



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

**City of Oregon Council Agenda,  
Tuesday May 13<sup>th</sup>, 2025, 5:30 P.M.  
115 N 3<sup>rd</sup> Street**

**Public Option: Join Meeting via Zoom**

**Meeting ID: 897 1181 6818**

**Passcode: 269907**

**One tap mobile**

**+13092053325**

**1. CALL TO ORDER**

**2. NEWLY ELECTED & APPOINTED OFFICIALS**

- a. Swear in Tim Krug as a Council Member for the City of Oregon
- b. Swear in Josiah Flanagan as a Council Member for the City of Oregon
- c. Swear in Josh Cofield as a City of Oregon Police Officer

**3. ROLL CALL**

**4. PLEDGE OF ALLEGIANCE**

**5. PRESENTATIONS**

**6. PROCLAMATIONS, COMMENDATIONS, ETC**

- a. Recognition-Mary Elliott-ILESTB 2025 Women in Criminal Justice Conference Award  
Honorable Mention
- b. Bird City Proclamation

**7. PUBLIC COMMENT**

**8. APPROVAL OF MINUTES**

**9. APPROVAL OF WARRANTS AND PAYROLL**

The City of Oregon, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the City Manager Darin DeHaan at 815-732-6321 at least 24 hours before a scheduled meeting to allow the City to make reasonable accommodations for these persons.

## **10. ORDINANCES**

- a. **Ordinance 2025-010 Approving and Authorizing the Execution of a Tax Increment Financing (TIF) District Redevelopment Agreement between the City of Oregon and Alexandra Thayer D.B.A FodMART**
- b. **Ordinance 2025-011 Public Demonstration Permit - 2<sup>nd</sup> Reading**

## **11. RESOLUTIONS**

- a. **Resolution 2025-4 Bird City**
- b. **Resolution 2025-2 Authorizing Investment of Monies in the Illinois Funds for the City of Oregon**

## **12. MOTIONS**

- a. **Approve Mural Grant for Rebecca Hazzard-108 N 4<sup>th</sup> Street**
- b. **Approve Façade Grant for Allure Aesthetics & Beauty-217 W. Washington Street**
- c. **Approve Façade Grant for Vicarioustyle/Vicariousalon-219 & 221 W. Washington Street**
- d. **Approve and Award Bid to Struck & Irwin Paving, Inc. for the 2025 Motor Fuel Tax Streets Program 25-00000-00-GM for the amount of \$133,483.16**
- e. **Approve and Award Bid to Martin and Company for the 2025 Streets General Maintenance Streets Project for the amount of \$387,951.00**
- f. **Approve FY25 Year End Transfers**
- g. **Approve the City of Oregon Vision Statement - Uphold a high-quality standard of living for our community while providing exceptional transparent services through strong partnerships that drive lasting progress**

## **13. DISCUSSION ITEMS**

## **14. BOARD AND COMMISSION REPORTS**

- a. **PLANNING**
- b. **ECONOMIC AND COMMUNITY DEVELOPMENT**
- c. **FINANCE**
- d. **SUSTAINABILITY**
- e. **TREE BOARD**
- f. **PUBLIC ART COMMISSION**
- g. **OTHER**

A portion of the meeting maybe closed to the Public, immediately as permitted by 5 ILCS 120/2 (c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City of Oregon, and as permitted by 5 ILCS 102/2 (c)(11) to discuss litigation against, affecting, or on behalf of the City which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS (c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters. **Possible action after executive session**

## **15. DEPARTMENT AND OFFICER REPORTS**

- a. **POLICE**
- b. **PUBLIC WORKS**  
Engineering Report
- c. **CITY CLERK**
- d. **CITY ATTORNEY**
- e. **CITY MANAGER**  
City Manager's Report

## **16. COUNCIL REPORTS**

- a. **MEMBER SCHUSTER**
- b. **MEMBER COZZI**
- c. **MEMBER KRUG**
- d. **MEMBER FLANAGAN**
- e. **MAYOR WILLIAMS**

## **17. EXECUTIVE SESSION**

## **18. ADJOURNMENT**

**\*People may attend the meeting in person at City Hall or may watch and participate via Zoom.**

A portion of the meeting maybe closed to the Public, immediately as permitted by 5 ILCS 120/2 (c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City of Oregon, and as permitted by 5 ILCS 102/2 (c)(11) to discuss litigation against, affecting, or on behalf of the City which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS (c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters. **Possible action after executive session**



## THE CITY OF OREGON, ILLINOIS

# Bird City Official Proclamation

**WHEREAS**, birds are some of the most beautiful and easily observed wildlife that share our communities, and

**WHEREAS**, many citizens recognize and value birds that are residents and those that pass through during their migration seasons, and

**WHEREAS**, birds play an important ecological role in our community, controlling insect pests and contributing to pollination and seed dispersal, and

**WHEREAS**, birds and their habitats are declining throughout Illinois and North America, facing a growing number of threats on their migration routes and in both their summer and winter habitat, and

**WHEREAS**, public education, awareness, and concern are crucial components of bird conservation, and

**WHEREAS**, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations, and

**WHEREAS**, birds contribute to an increase to the economy by attracting tourists and generating revenue, and

**WHEREAS**, climate change is the number one threat to birds and local leaders should adopt environmentally sound policies and practices that protect birds and their habitat, and

**WHEREAS**, the Migratory Bird Treaty Act of 1918 is important legislation that we need to continue to uphold in our local communities to ensure the protection of migratory birds, and

**WHEREAS**, Bird City Illinois is an initiative to build relationships with local municipalities and citizens of the community for a call to action to protect and conserve birds.

**NOW, THEREFORE**, I, Ken Williams, Mayor of the City of Oregon, Illinois, do hereby proclaim May 10<sup>th</sup>, 2025 as World Migratory Bird Day in the City of Oregon.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oregon to be affixed this 13<sup>th</sup> day of May, 2025.

*(Seal)*

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*Ken Williams, Mayor*



COUNCIL MEETING MINUTES  
Tuesday April 22<sup>nd</sup>, 2025, 5:30 P.M.  
City Hall Council Chambers  
115 N 3<sup>rd</sup> Street

The Council of the City of Oregon met Tuesday April 22<sup>nd</sup>, 2025, at 5:30 P.M.

The meeting was held at the City Hall Council Chambers and on Zoom.

Present: Mayor Ken Williams  
Council Member Kurt Wilson  
Council Member Terry Schuster  
Council Member Melanie Cozzi

City Manager Darin DeHaan  
Chief of Police Matt Kalnins  
City Attorney Paul Chadwick  
City Clerk Cheryl Hilton

Absent: Council Member Tim Krug  
Also Present: Josiah Flanagan, Eric Higby, George Howe, Tom Pacey.  
Present via Zoom: Lynn Baylor Zies.

Mayor Ken Williams called the meeting to order at 5:30pm.

Council Members Cozzi, Schuster, Wilson, and Mayor Williams answered roll call. A quorum was present. Council Member Krug was absent.

City Clerk Cheryl Hilton started the pledge of allegiance.

**Presentation**

Officer Eric Higby was promoted to Sergeant for the City of Oregon Police Department.

Council Member Kurt Wilson was presented with a plaque for 10 years of service to the City of Oregon City Council.

**Public Comment**

None.

**Approval of Minutes**

Council Member Terry Schuster moved to approve April 8<sup>th</sup>, 2025, minutes, Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Schuster, Wilson, Williams. No Nays. Absent: Krug.

**Approval of Warrants & Payroll**

Council Member Kurt Wilson moved to approve payroll in the amount of \$63,585.60 and the current warrants as listed:

a5 Branding & Digital	\$12,731.25
Ancel Glink, P.C.	\$2,840.00
Buttitta Bros Automotive- Oregon	\$474.18

Carreno Landscaping	\$1,565.00
Caspers Home Inspection LLC	\$1,550.00
City of Oregon	\$5,500.00
City of Oregon	\$12,356.33
Comcast	\$996.04
ComEd	\$88.21
Curran Materials Co	\$306.90
Dabney Services LLC	\$484.00
Ehmen	\$195.00
Epic Insurance Midwest	\$500.00
Ferguson Enterprises LLC dba Pollardwater	\$891.48
Hackbarth Truck & Equipment	\$18,000.00
Hey Tree Services, LLC	\$6,200.00
Hometown Trophies	\$25.00
Jordan Plock	\$61.35
Julie, Inc	\$693.27
Ken Williams	\$25.00
Main Street Machines	\$3,689.60
Menards	\$27.99
Oregon Area Chamber of Commerce	\$4,000.00
Polo Cooperative Association	\$2,425.80
Postmaster	\$754.32
Quill	\$97.99
Shaw Media/ Sauk Valley Media	\$54.50
Shawn Melville	\$250.00
Snyder's Pharmacy	\$546.30
Stillman BancCorp	\$2,036.03
Swedish American Health Management	\$24.00
Terry Schuster	\$25.00
Uniform Den East, Inc	\$281.85
Verizon	\$793.99
Village of Progress	\$1,280.00
WTVO WQRF My Network My Stateline	\$1,000.00
Zoro Tools, Inc	\$682.38
	<b>\$83,452.76</b>

Seconded by Council Member Terry Schuster.

**Discussion:** Council Member Melanie Cozzi asked about the City of Oregon payments. City Clerk Cheryl Hilton stated the payments are internal transfers.

Roll Call: Cozzi, Schuster, Wilson, Williams. No Nays. Absent: Krug.

#### **Proclamations, Commendations, Etc.**

Mayor Ken Williams proclaimed the month of May as Motorcycle Awareness Month.

#### **Ordinances**

Council Member Terry Schuster moved to approve Ordinance 2025-009 Amending Oregon City Code Title 26.16 Fences, Seconded by Council Member Kurt Wilson.

**Discussion:** City Manager Darin DeHaan said this is a minor change to the code requested by the city building inspector. He said cattle fencing should not be in a residential neighborhood. Council Member Melanie Cozzi said cattle fencing is easier to see through, may be a cheaper alternative for residents, and is trendy. She proposed requiring the cattle fencing to have a top rail.

Council Member Melanie Cozzie moved to approve Ordinance 2025-009 Amending Oregon City Code Title 26.16 Fences with the amendment to include a top rail on the fencing, Seconded by Council Member Terry Schuster.

**Discussion:** Council Member Melanie Cozzi stated she would like to withdraw the amended motion and table until the next meeting.

Council Member Melanie Cozzie moved to table Ordinance 2025-009 Amending Oregon City Code Title 26.16 Fences until the next City Council meeting, Seconded by Council Member Kurt Wilson.

Roll Call: Cozzi, Schuster, Wilson, Williams. No Nays. Absent: Krug.

Council Member Terry Schuster moved to table Ordinance 2025-010 Approving and Authorizing the Execution of a Tax Increment Financing (TIF) District Redevelopment Agreement between the City of Oregon and Alexandra Thayer D.B.A FodMART, Seconded by Council Member Kurt Wilson.

**Discussion:** Council Member Terry Schuster said he would like more time to review and discuss this agreement.

Roll Call: Cozzi, Schuster, Wilson, Williams. No Nays. Absent: Krug.

Ordinance 2025-011 Public Demonstration Permit – First Reading.  
City Manager Darin DeHaan stated this ordinance would give the city necessary information and time to prepare for demonstrations. The city is a small community with limited resources. A demonstration permit would allow the city to prepare by having the necessary law enforcement and ambulance services available. He said the last group of demonstrators were great to work with and he fully supports the first amendment and the right to assemble. Council Member Terry Schuster said the city is very good at supporting organizations.

### **Resolutions**

Council Member Melanie Cozzi moved to approve Resolution 2025-3 Disposal of Personal Property Owned by the City of Oregon, Seconded by Council Member Kurt Wilson.

**Discussion:** Mayor Ken Williams stated the items will be available through auction and meet state requirements.

Roll Call: Cozzi, Schuster, Wilson, Williams. No Nays. Absent: Krug.

### **Motions**

Mayor Ken Williams moved to approve the Appointment of Kate Bunton to the Public Arts Commission, Seconded by Council Member Melanie Cozzi.

**Discussion:** City Manager Darin DeHaan said Kate has a background in the arts. Council Member Melanie Cozzi said she is also a teacher at the junior high school.

Roll Call: Cozzi, Schuster, Wilson, Williams. No Nays. Absent: Krug.

### **Committee Reports**

**Finance:** Completed initial review with department heads. New budget will be put together soon for review.

**Sustainability:** The EV charging station is beginning to make a profit. Council Member Melanie Cozzi asked if signage could be put up to notify people of the location of the EV charging station. City Manager Darin DeHaan said IDOT will not allow the city to put up signage.

**Tree Board:** Arbor Day Celebration at the City Dog Park Friday at 10 am. This is also the cities 2<sup>nd</sup> year of receiving the Tree City USA designation. Council Member Terry Schuster stated the city could also apply for Bird City designation. May 10<sup>th</sup> is World Migratory Bird Day, and he is collaborating with other community members to create a caravan event. The event would include visiting multiple parks in the area.

### **Department Reports**

**Chief of Police Matt Kalnins:** Thanked the City Council for their support in the promotion of Eric Higby to Sergeant. He also stated Josh Cofield will be graduating from the academy on Thursday. The department will be fully staffed.

**Public Works Director Bill Covell:** Bid openings for motor fuel tax and 2025 street projects will be held on Monday April 28<sup>th</sup> at 11 am. The Headworks project is still being reviewed by the EPA.

**City Attorney Paul Chadwick:** Thanked Kurt Wilson for his service.

**City Manager Darin DeHaan:** Thanked Kurt Wilson for his service to the community. He said Kurt has always been very passionate about the position he held for the city as well as the community.

### **Council Reports**

**Council Member Kurt Wilson:** Thanked everyone. He said he is looking forward to what is next and will help where he can.

**Council Member Melanie Cozzi:** Thank Kurt for his service.

**Mayor Ken Williams:** Thanked Kurt for his service. He also said he appreciated his volunteerism over the last ten year's.

Council Member Kurt Wilson moved to adjourn the meeting, Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Schuster, Wilson, Williams. No Nays. Absent: Krug.

Adjourn: 6:10 P.M.

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Ken Williams, Mayor

Attest: \_\_\_\_\_  
Cheryl Hilton, City Clerk





May 13, 2025

Payroll in amount \$62,458.97

Aaron Montoya	\$61.35
Aaron Montoya	\$320.00
Advanced Automation & Controls	\$66.76
Aidan Ellsworth	\$320.00
Airgas USA , LLC	\$388.65
Altorfer, Inc	\$1,938.47
Anne's Landscape Supply	\$3,067.33
B & B Truck Crane	\$14,578.00
Badger Chevrolet, LLC	\$57,174.00
Badger Chevrolet, LLC	\$64,910.00
Bill Covell	\$320.00
Blue Cross Blue Shield	\$18,239.13
Breanna Wakeland	\$320.00
Brooks Jewelers	\$225.00
Butitta Bros. Automotive - Oregon	\$2,388.81
Cheryl Hilton	\$320.00
Cintas	\$147.18
City of Oregon	\$13,026.05
Comcast	\$330.22
Comcast	\$1,063.56
ComEd	\$4,144.62
ComEd	\$8,627.16
Corey Fry	\$320.00
Devin DeHaan	\$320.00
Dixon Paint Co	\$462.00
Ehmen	\$201.25
Ehmen	\$1,587.00
EM Benefits	\$1,867.85
Envision Healthcare	\$251.00
Eric Higby	\$320.00
Fearer, Nye & Chadwick	\$3,133.32
Fehr Graham	\$229.25
Fehr Graham	\$676.50
Fehr Graham	\$2,439.75
Fehr Graham	\$11,393.25
Ferguson Waterworks #2516	\$146.34
Fidelity Security Life Insurance	\$175.40
Fischer's	\$716.23
Frontier	\$108.70
Frontier	\$117.68
Gasvoda & Associates, Inc	\$3,140.00
Harbor Freight Tools	\$1,129.98
Helm Civil	\$1,930.00

ICMA Membership	\$613.60
Illinois EPA	\$13,033.16
Jacob & Klein, Ltd	\$573.50
James Taylor	\$320.00
Jeff Pennington	\$320.00
Jen's Atrisan Breads Ltd	\$375.00
Jordan Plock	\$320.00
Josh Pickering	\$320.00
Joshua Colfield	\$320.00
Josiah Flangan	\$320.00
Ken Williams	\$320.00
Laura Buick GMC	\$29,720.00
Lisa Payne	\$320.00
Lynn Baylor Zies	\$320.00
Manheim Solutions	\$2,592.00
Mary Elliott	\$320.00
Matthew Kalnins	\$560.00
MCS	\$120.00
Melanie Cozzi	\$320.00
Menards	\$13.97
Menards	\$2,355.02
Menards	\$3,904.64
Morton Salt	\$5,767.81
NAPA	\$234.30
Nicor	\$85.33
Northern Illinois Disposal Services	\$24,568.80
Northern Illinois Mayors Association	\$125.00
Ogle County Clerk and Recorder	\$60.00
Old National Bank	\$1,925.60
Oregon Area Chamber of Commerce	\$100.00
Oregon Park District	\$1,850.00
Oregon SuperValu	\$13.14
Quill	\$55.99
Rat Worx, Inc	\$56.00
Ray O'Herron Co., Inc	\$16.99
Raynor Door Authority	\$1,800.00
Scott Wallace	\$320.00
Skyler Bethel	\$320.00
Snyder's Pharmacy	\$235.53
Stillman BancCorp	\$20.00
Stratus Network, Inc	\$64.09
Sun Life Financial	\$434.01
SundogIT	\$2,673.15
Taylor Buckwalter	\$320.00
Terry Lester	\$320.00
Terry Schuster	\$320.00

The Economic Development Group	\$2,294.00
Tim Krug	\$320.00
Timothy Breshon	\$320.00
Uniform Den	\$28.00
Visa	\$476.92
Visa	\$1,415.57
Visa	\$2,768.18
Visa	\$3,378.27
Waste Water Management of Northern Illinois	\$9,000.00
Willett Hofmann & Associates	\$548.45
Zachary McKean	\$320.00
Zions Bank	\$6,058.50
Zions Bank	\$19,485.00
Zoro Tools, Inc	\$24.95

**\$368,146.26**

**City Manager**

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# **CITY OF OREGON, ILLINOIS**

**ORDINANCE NO. 2025-010**

**OREGON TAX INCREMENT FINANCING DISTRICT**

**AN ORDINANCE APPROVING AND AUTHORIZING  
THE EXECUTION OF A TAX INCREMENT FINANCING  
(TIF) DISTRICT REDEVELOPMENT AGREEMENT**

**by and between**

**THE CITY OF OREGON, OGLE COUNTY, ILLINOIS**

**and**

**ALEXANDRA THAYER  
D.B.A. FODMART**

**ADOPTED BY THE MAYOR AND CITY COUNCIL  
OF THE CITY OF OREGON, OGLE COUNTY, ILLINOIS  
ON THE 13<sup>TH</sup> DAY OF MAY, 2025.**

**CITY OF OREGON, ILLINOIS: ORDINANCE NO. 2025-010**

**OREGON TIF DISTRICT**

**AN ORDINANCE APPROVING AND AUTHORIZING  
THE EXECUTION OF A TAX INCREMENT FINANCING  
(TIF) DISTRICT REDEVELOPMENT AGREEMENT**

**by and between**

**THE CITY OF OREGON**

**and**

**ALEXANDRA THAYER D.B.A. FODMART**

The Mayor and City Council of the City of Oregon, Ogle County, Illinois, an Illinois municipality (the “City”), have determined that this Redevelopment Agreement is in the best interest of the citizens of the City of Oregon.

**THEREFORE**, be it ordained by the Mayor and City Council of Oregon, Illinois, in the County of Ogle, as follows:

1. The TIF Redevelopment Agreement with Alexandra Thayer (the “Developer”) attached hereto as ***Exhibit A*** is hereby approved.
2. The City Manager is hereby authorized and directed to enter into and execute on behalf of the City said Redevelopment Agreement and the City Clerk of the City of Oregon is hereby authorized and directed to attest such execution.
3. The Redevelopment Agreement shall be effective the date of its approval on the 13<sup>th</sup> day of May, 2025.
4. This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

*[the remainder of this page is intentionally blank]*

**PASSED APPROVED AND ADOPTED** by the Mayor and City Council of the City of Oregon this 13<sup>th</sup> day of May, 2025 and filed in the office of the City Clerk of said City on that date.

MAYOR AND COUNCIL	AYE VOTE	NAY VOTE	ABSTAIN	ABSENT
Terry Schuster				
Tim Krug				
Kurt Wilson				
Melanie Cozzi				
Ken Williams, Mayor				
<b>TOTALS</b>				

**APPROVED:** \_\_\_\_\_, Date \_\_\_\_/ \_\_\_\_ / 2025  
Mayor

**ATTEST:** \_\_\_\_\_, Date: \_\_\_\_/ \_\_\_\_ / 2025  
City Clerk

*Attachment:* **EXHIBIT A.** Redevelopment Agreement by and between the City of Oregon and Alexandra Thayer d.b.a. FodMART.

**TAX INCREMENT FINANCING DISTRICT  
REDEVELOPMENT AGREEMENT**

by and between

**CITY OF OREGON, OGLE COUNTY, ILLINOIS**

and

**ALEXANDRA THAYER  
D.B.A. FODMART**

**OREGON TAX INCREMENT FINANCING DISTRICT**

**MAY 13, 2025**

# REDEVELOPMENT AGREEMENT

by and between  
CITY OF OREGON  
and  
ALEXANDRA THAYER  
D.B.A. FODMART

## OREGON TIF DISTRICT

**THIS REDEVELOPMENT AGREEMENT** (including Exhibits) is entered into this 13<sup>th</sup> day of May, 2025 by and between the City of Oregon (the “City”), an Illinois Municipal Corporation, Ogle County, Illinois, and Alexandra Thayer (the “Developer”).

### PREAMBLE

**WHEREAS**, the City has the authority to promote the health, safety, and welfare of the City and its citizens and to prevent the spread of blight and deterioration and inadequate public facilities by promoting the development of private property thereby increasing the tax base of the City and providing employment for its citizens; and

**WHEREAS**, pursuant to the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4.4 *et seq.*, as amended (the “Act”), the City has the authority to provide incentives to owners or prospective owners of real property to develop, redevelop, and rehabilitate such property by reimbursing the owners for certain costs from resulting increases in real estate tax revenues; and

**WHEREAS**, on February 28, 2017, recognizing the need to foster the development, expansion and revitalization of certain properties which are vacant, underutilized or undeveloped, the City adopted Tax Increment Financing under the Act, approved a Redevelopment Plan and designated a Redevelopment Area known as the **Oregon Tax Increment Financing District** (the “TIF District”); and

**WHEREAS**, on May 25, 2021 the City approved the “Commercial Lease Subsidy Grant for New Business Start-ups & Expansions within the Oregon Historic District and Oregon Riverfront Zone” and on March 8, 2022, the City approved an Amendment to the “Commercial Lease Subsidy Grant for New Business Start-ups and Expansion within the Oregon TIF District” (the “Grant Program”); and

**WHEREAS**, included in the Redevelopment Project Area is property leased by the Developer, located at 111 S 4<sup>th</sup> Street, Oregon, Illinois, real estate tax property identification number 16-03-165-034 (the “Property”); and

**WHEREAS**, the Developer is proceeding with plans to lease part of the building located on the Property for operation of a health food store (the “Project”), and is doing so based on the availability of TIF incentives offered by the City through the Grant Program; and

**WHEREAS**, it is the intent of the City to encourage economic development which will increase the real estate tax revenue of the City, which increased incremental taxes will be used, in part, to finance incentives to assist development within the Tax Increment Financing District; and

**WHEREAS**, the City has the authority under the Act to incur Redevelopment Project Costs (“Eligible Project Costs”) and to reimburse Developer for such costs; and



**WHEREAS**, pursuant to Illinois Statute 65 ILCS 5/8-1-2.5, the City has the authority to appropriate and expend funds for economic development purposes, including without limitation, the making of grants to any commercial enterprise that is necessary or desirable for the promotion of economic development within the municipality; and

**WHEREAS**, the Developer has requested that incentives for the development be provided by the City from incremental increases in real estate taxes of the City and its Project and that such incentives include the reimbursement of Eligible Project Costs; and

**WHEREAS**, the City has determined that this Project requires the incentives requested and that said Project will, as a part of the Plan, promote the health, safety and welfare of the City and its citizens by attracting private investment to prevent blight and deterioration, to develop underutilized property, and to provide employment for its citizens and generally to enhance the economy of the City; and

**WHEREAS**, the City and the Developer (the “Parties”) have agreed that the City shall provide reimbursement to the Developer for TIF Eligible Project Costs as specified below in *Section C, Incentives*, up to a cumulative maximum amount of **Six Thousand Dollars and No Cents (\$6,000.00)**; and

**WHEREAS**, the City is entering into this Agreement to induce the Developer to complete the Project; and

**WHEREAS**, in consideration of the execution of this Agreement and in reliance thereon, the Developer has proceed with its plans to complete the Project as set forth herein.

### **AGREEMENTS**

**NOW, THEREFORE**, the Parties, for good and valuable consideration, the receipt of which is acknowledged, agree as follows:

#### **A. PRELIMINARY STATEMENTS**

1. The Parties agree that the matters set forth in the recitals above are true and correct and form a part of this Agreement.
2. Any terms which are not defined in this Agreement shall have the same meaning as they do in the Act, unless indicated to the contrary.
3. The Developer shall remain in compliance with all municipal ordinances relating to property development, property condition, zoning, subdivision and building codes. Failure to cure the violation of any such ordinance within thirty (30) days upon being provided written notice of the same by the City shall be cause for the City to declare the Developer in Default and unilaterally terminate this Agreement, except where such failure is not reasonably susceptible to cure within such 30-day period, in which case the Developer shall have such additional time to cure as is reasonably necessary, provided that the Developer has commenced such cure within such 30-day period and continues to diligently prosecute the same to completion.
4. The Developer shall complete the Project within six (6) months from the date this Agreement is executed, subject to extension due to Force Majeure (defined below).

5. Each of the Parties represents that it has taken all actions necessary to authorize its representatives to execute this Agreement.

## **B. ADOPTION OF TAX INCREMENT FINANCING**

The City has created a Tax Increment Financing District known as the “Oregon TIF District” which includes the Developer’s Property. The City has approved certain Redevelopment Project Costs, including the types described in ***Exhibit “1”*** for the Developer’s Project.

## **C. INCENTIVES**

In consideration for the Developer purchasing the Property and substantially completing the Project as set forth herein, the City agrees to extend to the Developer the following incentives to assist the Developer’s Project:

1. Upon approval of this Agreement and verification of the Developer’s eligible project costs pursuant to *Section E* below, the City agrees to reimburse the Developer **Fifty Percent (50%)** of its monthly lease cost or **Five Hundred Dollars (\$500.00)** per month, whichever is less, commencing with rent paid for the months of March 2025 through and including the rent paid for February 2026, for a total of twelve (12) months from the Oregon TIF District Special Tax Allocation Fund, up to a total amount not to exceed **Six Thousand Dollars (\$6,000.00)**.
2. The Developer shall at all times remain in full compliance with every term of this Agreement, including the following:
  - i. Upon completion of the project, the Developer shall submit a signed lease or rent contract to the City with a term of not less than one (1) year.
  - ii. The Developer agrees to continually operate its business on the Property during the term of the Agreement.
  - iii. The Developer does not file for bankruptcy or otherwise become insolvent.
  - iv. The Property is not the subject of foreclosure proceedings.
  - v. The Developer does vacate the lease during the term of the Agreement.

## **D. LIMITATION OF INCENTIVES TO DEVELOPER**

1. The Developer shall be reimbursed by the City for all Eligible Project Costs permitted by the Act (subject to a limitation of **\$6,000.00**) from the real estate tax increment in the Special Account, but only for the Term of this Agreement and only from the Property included in this Project and currently owned by the Developer at that location.
2. It is not contemplated nor is the City obligated to use any of its proportionate share of the monies for any of the Developer’s Eligible Project Costs but, rather, the City shall use its sums for any purpose under the Act as it may in its sole discretion determine.

3. The Developer agrees to substantially complete the project, subject to Force Majeure, as defined below.
4. Notwithstanding anything contained herein to the contrary, the City may suspend payments under this Agreement or unilaterally terminate this Agreement, if the property becomes vacant for more than 180-consecutive days.

#### **E. PAYMENT OF ELIGIBLE PROJECT COSTS**

1. Payment to the Developer for TIF Eligible Project Costs as set forth by the Act, shall be made by a Requisition for Payment of Private Development Redevelopment Costs (**Exhibit "2"**, "Requisition") submitted from time to time by the Developer to the City's TIF Administrator Jacob & Klein, Ltd., with copy to The Economic Development Group, Ltd. (collectively, the "Administrator"), and subject to the Administrator's approval of the costs and to the availability of funds in the Special Account.
2. All Requisitions must be accompanied by verified bills or statements of suppliers, contractors or professionals together with mechanic's lien waivers (whether partial or full) from each of the parties entitled to a payment that is the subject of the Requisition as required by the City.
3. In order for the Developer to receive reimbursement of Eligible Project Costs for costs it has incurred in any year as set forth in *Paragraphs 1 and 2* above, the Developer must submit such proposed eligible costs to the City by December 31<sup>st</sup> of the following year. If there are no accumulated outstanding costs previously submitted and approved by the City and if the Developer does not submit such proposed eligible costs by this deadline, the Developer will forfeit reimbursement of such costs from the prior year's real estate tax increment to be paid in the current year. Any approved eligible costs submitted after this deadline will be eligible for reimbursement from the next year's real estate increment receipts.
4. Any real estate increment not required to be paid to the Developer under the terms of *Paragraph 3* above shall be available to the City for any purpose set forth in the TIF Plan and allowed by the Act.
5. The Developer shall use such sums as reimbursement for Eligible Project Costs only to the extent permitted by law and the Act and may allocate such funds for any purpose for the terms of this Agreement or the term of the TIF District whichever is longer.
6. The Administrator shall approve or disapprove a Requisition by written receipt to the Developer within thirty (30) calendar days after receipt of the Requisition. Approval of the Requisition will not be unreasonably withheld. If a Requisition is disapproved by the Administrator the reasons for disallowance will be set forth in writing and the Developer may resubmit the Requisition with such additional information as may be required and the same procedures set forth herein shall apply to such re-submittals.
7. All TIF Eligible Project Costs approved shall then be paid by the City from the Special Account to the Developer, or to others as directed by the Developer, pursuant to the Redevelopment Plan and as allowed by Illinois Law. The City shall pay such approved eligible Costs annually, provided the Developer has satisfied the terms of this Agreement and costs which exceed the amount available to pay the Developer shall carry forward, until paid, without further action of

the Developer. Payment shall be made within forty-five (45) days after approval subject to the terms of this Agreement and after receipt of the increment generated by the Developer's Redevelopment Project from the County.

8. The Parties acknowledge that the determination of Eligible Project Costs, and, therefore, qualification for reimbursement hereunder are subject to changes or interpretation made by amendments to the Act, administrative rules or legally binding judicial interpretation during the term of this Agreement. The City has no obligation to the Developer to attempt to modify those decisions but will assist the Developer in every respect as to obtaining approval of Eligible Project Costs.
9. The Developer may submit for prior approval by the City as Eligible Project Costs under the Act estimates of costs before they are incurred subject to later confirmation by actual bills.

#### **F. VERIFICATION OF TAX INCREMENT**

1. It shall be the sole responsibility of the Developer or its designee to provide to the City, as requested in writing, copies of all PAID real estate tax bills, annually, for the Property.
2. The failure of Developer to provide any material information required herein after written notice from the City, and the continued failure to provide such information within (30) days after such notice, shall be considered a breach of this Agreement and shall be cause for the City to deny payments hereunder to the Developer, which payments are conditional upon receipt of the foregoing information.

#### **G. LIMITED OBLIGATION**

The City's obligation hereunder to pay the Developer for Eligible Project Costs is a limited obligation to be paid solely from the Special Account. Said obligation does not now and shall never constitute an indebtedness of the City within the meaning of any State of Illinois constitutional or statutory provision and shall not constitute or give rise to a pecuniary liability of the City or a charge or lien against any City fund or require the City to utilize its taxing authority to fulfill the terms of this Agreement.

#### **H. CITY PUBLIC PROJECTS**

The City intends to use part or all of its share of the Project's real estate increment for other public projects within the TIF District or within contiguous TIF Districts as allowed by law. The City shall be eligible for reimbursement of the cost of doing so, as well as other eligible costs incurred by the City in the TIF District.

#### **I. LIMITED LIABILITY OF CITY TO OTHERS FOR DEVELOPER'S EXPENSES**

There shall be no obligation by the City to make any payments to any person other than the Developer, nor shall the City be obligated to make direct payments to any other contractor, subcontractor, mechanic or materialman providing services or materials to the Developer for the Developer's Project.

#### **J. COOPERATION OF THE PARTIES**

1. The City and the Developer agree to cooperate fully with each other when requested to do so

concerning the development of the Developer's Redevelopment Project. This includes without limitation the City assisting or sponsoring the Developer, or agreeing to jointly apply with the Developer, for any grant, award, subsidy or additional funding which may be available from other governmental sources as the result of the Developer's or City's activities. This also includes without limitation the Developer assisting or sponsoring the City, or agreeing to jointly apply with the City, for any grant, award, or subsidy which may be available as the result of the City's or the Developer's activities.

2. The Parties agree to take such actions, including the execution and delivery of such documents, instruments, petitions, and certifications (and, in the City's case, the adoption of such ordinances and resolutions), as may be necessary or appropriate, from time to time, to carry out the terms, provisions, and intent of this Agreement and to aid and assist each other in carrying out said terms, provisions, and intent.
3. The Parties shall cooperate fully with each other in seeking from any or all appropriate governmental bodies all approvals (whether federal, state, county or local) required or useful for the construction or improvement of property and facilities in and on the Property or for the provision of services to the Property, including, without limitation, wetland mitigation, gas, telephone, and electric utility services, roads, highways, rights-of-way, water and sanitary sewage facilities, and storm water disposal facilities.

#### **K. DEFAULT; CURE; REMEDIES**

In the event of a default under this Redevelopment Agreement by any party hereto (the "Defaulting Party"), which default is not cured within the cure period provided for below, then the other Party (the "Non-defaulting Party"), may have an action for damages, or, in the event damages would not fairly compensate the Non-defaulting Parties for the Defaulting Party's breach of this Redevelopment Agreement, the Non-defaulting Party shall have such other equity rights and remedies as are available to them at law or in equity. Any damages payable by the City hereunder shall be limited to the real estate tax increment payable to the Developer under the terms of this Agreement.

In the event a Defaulting Party shall fail to perform a monetary covenant which it is required to perform under this Redevelopment Agreement, it shall not be deemed to be in default under this Redevelopment Agreement unless it shall have failed to perform such monetary covenant within thirty (30) days of its receipt of a notice from a Non-defaulting Party specifying that it has failed to perform such monetary covenant. In the event a Defaulting Party fails to perform any nonmonetary covenant as and when it is required to under this Redevelopment Agreement, it shall not be deemed to be in default if it shall have cured such default within thirty (30) days of its receipt of a notice from a Non-defaulting Party specifying the nature of the default, provided, however, with respect to those nonmonetary defaults which are not capable of being cured within such thirty (30) day period, it shall not be deemed to be in default if it commences curing within such thirty (30) day period, and thereafter diligently and continuously prosecutes the cure of such default until the same has been cured.

#### **L. TIME; FORCE MAJEURE**

For this Agreement, time is of the essence. Failure of the Developer to complete the Project shall be cause for the City to declare the Developer in default and unilaterally terminate this Agreement. However, the Developer and the City shall not be deemed in default with respect to any obligations of this Agreement on its part to be performed if the Developer or City fails to timely perform the same

and such failure is due in whole, or in part, to any strike, lock-out, labor trouble (whether legal or illegal), civil disorder, inability to procure materials, weather conditions wet soil conditions, failure or interruptions of power, restrictive governmental laws and regulations, condemnation, riots, insurrections, war, fuel shortages, accidents, casualties, Acts of God, acts caused directly or indirectly by the City (or the City's agents, employees or invitees) when applicable to Developer or third parties, or any other cause beyond the reasonable control of Developer or the City.

#### **M. ASSIGNMENT**

The rights (including, but not limited to, the right to payments contemplated by *Section C* of this Agreement) and obligations (or either of them) of the Developer under this Agreement shall be fully assignable by the Developer provided written notice is provided to the City and the City's consent is obtained prior to such assignment. The City's consent shall not be unreasonably withheld provided that the nature of the Project is not substantially changed, and further provided that the assignee is financially capable of fulfilling the obligations of the assignor. Any such assignment shall be subject to all the terms and conditions contained in this Agreement. Further, no such assignment shall be deemed to release the assignor of its obligations to the City under this Agreement unless the consent of the City to the release of the assignor's obligations is first obtained.

#### **N. PREPAYMENTS**

Should the annual incremental tax revenue generated by the Project be sufficient to pay all cost eligible expenses prior to the expiration of the term of the Agreement, the City may, in its sole discretion, elect to pay all then remaining payments in a single lump sum payment.

#### **O. WAIVER**

Any party to this Agreement may elect to waive any remedy it may enjoy hereunder, provided that no such waiver shall be deemed to exist unless the party waiving such right of remedy does so in writing. No such waiver shall obligate such party to waive any right of remedy hereunder, or shall be deemed to constitute a waiver of other rights and remedies provided said party pursuant to this Agreement.

#### **P. SEVERABILITY**

If any section, subsection, term or provision of this Agreement or the application thereof to any party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this Agreement or the application of same to parties or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby.

#### **Q. NOTICES**

All notices, demands, requests, consents, approvals or other instruments required or permitted by this Agreement shall be in writing and shall be executed by the party or an officer, agent or attorney of the party, and shall be deemed to have been effective as of the date of actual delivery, if delivered personally, or as of the third (3rd) day from and including the date of posting, if mailed by registered or certified mail, return receipt requested, with postage prepaid addressed as follows:

**TO CITY:**

City Clerk, City of Oregon  
115 N. 3<sup>rd</sup> Street  
Oregon, IL 61061  
Telephone: (815) 732-6321  
Fax: (815) 732-7292

**TO DEVELOPER:**

Alexandra Thayer

*With Copy to:*

Jacob & Klein, Ltd.  
The Economic Development Group, Ltd.  
1701 Clearwater Avenue  
Bloomington, IL 61704  
Telephone: (309) 664-7777  
Fax: (309) 664-7878

**R. SUCCESSORS IN INTEREST**

Subject to the provisions of *Section M*, above, this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

**S. NO JOINT VENTURE, AGENCY, OR PARTNERSHIP CREATED**

Neither anything in this Agreement nor any acts of the parties to this Agreement shall be construed by the parties or any third person to create the relationship of a partnership, agency, or joint venture between or among such parties.

**T. INDEMNIFICATION OF CITY**

It is the understanding of the Parties that the position of the Illinois Department of Labor is that the Illinois Prevailing Wage Act does not apply to TIF increment received by developers as reimbursement for private TIF Eligible Project Costs. This position of the Department of Labor is stated as an answer to a FAQ on its website. The Developer shall indemnify and hold harmless the City, and all City elected or appointed officials, officers, employees, agents, representatives, engineers, consultants and attorneys (collectively, the Indemnified Parties), from any and all claims that may be asserted against the Indemnified Parties or one or more of them, in connection with the applicability, determination, and/or payments made under the Illinois Prevailing Wage Act (820 ILCS 130/0.01 et. seq.), the Illinois Procurement Code, and/or any similar State or Federal law or regulation. In addition, the Developer agrees to indemnify and hold harmless the City for any claim asserted against the City arising from the Developer's Project and/or this Agreement or any challenge to the eligibility of project costs reimbursed to the Developer hereunder. This obligation to indemnify and hold harmless obligates Developer to defend any such claim and/or action, pay any liabilities and/or penalties imposed, and pay all defense costs of City, including but not limited to the reasonable attorney fees of City.

**U. ENTIRE AGREEMENT**

The terms and conditions set forth in this Agreement and exhibits attached hereto supersede all prior oral and written understandings and constitute the entire agreement between the City and the Developer with respect to the subject matter hereof.

## V. TITLES OF PARAGRAPHS

Titles of the several parts, paragraphs, sections or articles of this Agreement are inserted for convenience of reference only, and shall be disregarded in construing or interpreting any provisions hereof.

## W. WARRANTY OF SIGNATORIES

The signatories of Developer warrant full authority to both execute this Agreement and to bind the entity in which they are signing on behalf of.

## X. TERM OF THE AGREEMENT

Notwithstanding anything contained herein to the contrary, this Agreement shall expire upon the Developer receiving all incentives included herein. The Agreement shall expire sooner if the Developer files for bankruptcy or otherwise becomes insolvent, the Property becomes the subject of foreclosure proceedings, or upon default by the Developer of this Agreement.

**IN WITNESS WHEREOF** the Parties hereto have caused this Agreement to be executed by their duly authorized officers on the above date at Oregon, Illinois.

**CITY**  
**Oregon, Illinois, a Municipal Corporation**

BY: \_\_\_\_\_  
City Manager, City of Oregon

ATTEST:

\_\_\_\_\_  
City Clerk, City of Oregon

**DEVELOPER**  
**Alexandra Thayer, individually**

BY: \_\_\_\_\_  
Alexandra Thayer

Date: \_\_\_\_\_



**EXHIBIT 1**

**SUMMARY OF ESTIMATED TIF ELIGIBLE PROJECT COSTS**

**Alexandra Thayer d.b.a. FodMART**

Oregon TIF District in the City of Oregon, Ogle County, Illinois

Project Description: The Developer is leasing part of the commercial building located on the Property for operation of a health food store.

Street Location: 111 S 4<sup>th</sup> Street, Oregon, Illinois

PIN#: 16-03-165-034

**Estimated TIF Eligible Project Costs:**

Lease Payments (Year 1) ..... \$12,000

**Total Estimated TIF Eligible Project Costs\* ..... \$12,000**

\*The City’s reimbursement of Eligible Project Costs to the Developer shall not exceed **50%** of the monthly lease payments or **\$500.00**, whichever is less, up to a total maximum amount of **\$6,000.00**, as set forth in this Redevelopment Agreement.

## **EXHIBIT 2**

### **CITY OF OREGON, ILLINOIS OREGON TAX INCREMENT FINANCING DISTRICT**

#### **PRIVATE PROJECT REQUEST FOR REIMBURSEMENT BY ALEXANDRA THAYER D.B.A. FODMART**

Date: \_\_\_\_\_

Attention: City TIF Administrator, City of Oregon, Illinois

Re: TIF Redevelopment Agreement, dated May 13, 2025  
by and between the City of Oregon, Illinois, and  
Alexandra Thayer d.b.a. FodMART (the “Developer”)

The City of Oregon is hereby requested to disburse funds from the Special Tax Allocation Fund pursuant to the Redevelopment Agreement described above in the following amount(s), to the Developer and for the purpose(s) set forth in this Request for Reimbursement. The terms used in this Request for Reimbursement shall have the meanings given to those terms in the Redevelopment Agreement.

1. REQUEST FOR REIMBURSEMENT NO. \_\_\_\_\_
2. PAYMENT DUE TO: Alexandra Thayer
3. AMOUNTS REQUESTED TO BE DISBURSED:

Description of TIF Eligible Project Cost	Amount
Total	

4. The amount requested to be disbursed pursuant to this Request for Reimbursement will be used to reimburse the Developer for Redevelopment Project Costs for the Project detailed in ***Exhibit “1”*** of the Redevelopment Agreement.

5. The undersigned certifies and swears under oath that the following statements are true and correct:
- (i) the amounts included in (3) above were made or incurred or financed and were necessary for the Project and were made or incurred in accordance with the construction contracts, plans and specifications heretofore in effect; and
  - (ii) the amounts paid or to be paid, as set forth in this Request for Reimbursement, represent a part of the funds due and payable for TIF Eligible Redevelopment Project Costs; and
  - (iii) the expenditures for which amounts are requested represent proper Redevelopment Project Costs as identified in the "Limitation of Incentives to Developer" described in *Section "D"* of the Redevelopment Agreement, have not been included in any previous Request for Reimbursement, have been properly recorded on the Developer's books and are set forth with invoices attached for all sums for which reimbursement is requested, and proof of payment of the invoices; and
  - (iv) the amounts requested are not greater than those necessary to meet obligations due and payable or to reimburse the Developer for its funds actually advanced for Redevelopment Project Costs; and
  - (v) the Developer is not in default under the Redevelopment Agreement and nothing has occurred to the knowledge of the Developer that would prevent the performance of its obligations under the Redevelopment Agreement.
  - (vi) Any violation of this oath shall constitute a default of the Redevelopment Agreement and shall be cause for the City to unilaterally terminate the Redevelopment Agreement.
6. Attached to this Request for Reimbursement is ***Exhibit "1"*** of the Redevelopment Agreement, together with copies of invoices, proof of payment of the invoices, and Mechanic's Lien Waivers relating to all items for which reimbursement is being requested.

BY: \_\_\_\_\_ (Developer)

TITLE: \_\_\_\_\_

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**APPROVED BY CITY OF OREGON, ILLINOIS**

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

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**REVIEWED BY JACOB & KLEIN, LTD. & THE ECONOMIC DEVELOPMENT GROUP, LTD.**

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_



**CITY OF OREGON  
ORDINANCE 2025-011**

**AN ORDINANCE ADDING PUBLIC DEMONSTRATION PERMIT**

**NOW THEREFORE**, be it ordained by the Council of the City of Oregon, in the State of Illinois, as follows:

**SECTION 1:**        **ADOPTION** “10.12 PUBLIC DEMONSTRATION PERMIT” of the City of Oregon Municipal Code is hereby *added* as follows:

**BEFORE ADOPTION**

10.12 PUBLIC DEMONSTRATION PERMIT (Non-existent)

**AFTER ADOPTION**

10.12 PUBLIC DEMONSTRATION PERMIT (*Added*)

**SECTION 2:**        **ADOPTION** “10.12.010 Definitions - Public Demonstrations” of the City of Oregon Municipal Code is hereby *added* as follows:

**BEFORE ADOPTION**

10.12.010 Definitions - Public Demonstrations (Non-existent)

**AFTER ADOPTION**

10.12.010 Definitions - Public Demonstrations (*Added*)

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

PERSON: any person, firm, partnership, club, association, corporation, company, non-profit organization or other entity of any kind.

PUBLIC DEMONSTRATION:

A. The term "public demonstration" means one of the following events:

1. A march, demonstration, parade, procession, motorcade, foot race, marathon, walk-a-thon, bicycle race, bicycle tour, bike-a-thon, or other similar organized event consisting of persons, animals or vehicles, or a combination thereof.

moving upon the public streets or public rights-of-way within the city that interferes with the normal flow or regulation of pedestrian or vehicular traffic upon said streets or rights-of-way.

2. A meeting, demonstration, picket line, rally or gathering of more than 25 persons for the common purpose as a result of prior planning that interferes with the normal flow or regulation of pedestrian or vehicular traffic or occupies any city property in a place held open to the public as an open public forum or public place of assembly.

B. The term "public demonstration" shall not include any of the following:

1. A block party that has received a permit pursuant to the provisions of 10.08 of this code.
2. A "temporary use" subject to approval by the City Council.
3. Funeral processions.
4. Autumn on Parade, Candlelight Walk, or other city sponsored events.
5. Students going to and from school classes or participating in educational activities, provided such conduct is under the immediate direction and supervision of the proper school authorities.
6. Official activity of officers or employees of a unit of local government, the State, or the United States of America.
7. Spontaneous events occasioned by news or affairs coming into public knowledge within three days of such public assembly, provided that the organizer thereof gives written notice to the City Manager at least 24 hours prior to such parade or public assembly.

PUBLIC DEMONSTRATION PERMIT means a permit as required by this article.

SIDEWALK means any area or way set aside or open to the general public for the purposes of pedestrian traffic, whether or not it is paved.

STREET means any public right-of-way of the City set aside or open to the general public for the purposes of vehicular traffic, including any berm or shoulder parkway, right-of-way or median strip thereof.

**SECTION 3:**        **ADOPTION** “10.12.012 Permit Required” of the City of Oregon Municipal Code is hereby *added* as follows:

#### BEFORE ADOPTION

10.12.012 Permit Required (Non-existent)

#### AFTER ADOPTION

10.12.012 Permit Required(*Added*)

No person shall engage in or conduct any public demonstration unless a Public Demonstration Permit therefor has been issued by the City Manager.

**SECTION 4:**        **ADOPTION** “10.12.014 Application” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

10.12.014 Application (Non-existent)

AFTER ADOPTION

10.12.014 Application(*Added*)

A person seeking a Public Demonstration Permit shall file an application with the City Manager on forms provided by such officer and the application shall be signed by the applicant under oath or affirmation.

A. Time for application

1. For a single, non-recurring public demonstration, an application for a Public Demonstration Permit shall be filed with the City Manager at least ten days and not more than 180 days before the public demonstration is proposed to commence. The City Manager may waive the minimum ten-day filing period if, after due consideration of the date, time, place and nature of the public demonstration, the anticipated number of participants, and the city services required in connection with the event, the City Manager reasonably determines that the waiver will not present a hazard to public safety.
2. For public demonstrations held on a regular or recurring basis at the same location, an application for a permit covering all such parades or public assemblies during the calendar year may be filed with the City Manager at least ten days and not more that one year before the date and time at which the first such parade or public assembly is proposed to commence. The City Manager may waive the minimum ten-day period after due consideration of the factors specified in subsection (1) of this section.

B. Contents of application:

An application for a Public Demonstration Permit shall set forth the following information:

(1) The name, address and telephone number of the person seeking to conduct such public demonstration;

(2) The names, addresses, and telephone numbers of the headquarters for which the public demonstration is to be conducted, if any, and the authorized and responsible heads of

organizations;

(3) The requested date of the public demonstration

(4) The requested route to be traveled, if any, during the public demonstration, including the starting point and termination point;

(5) The approximate number of persons who, and animals or vehicles which, will constitute such public demonstration and the type of animals and vehicles, if applicable;

(6) The hours when such public demonstration will start and terminate;

(7) A statement as to whether the public demonstration will occupy all or a portion of the width of the streets proposed to be traversed;

(8) The location by street of an assembly areas for such public demonstration, and the time at which units of the public demonstration will begin to assemble any such area;

(9) The intervals of space to be maintained between the units of public demonstration of a parade or similar event;

(10) If the public demonstration is intended to be held by, or on behalf of, any person other than the applicant, a letter from that person to the City Manager authorizing the applicant to apply for the permit on the person's behalf;

(11) The type of public demonstration, including a description of activities planned during the event;

(12) A description of any recording equipment, sound amplification equipment, banners, signs, or other attention-getting devices to be used in connection with the public demonstration;

(13) The approximate number of participants in the public demonstration (spectators are not participants);

(14) An estimate of the number of spectators expected for the public demonstration;

(15) A designation of any public facilities or equipment requested to be utilized for or during the public demonstration; and

(16) After review of the application, such additional information that the City Manager finds reasonably necessary to a fair determination as to whether a permit should issue.

#### C. Application Fee:

There shall be no application fee for a Public Demonstration Permit.

**SECTION 5:**        **ADOPTION** “10.12.016 Police And Ambulance Protection” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

10.12.016 Police And Ambulance Protection (Non-existent)

AFTER ADOPTION

10.12.016 Police And Ambulance Protection(*Added*)

- A. The City Manager shall, after consulting with the Police Chief, the Fire Chief, the Director of Public Works, or such further or different personnel as the City Manager shall deem necessary and appropriate, determine whether and to what extent additional police and ambulance protection is reasonably necessary for the public demonstration for traffic control and safety. The City Manager shall base this decision on the size, location, duration, time and date of the public demonstration, the expected sale or service of alcoholic beverages, the number of streets and intersections blocked, and the need to detour or preempt citizen travel and use of streets and sidewalks. The speech content of the event shall not be a factor in determining the amount of police or ambulance protection necessary. If possible, without disruption of ordinary police or ambulance services or compromise of public safety, regularly scheduled on-duty personnel will provide police services for the event. If additional police or ambulance protection for the public demonstration is reasonably deemed necessary by the City Manager, the City Manager shall so inform the applicant for the permit. The applicant then shall have the duty to secure the police or ambulance protection deemed necessary by the City Manager at the sole expense of the applicant.
- B. Applicants seeking a permit for a public demonstration to be conducted for the purpose of engaging in speech protected under the First Amendment shall not be required to pay for any police or ambulance protection provided by the City.

**SECTION 6:**        **ADOPTION** “10.12.018 Standards For Issuance Of Public Demonstration Permit” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

10.12.018 Standards For Issuance Of Public Demonstration Permit (Non-existent)

AFTER ADOPTION

10.12.018 Standards For Issuance Of Public Demonstration Permit(*Added*)



The City Manager shall issue a Public Demonstration Permit as provided for herein when, from a consideration of the contents of the application and such other information as may be otherwise obtained, the City Manager reasonably finds that:

- A. The conduct of the public demonstration will not substantially interrupt the safe and orderly movement of other pedestrian or vehicular traffic contiguous to its route or location;
- B. The conduct of the public demonstration will not require the diversion of so great a number of city police officers to properly police the line of movement and the areas contiguous thereto as to prevent normal police protection of the city;
- C. The concentration of persons, animals, and vehicles at public assembly points of the public demonstration will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such public assembly areas;
- D. The conduct of the public demonstration is not reasonably likely to cause injury to person or property;
- E. The public demonstration is scheduled to move from its point of origin to its point of termination expeditiously and without unreasonable delays en route;
- F. Adequate sanitation and other required health facilities are or will be made available in or adjacent to any public assembly areas;
- G. There are sufficient parking places near the site of the public demonstration to accommodate the number of vehicles reasonably expected;
- H. The applicant has secured the police and ambulance protection, if any, required under this section;
- I. Such public demonstration is not for the primary purpose of advertising any product, goods or event that is primarily for private profit, and the parade itself is not primarily for profit. The prohibition against advertising any product, goods or event shall not apply to signs identifying organizations or sponsors furnishing or sponsoring exhibits or structures used in the public demonstration;
- J. No other Public Demonstration Permit application for the same time and location is already granted or has been received earlier in time than the pending application;
- K. No Public Demonstration Permit application for the same time but at another location is already granted or has been received earlier in time than the pending application, and the necessary police or ambulance resources required for that prior public demonstration are so great that, in combination with the subsequent pending application, the resulting deployment of police services or emergency medical services would have an immediate and adverse effect upon the welfare and safety of persons and property within the city;
- L. No event is scheduled elsewhere in the city where police resources or needed ambulance resources required for that event are so great that the deployment of police services for the proposed parade or public assembly would have an immediate and adverse effect upon the welfare and safety of persons and property;
- M. No permit shall be granted that allows for the erection or placement of any structure, whether permanent or temporary, on a city street, sidewalk, or right-of-way unless advance approval for the erection or placement of the structure is obtained from the City Council.

N. If the public demonstration includes Ogle County property. Any agreements with Ogle County must be included with the application.

**SECTION 7:**        **ADOPTION** “10.12.020 Non-Discrimination” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

10.12.020 Non-Discrimination (Non-existent)

AFTER ADOPTION

10.12.020 Non-Discrimination(*Added*)

The City Manager shall uniformly consider each application upon its merits and in an objectively reasonable and viewpoint-neutral manner, and shall not discriminate in granting or denying Public Demonstration Permits under this code based on political, religious, ethnic, racial, disability-related, or sexual orientation or gender-related grounds, or based on the content of any speech or expressive conduct protected by the First Amendment.

**SECTION 8:**        **ADOPTION** “10.12.022 Notice Of Denial Of Application; Alternative Permit” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

10.12.022 Notice Of Denial Of Application; Alternative Permit (Non-existent)

AFTER ADOPTION

10.12.022 Notice Of Denial Of Application; Alternative Permit(*Added*)

- A. The City Manager shall act promptly upon a timely-filed application for a Public Demonstration Permit, but in no event shall grant or deny a permit less than 48 hours prior to the event. If the City Manger disapproves the application, the City Manager shall notify the applicant of such action, either by personal delivery or certified mail at least 48 hours prior to the scheduled public demonstration as requested, and state with specificity the reasons for the denial.
- B. Should the City Manager deny an application for a Public Demonstration for a reason, enumerated section 10.12.018 xx through xx inclusive, the City Manager may, in the written denial, propose for the conduct of the public demonstration at a date, time, location or route different from that named by the applicant. An applicant desiring to

accept such an alternative permit shall, within five days after notice of the action of the City Manger, file a written notice of acceptance of the alternative permit with the City Manager. An alternative Parade or Public Assembly Permit shall otherwise conform to the requirements of, and shall have the effect of , a Public Demonstration Permit issued under this code.

- C. The denial by the City Manager of an applciation for a Public Demonstration Permit shall be without prejudice to the applicant's submission of amendments to the original application, or the submission of a new application, so as to cure any deficiencies in the inital application.

**SECTION 9:**            **ADOPTION** “10.12.024 Appeal Procedure” of the City of Oregon Municipal Code is hereby *added* as follows:

**BEFORE ADOPTION**

10.12.024 Appeal Procedure (Non-existent)

**AFTER ADOPTION**

10.12.024 Appeal Procedure(*Added*)

- A. Any applicant shall have the right to appeal the denial of a Public Demonstration Permit to the City Council. The denied applicant shall make the appeal within five days after receipt of the denial by filing a written notice with the City Clerk and a copy of the notice with the City Manager.
- B. Said notice shall stated with specificity the reasons why the City Manager erred in interpreting or applying the standards for the issuance of a Public Demonstration Permit pursuant to this article. The City Council shall act upon the appeal at its next-scheduled regular meeting follwoing the receipt of the notice of appeal by the City Clerk.
- C. In considering the appeal, the City Council, shall determine whether the City Manager erreed in applying the standards for issuance of a permit set forth in this code. The decision of the City Council shall be made by the majority of those members present and voting. The decision of the City Council shall be final.

**SECTION 10:**            **ADOPTION** “10.12.026 Issuance Of Public Demonstration Permit; Notice To Other Officials” of the City of Oregon Municipal Code is hereby *added* as follows:

**BEFORE ADOPTION**

10.12.026 Issuance Of Public Demonstration Permit; Notice To Other Officials (Non-existent)

AFTER ADOPTION

10.12.026 Issuance Of Public Demonstration Permit; Notice To Other Officials(*Added*)

Immediately upon the issuance of a parade or public assembly permit, the City Manager shall send a copy thereof to the following:

- A. The Chief of Police
- B. The Chief of the Oregon Fire Protection District
- C. The Director of Public Works
- D. The Ogle County Sheriff's Department
- E. The Illinois Department of Transportation; when applicable.

**SECTION 11:**        **ADOPTION** “10.12.028 Contents Of Permit” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

10.12.028 Contents Of Permit (Non-existent)

AFTER ADOPTION

10.12.028 Contents Of Permit(*Added*)

Each Public Demonstration Permit shall state the following information:

- A. Starting and approximate ending time;
- B. Minimum speed of public demonstration units, if applicable;
- C. Maximum speed of public demonstration units, if applicable;
- D. Maximum interval of space to be maintained between the public demonstration units, if applicable;
- E. The portions of the streets, or sidewalks that may be occupied by the public demonstration units, or persons where applicable;
- F. The maximum length of the public demonstration in miles or fractions thereof, if applicable; and
- G. Such other information as the City Manager shall reasonably find necessary to the enforcement of this section.

**SECTION 12:**        **ADOPTION** “10.12.030 Duties Of Permittee” of the City of Oregon Municipal Code is hereby *added* as follows:

## BEFORE ADOPTION

10.12.030 Duties Of Permittee (Non-existent)

## AFTER ADOPTION

10.12.030 Duties Of Permittee(*Added*)

- A. A permittee hereunder shall comply with all permit directions and conditions and with all applicable laws and ordinances.
- B. The public demonstration chairperson or other person heading such activity shall carry the Parade or Public Assembly Permit upon his person during the conduct of the parade or public assembly.

**SECTION 13:**        **ADOPTION** “10.12.032 Prohibitions” of the City of Oregon Municipal Code is hereby *added* as follows:

## BEFORE ADOPTION

10.12.032 Prohibitions (Non-existent)

## AFTER ADOPTION

10.12.032 Prohibitions(*Added*)

The following shall apply to all public demonstrations:

- A. It shall be unlawful for any person to stage, present, or conduct any public demonstration without first having obtained a permit as herein provided.
- B. It shall be unlawful for any person to knowingly include materially false or misleading information in an application for a Public Demonstration Permit or such supporting materials submitted with the application to the City Manager.
- C. It shall be unlawful for any person to participate in a public demonstration if the person knows that a permit therefor has not been granted or has been revoked;
- D. It shall be unlawful for any person in charge of, or responsible for the conduct of, a duly permitted public demonstration to knowingly fail to comply with the conditoins for the permit;
- E. It shall be unlawful for any person to engage in any public demonstration activity thta would constitute a substantial hazard to the public safety or that would materially interfere with or endanger the public peace or right of residents to the quiet and peaceful enjoyment of their property;
- F. It shall be unlawful for any merson participating in any public demonstration to carry or possess any length of metal, lumber, wood, or similar material for the purposes of displaying a sign, poster, or notice, unless such object is one-forth inch or less in

thickness and two inches or less in width, or if not generally rectangular in shape, such object shall not exceed three-fourths inch in its thickness dimension;

- G. It shall be unlawful for any person to carry any sign, poster, plaque, or notice, wether or not mounted on a length of material as specified in subsection F. of this section, unless such sign, poster, plaque, or notice is constructed or made of cloth, paper, or cardboard material;
- H. It shall be unlawful for any person participating in a public demonstration to utilize sound amplification equipment at decibel levels that exceed those limits imposed by 10.04.140 of this code.
- I. It shall be unlawful for any person to ride, drive or cause to be ridden or driven any animal or any animal drawn vehicle upon any public street, unless specifically authorized by the permit.

**SECTION 14:**            **ADOPTION** “10.12.34 Public Conduct During Public Demonstrations” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

10.12.34 Public Conduct During Public Demonstrations (Non-existent)

AFTER ADOPTION

10.12.34 Public Conduct During Public Demonstrations(*Added*)

- A. No person shall unreasonably hamper, obstruct or impede, or interfere with any public demonstration or with any person, vehicle or animal participating or used in a public demonstration.
- B. No driver of a vehicle shall drive between the vehicles or person comprising a public demonstration when such vehicels or persons are in motion and are conspicuously designated as a parade or pubic assembly.
- C. The City Manager shall have the authority, when reasonably necessary, to prohibit or restrict the parking of vehicles along a street constituting a part of a public demonstration.. The City Manager shall post, or cause to be posted, signs to the effect, and it shall be unlawful for any person to park or leave unattended any vehicle in violatoin thereof.

**SECTION 15:**            **ADOPTION** “10.12.36 Revocation Of Permit” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

10.12.36 Revocation Of Permit (Non-existent)

AFTER ADOPTION

10.12.36 Revocation Of Permit(*Added*)

- A. The City Manager shall have the authority to revoke a Public Demonstration Permit immediately upon reasonable determination of any of the following:
1. That the permit application was granted based on the inclusion by the applicant of materially false and misleading information in the application or supporting materials submitted to the City Manager, and that the City Manager relied on said false or misleading information in granting the permit;
  2. Violation of the conditions or standards for issuance of the permit as set forth in this article; or
  3. When a public emergency arises that is of such a nature that the police resources or ambulance resources required for that emergency are so great that the deployment of police services or ambulance services for the public demonstration would have an immediate effect upon the welfare and safety of persons or property as determined by the City Manager in collaboration with the Chief of the Oregon Fire Protection District.
- B. As soon as practicable after such revocation occurs, the City Manager shall notify the permit applicant in writing of the reason for said revocation, said notice to be sent either by personal delivery or certified mail. A revocation of a permit shall be treated in the same manner as a denial for the purposes of appeal and shall be subject to appeal in the same manner as provided in section 10.12.024.

PASSED AND ADOPTED BY THE CITY OF OREGON COUNCIL

\_\_\_\_\_.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Council Member Terry Schuster	_____	_____	_____	_____
Council Member Tim Krug	_____	_____	_____	_____
Council Member Mel Cozzi	_____	_____	_____	_____
Council Member Josiah Flanagan	_____	_____	_____	_____
Mayor Ken Williams	_____	_____	_____	_____

Presiding Officer

Attest

\_\_\_\_\_  
Ken Williams, Mayor, City of Oregon

\_\_\_\_\_  
Cheryl Hilton, City Clerk, City of  
Oregon





## Resolution 2025-04

### BIRD CITY RESOLUTION

WHEREAS, birds are some of the most beautiful and easily observed wildlife that share our communities, and

WHEREAS, many citizens recognize and value birds that are residents and those that pass through during their migration seasons, and

WHEREAS, birds play an important ecological role in our community, controlling insect pests and contributing to pollination and seed dispersal, and

WHEREAS, birds and their habitats are declining throughout Illinois and North America, facing a growing number of threats on their migration routes and in both their summer and winter habitat, and

WHEREAS, public education, awareness, and concern are crucial components of bird conservation, and

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations, and

WHEREAS, birds contribute to an increase to the economy by attracting tourists and generating revenue, and

WHEREAS, climate change is the number one threat to birds and local leaders should adopt environmentally sound policies and practices that protect birds and their habitat, and

WHEREAS, the Migratory Bird Treaty Act of 1918 is important legislation that we need to continue to uphold in our local communities to ensure the protection of migratory birds, and

WHEREAS, Bird City Illinois is an initiative to build relationships with local municipalities and citizens of the community for a call to action to protect and conserve birds.

NOW, THEREFOR BE IT RESOLVED by the City Council of the City of Oregon, Ogle County, Illinois as follows:

Section 1. The City recognizes Saturday May 10<sup>th</sup>, 2025 as World Migratory Bird Day.

Section 2. The City authorizes the City Manager to pursue the cities certification as a Bird City.

ADOPTED and APPROVED by the City Council of the City of Oregon May 13<sup>th</sup>, 2025.

Ayes:                      Nays:                      Absences:

---

Ken Williams, Mayor

ATTEST:

---

Cheryl Hilton, City Clerk



## Resolution 2025 - 2

### A RESOLUTION AUTHORIZING INVESTMENT OF MONIES IN THE ILLINOIS FUNDS FOR THE CITY OF OREGON, OGLE COUNTY, ILLINOIS

WHEREAS, the City of Oregon (hereafter "City") is a municipal corporation duly organized and existing under the laws of the State of Illinois; and

WHEREAS, Sections 7 and 17 of the State Treasurer Act, 15 ILCS 505, ("Act") allow the Office of the Illinois State Treasurer ("Treasurer") to establish and administer a Public Treasurers' Investment Pool call Illinois Funds ("Illinois Funds" or "IPTIP") to supplement and enhance the investment opportunities otherwise available to other custodians of public funds for public agencies in this State; and

WHEREAS, in administering the Illinois Funds, the Act permits the Treasurer to receive public funds paid into the pool by any other custodian of such funds and to serve as the fiscal agent of that custodian of public funds for the purpose of holding and investing those funds; and

WHEREAS, pursuant to the Act, and as set forth in 74 Ill. Admin. Code Part 740 ("Rules"), the Treasurer has established Illinois Funds, which provides units of State and local government a convenient investment pool option that utilizes the Treasurer's resources to safely invest their funds while allowing participants to enjoy economies of scale; and

WHEREAS, as set forth in the Rules, Illinois Funds allows participants to safely invest their monies, while providing a competitive rate of return and daily access to invested funds; and

WHEREAS, the City of Oregon is a public agency that is a custodian of public funds, as defined in the Public Funds Investment Act, 30 ILCS 235, and 74 Ill. Admin. Code Part 7 40 (Rules"), and has determined that it is in its best interests to invest public funds in the Illinois Funds.

NOW, THEREFOR BE IT RESOLVED by the City Council of the City of Oregon, Ogle County, Illinois as follows:

#### **Section 1**

The City of Oregon may enter into any agreements with the Treasurer and take any other necessary or advisable actions to enroll in and participate in the Illinois Funds.

#### **Section 2**

The following City of Oregon City Manager holding the title specified hereinbelow, or their successor(s) in office, is hereby authorized to order the deposit and withdrawal of monies in the Illinois Funds and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this Resolution and the transactions contemplated thereby;

NAME

TITLE

SIGNATURE

---

**Section 3**

That this Resolution shall remain in full force and effect until rescinded by the City Council of the City of Oregon via Resolution and a copy of the Resolution rescinding this Resolution is sent to the Treasurer.

ADOPTED and APPROVED by the City Council of the City of Oregon May 13<sup>th</sup>, 2025.

Ayes:

Nays:

Absences:

---

Ken Williams, Mayor

ATTEST:

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Cheryl Hilton, City Clerk



## Mural Application



### Applicant Information

Name: Rebecca.Hazzard Organization Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### Property Owner Information

Name: Rebecca.Hazzard Email: \_\_\_\_\_

Address of Business: N/A BUILDING OWNER

Zoning District \_\_\_\_\_

### Supplemental Documents

Accompanying this application please provide the following supplemental documents on the project:

1. Written and signed document from property owner indicating they have reviewed and approved the proposed design and a maintenance plan for the installation on their exterior building wall or permanent wall structure.
2. A color photo of the wall and a building elevation drawn to scale that identifies the wall on which the mural is proposed, location of existing and proposed murals, both the wall and mural dimensions and the location and direction for any lights to be installed. Photographs of the site location and its immediate surroundings.
3. Identify the type of paint to be used and, if it is to be applied to brick masonry walls, that it is durable, easy to apply and have good adhesive characteristics. It should be porous if applied on exterior masonry, thereby permitting the wall to breathe and preventing the trapping of free moisture behind the paint film.
4. A narrative that includes a written description of the proposed mural, the project timeline, budget, and funding sources.
5. A maintenance plan that includes the proposed timeline or lifespan of the mural, information on the wall preparation, the materials and processes that will be used to install the mural, a description of the protective coating that it will be applied to ensure the longevity and durability of the mural, and a statement that the necessary coating will be applied to the building or structure to preserve the integrity of the building, structure, and mural.
6. A list of persons and/or organizations involved in the installation of the mural.
7. A resume or biography for each artist involved in the design of the mural and a list of examples of previous work that includes the location, budget, year completed, past history of execution, and a brief description of the artist's role in the project (e.g. lead, collaborator, assistant.)



108 N 4<sup>th</sup> STREET OREGON IL

#### MURAL APPLICATION

THIS MURAL WILL BE ON THE WEST SIDE OF THE BUILDING. THE BACK ENTRANCE FACING THE CITY PARKING LOT AND REAR ENTRANCE INTO OCB.

MURAL TO BE COMPLETED SUMMER 2025 BY CHLOE METZ

ESTIMATE AND INFORMATION REGARDING THE MURAL AND MATERIALS USED ATTACHED

CHLOE HAS DONE NUMEROUS PROJECTS THROUGHOUT THE AREA. SHE IS A VERY REPUTABLE AND TALENTED ARTIST.

# PAINTED BY CHLOE

## Commission Contract

---

This contract is made the 10th day of, April 2025 (year) by and between:

Artist: Painted by Chloe  
602 Webster St, Oregon, IL 61061

Client: Rebecca Hazzard

The parties agree as follows:

1. **Design Process:** At no charge, the Client will be presented with a proposal that will consist of moodboards and a digital rendering. The moodboards will include a color story and inspirational photos to convey the design aesthetic. Once approved by the client, the Artist will present the official design. The Client is allowed two rounds of edits. Any additional design time will accrue a charge of \$50 per hour. Total design fee accrued: \$50.
2. **Project:** The client is commissioning a(n) exterior mural to be completed by the Artist. The subject matter is life's better in Oregon. The artwork will be in the artists' style but, as there are variations in the creative process, the client accepts the artwork will be unique and therefore subject to reasonable variation.
3. **Copyright:** Artist reserves the common-law copyright to all works commissioned by the Client. No work may be reproduced by the Client without the approval of the Artist. Artist is entitled to sign the mural in a discreet area of the wall. The Artist is entitled to identify as the creator of the artwork and share on their portfolio, including websites and on social media platforms. Client shall not alter, modify, edit, or change the artwork without the Artist's prior written consent.
4. **Schedule:** The project is to be completed between the dates of June 23rd and July 4th. If additional time is needed, the Artist(s) and Clients will schedule sessions until the commission is completed as agreed upon.
5. **Delays:** If delays are caused by the Client for any reason, the Artist is not responsible to complete the mural within any particular time frame. Other delays, including but not limited to inclement weather, will be handled accordingly based on the Artist's availability.
6. **Payment Amount:** The fee per square foot is based on the complexity of the subject, the difficulty of execution including surface quality and accessibility. For this project, the



Artist is charging \$13 per square foot. The commission is designed to be approximately 26x16 square feet, bringing the total to \$5408.

7. **Misc. Costs:** These costs may include but are not limited to travel costs, equipment rental such as scaffolding, lifts, projectors, etc. The estimated miscellaneous cost for this project is \$700. Any expenses beyond that listed will be approved by the Client prior to moving forward. These miscellaneous costs will be the responsibility of the Client.
8. **Surface Expectations:** It is not the responsibility of the Artist to prep the wall for painting. The Artist recommends that any necessary maintenance on the wall be remedied and the wall is freshly primed prior to mural execution.
9. **Accessibility:** Any obstructions that limit the Artist's accessibility to the mural surface must be removed prior to the start date.
10. **Material Costs:** The estimated material cost for this project is \$320. If additional materials are needed to complete the project, the Client will be responsible to cover these charges at the time of final payment. The Artist will communicate these expenses prior to purchasing.
11. **Total Cost:** The total cost for this commission is \$6,478. (subject to change within the parameters previously listed)
12. **Payment Terms:** A non-refundable deposit of \$3,239 (50%) is required ASAP in order to hold the dates for execution. The remaining 50% \$3,239 plus any additional unforeseen expenses required to complete the commission will be due upon completion. An additional fee of \$50 will accrue daily for late payment.
13. **Longevity:** Based on research, the Artist expects the mural to last approximately 7 years; However, the Artist is unable to guarantee the longevity of the mural based on numerous external factors including but not limited to weather, current state of the wall, potential water damages, etc.
14. **Satisfaction:** It is the Artist's intent to meet the expectations of the Client. If for any reason the Client is not satisfied with the Artists work, the Artists will charge \$50 per hour until the Client is satisfied. Additional time will not exceed 20 hours.

Artist Name (printed) : Chloe Metz Date: 4 / 10 / 25

Artist Signature: \_\_\_\_\_

Client Name (printed) : \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Client Signature: \_\_\_\_\_





City of Oregon  
FACADE IMPROVEMENT MATCHING GRANT PROGRAM

APPLICATION

1. Applicant: Circle One: Business Owner or Building Owner

Jennifer + Adam Dahm

2. Business Name and Address:

Allure Aesthetics + Beauty : 217 W. WASHINGTON ST.

3. Phone: \_\_\_\_\_

4. Estimated cost of project:

\$ 6290

Paint

2340

Signage

2225

Repair or replacement of windows

Masonry repairs

1725

Awnings

Other \_\_\_\_\_

4. Items needed to process this application:

- a. Current photograph of property to be improved.
- b. Drawings of proposed improvements if available.
- c. Written description of proposed improvements, including materials and colors.

Date of Application: 3.31.2025

☐ Approved ☐ Denied

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

4/1/2025

Submitted by: Jennifer Dahm

217 W Washington St

Allure Aesthetics and Beauty | AJD Property Group LLC

I am submitting this proposal to request the Facade Improvement Matching Grant for my business located at 217 W Washington St to improve the exterior of the building. As one of the first downtown buildings visitors see when entering our town, its appearance plays a vital role in the first impression of our community. The proposed improvements will enhance both the aesthetic and structural integrity of the building, contributing to the improvement of our downtown area.

Proposed Improvements:

- Painting exterior

- Masonry Repair

- Exterior Signage

Painting & Masonry repairs: there are necessary repairs to maintain the building's structure needed while maintaining the historical character. The lower half of the building serves as my business location, which I would like to tie together both my business's vision and colors while preserving the stonework and original beauty of the building, with some updates. The lower half we plan from sign location down to be painted a modern black, and from the sign up, we plan to paint a cream grey color that pulls from the original stonework on the building. The windows will be trimmed and painted a satin black finish to add a modern look. This quote also includes replacing old, rotted wood around the windows on the upstairs unit to further improve the building. Exact colors (Sherwin Williams) will be determined by the painter but will be selected based on the stone that is there.

Signage: a professionally designed sign to enhance visibility, attract customers, and complement the downtown streetscape.

This grant would support the first step in my larger vision for this property. My plan is to continue reinvesting in the building to fully restore its charm and maximize its potential as a downtown shop. The improvements made with this grant will lay the foundation for future enhancements that will further benefit the community. I appreciate your consideration in supporting a project that aligns with commitment to revitalization and small business growth in our great town. Please let me know if there are any additional pieces needed. I have attached pictures of the current condition of the building.

Sincerely,

Jennifer Dahm

Allure Aesthetics and Beauty | AJD Property Group LLC





3218 N IL Rt 2  
Oregon IL 61061  
815-871-7103  
naddrzd@hotmail.com

## Estimate

Number E1967

Date 3/31/2025

### Bill To

Allure Aesthetics  
217 E. Washington St.  
Oregon IL 61061

### PO Number

### Project

### Description

### Amount

power wash throughout exterior front face of building

remove bolts, etc. from face of building

replace wood trim pieces as needed on upper trim

\$1,725.00

repair concrete siding below window as needed

caulk, foam fill gaps, cracks, etc. as needed

prime metal window frame, paint 2 coats ext. satin black finish on all trim,  
accents, etc. throughout

\$1,255.00

paint 2 coats ext. flat finish (accent color) on upper concrete siding

1 gal. primer  
2 cans foam filler  
6 tubes caulk  
1 gal. concrete patch  
wood trim, etc.  
2 gal. ext. flat (concrete siding)  
3 gal. ext. satin black (trim, etc.)  
tape, plastic, etc.

\$485.00

use of 45' boom lift for 2-3 days

\$600.00

### Total

\$4,065.00



www.SignsNowRockford.com

700 20th St., Rockford, IL 61104

Ph: 815.398.8371 Fax: 815.398.1127

## ESTIMATE

E-93507

Payment Terms: Cash Customer

Created Date: 3/26/2025

DESCRIPTION: non-lit dimensional sign

Bill To: Allure Aesthetics & Beauty Co.  
217 W. Washington St.  
Oregon, IL 61061  
US

Installed: Allure Aesthetics & Beauty Co.  
217 W. Washington St.  
Oregon, IL 61061  
US

Requested By: Jennifer Dahm

Salesperson: Mike Wilhelmi

PRODUCTS	QTY	UNIT PRICE	TOTALS
1 non-lit dimensional sign	1	\$1,000.00	\$1,000.00
1.1 Dimensional Letters - Part Qty: 1 Width: 1.00" Height: 1.00" - Price: \$1000.00 - Raceway: No		Text: price is approximate and subject to change based on final layout and concept	
2 labor	1	\$900.00	\$900.00
2.1 General Service - Part Qty: 1 - Price: \$900.00		Text: labor - price is approximate and subject to change based on final layout and concept	
3 permit	1	\$325.00	\$325.00
3.1 Permit Acquisition - Part Qty: 1		Text: permit - exterior sign - price is approximate and subject to change based on final layout and concept	
3.2 Permit Fee - - Price: \$75.00		Text: permit - price is approximate and subject to change based on final layout and concept	

Material Cost Volatility: The cost of raw materials continues to be highly unpredictable. While we make every effort to honor quoted prices, pricing is subject to change. We will communicate any necessary adjustments as soon as possible.

Base Subtotal:	\$2,225.00
Subtotal:	\$2,225.00
State Tax (0.0000%):	\$0.00
Total Taxes:	\$0.00
Grand Total:	\$2,225.00

Quote Validity: All quotes are valid for 5 days only due to market

Estimated 5/20/2025 10:15 AM

Page 1 of 2

fluctuations.

Credit Card Payments: A 3% service charge applies to all credit card payments.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_











City of Oregon  
FACADE IMPROVEMENT MATCHING GRANT PROGRAM

APPLICATION

1. Applicant: Circle One: Business Owner or Building Owner

KARA BAUER

2. Business Name and Address:

VICARIOUSALON  
221 W. WASHINGTON

VICARIOUSSTYLE  
219 W. WASHINGTON

3. Phone: \_\_\_\_\_

4. Estimated cost of project:

\$ \_\_\_\_\_

Paint  
Signage  
Repair or replacement of windows  
Masonry repairs  
Awnings  
Other \_\_\_\_\_

6185.06

4. Items needed to process this application:

- a. Current photograph of property to be improved.
- b. Drawings of proposed improvements if available.
- c. Written description of proposed improvements, including materials and colors.

Date of Application: 4/25/26

☐ Approved ☐ Denied

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date



3218 N IL Rt 2  
Oregon IL 61061  
815-871-7103  
nddrozdz@hotmail.com

## Estimate

Number E1981

Date 4/17/2025

### Bill To

Bauer  
219 & 221 W. Washington St.  
Oregon IL 61061

PO Number

Project

Description	Amount
repair trim on upper soffit as needed, scrape, sand, prime any raw wood, caulk as needed throughout trim, etc. on front face of buildings, paint 2 coats ext. satin black finish throughout	
paint 2 coats ext. flat accent color on areas around doorways	
scrape, sand, paint 2 coats porch enamel on stairways, around basement door	
sand, prime, paint oil enamel on handrails throughout	
apply coat of clear water sealer to exposed cedar beams	
	\$5,575.00
5 gal. ext. satin (black)	
2 gal. ext. satin (accent)	
1 gal. porch enamel (stairs)	
2 qts. oil enamel black (handrails)	
1 qt. water sealer (cedar beams)	
tape, plastic, caulk, etc.	
	\$610.00

Total

\$6,185.00



Trim + Doors Tricorn Black SW6250  
Accent color Garden Gate HG SW 6176





May 6, 2025

Mr. Darin DeHaan  
City of Oregon  
115 North Third Street  
Oregon, Illinois 61061

**RE: City of Oregon – 2025 MFT Streets Program (25-00000-00-GM)  
Bid Tabulation and Engineer's Recommendation to Award**

Dear Mr. DeHaan,

Bids were opened on April 28, 2025, at 11:00 a.m. for the above-referenced project. A copy of the final bid tabulation is attached. The bids were received as follows:

Struck & Irwin Paving, Inc.	\$133,483.16
Microsurfacing Contractors LLC	\$173,529.24
A.C. Pavement Striping Co.	\$201,400.49

The following is noted by the Illinois Department of Transportation (IDOT) prior to bidding: *Due to the possibility of a bid complaint for your agency's project, as it relates to the "Apprentice or Training Program Certification," the Department will not concur with the award of any contract until the eight (8) calendar day following the letting; therefore, the local authority shall not proceed with the award for eight (8) calendar days.*

After full evaluation of the submitted bids, it is our recommendation that the contract for the 2025 MFT Streets Program be awarded to the lowest responsible bidder, Struck & Irwin Paving, Inc. for the amount of \$133,483.16, barring any bid protests in the eight (8) calendar days following the bid opening, as allowed by IDOT.

Enclosed please find a copy of the final Tabulation of Bids. If you have any questions, please feel free to contact me.

Sincerely,

Luke Ziegler  
Staff Engineer

LSZ:cld

Attachment

O:\Oregon, City of\25-532 - 2025 MFT Design\PA Final\25-532 - Oregon 2025-05-06 MFT Program Bid Recommendation Letter.docx

FEHR GRAHAM  
 ROCKFORD, ILLINOIS  
 BID DATE: April 28, 2025

BID TABULATION  
 CITY OF OREGON  
 2025 MFT STREET PROGRAM

JOB NO.: 25-532

Page 1 of 1

CONTRACTOR AND ADDRESS:				Struck & Irwin Paving, Inc.		Microsurfacing Contractors LLC		A.C. Pavement Striping Co.			
				7219 Gene Street		13940 St. Charles Rock Road		695 Church Road			
				DeForest, WI 53532		Bridgeton, MO 63044		Elgin, IL 60123			
Item No. and Description				Approx. Quantity		Unit	Total	Unit	Total	Unit	Total
40400002	ASPH EM SLURRY SEAL	30,697.0	SY	\$4.28	\$131,383.16	\$4.92	\$151,029.24	\$6.17	\$189,400.49		\$0.00
X7010216	TRAF CONT & PROT SPL	1.0	LS	\$2,100.00	\$2,100.00	\$22,500.00	\$22,500.00	\$12,000.00	\$12,000.00		\$0.00
<b>TOTAL BID PRICE</b>				<b>\$133,483.16</b>		<b>\$173,529.24</b>		<b>\$201,400.49</b>		<b>\$0.00</b>	
Local Public Agency Formal Contract Proposal (BLR 12200)				Yes		Yes		Yes			
Schedule of Prices (BLR 12201)				Yes		Yes		Yes			
Local Public Agency Proposal Bid Bond (BLR 12230)				Yes		Yes		Yes			
Affidavit of Availability (BC 57)				Yes		Yes		Yes			
Apprenticeship and Training Program Certification (BLR 12325)				Yes		Yes		Yes			
Affidavit of Illinois Business Office (BLR 12326)				Yes		Yes		Yes			

May 5, 2025

Darin DeHaan, MPA  
City Manager  
115 North 3<sup>rd</sup> Street  
Oregon, Illinois 61061

**Re: 2025 Streets General Maintenance Streets Project  
Letter of Recommendation – Bid Award**

Dear Darin,

In accordance with the Notice to Bidders for the above-referenced project, proposal packages were made available through QuestCDN.com and our office, with bids due by 11:00 a.m. on April 18, 2025. Two bids were received by the deadline. A summary of the bids is as follows:

	Engineer's Estimate	Martin and Company Excavating	Everlast Blacktop Inc.
Base Bid	\$466,535.00	\$387,951.00	\$382,158.40

While Everlast Blacktop Inc. submitted the lowest bid, they are currently restricted by the Illinois Department of Transportation (IDOT) to a maximum of 1,200 tons of hot mix asphalt per contract for local agency projects (see attached IDOT certificate). The total hot mix tonnage required for this project is estimated at 2,850 tons.

Although the City has the option to waive this restriction, this may introduce challenges related to quality control and scheduling. The restriction is likely due to the contractor not owning or operating a batch plant, which may limit their ability to ensure consistent mix quality and timely delivery. Without direct control over production, there is an increased risk of variability in material temperature and texture—both of which are critical to pavement performance.

Based on these considerations, Fehr Graham recommends awarding the project to the second lowest bidder, Martin and Company Excavating, in the amount of \$387,951.00.

If you choose to move forward, we are ready to begin preparing the contract documents. Thank you for the opportunity to assist the City with this project. Please feel free to reach out with any questions or if we can be of further assistance.

Sincerely,

Jason Stoll, PE  
Principal

#### Attachments

O:\Oregon, City of\25-326 - 2025 Streets General Maint Program\PA Final\PH04 - Bidding Documents and Services\25-326-PH04 - Oregon  
2025-05-05 Bid Recommendation Letter.docx

FEHR GRAHAM  
 ROCKFORD, ILLINOIS  
 BID DATE: April 28, 2025

BID TABULATION  
 CITY OF OREGON  
 2025 STREET GENERAL MAINTENANCE PROGRAM

JOB NO.: 25-326-PH04

Page 1 of 1

CONTRACTOR AND ADDRESS:				Everlast Blacktop Inc.		Martin & Company Excavating	
				7W540 IL Route 25		2456 E. Pleasant Grove Road	
				Elgin, IL 60120		Oregon, IL 61061	
Item No. and Description	Approx. Quantity			Unit	Total	Unit	Total
1	HMA SURFACE REMOVAL, MILLED, 2"	14,000.0	SY	\$2.76	\$38,640.00	\$4.11	\$57,540.00
2	HMA EDGE SURFACE REMOVAL, MILLED, 1.5"	2,350.0	SY	\$3.40	\$7,990.00	\$4.11	\$9,658.50
3	BITUMINOUS SURFACE REMOVAL - BUTT JOINT	1,100.0	SY	\$22.00	\$24,200.00	\$5.00	\$5,500.00
4	HOT-MIX ASPHALT SURFACE COURSE, IL-9.5, MIX "D", N50	2,850.0	TON	\$85.28	\$243,048.00	\$81.00	\$230,850.00
5	BITUMINOUS MATERIALS (TACK COAT)	6,700.0	LB	\$0.01	\$67.00	\$0.10	\$670.00
6	MANHOLE TO BE ADJUSTED, COMPLETE	45.0	EA	\$650.00	\$29,250.00	\$1,400.00	\$63,000.00
7	THERMOPLASTIC PAVEMENT MARKINGS, 4" (WHITE)	1,125.0	LF	\$3.00	\$3,375.00	\$1.50	\$1,687.50
8	THERMOPLASTIC PAVEMENT MARKINGS, 4" (YELLOW)	400.0	LF	\$5.00	\$2,000.00	\$1.50	\$600.00
9	THERMOPLASTIC PAVEMENT MARKINGS, 6" (WHITE)	3,700.0	LF	\$ 3.00	\$11,100.00	\$ 2.10	\$7,770.00
10	THERMOPLASTIC PAVEMENT MARKINGS, 12" (WHITE)	150.0	LF	\$ 7.00	\$1,050.00	\$ 5.00	\$750.00
11	THERMOPLASTIC PAVEMENT MARKINGS, 12" (YELLOW)	255.0	LF	\$8.00	\$2,040.00	\$5.00	\$1,275.00
12	THERMOPLASTIC PAVEMENT MARKINGS, 24" (WHITE)	300.0	LF	\$ 9.00	\$2,700.00	\$ 9.00	\$2,700.00
13	THERMOPLASTIC PAVEMENT MARKINGS, LETTERS & SYMBOLS	50.0	SF	\$ 40.00	\$2,000.00	\$ 9.00	\$450.00
14	TRAFFIC CONTROL & PROTECTION, SPECIAL	1.0	LS	\$ 14,698.40	\$14,698.40	\$ 5,500.00	\$5,500.00
<b>TOTAL BID PRICE</b>				<b>\$382,158.40</b>		<b>\$387,951.00</b>	
Local Public Agency Formal Contract Proposal (BLR 12200)				Yes		Yes	
Schedule of Prices (BLR 12201)				Yes		Yes	
Local Public Agency Proposal Bid Bond (BLR 12230)				Yes		Yes	
Affidavit of Availability (BC 57) - Submitted within 24 hours after letting				Yes		Yes	
Apprenticeship and Training Program Certification (BLR 12325)				Yes		Yes	
Affidavit of Illinois Business Office (BLR 12326)				Yes		Yes	



**Illinois Department  
of Transportation**

## Certificate of Eligibility

Everlast Blacktop, Inc.

Contractor No 1651

7N540 IL Route 25 ELGIN, IL 60120

WHO HAS FILED WITH THE DEPARTMENT AN APPLICATION FOR PREQUALIFICATION STATEMENT OF EXPERIENCE, EQUIPMENT AND FINANCIAL CONDITION IS HEREBY QUALIFIED TO BID AT ANY OF DEPARTMENT OF TRANSPORTATION LETTINGS IN THE CLASSES OF WORK AND WITHIN THE AMOUNT AND OTHER LIMITATIONS OF EACH CLASSIFICATION, AS LISTED BELOW, FOR SUCH PERIOD AS THE UNCOMPLETED WORK FROM ALL SOURCES DOES NOT EXCEED

\$27,765,000.00

001	EARTHWORK	\$2,275,000
005	HMA PAVING	\$6,175,000 B
012	DRAINAGE	\$2,475,000
017	CONCRETE CONSTRUCTION	\$3,800,000
032	COLD MILL, PLAN. & ROTOMILL	\$1,750,000

THIS CERTIFICATE OF ELIGIBILITY IS VALID FROM 4/8/2025 TO 4/30/2026 INCLUSIVE, AND SUPERSEDES ANY CERTIFICATE PREVIOUSLY ISSUED, BUT IS SUBJECT TO REVISION OR REVOCATION, IF AND WHEN CHANGES IN THE FINANCIAL CONDITION OF THE CONTRACTING FIRM OR OTHER FACTS JUSTIFY SUCH REVISIONS OR REVOCATION. ISSUED AT SPRINGFIELD, ILLINOIS ON 4/8/2025.

B Restricted to 1200 tons in any 1 contract (Class I and/or BAM) or as specified by local agency

\_\_\_\_\_  
! Engineer of Construction



## 5/13/2025 Council Meeting

April 30<sup>th</sup>, 2025 Year end transfers from Public Affairs to the following accounts:

	<u>Current Year</u>	<u>Previous Year</u>
Police Department	\$555,000.00	\$600,000.00
Street Lighting	\$29,000.00	\$16,000.00
Street Department	\$579,000.00	\$425,000.00
Recreation	\$0	\$1,374.00
City Hall Fund	\$47,000.00	\$0
Group Insurance	<u>\$179,000.00</u>	<u>\$130,000.00</u>
<b>Total</b>	<b>\$1,389,000.00</b>	<b>\$1,172,374.00</b>



**City Engineer Report  
for  
City of Oregon**

**City Council Meeting  
May 6, 2025**

THE FOLLOWING REPORT OF ACTIVITIES IS PROVIDED TO THE CITY COUNCIL FOR INFORMATIONAL PURPOSES:

**Active Projects:**


#23-1750      Headworks Design Project – Fehr Graham has continued to update plans and specifications for the project to address City comments, including the utilization of Wilo pumps at the request of Mr. Bill Covell. Fehr Graham has been in contact with the IEPA review agent tasked with the project, and will provide updates as they become available.

#23-1870      Lead Service Line Replacement Funding—Fehr Graham has continued to work with City staff to identify unknown water service line materials throughout the City. On December 6, 2024, Fehr Graham submitted a second application for funding to the IEPA. On March 7, 2025, a revised grant agreement was received and signed by the Village. Per the email from Mr. Darin DeHaan on April 22, 2025, Fehr Graham will update the current Contract documents to adjust scope and grant amount(s).

#25-326      2025 Streets General Maintenance Project – The City executed the agreement for services on February 7, 2025. The bid opening for the project was held on April 28, 2025, with two (2) competitive bids received. Fehr Graham is coordinating with the City over funding source(s), as well as bid recommendation.

#25-532      2025 MFT Project – The City executed the preliminary IDOT BLR documents on February 11, 2025. Revised BLR documents were signed by Mr. Darin DeHaan on March 13, 2025, to address increased project costs. The bid opening for the project was held on April 28, 2025, with three (3) competitive bids received. Fehr Graham is preparing a bid recommendation for the City, and will provide it once available.

ctfully Submitted,

Luke Ziegler   
Staff Engineer

O:\Oregon, City of\25-958 - 2025 General Engineering Services\PA Final\City Engineer Reports\24-958 - Oregon 2025-05-06 May Engineer Report.doc



Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

## CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061

Phn: 815-732-6321/ website: [cityoforegon.org](http://cityoforegon.org)

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager & Staff

**DATE: May 13, 2025**

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – **Apr 19, 2025 – May 9, 2025**

### Submitted by Darin DeHaan - City Manager:

- I'm working with the public art committee on a couple of projects. Project one is the city welcome signs. The current wooden signs have aged and need to be replaced. The PAC is working to provide design ideas for the entire project. Project two is considering a redesign of the downtown banners. They are looking at fresh ideas for artwork on new banners for next year.
- We held our annual Arbor Day celebration by planting several trees in the City Dog park. Thank you to Public Works for planting all of those new trees. This will add needed shade in the dog park. The event was attended by Mayor Williams as well as members of the Oregon Tree Board and Oregon Sustainability Committee.





- I completed the bid process for the downtown beautification program as required by law. We only received one proposal which was submitted by Tyler Hagemann so the contract was awarded to him. We always appreciate all of the hard work Tyler does each year to keep our flowers and planters looking so awesome.
- Chief Kalnins and I attended the SVCC Basic Law Enforcement Graduation for our newest officer Josh Cofield. Congratulations to Josh on his success. We look forward to Josh starting his field training program.
- I attended the NWIL CEDS Committee meeting to discuss area Comprehensive Economic Development Strategies.
- I continue to work on staffing, website development and other responsibilities as it relates to the Ogle County Economic Development Corporation. We hope to advertise for a new Director of Economic Development in the next few weeks.
- I attend the bid openings for our street projects. Those bids will be awarded by the City Council on May 13th. I look forward to getting these great projects started for our community.
- We held our first AOP meeting to prepare for this year's festival.
- I met with the local Electrician Union rep from Rockford to discuss their position on labor for solar projects.
- Cheryl and I met with our health insurance broker to review this year's insurance rates for employees.
- I continue working with potential new business development as well as some housing developers.

#### **City Hall - Cheryl Hilton - City Clerk:**

- Issued 9 building permits for the month of April.
- Brush pickup is Tuesday May 27th due to the Memorial Day Holiday.
- City wide garage sales are May 23rd, 24th, and 25th, 2025.

#### **MEETING INFORMATION**

##### **Tree Board:**

Next meeting May 20, 2025 at 4:30pm at Oregon City Hall Conference Room

##### **Planning & Zoning:**

Next meeting May 20, 2025 at 5:30pm Oregon City Hall Council Chambers

##### **City Council Meeting:**

Next meeting May 27, 2025 at 5:30pm Oregon City Hall Council Chambers

**Economic and Community Development Committee:**

Next meeting: Jun 3, 2025 at 5:00 p.m. City Hall Conference Room

**Sustainability Committee:**

Next meeting: Jun 9, 2025 at 9am Oregon City Hall Conference Room

**Public Art Commission:**

Next meeting TBD

**PUBLIC WORKS:**

**Director of Public Works Submitted by Bill Covell:**

**1. Daily Tasks**

- a. Help Schedule
  - i. Approve Bills
  - ii. Purchased supplies
  - iii. Monthly Fuel Reports
  - iv. Safety Training

**2. Projects**

- a. Frontier Communications
- b. Work to finalize the punch list
- c. I Fiber
  - 1. Resolve restoration issues
- ii. Trestle Ridge
  - 1. Resolve the berm issue
- iii. Headworks Project
  - 1. Review specifications, plans, and equipment for the upgrade
  - 2. Ask for up update on pumps
  - 3. Review plans
- iv. Lead Service Inventory
  - 1. Start planning out projects for the IEPA grant money to be used on
- v. 2025 Road Project
  - 1. Bid Opening
  - 2. Review streets and areas that need to be repaired before work
  - 3. Find a contractor to do the curb replacement on S 10th Street
  - 4. Begin looking for a buried manhole on South 2nd Street
- vi. Dog Park
  - 1. Help purchase materials

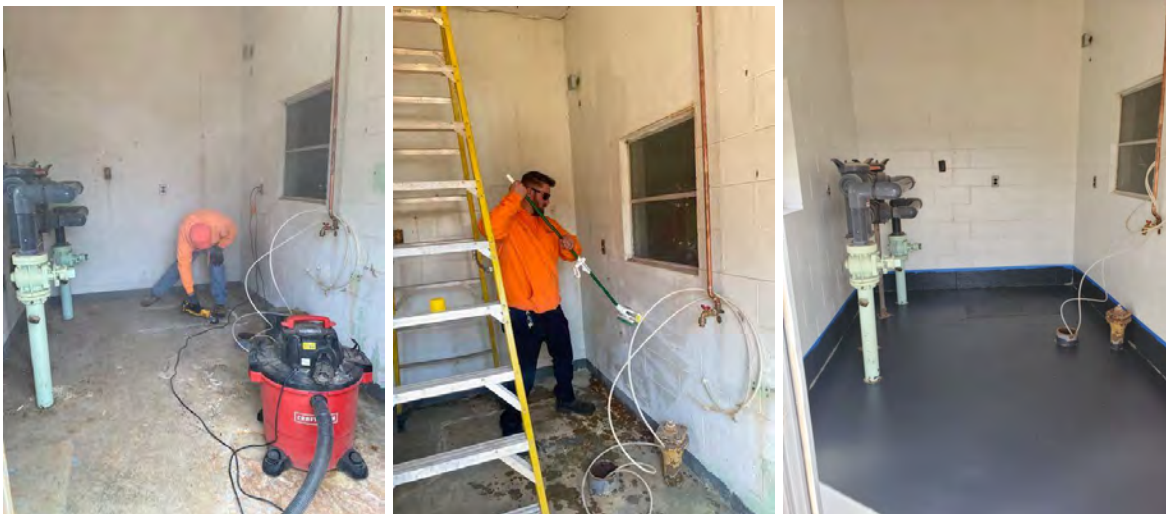
2. Observe the crew's work on the fence
3. Purchased new waste containers
4. Look into having signs made
- d. Pedestrian Crossings
  - i. Request an update from the Engineer
- e. SCADA Upgrades
  - i. Review MetroCloud info
- f. Flag pole adjustments
  - i. Purchased a welder to make adjustments to the pole
  - ii. Purchase materials

### 3. Meetings

- a. Department head meeting
- b. Safety meetings
- c. Tree Board
  - i. Planted 20 terrace trees so far and received permits for more
  - ii. Planted 15 Arborvitae at WWTP

### 4. Miscellaneous

- a. Attended conference in Peoria
- b. Finalize the purchase of new public works vehicles



### **Street Department Submitted by Jordan Plock:**

#### **1. Daily Tasks**

- a. Street sweeping on the rotation of city streets
- b. Watering of trees planted by the city
- c. Trash pickup of city trash cans
- d. City mechanic working on daily maintenance tasks

- e. Mowing and maintenance of city-owned property.

## **2. Projects**

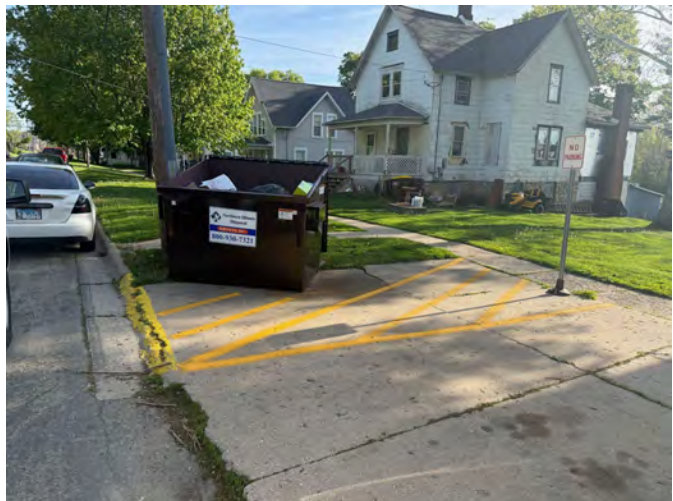
- a. One section of the fence was completed at the dog park. Poles were set for the remaining new section of the fence.
- b. The crew replaced a section of fence that was taken down for the Trestle Ridge sewer project.
- c. Worked with outside contractors on the upfitting of a new city plow truck
- d. Revised modifications for the City Hall flag pole to be reinstalled.

## **3. Training**

- a. Worked on Illinois Extension training for pesticide applicator license.
- b. Worked on weekly safety training
- c. Foreman worked on continuing education classes

## **4. General**

- a. Completed end-of-month city-wide brush cleanup.
- b. Ordered and picked up materials for the fence at the city dog park
- c. Crew removed five large stumps on Rt 64
- d. Striped no parking zone on S 2nd St.
- e. Street Foreman attended the department head meeting to work on the City of Oregon's vision statement.



## **Sewer Department Submitted by Scott Wallace:**

### **1. Daily tasks**

- a. Daily chores
- b. Complete testing (process control/EPA Required Monitoring)
- c. Half testing (process control)
- d. Pumped Sludge
- e. Cleaned bar screens, netting of tanks multiple times daily due to rags, debris
- f. Daily reporting of National Weather Service recordings
- g. Lift Station usage recording
- h. Assist the Water department when needed
- i. Monthly reports to the EPA
- j. Generator/ Well checks
- k. Worked with various customers on water and sewer issues (leaks, sewer backups)

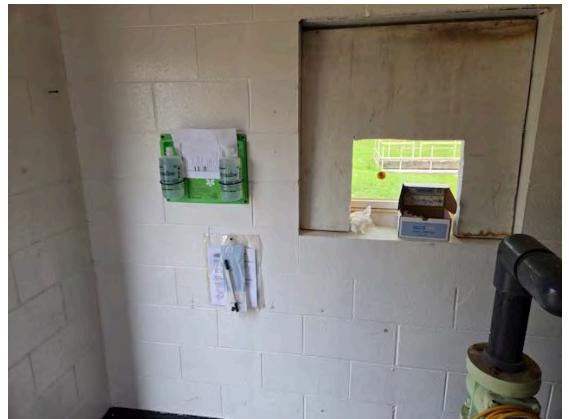


### **2. Head Works**

- a. No new updates

### **3. Treatment plant chemical room**

- a. Finished Chlorine and Sodium Bisulfate room and new equipment
- b. Chlorination and dechlorination started on May 1st for EPA compliance



### **4. Training**

- a. I attended training at Ferguson Waterworks for continuing education on May 6th.
- b. I attended Cyber Security training at Metropolitan Pump on April 30th.

### **5. General**

- a. Backflow telescopic valves due to rags, leaves, pine needles from heavy winds
- b. Cleaned and maintained clarifiers
- c. Washed clarifiers and tanks
- d. Assisted and oversaw Aerzen with blower maintenance.





## **Water Department Submitted by Jeff Pennington**

### **Daily Tasks**

- 1.) Chores
- 2.) Daily Testing
- 3.) Julie Locates
- 4.) Final reads
- 5.) Water turn-ons
- 6.) Water shut-offs
- 7.) Generator checks

### **Wells**

- 1.) Repaired Chemical feed pump parts as needed
- 2.) Took Chemical delivery from Hawkins for process/control

### **Lead Line Inventory**

- 1.) Continue to work on the inventory of unknown services for the Lead line inventory

### **Meter Replacement Program**

- 1.) Been scheduling and replacing meters as time allows

### **EPA compliance**

- 1.) Worked on Monthly Reports for EPA compliance
- 2.) Continue to collect Lead and Copper Sampling for EPA compliance

### **Training**

- 1.) Aidan and I Attended the Annual Training at Ferguson Waterworks for Continuing Education Units on May 7<sup>th</sup>.

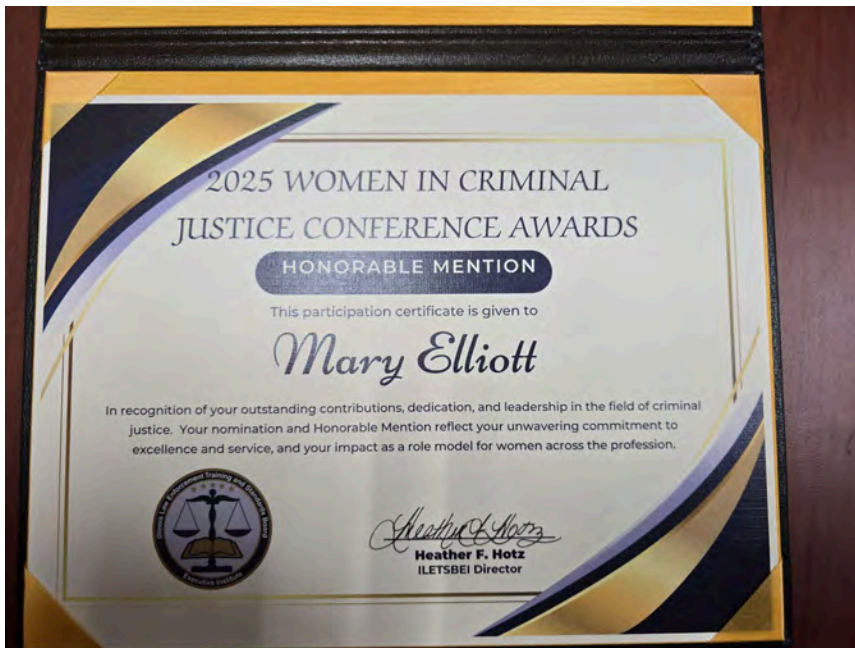
### **General**

- 1.) Hydrant flushing will start on Monday, May 12<sup>th</sup>
- 2.) Attended Department head meeting on April 30<sup>th</sup> to discuss and finalize vision statement for Public Works



**Oregon Police Department Submitted by Chief Matthew Kalnins**

- On April 24, 2024 Officer Joshua Cofield graduated from the Sauk Valley Community College Police Academy. We are excited to have him back at the PD. Officer Cofield is currently in FTO with Sgt. Higby.



- The Oregon Police Department would like to recognize our Administrative Assistant Mary Elliot for receiving Honorable Mention from the 2025 Women In Criminal Justice Conference Awards. Mary has been with the department for over 25 years working tirelessly making sure the department is the best that it can be. Mary has stepped up the past couple of years taking on many jobs to make sure all mandates, paperwork and officers are taken care of. "Without Mary at the PD I am not sure where we

would be. With the many years of transition, she has not missed a beat and continues to serve with pride. This is a well deserved recognition" - Chief Matthew Kalnins

- On May 7, 2025 First responders that included members of the Oregon Police Department, Mount Morris Police Department, Ogle County Sheriff's Department and the Oregon Fire Department were challenged to a game of kickball against the Oregon Elementary School Staff during the schools Family Fun Night. The first responders came out on top and were crowned Champions!!! We look forward to participating again next year.
- The Oregon Police Department, the Oregon Fire Department and the Oregon School District participated in a ride your bike to school day where it was encouraged to ride your bike, roller skate and walk to school. It was a fun event with donuts provided for participants, and trophies for best decorated bike and longest ride. We look forward to having this event again next year.

