

COUNCIL MEETING MINUTES  
Tuesday July 23<sup>rd</sup>, 2024, 5:30 P.M.  
City Hall Council Chambers  
115 N 3<sup>rd</sup> Street

The Council of the City of Oregon met Tuesday July 23<sup>rd</sup>, 2024, at 5:30 P.M.

The meeting was held at the City Hall Council Chambers and on Zoom.

Present: Mayor Ken Williams  
Council Member Kurt Wilson  
Council Member Tim Krug  
Council Member Terry Schuster  
City Manager Darin DeHaan  
City Attorney Paul Chadwick  
Deputy Chief of Police Matt Kalnins  
City Clerk Cheryl Hilton  
Also Present: Bill Covell  
Absent: Council Member Melanie Cozzi

Mayor Ken Williams called the meeting to order at 5:30pm.

Council Member Tim Krug started the pledge of allegiance.

Council Members Krug, Schuster, Wilson, and Mayor Williams answered roll call. A quorum was present.

**Public Hearing**

Mayor Ken Williams opened the public hearing at 5:31pm for Ordinance 2024-007 FY25 Appropriations and FY25 Budget.

**Discussion:** Mayor Ken Williams asked City Clerk Cheryl Hilton if all public notices were published. She said yes, they were. No other comments were made.

Mayor Ken Williams closed the public hearing at 5:32pm.

**Presentation**

None.

**Public Comment**

None.

**Approval of Minutes**

Council Member Terry Schuster moved to approve the July 9<sup>th</sup>, 2024, minutes, Seconded by Council Member Kurt Wilson.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

**Approval of Warrants & Payroll**

Council Member Terry Schuster moved to approve payroll in the amount of \$63,463.78 and the current warrants as listed:

AEP Energy \$3,428.03

Axon Enterprise Inc	\$1,518.68
Beesing Welding	\$8,791.72
Butitta Bros. Automotive - Oregon	\$698.90
Caspers Home Inspection LLC	\$1,550.00
CDW Government	\$1,511.45
Chana School Museum Foundation	\$500.00
Cintas	\$111.24
City of Oregon	\$5,500.00
City of Oregon	\$6,188.96
Coliseum Museum Art, Antiques & Americana	\$3,494.83
Comcast	\$847.38
Comcast	\$827.51
ComEd	\$644.75
Dixon Paint Co	\$818.56
Drydon/A DXP Company	\$3,779.00
Euclid Mangers	\$2,140.96
Fehr Graham	\$376.00
Fehr Graham	\$561.00
Fehr Graham	\$38,600.00
Ferguson Enterprises LLC #3325	\$241.80
Ferguson Enterprises LLC #2516	\$520.44
Hagemann Horticulture LLC	\$4,100.00
Hey Tree Service, LLC	\$4,000.00
Highstar Traffic	\$163.80
Hometown Auto Repair, LLC	\$193.00
Illinois EPA	\$11,000.00
Illinois EPA	\$11,677.38
Illinois EPA	\$72,768.30
Illinois Public Safety Agency Network	\$3,342.00
Jacob & Klein, Ltd	\$547.55
Johnson Oil	\$2,030.55
Kelsey Excavating	\$32,677.00
Ken Williams	\$83.07
Land's End Business Outfitters	\$324.79
Liz Heimstra	\$571.43
Locis	\$1,067.00
Manheim Solutions	\$2,592.00
Marlin Wallgren	\$1,100.00
Martin and Company Excavating	\$2,100.00
Melanie Cozzi	\$25.00
Motorola-Starcom 21 Network	\$2,808.00
No Stone Unturned Crystals & More LLC	\$225.00
Oregon Chamber of Commerce	\$760.00
Oregon Park District	\$3,000.00
Physicians Immediate Care	\$595.00
Polo Cooperative Association	\$2,778.92
Postmaster	\$779.52
Postmaster	\$2,040.00
Postmaster	\$3,400.00
PromptNP Healthcare PLLC	\$5,000.00

PromptNP Healthcare PLLC	\$50,000.00
Region 1 Planning Council	\$2,500.00
Region 1 Planning Council	\$3,854.12
Republic Services # 721	\$20,520.00
Sam Shea	\$200.00
Shaw Media/Sauk Valley Media	\$35.10
Sirchie Acquisition Company LLC	\$47.95
Snyder's Pharmacy	\$304.51
Stillman BancCorp	\$2,036.03
Sundog IT	\$2,587.00
Taryn Bradley	\$250.00
Terry Schuster	\$25.00
The Economic Development Group	\$2,190.20
Timothy Brechon	\$14.00
Verizon	\$573.33
Village of Progress	\$1,369.66
Water Solutions	\$2,520.00
Wipfli	\$25,000.00
Zoro Tools, Inc	\$639.39
	<b>\$369,066.81</b>

Seconded by Council Member Tim Krug.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

#### **Business Items**

Council Member Kurt Wilson moved to approve Ordinance 2024-007 FY25 Annual Appropriations and Budget, Seconded by Council Member Tim Krug.

**Discussion:** Mayor Ken Williams asked if the Public Health Fund had enough budgeted funds if the city were to demolish a building at the street department. City Manager Darin DeHaan stated the project is not planned for this year but if it were decided to do the project this year, there are enough funds appropriated. Council Member Terry Schuster said he agrees, and other funds could be used if necessary. Mayor Williams also asked about the Street and Bridge 1% Tax Fund and if the budget was balanced. City Manager Darin DeHaan stated the budget was balanced.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Council Member Terry Schuster moved to approve Ordinance 2024-008 Solicitation, Seconded by Council Member Kurt Wilson.

**Discussion:** City Manager Darin DeHaan said only two changes were made to the ordinance from its previous version. Holidays were clearly defined, and he changed the penalties on solicitors if they have violations. Instead of being barred from soliciting for a year, a fee will be imposed. Mayor Ken Williams said if the city starts to see repeated offenders, he would like the City Council to be made aware.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Mayor Ken Williams made a motion to table the Intergovernmental Agreement – School District Property Tax Refunds, Seconded by Council Member Tim Krug.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Council Member Tim Krug moved to Approve to Increase the Budget of ARPA Funds for Sarah Phelps Community Plaza by \$6,000.00, Seconded by Council Member Terry Schuster.

**Discussion:** City Manager Darin DeHaan said the City Council had previously approved a certain amount of ARPA funds to be used towards the Sarah Phelps Plaza. He stated additional funds are needed to complete the fence project and to upgrade electrical for the new sign. Mayor Ken Williams said the City Council votes on ARPA projects. Council Member Terry Schuster stated the Sarah Phelps Plaza is great for the community and a worthwhile project.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

### **Proclamations, Commendations, Etc.**

None.

### **Discussion Items**

**Review Fireworks Display Ordinance:** City Manager Darin DeHaan said the Fire Chief had attended training on the topic and learned the fire department is not authorized to issue fireworks display permits, however the city is. He said the permit fee would be shared between the fire department and the city. He believes creating the ordinance is the right thing to do. Mayor Ken Williams said with wedding venues along the river, this is a good idea. He said this will be presented at the next council meeting for approval.

**Pedal Bus Ordinance:** City Manager Darin DeHaan said the AOP committee has submitted their ideas for the use of a Pedal Bus during AOP. Council Member Terry Schuster asked how this differs from the carriage rides during Candlelight Walk. City Manager Darin DeHaan said permits are required from IDOT for traffic control for the carriage rides. They could be allowed to do this within the closed sections already in place for AOP, but space is very limited. Mayor Ken Williams suggested table the idea as an ordinance and see what the AOP committee comes up with.

### **Committee Reports**

**Planning:** Public Hearing for an Airbnb on August 20<sup>th</sup>.

**Economic and Community Development:** A couple of banks have joined the OCECDC. The city Economic Development Committee is working with Chris Manheim on creating a strategic plan for the future of the committee.

**Finance:** Budget and Appropriations completed. Next step is to formalize an ad-hoc finance committee.

**Sustainability:** Lauren with Region One Planning attended the concert in the park to educate residents on the Sustainability Plan. The committee will likely finalize the plan at the next meeting.

**Tree Board:** A meeting will be scheduled as they are required to meet at least two times a year. City Manager Darin DeHaan was also invited to speak to the Oregon Lions Club

about the Tree City USA designation. Tree plantings are scheduled for one week from tomorrow.

**Public Art Commission:** The mural at the Village Bakery has begun.

### **Department Reports**

**Public Works Director Bill Covell:** Thanked all departments for their help during the recent storms. He said the communication received from the police department was appreciated. He also said he recently utilized the Mutual Aid agreement that was recently put into place. He said the amount of support received was amazing.

**Attorney Paul Chadwick:** He said an order was made on one of the properties he has been working on, he believes the homeowner is going to demolish the property. The homeowner has ninety days to do so.

**City Manager Darin DeHaan:** He has received good reports on how storm damage was managed by city departments. He also stated Bill is working with the county on submitting city costs to the state for reimbursement from IEMA.

### **Council Reports**

**Mayor Ken Williams:** Very glad that the city missed most of the storm, since so many other communities had so many.

Mayor Ken Williams stated the City Council will be entering Executive Session to discuss Executive Session Minutes and Personnel.

Council Member Tim Krug moved to enter Executive Session at 6:01 pm, Seconded by Council Member Kurt Wilson.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Council Member Kurt Wilson moved to adjourn the meeting, Seconded by Council Member Tim Krug.

Roll Call: Krug, Schuster, Wilson, Williams. No Nays. Absent: Cozzi.

Adjourn: 6:22 P.M.

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Ken Williams, Mayor

Attest: \_\_\_\_\_  
Cheryl Hilton, City Clerk