welfare, and property of the citizens of the City of Oregon.

Supervision

Received	Chief of Police
Exercised	Supervises employees engaged in the daily operation of a shift. Assumes control of all operations and services upon direction by the City Manager, in the absence of the Chief of Police.

Essential Job Functions

An employee in this position may be called upon to do any or all the following essential functions. These examples do not include all duties the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily, with or without reasonable accommodation.

- Directs and supervises all operations, administration, and personnel of the Police Department under the supervision of the Chief of Police.
- Develops standard operating procedures for respective shifts and divisions. Researches, develops, and drafts general orders for the Department.
- Keeps the Chief regularly informed of Department activities.
- Maintains liaison between administration and operations.
- Develops cooperative professional relationships with representatives of law enforcement agencies, judges, attorneys, media reporters, elected officials, other public-sector organizations, community leaders, and citizens.
- Supervises the maintenance of Department books and records.
- Performs core sworn responsibilities such as: apprehending and interrogating suspects, conducting investigations, appearing as a witness, and giving testimony, patrolling, and policing assigned areas on foot or in police vehicles, rendering first aid at accidents, serving official notices and summons, and performing other general duties for the purpose of law enforcement.
- Maintains proficiency in the use of police related equipment.
- Inventories and maintains equipment carried in police vehicles by utilizing an equipment check list and replacing missing or damaged items to ensure readiness for patrol.

- Responds to and resolves difficult or sensitive inquiries and complaints.
- Issues oral or written reprimands and recommends more severe discipline to the Chief.
- Responds to serious or complex incidents. Monitors the action of the officers and authorizes requests for specialized units to be called to a scene.
- Reviews reports in a timely manner while ensuring accuracy, completeness, and grammatical correctness.
- Interviews, hires, and trains assigned sworn and civilian staff.
- Supervises and evaluates the performance of subordinates, including disciplinary actions, continued training, and counseling.
- Keeps abreast of all new laws and court decisions affecting law enforcement.
- Assists the Chief in developing and ensuring compliance with department rules, regulations, policies, and procedures.
- Assists the Chief in the organization and scheduling for all officer training that he or she feels necessary to assist the Oregon Police Department to continue operating at a high level of efficiency and competency, as well as meeting the training requirements of the state of Illinois.
- Maintains the policy manual and issues daily training bulletins.
- Identifies operational and administrative deficiencies and recommends changes; makes recommendations to upper management concerning a wide range of policy and procedure issues for a more efficient operation.
- Conducts internal affairs investigations at the direction of the Chief of Police and/or City Manager.
- Determines schedules consistent with the current union contract and budget.
- Assists the Chief in budget preparation.
- Promotes crime prevention and security programs.
- Reports immediately to the Chief any incidents of serious importance or concern, or events that impair or affect the image, efficiency, and effectiveness of the department, city, or individual employee. If the Chief is not able to be contacted, reports immediately to the City Manager. If the City Manager is not able to be contacted, reports immediately to the Mayor.
- Assists the Chief with press releases relating to a major event.
- Attends all meetings as directed by the Chief.
- Assist with the organization and allocation of resources during any emergency.
- Supervises the drug enforcement program.
- Supervises and assists in ensuring complete and accurate accident investigations and reports for the correction of safety hazards.
- Works collaboratively with other City departments to address and resolve concerns, provide assistance, and support the overall strategic goals of the City.
- Implements, emphasizes, and encourages a community-oriented policing approach to problem solving.
- Demonstrates a high level of independent judgment and discretion in carrying out job responsibilities and making position related decisions.
- Demonstrates sensitivity, empathy, understanding, and respect for all City employees, residents, and visitors.
- Keeps up-to-date on industry trends and maintains the required training, licensure, and/or certification.
- Researches, drafts, and recommends policies and procedures for the department, as well as policies that occasionally affect others within the organization.

Other Job Functions

- Performs the job function of Police Officer as well as civilian job duties as required.
- Availability to respond to situations and emergencies outside of standard work hours.
- Performs related duties as assigned.

Requirements of Work

Graduation from an accredited four-year college or university with a bachelor's degree and additional training from the FBI National Academy or its equivalent, plus a minimum of 7 years of experience in law enforcement with at least 3 years of supervisory experience; including or supplemented by two (2) years' experience as a Sergeant with the Oregon Police Department or any equivalent combination of training and experience which provides the following knowledge, ability, and skills:

Knowledge of	<ul style="list-style-type: none">• The techniques and objectives of modern police administration and procedure.• Local ordinances, statutes, and laws and their interpretation and application.• The permissible use of police powers.• The use and care of weapons.• Law enforcement related computerized hardware and software systems, equipment, vehicle requirements, and other related inventory and supply needs.• Office equipment such as: telephones, calculators, photocopiers, and shredders.
Ability to	<ul style="list-style-type: none">• Plan and supervise sworn and non-sworn personnel performing a variety of operations and activities, while maintaining professional and harmonious relationships.• Provide effective leadership and to plan, assign, and direct the work of various operating units.• Prepare reports and records necessary for the effective and efficient operation of a municipal police department.• Communicate effectively both orally and in writing.• Establish effective working relationships and use good judgement, initiative, and resourcefulness when working with federal, state, and local jurisdictions and authorities.• Establish and maintain effective working relationships with municipal officials, city departments, and community groups.• Diffuse violent or potentially violent situations.• Perform physically to apprehend, restrain, and/or forcibly arrest suspects when necessary.• Perform in psychologically adverse working conditions.
Skill in	<ul style="list-style-type: none">• Public relations and the ability to gain and keep the public trust.• The appropriate use of arrest techniques.• Oral and written communications.

Necessary Special Requirements

- Possession of valid Illinois Driver's License.
- Possession of the Illinois Law Enforcement Training and Standards Board Law Enforcement Officer Certificates.
- Ability to meet Department's physical standards.

Physical Demands and Work Environment

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is required to stand, walk, run, use fingers to handle or operate objects, reach with hands and arms, climb or balance, stoop, kneel, crouch or crawl, and taste or smell.
- The ability to operate computers and various pieces of office equipment is required.
- The employee is exposed to severe weather while performing tasks.
- The employee is exposed to many unknown conditions, including possible hazardous sites, dust, odors, noise, vibrations, and dangerous and/or violent situations.
- The employee is frequently exposed to life-threatening situations.
- The employee must occasionally lift and/or move more than 50 pounds.
- Specific vision ability required by this job includes close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.
- Some work is performed in an office setting; hand-eye coordination is necessary to operate computers and various pieces of office equipment.
- Conditions present high stress and threat to personal safety during periods of search and seizure and arrest; may be exposed to toxic materials, bloodborne pathogens and other infectious environments; must deal with unruly or dangerous individuals, unsafe building sites and deadly force.

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This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. The City of Oregon makes hiring decisions based solely on qualifications, merit, and business needs at the time.



Job Title	Lieutenant
Department	Police Department
Employment Status	Full Time
Exempt/Nonexempt Status	Non-Exempt

Scope of Work	
<p>This position provides direct control over all subordinate employees of the Police Department and shall have the status and authority of second-in-command of the Department. The Lieutenant shall exercise all the functions, powers, and duties delegated to him by the Chief of Police and will carry out those duties with the highest level of professionalism and integrity for the City of Oregon. The Lieutenant may assume command of the department at the direction of the City Manager if the Chief of Police is incapacitated and unable to serve.</p>	
Supervision	
Received	Chief of Police
Exercised	Supervision of employees engaged in the daily operations of a shift. May assume control of all operations and services in the absence of the Chief of Police.

Essential Job Functions	
<p>An employee in this position may be called upon to do any or all the following essential functions. These examples do not include all duties the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily, with or without reasonable accommodation.</p>	
<ul style="list-style-type: none"> • Responds to serious or complex incidents; monitors the actions of the officers; authorizes requests for specialized units to be called to a scene; and assists in investigations, interviews, and interrogations. • Identifies operational and administrative deficiencies and recommends changes. Makes recommendations to upper management concerning a wide range of policy and procedure issues for a more efficient operation. • Ensures proper investigation of complaints against officers and services offered by the department. • Investigates internal affairs complaints as needed. • Maintains liaison between administration and operations. • Coordinates activities with other units and agencies. • Recommends hiring, discharge, assignment, evaluation, and discipline of subordinate department employees. • Trains and develops subordinate supervisors. • Assists in the collection and maintenance of pertinent information for police training and personnel files. • Coordinates and assists in the background investigation of new applicants. • Prepares written reports, forms, and other paperwork as required. • Performs the full range of police officer duties or subordinate supervisors when required. • Keeps the Chief, City Manager and City officials informed of any event(s) that may impair or affect the image, efficiency, and effectiveness of the department, City or individual employee. 	

- Attends meetings and makes presentations as directed by the Chief.
- Assists with the organization and allocation of resources during any emergency.
- Supervises and participates in investigating complaints, interrogating suspected persons, and apprehending criminals.
- Assists in maintaining and supervising a crime prevention program utilizing the best methods and modern techniques for eliminating conditions conducive to the commission of crime, especially among juveniles, including the DARE program.
- Organizes and coordinates special security and protection assignments.
- Supervises the drug enforcement and K-9 program(s) and maintains the accounting of drug proceeds.
- Assists in the selection of officers for units throughout the department.
- Assists in budget preparation and allocation.
- Coordinates and assists in the background investigation of new applicants.
- Supplies information as requested by other members of the Police Department in the processing of warrants and subpoenas, and in the execution and control of all process papers.
- Prepares written standards for the department after reviewing department input and receiving management guidance.
- Responds to routine and emergency calls.
- Supervises and assists in ensuring complete and accurate accident investigations and reports for the correction of safety hazards.
- Enforces traffic laws and issues citations.
- Coordinates, assists with, conducts, and/or provides recommendations in internal affairs investigations.
- Provides management and supervision of specialized units (e.g., FTO program, Special Response Team, Bicycle Patrol, and Traffic Division).
- Implements, emphasizes, and encourages a community-oriented policing approach to problem solving.
- Responds to and resolves difficult and sensitive citizen inquiries and complaints.
- Ensures the compliance of quality customer service to the public and internal City departments and employees.
- Identifies, protects, and documents any short-lived evidence found at the accident scene, using approved department procedures to prevent evidence from being overlooked or destroyed.
- Maintains order at public gatherings by using crowd control techniques.
- Participates in undercover and surveillance operations.
- Patrols throughout the assigned area either on foot or in patrol vehicles, looking for anything unusual to increase patrol visibility, prevent crime, or to discover crimes in progress.
- Operates speed detection equipment to apprehend speeding or traffic violators.
- Issues summons and complaints for various violations of municipal ordinances and state laws by writing the required information on summons and delivering a copy to the accused to enforce the law.
- Transports arrested persons to detention facilities using handcuffs and other security measures necessary to book them according to proper procedures.
- Searches for wanted persons, and vehicles.
- Advises parents of juvenile offenders in custody of procedures relative to the case to ensure parents understand their responsibilities.
- Develops cooperative professional relationships with representatives of law enforcement agencies, judges, attorneys, media reporters, elected officials, other public-sector organizations, community leaders, and citizens.
- Serves as a witness in court as required.
- Maintains uniforms, weapons, and other assigned equipment in functional and presentable condition.
- Uses departmental computer equipment to input, review, and obtain records, information, and other police-related data.

- Participates in firearms training to maintain proficiency, participates in training for other applicable law enforcement equipment, weapons, and skills.
- Inventories and maintains equipment carried in police vehicles by utilizing an equipment check list and replacing missing or damaged items to ensure readiness for patrol.
- Reviews reports in a timely manner while ensuring accuracy, completeness, and grammatical correctness.
- Monitors scheduling to assure efficient and effective use of personnel and budget resources.
- Works collaboratively with other City departments to address and resolve concerns, provides assistance, and supports the overall strategic goals of the City.
- Communicates with citizens, in person or over the phone, to assist with general questions or to address complaints and resolve complex concerns.
- Provides effective and efficient customer service, which promotes and maintains a culture of responsive community relations.
- Demonstrates an often-high level of independent judgment and discretion in carrying out job responsibilities and making position related decisions.
- Demonstrates sensitivity, empathy, understanding, and respect for all City employees, residents, and visitors.
- Keeps up-to-date on industry trends and maintains required training, licensure and/or certification.
- Follows safe work practices and adheres to policies, procedures, and ordinances adopted by the City.

Other Job Functions

- Performs related duties as assigned.

Requirements of Work

Graduation from an accredited college or university with a bachelor's degree and two (2) years of progressively responsible police experience or an associate's degree and five (5) years progressively responsible police experience, including or supplemented by seven years of experience with two (2) years as a sergeant with the Oregon Police Department; or any equivalent combination of training and experience that provides the following knowledge, ability, and skills:

Knowledge of	<ul style="list-style-type: none"> • City ordinances, state, and federal laws. • Content and intent of Illinois criminal law. • Adult and juvenile judicial procedures. • Civil and constitutional laws. • Principles of supervision and progressive discipline. • Department regulations, policies, and procedures. • Laws of arrest, search, and seizure. • Techniques of interviewing and interrogation. • Criminal case preparation. • Crime scene management. • Law enforcement related computerized hardware and software systems, equipment, vehicle requirements, and other related inventory and supply needs.
Ability to	<ul style="list-style-type: none"> • Supervise the day-to-day operations of the patrol section of the Oregon Police Department. • Prepare clear and concise written reports, free of grammatical errors. • Communicate effectively, both orally and in writing. • Assign and review the work of subordinates while maintaining professional work relationships. • Analyze dangerous situations and effectively identify a safe course of action to resolve the conflict.

	<ul style="list-style-type: none"> • Enforce federal, state, and municipal laws. • Determine the appropriate level of response to a given situation. • Exercise authority in a positive manner while maintaining discipline within the department. • Work with the public in a courteous, respectful manner. • Handle confidential information in a sensitive manner. • Train and evaluate personnel. • Process disciplinary action. • Plan and organize work. • Evaluate, identify, and recommend improvements in operations, systems, procedures, and policies. • Meet established timelines. • Work independently with minimal supervision. • Assign and supervise the work of others; motivate employees to work toward common goals. • Maintains proficiency in the use of police related equipment. • Establish and maintain effective working relationships with municipal officials, supervisors, City departments, community groups, and the public.
Skill in	<ul style="list-style-type: none"> • Oral and written communications. • Leadership and supervision. • Strategic thinking and decision-making • Public relations.

Necessary Special Requirements

- Possession of valid Illinois Driver’s License.
- Possession of the Illinois Law Enforcement Training and Standards Board Law Enforcement Officer Certification.
- Ability to meet the department’s physical standards.

Physical Demands and Work Environment

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These demands do not replace the Department’s Physical Standards Requirements for this position.

- While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is required to stand, walk, run, use fingers to handle or operate objects, reach with hands and arms, climb or balance, stoop, kneel, crouch or crawl, and taste or smell.
- The employee is exposed to severe weather while performing tasks.
- The employee is exposed to many unknown conditions, including possible hazardous sites, dust, odors, noise, vibrations, and dangerous and/or violent situations.
- The employee is frequently exposed to life-threatening situations.
- The employee must occasionally lift and/or move more than 50 pounds.

- Specific vision ability required by this job includes close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.
- Some work is performed in an office setting; hand-eye coordination is necessary to operate computers and various pieces of office equipment.
- Conditions present high stress and threat to personal safety during periods of search and seizure and arrest; may be exposed to toxic materials, bloodborne pathogens and other infectious environments; must deal with unruly or dangerous individuals, unsafe building sites and deadly force.

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Job Title	Police Sergeant
Department	Police Department
Employment Status	Full Time
Exempt/Nonexempt Status	Non-Exempt

Scope of Work

This position performs all functional areas of law enforcement, including investigations, administration, and training, functions that are similar to those of a Police Officer with additional duties as a supervisor.

Supervision

Received	Chief of Police, Police Lieutenant
Exercised	Supervises a small number of employees engaged in the daily operation of a shift.

Essential Job Functions

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all duties the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily, with or without reasonable accommodation.

- Follows and promotes the policy and procedures of the City of Oregon.
- Ensures that laws and ordinances are enforced, and that public peace and safety are maintained.
- Responds to and resolves difficult and sensitive citizen inquiries and complaints.
- Performs the full range of police officer duties.
- Ensures the compliance of quality customer service to the public and internal City departments and employees.
- Develops and maintains effective working relationships with the community.
- Ensures that the department officers and maintains an effective and positive community-oriented Policing philosophy to maintain the highest possible credibility level within the City.
- Responds to major crimes, accident scenes, and emergencies, assumes initial command, and may act as incident commander until a higher-ranking officer assumes control.
- Investigates crime, accidents, interviews witnesses, complaints, victims, or hazardous conditions which might endanger the public.
- Identifies protects, and documents any short-lived evidence found at the accident scene, using approved department procedures to prevent evidence from being overlooked or destroyed.
- Maintains order at public gatherings by using crowd control techniques.
- Participates in undercover and surveillance operations.
- Responds to calls for service within assigned areas or any other area within the City as directed.
- Patrols throughout assigned area either on foot or in patrol vehicle, looking for anything unusual to increase patrol visibility prevent crime or discover crimes in progress.

- Operates speed detection equipment to apprehend speeding or traffic violators.
- Issues summons and complaints for various violations of municipal ordinances and state laws by writing the required information on summons and delivering a copy to the accused to enforce the law.
- Protects accident scenes from disturbance by appropriately positioning police cars and by lighting and placing flares at strategic locations to divert traffic and prevent further destruction or removal of evidence.
- Participates in traffic control activities and accident investigations reviews and corrects traffic collision reports and towed vehicle reports.
- Completes accident report forms.
- Operates an in-car video recorder.
- Directs traffic and assists motorists as warranted.
- Conducts and participates in various check points.
- Detains, apprehends, and arrests criminal suspects and law violators when necessary, and follows proper procedures when making arrests.
- May exercise reasonable force to subdue and maintain physical control over violent or uncooperative suspects.
- Transports arrested persons to detention facilities using handcuffs and other security measures necessary to book them according to proper procedures.
- Searches for wanted persons and vehicles.
- Advises parents of juvenile offenders in custody of procedures relative to the case.
- Develops cooperative professional relationships with representatives of law enforcement agencies, judges, attorneys, media reporters, elected officials, other public-sector organizations, community leaders, and citizens.
- Serves as a witness in court as required.
- Responsible for keeping the department command staff informed of important matters, specifically activities that occur within the shift that could impact the rest of the department or the public.
- Maintains uniforms, weapons, and other assigned equipment in functional and presentable condition.
- Uses departmental computer equipment to input, review, and obtain records, information, and other various data.
- Participates in firearms training to maintain proficiency.
- Inventories and maintains equipment carried in police vehicles by utilizing an equipment check list and replacing missing or damaged items to ensure readiness for patrol.
- Attends City Council and committee meetings as required to present and explain issues pertaining to the community, public safety, and departmental requirements, policies, and procedures.
- Prepares and conducts patrol shift briefings, including inspections of officers' appearance, equipment, and beat assignments.
- Assists in the screening and assessment of applicants.
- Assists in hiring decisions.
- Supervises and evaluates the performance of subordinates, including disciplinary actions, continued training, and counseling.
- Reviews reports in a timely manner while ensuring accuracy, completeness, and grammatical correctness.
- Monitors scheduling to assure efficient and effective use of personnel and budget resources.
- Investigates complaints concerning the conduct or performance of subordinates.
- Works collaboratively with other City employees to address and resolve concerns, provides assistance, and supports the overall functions of the department.
- Communicates with citizens, in person or over the phone, to help with general questions or address concerns and complaints.
- Demonstrates an often-high level of independent judgment and discretion in carrying out job responsibilities and making position related decisions.
- Demonstrates sensitivity, empathy, understanding, and respect for all City employees, residents, and visitors.

- Keeps up to date on industry trends and maintains required training, licensure, and/or certification.
- Follows safe work practices and adheres to policies, procedures, and ordinances adopted by the City.

Other Job Functions

- Performs related duties as assigned.

Requirements of Work

Graduation from an accredited college or university with an associate's degree and two (2) years of progressively responsible police experience, including or supplemented by five (5) years of experience in law enforcement in a law enforcement agency; or any equivalent combination of training and experience that provides the following knowledge, ability, and skills:

Knowledge of	<ul style="list-style-type: none"> • City ordinances, state, and federal laws. • Content and intent of Illinois criminal laws. • Adult and juvenile judicial procedures. • Civil and constitutional laws. • Principles of supervision and progressive discipline. • Department regulations, policies, and procedures. • Laws of arrest, search, and seizure. • Techniques of interviewing and interrogation. • Criminal case preparation. • Crime scene management.
Ability to	<ul style="list-style-type: none"> • Supervise the day-to-day operations of the patrol section of the Oregon Police Department. • Prepare clear and concise written reports. • Communicate effectively, both orally and in writing. • Analyze dangerous situations and effectively identify a safe course of action to resolve the conflict. • Enforce federal, state, and municipal laws. • Determine the appropriate level of response to a given situation. • Exercise authority in a positive manner while maintaining discipline within the department. • Work with the public in a courteous, respectful manner. • Train and evaluate personnel. • Plan and organize work. • Evaluate, identify, and recommend improvements in operations, systems, procedures, and policies. • Meet established timelines. • Work independently with minimal supervision. • Assign and supervise the work of others; motivate employees to work toward common goals. • Establish and maintain effective working relationships with municipal officials, supervisors, City departments, community groups, and the public.
Skill in	<ul style="list-style-type: none"> • Oral and written communications. • Troubleshooting and problem solving. • Public relations.

Necessary Special Requirements

- Possession of valid Illinois driver's license
- Possession of the Illinois Law Enforcement Training and Standards Board Law Enforcement Officer Certification.
- Ability to meet department's physical standards.

Physical Demands and Work Environment

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These demands do not replace the Department's Physical Standards for duty Requirements.

- While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is required to stand, walk, run, use fingers to handle or operate objects, reach with hands and arms, climb or balance, stoop, kneel, crouch or crawl, and taste or smell.
- Work is performed primarily in a field setting, but some work is also performed in an office.
- The ability to operate computers and various pieces of office equipment is required.
- The employee is exposed to severe weather while performing tasks.
- The employee is exposed to many unknown conditions, including possible hazardous sites, dust, odors, noise, vibrations, and dangerous and/or violent situations.
- The employee is frequently exposed to life-threatening situations.
- The employee must occasionally lift and/or move more than 50 pounds.
- Specific vision ability required by this job includes close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.
- Some work is performed in an office setting; hand-eye coordination is necessary to operate computers and various pieces of office equipment.
- Conditions present high stress and threat to personal safety during periods of search and seizure and arrest; may be exposed to toxic materials, bloodborne pathogens and other infectious environments; must deal with unruly or dangerous individuals, unsafe building sites and deadly force.

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This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. The City of Oregon makes hiring decisions based solely on qualifications, merit, and business needs at the time.



Job Title	Police Officer
Department	Police Department
Employment Status	Full Time
Exempt/Nonexempt Status	Nonexempt

Scope of Work

This position is responsible for conducting preventative patrol and general policing functions to protect the health, safety and welfare of residents and property within the City. Police officers are expected to perform their duties by following established standard operating procedures.

Supervision

Received	Chief of Police, Police Lieutenant, Police Sergeant
Exercised	None

Essential Job Functions

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all duties the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily, with or without reasonable accommodation.

- Patrols the City to aid in preventing crime and to enforce federal, state, and City laws on rotating shifts.
- Observes, reports, and acts upon conditions conducive to crime and danger, such as checking buildings, assisting other officers, enforcing traffic, making arrests, transporting prisoners, and investigating crime(s).
- Uses own judgment, determines the nature of a call, investigates the circumstances, and takes the necessary or prudent action.
- Responds to emergency radio calls and takes appropriate law enforcement action.
- Prepares a variety of written and oral reports.
- Investigates crimes, interviews witnesses, victims, and suspects; provides feedback to the appropriate people concerning case status; and collects and documents evidence.
- Appears in court and is available to testify as needed.
- Maintains proficiency in the use of police related equipment.
- Prepares and maintains a legible, concise, and understandable record of activities.
- Performs special assignments related to investigations, crime prevention, and traffic enforcement.
- Works collaboratively with other City employees to address and resolve concerns, provides assistance, and supports the overall functions of the department.
- Communicates with citizens, in person or over the phone, to help with general questions or address concerns and complaints.

- Provides effective and efficient customer service, which promotes and maintains a culture of responsive community relations.
- Show some independent judgment and discretion in carrying out job responsibilities and making position-related decisions.
- Demonstrates sensitivity, empathy, understanding, and respect for all City employees, residents, and visitors.
- Keeps up to date on industry trends and maintains required training, licensure, and/or certification.
- Follows safe work practices and adheres to policies, procedures, and ordinances adopted by the City.

Other Job Functions

- Performs related duties as assigned.

Requirements of Work

Graduation from high school or GED, must be a U.S citizen, 21 years of age, including or supplemented by one (1) year of probationary experience in completing the basic police academy and passing a background investigation verifying prior criminal convictions; or any equivalent combination of training and experience which provides the following knowledge, ability and skills:

Knowledge of	<ul style="list-style-type: none"> • City ordinances, civil service, state, and federal laws. • Content, intent, and application of Illinois criminal law. • Adult and juvenile judicial procedures. • Civil and constitutional laws. • Departmental policies and procedures. • Laws of arrest, search, and seizure. • Techniques of interviewing and interrogation. • Criminal case preparation. • Crime scene management.
Ability to	<ul style="list-style-type: none"> • Prepare clear and concise written reports. • Communicate effectively, both orally and in writing. • Analyze dangerous situations rapidly and accurately before taking safe, effective action. • Enforce federal, state, and municipal laws. • Work with the public in a courteous, respectful manner. • Work independently with minimal supervision. • Establish and maintain effective working relationships with municipal officials, supervisors, City departments, community groups, and the public.
Skill in	<ul style="list-style-type: none"> • Oral and written communications. • Troubleshooting and problem solving. • Public relations.

Necessary Special Requirements

- Possession of valid Illinois Driver's License.
- Ability to meet the department's physical standards.
- No felony convictions.

Physical Demands and Work Environment

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These demands do not replace the Department's Physical Standards for duty Requirements.

- While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is required to stand, walk, run, use fingers to handle or operate objects, reach with hands and arms, climb or balance, stoop, kneel, crouch or crawl, and taste or smell.
- Work is performed primarily in a field setting, but some work is also performed in an office.
- The ability to operate computers and various pieces of office equipment is required.
- The employee is exposed to severe weather while performing tasks.
- The employee is exposed to many unknown conditions, including possible hazardous sites, dust, odors, noise, vibrations, and dangerous and/or violent situations.
- The employee is frequently exposed to life-threatening situations.
- The employee must occasionally lift and/or move more than 50 pounds.
- Specific vision ability required by this job includes close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.
- Some work is performed in an office setting; hand-eye coordination is necessary to operate computers and various pieces of office equipment.
- Conditions present high stress and threat to personal safety during periods of search and seizure and arrest; may be exposed to toxic materials, bloodborne pathogens and other infectious environments; must deal with unruly or dangerous individuals, unsafe building sites, and deadly force.

The City of Oregon is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.

This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. The City of Oregon makes hiring decisions based solely on qualifications, merit, and business needs at the time.

**CITY OF OREGON
ORDINANCE 2024-008**

AN ORDINANCE AMENDING 6.52 SOLICITATIONS

NOW THEREFORE, be it ordained by the Council of the City of Oregon, in the State of Illinois, as follows:

SECTION 1: **AMENDMENT** “6.52.020 Prohibited Acts” of the City of Oregon Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

6.52.020 Prohibited Acts

- A. It shall be unlawful for any person to ring the bell, or knock on the door, or otherwise attempt to gain admittance for the purpose of engaging in solicitation at any residence, dwelling or apartment at which a sign bearing the words, "No Solicitors," or words of similar import indicating that such persons are not wanted on said premises, is painted, affixed, or otherwise exposed to public view; provided that this paragraph shall not apply to any persons who attempt to gain admittance to such residence at the invitation or with the consent of the occupant thereof.
- B. It shall be unlawful for any person to engage in solicitation activities on or upon private residential property between the hours of 9:00 p.m. to 8:00 a.m. on any day, except that there shall be no solicitation on Sundays or holidays.
- C. It shall be unlawful for any person engaging in solicitation to fail, at the outset, to disclose to the prospective buyer or donor his name and the name of the organization he represents.
- D. It shall be unlawful for any person engaged in solicitation to make any assertion, representation, or statement of fact which misrepresents the purpose of his call, or use any plan, scheme, or rule which misrepresents such purpose.
- E. It shall be unlawful for any person engaged in charitable solicitation to fail to provide, at the request of the purchaser, a written receipt, which receipt shall be signed by the person making the sale and set forth a brief description of the goods or services sold, the total purchase price thereof, the amount of cash payment, if any, and the balance due and terms of payment, if any.
- F. It shall be unlawful for any person engaged in solicitation to fail to provide at the request of the donor a written receipt acknowledging a contribution and personally signed by the person accepting such contribution.
- G. It shall be unlawful for any person to engage in solicitation in such a manner as to use threats, expressed or implied, or coercion as an inducement to make a sale or to receive a donation.
- H. It shall be unlawful for any person engaging in solicitation to continue efforts to make

a sale or to receive a donation when specifically requested to discontinue such efforts by the prospective buyer or donor.

- I. Every registrant to this chapter shall, as part of said registration document, stipulate that no individual employees, independent contractors, employees of independent contractors, volunteers or any other such person associated with the registrant is a convicted "sex offender" as defined by the 730 ILCS 150/2 and as may similarly be applicable to any by other law enforcement jurisdictions throughout the United States. Every registrant shall include the names, addresses, and dates of birth for every person who will be working with them in the city for the registered purpose, and shall provide an affidavit certifying that such persons, including the registrant, have not been convicted of any felony, nor convicted on two or more occasions of driving under the influence of alcohol or drugs. Such certification as required in this paragraph shall be updated whenever any change in persons occurs for the registrant at any time during the registered year.

(Code 1970, § 8-11-2; Code 1987, § 6-92; Ord. No. 2011-107, 9-26-2011)

AFTER AMENDMENT

6.52.020 Prohibited Acts

- A. It shall be unlawful for any person to ring the bell, or knock on the door, or otherwise attempt to gain admittance for the purpose of engaging in solicitation at any residence, dwelling or apartment at which a sign bearing the words, "No Solicitors," or words of similar import indicating that such persons are not wanted on said premises, is painted, affixed, or otherwise exposed to public view; provided that this paragraph shall not apply to any persons who attempt to gain admittance to such residence at the invitation or with the consent of the occupant thereof.
- B. It shall be unlawful for any person to engage in solicitation activities on or upon private residential property between the hours of 79:00 p.m. to 98:00 a.m. on any day, except that there shall be no solicitation on Sundays or holidays.
- C. It shall be unlawful for any person engaging in solicitation to fail, at the outset, to disclose to the prospective buyer or donor his name and the name of the organization he represents.
- D. It shall be unlawful for any person engaged in solicitation to make any assertion, representation, or statement of fact which misrepresents the purpose of his call, or use any plan, scheme, or rule which misrepresents such purpose.
- E. It shall be unlawful for any person engaged in charitable solicitation to fail to provide, at the request of the purchaser, a written receipt, which receipt shall be signed by the person making the sale and set forth a brief description of the goods or services sold, the total purchase price thereof, the amount of cash payment, if any, and the balance due and terms of payment, if any.
- F. It shall be unlawful for any person engaged in solicitation to fail to provide at the request of the donor a written receipt acknowledging a contribution and personally signed by the person accepting such contribution.
- G. It shall be unlawful for any person to engage in solicitation in such a manner as to use

threats, expressed or implied, or coercion as an inducement to make a sale or to receive a donation.

- H. It shall be unlawful for any person engaging in solicitation to continue efforts to make a sale or to receive a donation when specifically requested to discontinue such efforts by the prospective buyer or donor.
- I. It shall be unlawful for any person to engage in solicitation after having been asked by the owner, manager or occupant of the dwelling to leave the premises.
- J. It shall be unlawful for any person engaged in solicitation to use threats, expressed or implied, or coercion as an inducement to make a sale.
- K. It shall be unlawful for any person engaged in solicitation to make false or misleading representations concerning the availability of credit or the nature of the transaction or obligation incurred.
- L. It shall be unlawful for any person to engage in solicitation to misrepresent the right of a buyer to rescind or cancel a sale under state and/or federal law.
- M. It shall be unlawful for any person to engage in solicitation to represent the goods are original or new if they are deteriorated, altered, reconditioned, reclaimed, used or secondhand.
- N. It shall be unlawful for any person engaged in solicitation to fail to obtain a signature of the homeowner or occupant for any change in utility service or other household service and provide a written receipt to the homeowner or occupant setting forth a brief description of the services change, the price or cost thereof any the terms and obligations of the service.
- O. Every registrant to this chapter shall, as part of said registration document, stipulate that no individual employees, independent contractors, employees of independent contractors, volunteers or any other such person associated with the registrant is a convicted "sex offender" as defined by the 730 ILCS 150/2 and as may similarly be applicable to any by other law enforcement jurisdictions throughout the United States. Every registrant shall include the names, addresses, and dates of birth for every person who will be working with them in the city for the registered purpose, and shall provide an affidavit certifying that such persons, including the registrant, have not been convicted of any felony, nor convicted on two or more occasions of driving under the influence of alcohol or drugs. Such certification as required in this paragraph shall be updated whenever any change in persons occurs for the registrant at any time during the registered year.

Solicitation activity by any person shall be permitted in the city at all places, subject to the limitation that it shall be unlawful for any person engaging in solicitation to:

- A. Obstruct any public street, public highway, public sidewalk, or public alley or way, or any other public place or building by hindering or impeding or tending to hinder or impede the free and uninterrupted passage of vehicles, traffic or pedestrians;
- B. Commit in or upon any public street, public highway, public sidewalk, alley or public way or any other public place or building, any act or thing which is an obstruction or interference to the free and uninterrupted use of property or with any business lawfully conducted by any person in or upon or facing or fronting on any such public street,

public highway, public sidewalk, alley, or public way, or any other public place or building, all of which prevents the free and uninterrupted ingress, egress, or regress therein, thereof, and thereto, and no person shall, by his presence or by other means, either alone or in consort with others, interfere with or interrupt the conduct of business in the offices located in such buildings; or

C. Obstruct or interfere with the free and uninterrupted use of private residential property as a residence by hindering or impeding, or tending to hinder or impede, the free, uninterrupted passage of vehicles or persons when any person engaging in solicitation have been requested to leave any private residential property by the owner, occupant, or person in charge thereof.

(Code 1970, § 8-11-4; Code 1987, § 6-94)

State Law reference— Obstructions on municipal property, 65 ILCS 5/11-80-3.

(Code 1970, § 8-11-2; Code 1987, § 6-92; Ord. No. 2011-107, 9-26-2011)

SECTION 2: AMENDMENT “6.52.030 Notice To Clerk” of the City of Oregon Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

6.52.030 Notice To Clerk

A permit application shall be filled out in full and be accompanied by a fee per the fee schedule. The permit is valid for five days; thereafter, the charge is per the fee schedule. A \$1,000.00 surety bond is required and a copy of it brought in with the completed application.

(Code 1970, § 8-11-3; Code 1987, § 6-93; Ord. No. 2011-107, 9-26-2011)

AFTER AMENDMENT

6.52.030 ~~Notice To Clerk~~ Permit Required

A. It is unlawful for any person to engage in solicitation as defined herein, either in person or by agent, in the city without having first obtained a permit therefor. The permit shall be displayed at all times and shall be worn or carried in plain sight using a badge or other holder issued by the city and shall be shown upon request by any resident or occupant of the house or residential dwelling being solicited. The permit shall be valid only on the date(s) reflected on the permit.

B. A permit application shall be filled out in full and be accompanied by a fee per the fee schedule. The permit is valid for five days; thereafter, the charge is per the fee schedule. A \$1,000.00 surety bond is required and a copy of it brought in with the completed application.

(Code 1970, § 8-11-3; Code 1987, § 6-93; Ord. No. 2011-107, 9-26-2011)

SECTION 3: AMENDMENT “6.52.040 Charitable Solicitation” of the City of Oregon Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

6.52.040 Charitable Solicitation

Solicitation activity by any person shall be permitted in the city at all places, subject to the limitation that it shall be unlawful for any person engaging in solicitation to:

- A. Obstruct any public street, public highway, public sidewalk, or public alley or way, or any other public place or building by hindering or impeding or tending to hinder or impede the free and uninterrupted passage of vehicles, traffic or pedestrians;
- B. Commit in or upon any public street, public highway, public sidewalk, alley or public way or any other public place or building, any act or thing which is an obstruction or interference to the free and uninterrupted use of property or with any business lawfully conducted by any person in or upon or facing or fronting on any such public street, public highway, public sidewalk, alley, or public way, or any other public place or building, all of which prevents the free and uninterrupted ingress, egress, or regress therein, thereof, and thereto, and no person shall, by his presence or by other means, either alone or in consort with others, interfere with or interrupt the conduct of business in the offices located in such buildings; or
- C. Obstruct or interfere with the free and uninterrupted use of private residential property as a residence by hindering or impeding, or tending to hinder or impede, the free, uninterrupted passage of vehicles or persons when any person engaging in solicitation have been requested to leave any private residential property by the owner, occupant, or person in charge thereof.

(Code 1970, § 8-11-4; Code 1987, § 6-94)

State Law reference— Obstructions on municipal property, 65 ILCS 5/11-80-3.

AFTER AMENDMENT

6.52.040 ~~Charitable Solicitation~~ Permit Application

~~Solicitation activity by any person shall be permitted in the city at all places, subject to the limitation that it shall be unlawful for any person engaging in solicitation to: (Code 1970, § 8-11-4; Code 1987, § 6-94) Obstruct any public street, public highway, public sidewalk, or public alley or way, or any other public place or building by hindering or impeding or tending to hinder or impede the free and uninterrupted passage of vehicles, traffic or pedestrians; Commit in or upon any public street, public highway, public sidewalk, alley or public way or~~

~~any other public place or building, any act or thing which is an obstruction or interference to the free and uninterrupted use of property or with any business lawfully conducted by any person in or upon or facing or fronting on any such public street, public highway, public sidewalk, alley, or public way, or any other public place or building, all of which prevents the free and uninterrupted ingress, egress, or regress therein, thereof, and thereto, and no person shall, by his presence or by other means, either alone or in consort with others, interfere with or interrupt the conduct of business in the offices located in such buildings; or Obstruct or interfere with the free and uninterrupted use of private residential property as a residence by hindering or impeding, or tending to hinder or impede, the free, uninterrupted passage of vehicles or persons when any person engaging in solicitation have been requested to leave any private residential property by the owner, occupant, or person in charge thereof. **State Law reference**—Obstructions on municipal property, 65 ILCS 5/11-80-3.~~

Applications for a permit to engage in solicitation shall be made to the city clerk on a written application form to be furnished by the clerk. The application shall be signed by each person seeking to engage in solicitation and shall provide the following information:

- A. Name and residential address of the applicant (verified by a valid driver's license), the business address of the applicant, if other than the residential address, and the social security number or employer identification number of the applicant. The applicant shall be required to show a valid driver's license and social security card or other identification suitable to the director of economic development and zoning to identify the applicant.
- B. Name and address of the person, firm, association or corporation by whom the applicant is employed or whom the applicant represents.
- C. A statement by the applicant identifying the goods and/or services the applicant would be merchandising or soliciting.
- D. A statement that the applicant will not engage in soliciting at any residence within the city, except between the hours of 9:00 a.m. and 7:00 p.m. In addition, there shall be no solicitation on Sundays or holidays.
- E. A statement that the applicant is aware that he or she cannot solicit at a residence where the owner or occupant has indicated that he/she does not want solicitation to occur by posting a sign stating, "No Solicitors" or "No Solicitation," or words of like manner.
- F. Every applicant shall, as a part of said application process, stipulate and affirmatively state that no individual employee, independent contractor, employees of the independent contractor, volunteers or any other such person associated with the applicant is a convicted "sex offender" as defined by 730 ILCS 150/2, and as made similarly applicable to any other law enforcement jurisdiction throughout the United States. Every applicant shall include the name, addresses and dates of birth for every person who will be working with them in the city for the registered purpose, and shall provide an affidavit certifying that such persons, including the applicant, have not been convicted of any felony nor convicted of two or more occasions of driving under the influence of alcohol or drugs. Such certification as required in this paragraph shall be updated whenever any change in persons occurs for the applicant at any time during

the registered year.

G. Each applicant must provide a fingerprint background check completed within ninety days of the date of the application from an approved facility or agency.

SECTION 4: **ADOPTION** “6.52.050 Permit Issuance” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.52.050 Permit Issuance (Non-existent)

AFTER ADOPTION

6.52.050 Permit Issuance(*Added*)

The fee for a permit under this chapter shall be as set forth in the City of Oregon Fee Schedule, as may be amended from time to time by the City. Each permit shall specify the dates covered by the permit and no permit shall span a period of time in excess of ten days. No permit shall be issued without a proper application being submitted and compliance with Section 6.52.040 at least forty-eight hours in advance of the issuance of the permit. A one-thousand-dollar surety bond is required, and a copy of the bond submitted with the completed application.

SECTION 5: **ADOPTION** “6.52.060 Violation - Penalty” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.52.060 Violation - Penalty (Non-existent)

AFTER ADOPTION

6.52.060 Violation - Penalty(*Added*)

- A. Any person violating any section of this chapter shall be guilty of a misdemeanor. Upon conviction, such persons shall be punished by a fine of not less than one hundred dollars and not to exceed seven hundred fifty dollars per occurrence.
- B. The penalty for solicitation without a permit will be a 1-year revocation of the right to solicit in Oregon against the company and all of its subsidiaries.

SECTION 6:**AMENDMENT** “6.52.010 Definitions - Solicitations” of the City of Oregon Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

6.52.010 Definitions - Solicitations

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

CHARITABLE PURPOSE: Means philanthropic, religious, or other nonprofit objectives, including the benefit of poor, needy, sick, refugee or handicapped persons; the benefit of any church or religious society, sect, group or order; the benefit of a patriotic or veterans' association or organization; the benefit of any fraternal, social or civil organization, or the benefit of any educational institution. The term "charitable purpose" shall not be construed to include any direct benefit to the individual making the commercial home solicitation, to include the benefit of any political group or political organization which is subject to financial disclosure under state or federal law.

SOLICITATION: Means:

- A. The conduct whereby a person solicits property, financial aid, gifts in money, donations, contributions, or any article representing monetary value, or sells or offers to sell a product, article, tag, service, publication, ticket, advertisement or subscription on the plea or representation, whether expressed or implied, that the proceeds from the solicitation or sale are for a charitable purpose;
- B. Seeking to obtain orders for goods, wares, merchandise, foodstuffs, or services of any kind, character or description whatever;
- C. Seeking to obtain prospective customers for application for or purchase of insurance of any type, kind or character; or
- D. Seeking to obtain subscriptions to books, magazines, periodicals, newspapers, and every other type or kind of publication.

(Code 1970, § 8-11-1; Code 1987, § 6-91; Ord. No. 2011-107, 9-26-2011)

State Law reference— Definitions relating to charitable solicitations, 225 ILCS 460/1.

AFTER AMENDMENT

6.52.010 Definitions - Solicitations

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

CHARITABLE PURPOSE: Means not-for-profits, philanthropic, religious, or other nonprofit

objectives, including the benefit of poor, needy, sick, refugee or handicapped persons; the benefit of any church or religious society, sect, group or order; the benefit of a patriotic or veterans' association or organization; the benefit of any fraternal, social or civil organization, or the benefit of any educational institution. The term "charitable purpose" shall not be construed to include any direct benefit to the individual making the commercial home solicitation, to include the benefit of any political group or political organization which is subject to financial disclosure under state or federal law.

SOLICITATION: Means:

- A. The conduct whereby a person solicits property, financial aid, gifts in money, donations, contributions, or any article representing monetary value, or sells or offers to sell a product, article, tag, service, publication, ticket, advertisement or subscription on the plea or representation, whether expressed or implied, that the proceeds from the solicitation or sale are for a charitable purpose;
- B. Seeking to obtain orders for goods, wares, merchandise, foodstuffs, or services of any kind, character or description whatever;
- C. Seeking to obtain prospective customers for application for or purchase of insurance of any type, kind or character; or
- D. Seeking to obtain subscriptions to books, magazines, periodicals, newspapers, and every other type or kind of publication.

(Code 1970, § 8-11-1; Code 1987, § 6-91; Ord. No. 2011-107, 9-26-2011)

State Law reference— Definitions relating to charitable solicitations, 225 ILCS 460/1.

SECTION 7: **AMENDMENT** “34.2 FEE SCHEDULE” of the City of Oregon Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

34.2 FEE SCHEDULE

The following license and permit fees are established as set forth in the following schedule of fees:

TITLE	FEE AMOUNT
2 BOARDS, COMMISSIONS AND AGENCIES	
2.04 IN GENERAL	
	Excess of 3 hours of consultation \$500.00 per hour.

2.24.020 Technical Advisory Committee	Additional meetings billed at \$500.00 per hour.
	Additional Meetings with separate TAC committee as follows:
	City attorney: Amount as billed to the city.
	City engineer: Amount as billed to the city.
	City building inspector: Amount as billed to the city.
	All other members: \$100.00 per hour per member.
6 LICENSES, PERMITS AND MISCELLANEOUS REGULATIONS	
6.12.030 Adult Business Development Permit	\$500.00
6.08 LICENSES	
6.12.050 Adult Businesses License C: Application	\$500.00
6.12.50 Adult Businesses License G: Fee	\$1,000.00
6.16 THEATERS	
6.16.020 Application Fee	\$100.00
6.16.040 Plans; Specifications	\$150.00 Application deposit
6.20 SHOWS	
6.20.010 License Required	\$100.00
6.20.020 Fees	\$100.00
6.24 BOWLING ALLEYS	
6.24.070 Fee - Annual License	1-5 Lanes \$100.00 6-10 Lanes \$200.00 10 + lanes \$300.00
6.28 BILLIARD AND POOL TABLES	
6.28.080 Fee	\$12.00 1st Table \$6.00 each additional table
6.32 MECHANICAL AMUSEMENT DEVICES AND VIDEO GAMING	

6.32.010 Generally G: Video Gaming Act Fee	<u>Up to \$250.00 per video gaming terminal per year, provided that the total video gaming terminal fee per license in any given year shall not exceed two percent (2.0%) of the previous year total gaming income of the license holder for each license. Total gaming income in any given year will be taken from the State of Illinois Video Gaming Revenue Report Net Terminal Income for the license holder.</u>
6.32.020 Mechanical Amusement Devices And Video Gaming License	\$25.00 Annual
6.36 RAFFLES	
6.36.060 License: Issuance	\$5.00
6.40 BED AND BREAKFAST ESTABLISHMENTS	
6.40.050 Application for License; Fee	\$100.00
6.40.080 License Fee	\$50.00
6.41 SHORT TERM RENTALS	
6-41.050 (Owner Occupied Application Fee)	\$100.00
6.41-050 Not Owner Occupied Application Fee	\$250.00
6.41.080 Annual License Fee (Owner Occupied)	\$25.00 (Due June 1st Annually)
6.41.080 Annual License Fee (Non-owner Occupied)	\$50.00 (Due June 1st Annually)
6.48 TATTOOING AND BODY PIERCING ESTABLISHMENTS	
6.48.020 Tattooing and Body Piercing Establishments	\$100.00
6.48.030 Microblading Establishments	\$100.00 Application \$25.00 Renewal
6.52 SOLICITATIONS	
6.52.030 Notice to Clerk	\$100.00 Fee \$25.00 per day after \$750.00
6.56 STREET VENDORS	
6.56.020 License Required	\$100.00

6.60 VEHICLES FOR HIRE	
6.60.010 License; Fee	Standard business license fee \$5.00
6.64 GARAGE SALES	
6.64.030 Permits	No Cost
8 ALCOHOLIC LIQUOR	
8.08.060 Classes; Fees Generally	
Class A License	\$750.00
Class B License	\$350.00
Class C License	\$350.00
Class D License	\$400.00
Class E License	\$350.00
Class A-1 Sunday License	\$600.00
Class B-1 Sunday License	\$450.00
Class C-1 Sunday License	\$600.00
Class D-1 Sunday License	\$300.00
Class E-1 Sunday License	\$450.00
Class F Temporary License	\$100.00
Class G and G-1 Liquor alcohol tasting	\$200.00
One Day License for Festival and Holiday Weekends	\$100.00
10 OFFENSES AND MISCELLANEOUS PROVISIONS	
10.08 MASS GATHERING	
10.08.020 Penalties	Any violation of this article shall be an infraction as defined by the city general fines section 1.16 of this code.
10.08.060 Permit	\$50.00
14.08 WATER AND SEWER CONNECTIONS	
14.08.010 Water and Sewer Connections Generally - Hook Up Charges	

Residential Water	\$1,500.00
Residential Sewer	\$1,500.00
Commercial Water	
2" or under	\$2,000.00
Over 2"	\$2,400.00
Commercial Sewer	
4" or 6"	\$2,000.00
6" or larger	\$2,400.00
Water Tap Fee	\$150.00
K. Connections Outside City:	Rate is double the original hookup fee.
L. Street Improvement	Total cost paid by property owner.
	Failure to pay will result in a water service being discontinued until bill is paid in full plus a \$100.00 turn-on fee.
M. Sewer Outside City Limits:	Charges shall be in accordance with rules and regulations set forth under the city waterworks and sewerage system regulations.
N. Curb Cut or Access Way Prohibited:	Shall not exceed \$15,000.00.
14.16.030 Rates and Charges Established for Combined Waterworks and Sewerage System	Current rates available from City Clerks Office.
14.16.060 Delinquencies	\$5.00
14.16.070 Disconnection of Service	
(b) When water service is disconnected	Water shall not be turned on until all delinquent charges are paid in full plus and additional \$50.00 payment.
(c) Water and wastewater seasonal service	\$30.00 turn-on fee
14.16.080 Clerk's Duties	
Water sewage treatment services	\$100.00
14.24.130 Dumpsters and Portable Storage Devices	
Permit	\$20.00
18 STREETS, SIDEWALKS AND OTHER PLACES	

18.16 DRIVEWAY CONSTRUCTION AND MAINTENANCE	
18.16.010 Permit Required	\$100.00
18.20 SIDEWALK CAFES	
18.20.020 Penalties	As defined in the city general fee section 1.16
18.20.040 Permit	\$50.00
18.24 STREET CLOSURES	
18.24.030 Permit Fee	\$100.00
24 TRAFFIC AND VEHICLES	
24.26.050 Non-Highway Vehicle Permits	\$100.00 initial. Renewed annually for \$50.00
24.26.050 A. Lost Decal Replacement	\$25.00
26 BUILDINGS AND BUILDING REGULATIONS	
26.04.070 Moving Buildings	A fee shall be paid to cover the expense of the city engineer as well as the building inspector supervising the project.
26.08.010 Building Permits	
Move or upgrade electrical services	\$75.00
Storage Shed - up to 250 sq. ft	\$75.00
*Pool - Above Ground	\$75.00
Pool - In Ground	\$150.00
Fence	\$75.00
*Sign	\$75.00
Demolition	\$75.00
Shed/Detached Garage Permit	Based on Square Ft
Street Excavation Permit	*Set by bond
Deck, Porch, slab (less than 300 sq. ft steps, ramp *Electrical work on these items have an additional fee of \$75.00	\$75.00
26.08.020 Inspection - Fines	First Offense: \$100.00 - \$500.00 each violation
	Second Offense: \$250.00 - \$750.00
	Subsequent Offense: \$250.00 - \$1,000.00

*Missed Inspection Fee	\$250.00 (Paid before work can continue)
32 ZONING	
<u>32.08.030 Applications for Variations</u>	
(2) Application Fee	\$100.00
(G) Changes and modifications	
Residential	\$250.00
Commercial	\$1,500.00
Commercial Business District	\$1,500.00
Industrial and any other type of zoning.	\$1,500.00
Residential	
A. New	\$75.00
1. Floor area - living and nonliving	\$0.20 per sq. ft
B. Additions, remodeling, alterations	
1. Heated and unheated structures	\$0.20 per sq. ft
C. Final occupancy permit	\$150.00
Minimum fee	\$75.00
*Starting without a permit	Two (2) times the permit fee
Impact Fees:	
2 bedroom	\$168.00
3 bedroom	\$631.00
4 bedroom	\$815.00
5 bedroom	\$1,143.00
Commercial	
A. New or Remodeled	
1. Floor area - living and nonliving	\$0.30 sq. ft
2. Electrical, first five fixtures	\$100.00
3. Each additional electrical fixture	\$2.00 each
4. Mechanical, first five openings	\$100.00
5. Each additional mechanical opening	\$2.00 each

6. Plan review	Based on calculations
Final occupancy permit	\$300.00
Minimum fee	\$100.00
*Starting without a permit	Two (2) times the permit fee.
**Any fees not covered herein to be established by the Building Official	
26.08.020 Inspection Fees:	First Offense: \$100.00 - \$500.00 each violation. Second Offense: \$250.00 - \$750.00 Subsequent Offenses: \$250. 00 - \$1,000.00
*Missed Inspection Fee	\$250.00 (Paid before work can continue).

AFTER AMENDMENT

34.2 FEE SCHEDULE

The following license and permit fees are established as set forth in the following schedule of fees:

TITLE	FEE AMOUNT
2 BOARDS, COMMISSIONS AND AGENCIES	
2.04 IN GENERAL	
2.24.020 Technical Advisory Committee	Excess of 3 hours of consultation \$500.00 per hour.
	Additional meetings billed at \$500.00 per hour.
	Additional Meetings with separate TAC committee as follows:
	City attorney: Amount as billed to the city.

	City engineer: Amount as billed to the city.
	City building inspector: Amount as billed to the city.
	All other members: \$100.00 per hour per member.
6 LICENSES, PERMITS AND MISCELLANEOUS REGULATIONS	
6.12.030 Adult Business Development Permit	\$500.00
6.08 LICENSES	
6.12.050 Adult Businesses License C: Application	\$500.00
6.12.50 Adult Businesses License G: Fee	\$1,000.00
6.16 THEATERS	
6.16.020 Application Fee	\$100.00
6.16.040 Plans; Specifications	\$150.00 Application deposit
6.20 SHOWS	
6.20.010 License Required	\$100.00
6.20.020 Fees	\$100.00
6.24 BOWLING ALLEYS	
6.24.070 Fee - Annual License	1-5 Lanes \$100.00 6-10 Lanes \$200.00 10 + lanes \$300.00
6.28 BILLIARD AND POOL TABLES	
6.28.080 Fee	\$12.00 1st Table \$6.00 each additional table
6.32 MECHANICAL AMUSEMENT DEVICES AND VIDEO GAMING	
6.32.010 Generally G: Video Gaming Act Fee	<u>Up to \$250.00 per video gaming terminal per year, provided that the total video gaming terminal fee per license in any given year shall not exceed two percent (2.0%) of the previous year total gaming income of the license holder for each license. Total gaming income in any given year will be taken from the State of Illinois Video Gaming Revenue Report Net Terminal Income for the license holder.</u>

6.32.020 Mechanical Amusement Devices And Video Gaming License	\$25.00 Annual
6.36 RAFFLES	
6.36.060 License: Issuance	\$5.00
6.40 BED AND BREAKFAST ESTABLISHMENTS	
6.40.050 Application for License; Fee	\$100.00
6.40.080 License Fee	\$50.00
6.41 SHORT TERM RENTALS	
6-41.050 (Owner Occupied Application Fee)	\$100.00
6.41-050 Not Owner Occupied Application Fee	\$250.00
6.41.080 Annual License Fee (Owner Occupied)	\$25.00 (Due June 1st Annually)
6.41.080 Annual License Fee (Non-owner Occupied)	\$50.00 (Due June 1st Annually)
6.48 TATTOOING AND BODY PIERCING ESTABLISHMENTS	
6.48.020 Tattooing and Body Piercing Establishments	\$100.00
6.48.030 Microblading Establishments	\$100.00 Application \$25.00 Renewal
6.52 SOLICITATIONS	
6.52.030 Notice to Clerk 6.52.050 Permit	\$100.00 \$150.00 Fee for five-day permit for up to 4 individuals \$25.00 for each additional individual, \$25.00 per day per individual after to extend the permit up to an additional 5-days.
	\$750.00
6.56 STREET VENDORS	
6.56.020 License Required	\$100.00
6.60 VEHICLES FOR HIRE	
6.60.010 License: Fee	Standard business license fee \$5.00
6.64 GARAGE SALES	

6.64.030 Permits	No Cost
8 ALCOHOLIC LIQUOR	
8.08.060 Classes; Fees Generally	
Class A License	\$750.00
Class B License	\$350.00
Class C License	\$350.00
Class D License	\$400.00
Class E License	\$350.00
Class A-1 Sunday License	\$600.00
Class B-1 Sunday License	\$450.00
Class C-1 Sunday License	\$600.00
Class D-1 Sunday License	\$300.00
Class E-1 Sunday License	\$450.00
Class F Temporary License	\$100.00
Class G and G-1 Liquor alcohol tasting	\$200.00
One Day License for Festival and Holiday Weekends	\$100.00
10 OFFENSES AND MISCELLANEOUS PROVISIONS	
10.08 MASS GATHERING	
10.08.020 Penalties	Any violation of this article shall be an infraction as defined by the city general fines section 1.16 of this code.
10.08.060 Permit	\$50.00
14.08 WATER AND SEWER CONNECTIONS	
14.08.010 Water and Sewer Connections Generally - Hook Up Charges	
Residential Water	\$1,500.00
Residential Sewer	\$1,500.00
Commercial Water	

2" or under	\$2,000.00
Over 2"	\$2,400.00
Commercial Sewer	
4" or 6"	\$2,000.00
6" or larger	\$2,400.00
Water Tap Fee	\$150.00
K. Connections Outside City:	Rate is double the original hookup fee.
L. Street Improvement	Total cost paid by property owner.
	Failure to pay will result in a water service being discontinued until bill is paid in full plus a \$100.00 turn-on fee.
M. Sewer Outside City Limits:	Charges shall be in accordance with rules and regulations set forth under the city waterworks and sewerage system regulations.
N. Curb Cut or Access Way Prohibited:	Shall not exceed \$15,000.00.
14.16.030 Rates and Charges Established for Combined Waterworks and Sewerage System	Current rates available from City Clerks Office.
14.16.060 Delinquencies	\$5.00
14.16.070 Disconnection of Service	
(b) When water service is disconnected	Water shall not be turned on until all delinquent charges are paid in full plus and additional \$50.00 payment.
(c) Water and wastewater seasonal service	\$30.00 turn-on fee
14.16.080 Clerk's Duties	
Water sewage treatment services	\$100.00
14.24.130 Dumpsters and Portable Storage Devices	
Permit	\$20.00
18 STREETS, SIDEWALKS AND OTHER PLACES	
18.16 DRIVEWAY CONSTRUCTION AND MAINTENANCE	
18.16.010 Permit Required	\$100.00
18.20 SIDEWALK CAFES	
18.20.020 Penalties	As defined in the city general fee section 1.16

18.20.040 Permit	\$50.00
18.24 STREET CLOSURES	
18.24.030 Permit Fee	\$100.00
24 TRAFFIC AND VEHICLES	
24.26.050 Non-Highway Vehicle Permits	\$100.00 initial. Renewed annually for \$50.00
24.26.050 A. Lost Decal Replacement	\$25.00
26 BUILDINGS AND BUILDING REGULATIONS	
26.04.070 Moving Buildings	A fee shall be paid to cover the expense of the city engineer as well as the building inspector supervising the project.
26.08.010 Building Permits	
Move or upgrade electrical services	\$75.00
Storage Shed - up to 250 sq. ft	\$75.00
*Pool - Above Ground	\$75.00
Pool - In Ground	\$150.00
Fence	\$75.00
*Sign	\$75.00
Demolition	\$75.00
Shed/Detached Garage Permit	Based on Square Ft
Street Excavation Permit	*Set by bond
Deck, Porch, slab (less than 300 sq. ft steps, ramp *Electrical work on these items have an additional fee of \$75.00	\$75.00
26.08.020 Inspection - Fines	First Offense: \$100.00 - \$500.00 each violation
	Second Offense: \$250.00 - \$750.00
	Subsequent Offense: \$250.00 - \$1,000.00
*Missed Inspection Fee	\$250.00 (Paid before work can continue)
32 ZONING	
32.08.030 Applications for Variations	
(2) Application Fee	\$100.00
(G) Changes and modifications	

Residential	\$250.00
Commercial	\$1,500.00
Commercial Business District	\$1,500.00
Industrial and any other type of zoning.	\$1,500.00
Residential	
A. New	\$75.00
1. Floor area - living and nonliving	\$0.20 per sq. ft
B. Additions, remodeling, alterations	
1. Heated and unheated structures	\$0.20 per sq. ft
C. Final occupancy permit	\$150.00
Minimum fee	\$75.00
*Starting without a permit	Two (2) times the permit fee
Impact Fees:	
2 bedroom	\$168.00
3 bedroom	\$631.00
4 bedroom	\$815.00
5 bedroom	\$1,143.00
Commercial	
A. New or Remodeled	
1. Floor area - living and nonliving	\$0.30 sq. ft
2. Electrical, first five fixtures	\$100.00
3. Each additional electrical fixture	\$2.00 each
4. Mechanical, first five openings	\$100.00
5. Each additional mechanical opening	\$2.00 each
6. Plan review	Based on calculations
Final occupancy permit	\$300.00
Minimum fee	\$100.00
*Starting without a permit	Two (2) times the permit fee.
**Any fees not covered herein to be established by the Building Official	

<u>26.08.020 Inspection Fees:</u>	First Offense: \$100.00 - \$500.00 each violation. Second Offense: \$250.00 - \$750.00 Subsequent Offenses: \$250. 00 - \$1,000.00
*Missed Inspection Fee	\$250.00 (Paid before work can continue).

PASSED AND ADOPTED BY THE CITY OF OREGON COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Council Member Kurt Wilson	_____	_____	_____	_____
Council Member Terry Schuster	_____	_____	_____	_____
Council Member Tim Krug	_____	_____	_____	_____
Council Member Mel Cozzi	_____	_____	_____	_____
Mayor Ken Williams	_____	_____	_____	_____

Presiding Officer

Attest

Ken Williams, Mayor, City of Oregon

Cheryl Hilton, City Clerk, City of Oregon



Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061

Phn: 815-732-6321/ website: cityoforegon.org

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager

Re: Bi-monthly Report

DATE: Jul 9, 2024

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – Jun 22, 2024 – Jul 5, 2024

Submitted by Darin DeHaan - City Manager:

- I continue to work through the City Budget in preparation for Council approval.

City Hall - Cheryl Hilton - City Clerk:

- Brush pick-up is scheduled for July 29th.
- 9 Building Permits were issued for the month of June.

MEETING INFORMATION

Sustainability Committee:

Next meeting: **No July Meeting:**

- July 16th City Sponsored Concert in the Park - Three Good Men
- September 4th we are planning a public presentation.

Planning & Zoning:

Next meeting Jul 16, 2024 at 5:30 p.m. Oregon City Hall Council Chambers. The City of Oregon has asked for a variance on our sign ordinance in the Historic District to allow for a LED message sign for community communication.

City Council Meeting:

Next meeting Jul 23, 2024 at 5:30 p.m. Oregon City Hall Council Chambers

Economic and Community Development Committee:

Next meeting Aug 6, 2024 at 5:00 p.m. Oregon City Hall Conference Room

Public Art Commission:

Next Meeting TBD

Tree Board:

Next Meeting TBD

PUBLIC WORKS:

Director of Public Works Submitted by Bill Covell:

- Monthly Fuel Reports
- Approve driveway, water / sewer and excavation permits
- Help with brush clean-up.
- Review repair work for Trestle Ridge.
- Help with daily scheduling
- Work with Fehr Graham on questions for Lead Service inventory, headworks project and road projects.
- Started training new employees
- Review submittals information for MFT projects and check on schedule.
- Resolved personnel issues
- Prepared bills for payment
- Helped with SCADA upgrade
- Start preliminary work on South 9th Street
- Review budget items
- Measure up concrete for sidewalk program
- Help resolve homeowner issues
- Contacted Frontier for low wire issues
- Worked on lead line inventory
- Checked on Geo reports for headworks



Street Department Submitted by Jordan Plock:

- Crew completed city wide brush cleanup.
- Crew continued mowing for the 2024 season
- Crew continued street sweeping in heavy areas.
- 2 crew members continue their work to complete their Illinois CDL
- Devin Dehaan completed and passed his CDL driving test. Congrats Devin
- Street Department Foreman continued with his continuing education classes
- Crew did cleanup for minor storm debris after the thunderstorm
- Crew is continuing with stump removal and restoration of the terrace.
- Crew is in the process of spraying weeds on the curb lines throughout the city.
- Crew patched the intersection of 5th and Madison as well as on 3rd st by City Hall.
- Crew dug trenches and installed rip rap in a problem area on Mix st.
- Crew poured cement to restore the drive of the street garage after installation of conduit.
- Crew assisted ComEd with removing a tree branch that fell on power lines.
- Street Foreman attended a meeting with the AOP committee and city leaders about the upcoming festival.

- Crew members assisted O'brien Civil Works with testing of the new sewer lines for the Trestle Ridge subdivision.
- Crew assisted with barricades for the Farmers Market.
- Crew attended City Night at the Farmers Market. It was a great night to showcase our wonderful department to the community.

Sewer Department Submitted by Scott Wallace:

- Daily chores
- Worked with Full testing (process control/EPA Monitoring)
- Half testing (process control)
- Pumped Sludge
- Cleaned Rotomat daily- Multiple times a day
- Daily netting of headworks
- Daily reporting of National weather service recordings
- Lift Station usage recording
- Assisted Water department when needed
- Cleaned clarifiers (weirs, and channels)
- Meeting with Hach Chemical company
- OSHA compliance
- Pulled Influent lift station pump #3 for rags/ Plugged/changed oil
- Continued Worked with Scada Contractor on alarm issues
- Generator/ Well checks
- Worked with various customers on water and sewer issues(leaks, sewer backups)
- Worked with Kasser to work out some issues with the new blowers
- Monthly reports to epa
- Bi annual sludge management report
- Worked on hydrant issues on N. 3rd st
- Chemical Delivery

Water Department Submitted by Jeff Pennington:

- Daily water chores
- Daily water testing
- Repair and Replacement of Chemical feed pump issues as needed
- Julie Locates- Large volume due to fiber and other projects
- Submitted EPA compliance paperwork
- Worked on monthly paperwork
- Assisted Sewer department when needed
- Water shutoffs for delinquent bills
- Water turn-ons
- Final reads
- Cleaned Storm Sewer and investigated/televised on S. 1st St.
- Worked with various customers on water and sewer issues (leaks, sewer backups)
- OSHA compliance

- Generator/ Well checks
- Demo with BEC equipment
- Start up Well #4

Submitted by Deputy Chief Matthew Kalnins: Police Department:

The Oregon Police Department would like to remind residents that if you want to operate any non-highway vehicles in the City of Oregon you must first obtain a permit from the Oregon Police Department. If you need further information please stop in to the Oregon City Hall and pick up the permit packet or speak with an officer on how to obtain the permit. If you already have the permit, remember it is good for one year and you must renew it at the Oregon Police Department. Initial permits are \$100 and a renewal is \$50. If you have lost your sticker a replacement sticker can be purchased at the police department for \$25.



Following the critical incident reported to the Ogle County Sheriff's Department on June 12, 2024, the Oregon Police Department is prioritizing the health and well-being of our officer who responded with the Ogle County Emergency Response Team.

Our thoughts are with the members of the Ogle County Sheriff's Department, The Rochelle Fire Department and the citizens of the Lost Nation Community during this challenging time.

