



Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

CITY OF OREGON

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To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager

DATE: Jan 28, 2025

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – Jan 11, 2025 – Jan 24, 2025

Submitted by Darin DeHaan - City Manager:

- Mayor Williams, Council Member Schuster and I met with a group working on a plan to save Taft Campus. They have created a facebook group and I encourage everyone with interest in the campus to join that group. Together for Taft
- Council Member Cozzi and I are working on a Lunch and Learn event with Chance and the Chamber of Commerce that will provide information to businesses and building owners on energy saving and sustainable practices in conjunction with our Sustainability Committee. More information will be provided soon. But save the date of March 10th.
- I've been working with City Attorney Paul Chadwick and US Solar to vet out a decommissioning agreement for the approved solar farm on Oregon Trail Road. The proposal will be presented to the City Council on 1-28-25.
- We continue to work hard on filling a few empty building spaces in downtown by connecting potential businesses with landlords. We hope some new things come to fruition soon.
- Council Member Schuster and I are working on the Young Adult Focus Group meeting. We are seeing some great interest in this concept and are looking forward to the discussion and learning more.
- With some recent equipment purchases our Public Works Department has been able to help our downtown businesses with some snow removal. This program is not replacing the responsibility of the building owners, but we feel it's a great partnership to help where we can to keep our pedestrians safe as they visit the downtown. Thank you Public Works Team!
- I recently called a department head meeting. We had a great discussion and worked on several things to help continue the synergy among our departments and to continue providing support for each other's mission and operations. I'm blessed with such a great team and I truly appreciate all of their hard work and dedication!

- I'm working to finish the updates to our Emergency Operation Plans. They will be distributed to each department for review and input by the end of the month. Big thank you for all the work Mary has done on this for us.
- Thank you to Cheryl and Lisa for helping with some required updates to our employee handbook. Those changes will be presented to the City Council soon for approval.
- I've been working on some potential Facade grants for downtown buildings. This is a great program and we have seen some awesome improvements and dedication from our building owners.
- I will be attending a virtual conference on Servant Leadership on 1/30 and 1/31. I look forward to learning from the dynamic speakers and presenters slated for the training sessions.
- Lastly, this week I want to thank citizens who reach out and communicate with me. My job and my mission is to continue to provide access to YOUR local government, to work together to resolve issues where we can. Your communication with me helps us accomplish those things, so thank you.

City Hall - Cheryl Hilton - City Clerk:

- Please contact City Hall if you would like to start direct debit or email billing for your water/sewer/garbage bill.

MEETING INFORMATION

Economic and Community Development Committee:

Next meeting: Feb 4, 2025 at 5:00 p.m. City Hall Conference Room

Sustainability Committee:

Next meeting: Feb 10, 2025 at 9am Oregon City Hall Conference Room

City Council Meeting:

Next meeting Feb 11, 2025 at 5:30pm Oregon City Hall Council Chambers

Planning & Zoning:

Next meeting Feb 18, 2025 at 5:30pm Oregon City Hall Council Chambers.

Tree Board:

Next meeting Mar 18, 2025 at 4:30pm at Oregon City Hall Conference Room

Public Art Commission:

Next Meeting TBD

PUBLIC WORKS:

Director of Public Works Submitted by Bill Covell:

- Tree Board
 - Planning to start tree plantings in early March
- Monthly Fuel Reports
- Approve excavation
- Frontier Communications
 - Reported line issues—ended up being Comcast. Comcast was notified.
- Trestle Ridge
 - Review sanitary repairs
- Daily Scheduling
- Headworks Project
 - Reviewed 90% of plans submitted by Fehr Graham
 - Work with Fehr Graham on the Energy Survey
- Lead Service Inventory
 - Updated list for IEPA
- Lead & Copper Samples
 - Prepare spreadsheet
 - Look up phone numbers and help the crew conduct interior plumbing inspections
- MFT
 - Work on 2025 MFT work with Fehr Graham
- Pedestrian Crossings
 - Nothing new
- Prepared bills for payment
- SCADA Upgrades
 - New cellular connections in two lift stations and both new generators
- Worked with Helm Electric to get new lights installed at WWTP, 3rd Street parking lot lights repaired, and wiring for new digital sign
- Help with snow removal
- Purchased new salt spreader
- Participated in department head meeting

Street Department Submitted by Jordan Plock:

- Street Department Foreman continued with his continuing education class
- The crew worked on maintenance and repairs of snow removal equipment.
- Crew installed new stop signs and street signs in a few areas.
- The crew did a cleanup after several snow storms.

- Crew worked on extensions for the American flags for the downtown area.
- Crew burned off all the brush at the city dump.
- Crew is continuing to work on improvements to the Street Garage.
- The crew worked on patching the area after the water main break.
- Several members of the crew helped with the lead line program.
- The mechanic worked on general vehicle maintenance.
- Purchased and installed a new salt spreader on our bobcat to help with the downtown cleanup process.

Sewer Department Submitted by Scott Wallace:

- Daily chores
- Full testing (process control/EPA Monitoring)
- Half testing (process control)
- Pumped Sludge
- Cleaned bar screens multiple times a day due to rags, debris
- Daily netting of Tanks
- Daily reporting of National Weather Service recordings
- Lift Station usage recording
- Assisted the Water department when needed
- Cleaned clarifiers (weirs, and channels)
- Generator/ Well checks
- Worked with various customers on water and sewer issues (leaks, sewer backups)
- Monthly reports to EPA
- Worked with Contractor to install new Security lighting
- Worked on frozen pipes at the lift station
- Worked on Boiler igniter and furnace for lab building
- Training of new employee



Water Department Submitted by Jeff Pennington:

- Daily water chores
- Daily water testing
- Repair and Replacement of Chemical feed pump issues as needed
- Chemical Delivery
- Julie Locates
- Worked on Monthly paperwork for EPA compliance
- Assisted the Sewer department when needed
- Water shutoffs
- Water turn-ons
- Final reads
- Worked with various customers on water and sewer issues (leaks, sewer backups, frozen pipes, frozen meters)
- Generator/ Well checks
- Worked on Management classes

- Working on EPA updating of multiple monitoring programs and New regulations for EPA compliance.
- Worked on Lead and copper sampling site plan with Public Works Director
- Training of new employee
- Worked on Meter Replacement Program
- Worked on frozen piping at the Lift station
- Responded to EPA attachment A and B during the last EPA Inspection
- Worked with contractors for quotes on necessary improvements to well-houses
- Worked with contractors for quotes on necessary improvements to the West Reservoir overflow pipe
- Department head meeting with city manager to discuss city operations

Oregon Police Department Submitted by Chief Matthew Kalnins

- We would like to congratulate Officer Brechon in his promotion to Lieutenant. This is a well earned promotion for Lt. Brechon who came to the Oregon Police Department in 2022 from the Byron Police Department. Lt. Brechon is currently the SRO for the Oregon School District and is helping to train Officers Buckwalter and Wakeland.



- On January 14th at the last City Council Meeting Officer Wakeland was sworn in as a patrol officer. Officer Wakeland graduated from the Sauk Valley Community College

Police Academy on 12-16-2024. We are very excited to have her with our department. Officer Wakeland is currently in FTO with Officer Higby.



- The Oregon Police Department would also like to give a few safety tips for anyone that is going to be out and about in the snow/cold temperatures.
 - Dress in Layers and wear a hat and gloves when outside
 - Wear outer garments that are water-repellent
 - Wear sturdy boots and will protect your feet.
 - Watch for frostbite and hypothermia
 - Carry a winter kit in your car, one that includes a shovel, windshield scraper, jumper cables, flashlight, warning devices and a blanket.
 - Don't crowd snowplows and be careful approaching intersections, ramps and bridges.

