



Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061

Phn: 815-732-6321/ website: cityoforegon.org

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager & Staff

DATE: Apr 22, 2025

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – Apr 5, 2025 – Apr 18, 2025

Submitted by Darin DeHaan - City Manager:

- We held our TIF - Annual Review Board meeting with Jacob and Klein Ltd. Our TIF is in good health. We continue to use TIF incentives to build up our existing businesses and incentivize building improvements in the TIF district. The full report is available at city hall and will be on our website soon.
- Our commercial lease grant review committee met with our new business FODMart and reviewed her application and business plan. Her grant application will now go to the City Council for final review. Welcome to Oregon FODmart we are glad you are here.
- I met with a developer on a potential major project. I am working to provide him with local community survey data and other statistics as he considers a potential development in Oregon.
- I had several meetings and discussions with potential housing developers. Thank you to our staff for helping provide data and other information they need to make a decision. We are hopeful we will see some new homes constructed soon.
- Happy 19th year work anniversary to Chief Matt Kalnins. Happy 5 year work anniversary to Officer Zach McKean.
- Continue to work with department heads for FY 26 Capital Vehicle replacements.
- Continue to work with Public Works and our engineers on FY 26 road projects.
- I held department head budget review meetings the past week. Departments did a great job staying within budget. We did have a few emergency expenses that popped up this year, but overall well done. I'm starting the FY26 budget process now with each department and will start working through all of the other city funds.
- I'm working with Ogle County Officials and Matt with VisitNWIL on a potential segment for public television. We are working to create a pitch for the program, but certainly feel there is a great story to tell about Ogle County and our midwest region.
- The new sign at Sarah Phelps is being utilized more and more. It's a great way to push out local information to the public.

- I was thankful to be asked by Chief Kalnins to participate in the interview panel for the Police Department Sergeant promotion. Thank you to Chief Cicchetti, Chief Boehle, and Chief Coppotelli for joining as well.
- I worked on some language for several ordinances for City Council's approval.
- We are going to start the process of putting together a City Newsletter which will include some information on our new leaf clean up program and other important topics. I hope to get that out to the public by May 1 if we can.
- I met with the Sheriff's Department and our Police Department to prepare and plan for additional demonstrations planned for around the courthouse. Thank you to all of the law enforcement officers who have helped to ensure these are safe events in Oregon.
- We completed some revamping of our existing website and we are trying to clean things up so it's easier to find what people are looking for. This is a constant work in progress.
- I worked with several mural grant applicants as well as several facade grant applicants to prepare for their review.
- Continue to work on projects and strategies for Ogle County Economic Development Corporation. We will be holding our strategic planning session on Friday April 18th. Thank you to the Illinois Extension office for hosting and facilitating this work session. I look forward to continuing to drive the corporation forward and truly believe big things are coming for Ogle County.

City Hall - Cheryl Hilton - City Clerk:

- Issued 10 building permits for the month of March.
- Yard waste will be collected the opposite week of recycling collection. Garbage is picked up every week.
- Brush pickup is the last Monday of each month - next pickup date is April 28th.

MEETING INFORMATION

Sustainability Committee:

Next meeting: Apr 14, 2025 at 9am Oregon City Hall Conference Room

Planning & Zoning:

Next meeting Apr 15, 2025 at 5:30pm Oregon City Hall Council Chambers

City Council Meeting:

Next meeting Apr 22, 2025 at 5:30pm Oregon City Hall Council Chambers

Public Art Commission:

Next meeting Apr 23, 2025 at 5:30pm Oregon City Hall Council Chambers

Economic and Community Development Committee:

Next meeting: May 6, 2025 at 5:00 p.m. City Hall Conference Room

Tree Board:

Next meeting May 20, 2025 at 4:30pm at Oregon City Hall Conference Room

PUBLIC WORKS:

Director of Public Works Submitted by Bill Covell:

1. Daily Tasks

a. Help Schedule

- i. Approve Bills
- ii. Purchased supplies
- iii. Monthly Fuel Reports

b. Projects

- i. Frontier Communications
 - Nothing
- ii. Trestle Ridge
 - Discuss Comcast permit and review
- iii. Headworks Project
 - Review specifications, plans, and equipment for upgrade
- iv. Lead Service Inventory
 - Updated list for IEPA
 - Started planning project to identify unknown services
- v. 2025 Road Project
 - Review ADA ramps for the project
 - Review FG cost estimates
- vi. Review and locate curb repairs on South 10th Street

c. Pedestrian Crossings

- i. Nothing new

d. SCADA Upgrades

- i. Nothing new

e. SPP LED Sign

- i. Observed installation of the sign

f. Flag pole adjustments

- i. I spoke with Beesing about modifications that are needed

2. Meetings

- a. Department head meeting
- b. Safety meetings
- c. Tree Board
 - i. Planted 20 terrace trees so far and received permits for more
 - ii. Planted 15 Arborvitaes at WWTP

3. Miscellaneous

- a. Attended conference in Peoria



Street Department Submitted by Jordan Plock:

Daily Tasks

- 1. Watering of trees planted in the spring
- 2. Street sweeping
- 3. Preparing equipment for the summer season
- 4. Cleaning of catch basins from the fall season

Projects

- 1. Rebuild dump body on F350
- 2. Sinkhole on 7th and Jackson
- 3. Planted trees for the tree replacement program



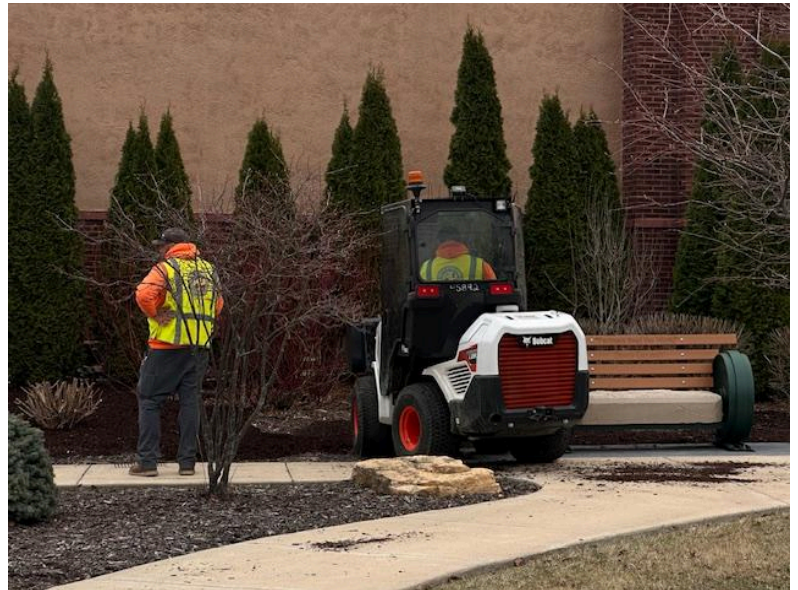
4. Preparation for the sidewalk replacement program
5. Mulched the John Phelps Park at the Coliseum.

Meetings

1. Bi-weekly safety meeting.
2. The street foreman attended three board meetings.
3. Department head meeting at city hall

Training

1. Safety training on chainsaws.
2. Josh attended Trees Forever training
3. The street foreman continued with his management training



Miscellaneous

1. I spoke with Benesh about using a vac truck for the whole project.

Sewer Department Submitted by Scott Wallace:

Daily tasks

1. Daily chores
2. Full testing (process control/EPA Required Monitoring)
3. Half testing (process control)
4. Pumped Sludge
5. Cleaned bar screens, and netting of tanks multiple times daily due to rags, debris
6. Daily reporting of National Weather Service recordings
7. Lift Station usage recording
8. Assisted the Water department when needed
9. Monthly reports to EPA
10. Generator/ Well checks
11. Worked with various customers on water and sewer issues (leaks, sewer backups)
12. Pulled and cleaned mixers took one in for minor repairs

Head Works Project

1. Worked with the engineer on specifications
2. Worked with prospective vendors on equipment and pricing

Treatment plant chemical room

1. Checked into current standards to address possible concerns

2. Networked with other area operators to find out how they are meeting current standards and practices
3. Contacted Hawkins to determine options and prices

Training

1. Attended IWPC Wastewater Professionals Conference



General

1. Department head meeting with City Manager and other managers to discuss city operations.
2. Continued Training of new employee on testing and process control

Water Department Submitted by Jeff Pennington:

Daily Tasks

1. Chores
2. Daily Testing
3. Julie Locates
4. Final reads
5. Water turn ons
6. Water shut-offs
7. Generator checks

Wells

1. Finished Installing Scale and new day tanks at Well #5
2. Met with Ehmens for a quote on installing Water heaters for eyewash stations

Lead line Inventory



- Aidan has been doing inventory on unknown services Meter Replacement Program
- Been scheduling meter replacements

EPA compliance

1. Took monthly Bac-t samples for Compliance on March 12th

Training

1. Aidan continues to do his Water classes through Blackhawk College for his water certification.

General

1. Assisted the Sewer Department with pulling of mixers

Oregon Police Department Submitted by Chief Matthew Kalnins

- We would like to remind everyone in the City of Oregon that it is against city ordinance to place any furniture or household items in the terrace or yard. The only exception is you may place items for pickup out the night before the arranged time, after 3:00p.m.
 - Examples of items not allowed in the yard or terrace are as follows: The storage, placing, keeping or leaving of building materials, appliances, furniture, machinery, equipment, or other similar personal property or fixtures outside a dwelling or accessory building on residential lots so as to impair the residential character and/or property value of the surrounding lots or neighborhood. This definition shall not apply to building materials, machinery or equipment on a residential lot when, and only when, an active and valid building permit has been issued for that residential lot as further defined and provided in OCC 12.16.030;

