



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

**City of Oregon  
Public Art Commission Agenda  
Wednesday April 23<sup>rd</sup> 2025, 4:30 P.M.  
City Hall 115 N. 3<sup>rd</sup> Street**

**Option to Join Zoom Meeting**

Meeting ID: 847 2988 8717

Passcode: 106443

One tap mobile

+13126266799

**Consideration and possible action**

- 1. Call to Order and Welcome New Member Kate Bunton**
- 2. Public Comment**
- 3. Approval of Minutes**
- 4. Business Items**

Approve Mural Grant for Toasty Noodle-Rebecca Hazzard

City Welcome Signs Replacement Designs

Discuss Downtown Banner Art Project

- 5. Adjournment**

**Committee Members**

Julie Kennelly – Chairperson,  
Cheryl Bunton, Michael Glenn, Randee Mennenga,  
Chloe Metz, Joy Meyer

**City Manager:** Darin DeHaan

**City Clerk:** Cheryl Hilton

**City Attorney:** Paul Chadwick

**Deputy Chief of Police:** Matt Kalnins

**Public Works Director:** Bill Covell

**Mayor:** Ken Williams

**Council Member:** Terry Schuster

**Council Member:** Kurt Wilson

**Council Member:** Melanie Cozzi

**Council Member:** Tim Krug

PUBLIC ART COMMISSION MEETING MINUTES

Wednesday February 21<sup>st</sup>, 2024, 5:00 P.M.

City Hall Council Chambers

115 N 3<sup>rd</sup> Street

The Public Art Commission met Wednesday February 21<sup>st</sup>, 2024, at 5:00 P.M.

**Members Present:** Shirley Battin, Cheryl Bunton, Micheal Glenn, Julie Kennelly, and Randee Mennenga.

**Present via Zoom:** Chloe Metz.

**Absent:** Joy Meyer.

**Also Present:** City Manager Darin DeHaan and City Clerk Cheryl Hilton.

The meeting was called to order at 5:00 p.m.

Julie Kennelly moved to Approve a Mural Grant for the Oregon Park District with consideration of suggested recommendations, Seconded by Randee Mennenga.

Discussion: City Manager Darin DeHaan said the Oregon Park District has applied for a mural grant. The mural will be located at the Park West tennis courts and be in honor of Bill Hinkle. Artist Chloe Metz has been commissioned to complete the project. The dimensions of the mural will be eight by sixteen feet. Micheal Glenn asked which direction the mural would be facing. Chloe Metz said the mural will be facing North and will be in the sun. She also stated she uses the highest quality of plywood and exterior paint available. The committee discussed the contrast between the background and the silhouettes. They agreed that if there was more contrast the figures of the silhouettes would stand out better. They also discussed the clarity of the third silhouette. Shirley Battin suggested the possibility of leaving the silhouette out since it was hard to see. Chloe stated that any edits made to the mural would be at cost to the Oregon Park District. She also provided a photo of the initial artwork presented to the Oregon Park District. Randee Mennenga stated the photo showed much better contrast in colors and provided clarity. She said the overall design was great.

Motion carried. No Nays.

City Manager Darin DeHaan said the Oregon Together group is going to dissolve. This may be a good opportunity for the Public Art Commission to draw in more members and become more involved in beautification projects within the community. Micheal Glenn asked for an update on the first round of approved murals. City Manager Darin DeHaan said the Chamber mural has been completed, as well as the mural at Merlin's. The mural that was approved for the Village Bakery is still in the works. He also said if a mural grant for the Oregon Park District is approved by the City Council, there will still be funds for one more grant.

Meeting Adjourned at 5:30 P.M.

Submitted by Cheryl Hilton, City Clerk

## Mural Application



### Applicant Information

Name: Rebecca.Hazzard Organization Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### Property Owner Information

Name: Rebecca.Hazzard Email: \_\_\_\_\_  
Address of Business: N/A BUILDING OWNER

Zoning District \_\_\_\_\_

### Supplemental Documents

Accompanying this application please provide the following supplemental documents on the project:

1. Written and signed document from property owner indicating they have reviewed and approved the proposed design and a maintenance plan for the installation on their exterior building wall or permanent wall structure.
2. A color photo of the wall and a building elevation drawn to scale that identifies the wall on which the mural is proposed, location of existing and proposed murals, both the wall and mural dimensions and the location and direction for any lights to be installed. Photographs of the site location and its immediate surroundings.
3. Identify the type of paint to be used and, if it is to be applied to brick masonry walls, that it is durable, easy to apply and have good adhesive characteristics. It should be porous if applied on exterior masonry, thereby permitting the wall to breathe and preventing the trapping of free moisture behind the paint film.
4. A narrative that includes a written description of the proposed mural, the project timeline, budget, and funding sources.
5. A maintenance plan that includes the proposed timeline or lifespan of the mural, information on the wall preparation, the materials and processes that will be used to install the mural, a description of the protective coating that it will be applied to ensure the longevity and durability of the mural, and a statement that the necessary coating will be applied to the building or structure to preserve the integrity of the building, structure, and mural.
6. A list of persons and/or organizations involved in the installation of the mural.
7. A resume or biography for each artist involved in the design of the mural and a list of examples of previous work that includes the location, budget, year completed, past history of execution, and a brief description of the artist's role in the project (e.g. lead, collaborator, assistant.)



108 N 4<sup>th</sup> STREET OREGON IL

#### MURAL APPLICATION

THIS MURAL WILL BE ON THE WEST SIDE OF THE BUILDING. THE BACK ENTRANCE FACING THE CITY PARKING LOT AND REAR ENTRANCE INTO OCB.

MURAL TO BE COMPLETED SUMMER 2025 BY CHLOE METZ

ESTIMATE AND INFORMATION REGARDING THE MURAL AND MATERIALS USED ATTACHED

CHLOE HAS DONE NUMEROUS PROJECTS THROUGHOUT THE AREA. SHE IS A VERY REPUTABLE AND TALENTED ARTIST.



# PAINTED BY CHLOE

## Commission Contract

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This contract is made the 10th day of, April 2025 (year) by and between:

Artist: Painted by Chloe

Client: Rebecca Hazzard

The parties agree as follows:

1. **Design Process:** At no charge, the Client will be presented with a proposal that will consist of moodboards and a digital rendering. The moodboards will include a color story and inspirational photos to convey the design aesthetic. Once approved by the client, the Artist will present the official design. The Client is allowed two rounds of edits. Any additional design time will accrue a charge of \$50 per hour. Total design fee accrued: \$50.
2. **Project:** The client is commissioning a(n) exterior mural to be completed by the Artist. The subject matter is life's better in Oregon. The artwork will be in the artists' style but, as there are variations in the creative process, the client accepts the artwork will be unique and therefore subject to reasonable variation.
3. **Copyright:** Artist reserves the common-law copyright to all works commissioned by the Client. No work may be reproduced by the Client without the approval of the Artist. Artist is entitled to sign the mural in a discreet area of the wall. The Artist is entitled to identify as the creator of the artwork and share on their portfolio, including websites and on social media platforms. Client shall not alter, modify, edit, or change the artwork without the Artist's prior written consent.
4. **Schedule:** The project is to be completed between the dates of June 23rd and July 4th. If additional time is needed, the Artist(s) and Clients will schedule sessions until the commission is completed as agreed upon.
5. **Delays:** If delays are caused by the Client for any reason, the Artist is not responsible to complete the mural within any particular time frame. Other delays, including but not limited to inclement weather, will be handled accordingly based on the Artist's availability.
6. **Payment Amount:** The fee per square foot is based on the complexity of the subject, the difficulty of execution including surface quality and accessibility. For this project, the

Artist is charging \$13 per square foot. The commission is designed to be approximately 26x16 square feet, bringing the total to \$5408.

7. **Misc. Costs:** These costs may include but are not limited to travel costs, equipment rental such as scaffolding, lifts, projectors, etc. The estimated miscellaneous cost for this project is \$700. Any expenses beyond that listed will be approved by the Client prior to moving forward. These miscellaneous costs will be the responsibility of the Client.
8. **Surface Expectations:** It is not the responsibility of the Artist to prep the wall for painting. The Artist recommends that any necessary maintenance on the wall be remedied and the wall is freshly primed prior to mural execution.
9. **Accessibility:** Any obstructions that limit the Artist's accessibility to the mural surface must be removed prior to the start date.
10. **Material Costs:** The estimated material cost for this project is \$320. If additional materials are needed to complete the project, the Client will be responsible to cover these charges at the time of final payment. The Artist will communicate these expenses prior to purchasing.
11. **Total Cost:** The total cost for this commission is \$6,478. (subject to change within the parameters previously listed)
12. **Payment Terms:** A non-refundable deposit of \$3,239 (50%) is required ASAP in order to hold the dates for execution. The remaining 50% \$3,239 plus any additional unforeseen expenses required to complete the commission will be due upon completion. An additional fee of \$50 will accrue daily for late payment.
13. **Longevity:** Based on research, the Artist expects the mural to last approximately 7 years; However, the Artist is unable to guarantee the longevity of the mural based on numerous external factors including but not limited to weather, current state of the wall, potential water damages, etc.
14. **Satisfaction:** It is the Artist's intent to meet the expectations of the Client. If for any reason the Client is not satisfied with the Artists work, the Artists will charge \$50 per hour until the Client is satisfied. Additional time will not exceed 20 hours.

Artist Name (printed) : Chloe Metz Date: 4 / 10 / 25

Artist Signature: \_\_\_\_\_

Client Name (printed) : \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Client Signature: \_\_\_\_\_



# New City Welcome Signs

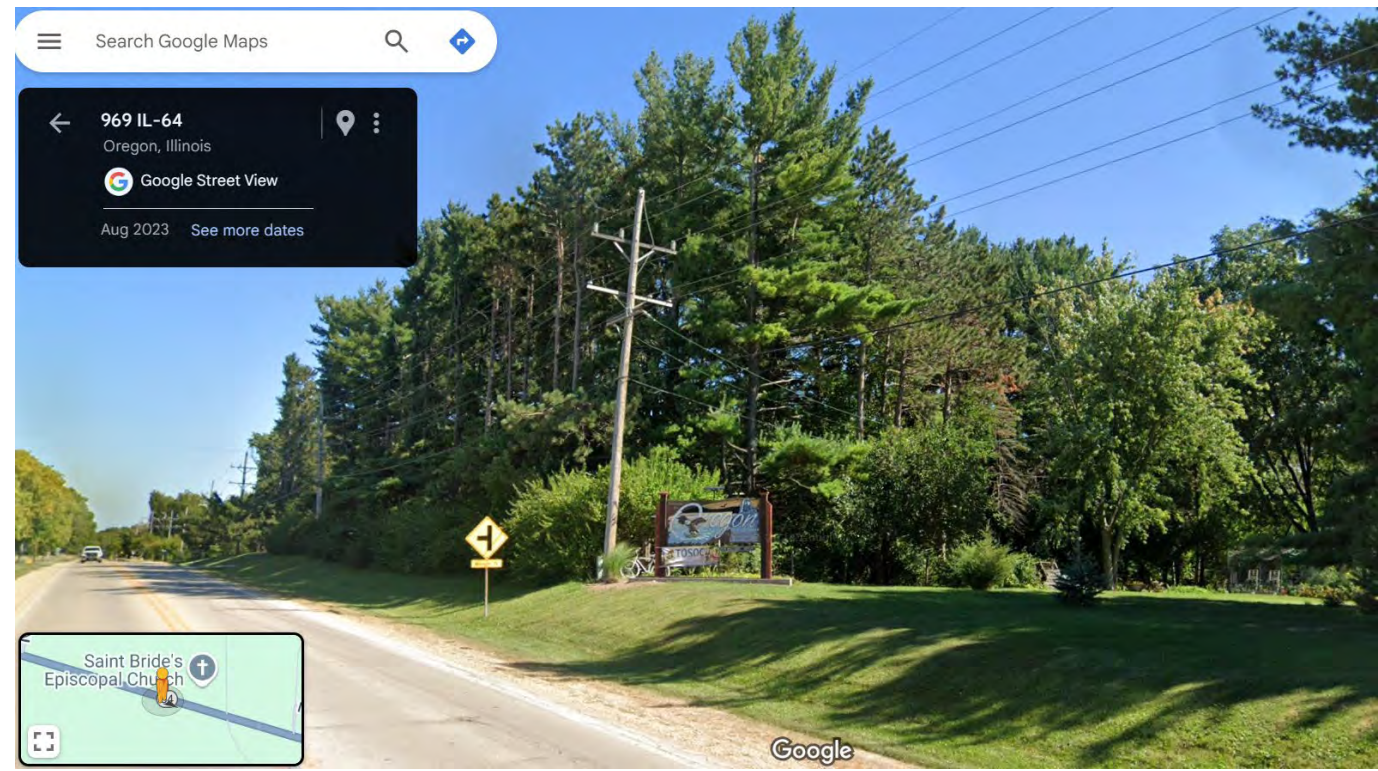
Budget \$25,000 per sign

Our plan is to do one sign each year over the next four  
years.

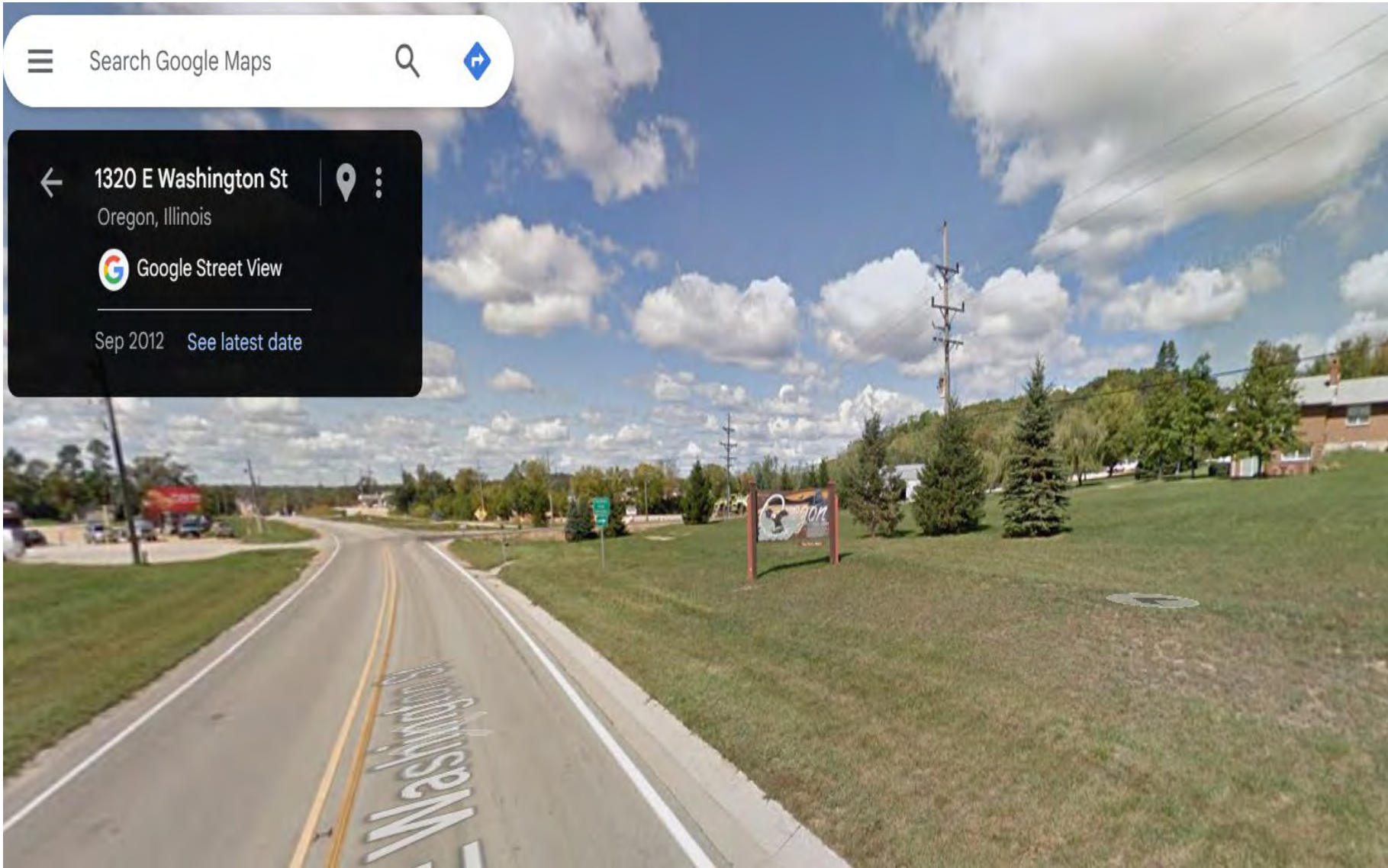




North Rt 2











Welcome  
To

Oregon

EST. 1836

"A Beautiful Place  
In The Country"

KEN WILLIAMS MAYOR







On a recent trip to New England we drove through the town of Bennington, VT where I took notice of banners hung from the light poles in the town. They featured childrens' drawings of highlights of the town and state.

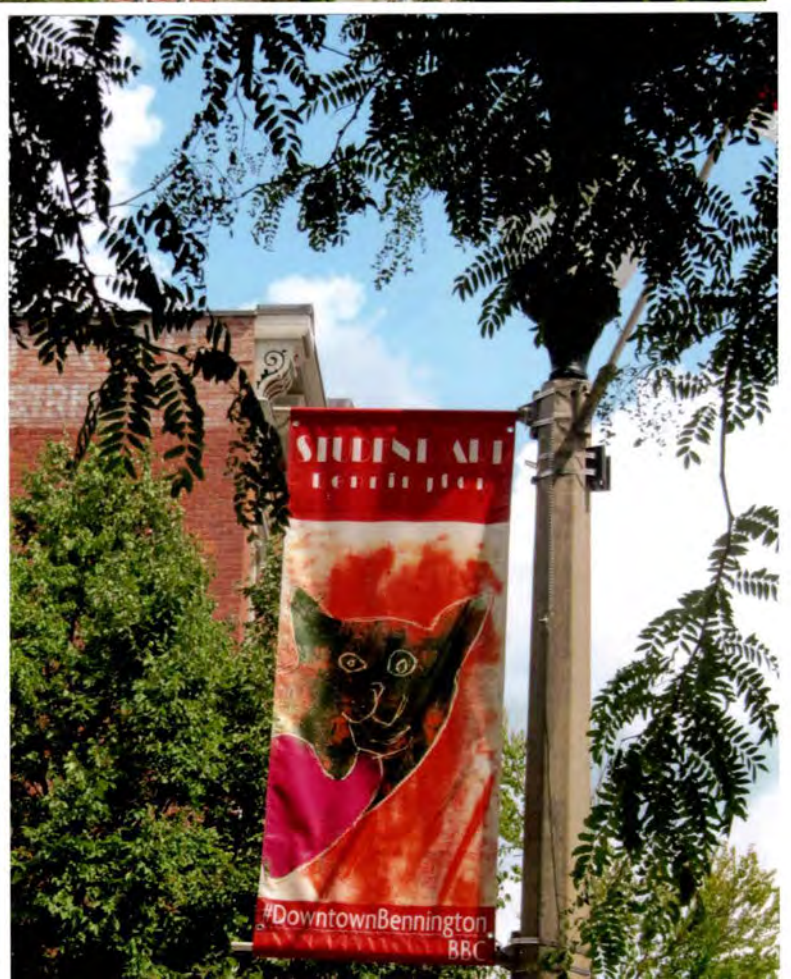
One depicted a Revolutionary War Monument that is a prominent feature of the town. Others showed mountains, autumn leaves and the mascot of the University of Vermont. (photos available)

I was charmed by this display, and being a retired elementary teacher wondered if this idea could be done in Oregon. I would be happy to approach the school art teachers to see if they could promote the idea that students could submit a drawing as a possible banner for our town. It could involve a contest. If so I would approach the Eagle's Nest Art Group to see if members could be judges.

I have already checked with Fischers, Inc. and have been told they could have the banners made at an approximate cost of \$25 each.(Could be less depending on the number made.) If a fundraiser is necessary to cover the cost, I would be glad to work on that aspect.

The Oregon area has much to offer: the Black Hawk Statue, the river, White Pines Park, city parks, town sculptures, a lovely Court House building and more.







*Welcome to*



OREGON



*Welcome to*



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