



Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061

Phn: 815-732-6321/ website: cityoforegon.org

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager

Re: Bi-monthly Report

DATE: Sep 10, 2024

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – **Aug 24, 2024 – Sep 6, 2024**

Submitted by Darin DeHaan - City Manager:

- I have finished the initial review process for upgrading our building codes. Next step will be to hold a city council work session to work through each of the codes before adoption. The code update is required by state law. We are working on the following code adoptions:

2024 International Residential Code.
2024 International Building Code.
2024 International Existing Building Code.
2024 International Fire Code.
2024 International Mechanical Code.
2024 International Fuel Gas Code.
2024 Illinois Energy Conservation Code.
2023 International Property Maintenance Code.
2024 NFPA 101 Life Safety Code.
2023 National Electrical Code
Illinois State Plumbing Code (current edition).
Illinois Accessibility Code (current edition).
2024 International Swimming Pool and Spa Code.

- We held an AOP planning meeting with emergency services as well as AOP board members. I appreciate all of the efforts put into making this a safe and successful festival for our community. No major changes from last year other than we will make some adjustments on barricading and the detour route will turn on Webster instead of Clay this year.

- Cheryl and I looked at a demo for a council agenda software through civic plus. The software has some great features. No decision yet we will discuss it some more. Our goal is to increase accessibility for the public as well as streamline the agenda building process with all of the attachments each meeting.
- I spent a significant amount of time this week working on housing with our Exec team and Charlene Couloumbe, Executive Director of the Ogle County Economic Development Corporation. We continue to forge ahead with various strategies to fix the housing gap in Oregon. We are not alone; this is a major topic for most Illinois communities.
- Met with a potential new business for a downtown location. I connected them with the Oregon Chamber of Commerce. They will look at the site and will work with our building inspector on possible improvements.
- On September 4th we held a public meeting to present the draft of our Sustainability Plan for public input. We had around 12 people attend the presentation. Thank you Lauren Kleve for providing a great overview and facilitating the discussion. The plan will get one final review by the committee then will be presented to the City Council for final approval.
- We went to bid for the Sarah Phelps LED message board project. Bid openings will be held on September 11th at 3:30 p.m.
- We added a computer to the service desk at City Hall. This will allow staff quicker access to utility records when they are helping the public and providing information that's requested.
- I had the great pleasure to teach Procedural Justice at the Sauk Valley Community College Police Academy. Our new Officer Taylor Buckwalter is in her first week of the academy. Graduation date is set for December 19th, 2024. The academy is 16 weeks long.
- I'm working through the transition from Republic to Northern Illinois Disposal for our new garbage contract. **PUBLIC REMINDER**: that we will be working with Republic to pick up their garbage and recycling totes which will be replaced by NID's. We will push out information via social media and our website. Please be patient as this will be a major transition.
- Reminder Senator Andrew Chesney will be conducting a public Community Connection meeting on 9/12/24 at 5:45 p.m. at Nash Recreation Center. Mayor Williams will be introducing him.
- I'm working with our City Attorney to review the new Refuse Contract with Northern Illinois Disposal. Please be aware that we will have a transition period where Republic will be collecting their cans and NID will be deploying the new cans. Bear with us!

City Hall - Cheryl Hilton - City Clerk:

- The next brush pickup is scheduled for September 30th.
- 10 Building Permits were issued for the month of August.
- Petition Packets for the upcoming Consolidated Election are available for pickup at City Hall.

MEETING INFORMATION

Economic and Community Development Committee:

Next meeting: I'm currently working to set up a work session to develop the future vision for Economic Development as it relates to our updated Comprehensive Plan.

Planning & Zoning:

Next meeting Sep 17, 2024 at 5:30 p.m. Oregon City Hall Council Chambers.

- Public Hearing for a Short-Term Rental Request - 114 River Road.

City Council Meeting:

Next meeting Sep 24, 2024 at 5:30 p.m. Oregon City Hall Council Chambers

Sustainability Committee:

Next meeting: Oct 14, 2024 The committee will complete the final review of the sustainability plan and then it will be presented to the City Council for adoption.

Public Art Commission:

Next Meeting TBD

Tree Board:

Next Meeting TBD

PUBLIC WORKS:

Director of Public Works Submitted by Bill Covell:

- Monthly Fuel Reports
- Approve driveway and tree permits
- Setup and attended meeting with Frontier Communications
 - Items discussed were low lines, service installs, and repair work
- Help with storm damage and scheduled additional storm work

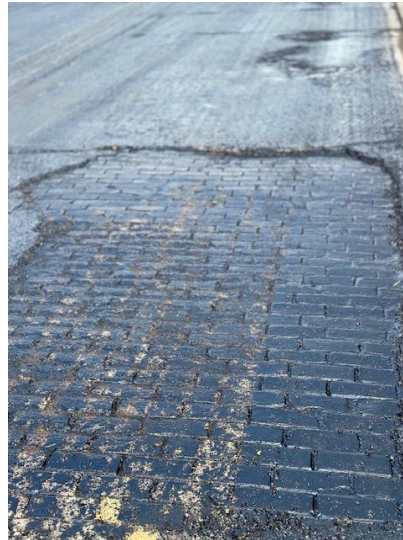
- Trestle Ridge
 - Communicate with Engineer on operating permits and as-builts
 - On-site observation on water and sewer installation
 - Trained Andy on construction observation
- Daily Scheduling
- Assist with purchase of new Bobcat I28 machine
 - This will assist with sidewalk snow removal, leaf clean-up, sidewalk removal and more.



- Using this for snow removal will save the City on overtime costs and provide cleaner sidewalks.
- Using on sidewalk removal allowed us to remove the concrete panels without disturbing the vegetation around the sidewalk. This will lead to a cost saving and make the work more efficient.



- Worked on headworks project
- Walked Streetscape project for final punch-list
- Worked on lead inventory and help get submitted to IEPA
- MFT
 - Check in numerous times daily with on-site engineering company
 - Provide on-site observation
 - Help resolve homeowner issues
 - Help resolve issues on RT 64.
- Rt 64 IDOT Paving
 - Resolved pothole issue on S 1st Street
 - Reviewed and requested chimney seals for sanitary manholes
 - Requested schedule updates
- Prepared bills for payment
- Helped with SCADA upgrades
- Start preliminary work on South 10th Street
- Call in Julies for stump removals
- Helped with ditch work on South 10th Street
- Assisted with the demo of the old street garage
- Helped pour foundations for fence at WWTP





Street Department Submitted by Jordan Plock:

- Crew continued mowing for the 2024 season
- Crew continued street sweeping in heavy areas.
- Street Department Foreman continued with his continuing education classes
- Crew did cleanup for storm debris after the thunderstorm
- Crew is continuing with stump removal and restoration of the terrace.
- Crew is in the process of spraying weeds on the curb lines throughout the city.
- Crew is working on trimming low hanging branches and brush throughout the city.

- Crew has been working on updates to the street garage to keep it up to date and within compliance.
- Crew completed the monthly brush pickup.
- Street foreman worked on oversight of the chip and seal project.
- Crew demoed the old street garage in house.
- Crew diagnosed sinking curb issues on North 5th St.



Sewer Department Submitted by Scott Wallace:

- Daily chores
- Complete testing (process control/EPA Monitoring)
- Half testing (process control)
- Pumped Sludge
- Daily chores
- Complete testing (process control/EPA Monitoring)
- Half testing (process control)
- Pumped Sludge
- Cleaned Rotomat daily- Multiple times a day due to rain
- Daily netting of Tanks
- Daily reporting of National Weather Service recordings
- Lift Station usage recording
- Assisted the Water department when needed
- Cleaned clarifiers (weirs and channels)
- Generator/ Well checks
- Worked with various customers on water and sewer issues(leaks, sewer backups)
- Monthly reports to EPA
- Chemical Delivery
- Training of new employee
- Worked on Management classes

- Cleaned drying beds of branches and debris.
- Trimmed Trees ahead of fall issues
- Corrected Sludge permit with IEPA
- Worked with Clerk and IEPA on NPDES compliance
- Received draft of new NPDES permit
- Met with Fehr Graham on the headworks project (Yard piping and utilities)
- Cleaned Splitter box with Benesh and Sons
- Cleaned Rotomat daily- Multiple times a day due to rain
- Daily netting of Tanks
- Daily reporting of National Weather Service recordings
- Lift Station usage recording
- Assisted the Water department when needed
- Cleaned clarifiers (weirs and channels)
- Generator/ Well checks
- Worked with various customers on water and sewer issues(leaks, sewer backups)
- Monthly reports to EPA
- Chemical Delivery
- Training of new employee
- Worked on Management classes
- Cleaned Fence rows and drying beds of branches and debris.
- Trimmed Trees ahead of fall issues
- Repaired Clarifier weir plate- installed new bolts
- Worked on Correcting Sludge permit with IEPA

Water Department Submitted by Jeff Pennington:

- Daily water chores
- Bac-t samples were taken on September 5th for EPA compliance
- Fluoride samples were taken on September 5th for EPA/Health Department compliance
- Replacement sample for SOCs at well #5 due to lab equipment failure (Pace)
- Disinfectant By Product sample was taken On September 5th for EPA compliance
- Daily water testing
- Repair and Replacement of Chemical feed pump issues as needed
- Chemical Delivery
- Julie Locates
- Worked on monthly paperwork
- Andy worked on yard Maintenance/Trimming
- Assisted the Sewer department when needed
- Water shutoffs

- Water turn-ons
- Final reads
- Worked with various customers on water and sewer issues (leaks, sewer backups)
- Generator/ Well checks
- Continued working on the meter replacement program
- Worked on Management classes
- Training of new employee



Submitted by Interim Chief Matthew Kalnins: Police Department:

- On 08-27-2024 Mayor Williams swore in our new officer, Taylor Buckwalter. Officer Buckwalter has been a resident of the Rochelle area her whole life where she attended high school. After high school Officer Buckwalter obtained her Associates degree and a Bachelor's degree in Criminal Justice. She enjoys traveling, being with family/friends and working out. Officer Buckwalter will be attending the Sauk Valley College Police Academy.

