



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

**City of Oregon Council Agenda,  
Tuesday May 27<sup>th</sup>, 2025, 5:30 P.M.  
115 N 3<sup>rd</sup> Street**

**Public Option: Join Meeting via Zoom**

**Meeting ID: 881 8933 2951**

**Passcode: 271182**

**One tap mobile**

**+13126266799**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS**

**5. PROCLAMATIONS, COMMENDATIONS, ETC**

- a. Scott Wallace 10 Years of Service with the City of Oregon**

**6. PUBLIC COMMENT**

**7. APPROVAL OF MINUTES**

**8. APPROVAL OF WARRANTS AND PAYROLL**

**9. ORDINANCES**

- a. Ordinance 2025-009 an Ordinance Amending Oregon City Code Title 26.16 Fences to Include Cattle or “country” fencing**
- b. Ordinance 2025-001 an Ordinance Implementing a Municipal Grocery Retailers’ Occupation Tax and a Municipal Grocery Service Occupation Tax for the City of Oregon**

**10. RESOLUTIONS**

**11. MOTIONS**

The City of Oregon, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the City Manager Darin DeHaan at 815-732-6321 at least 24 hours before a scheduled meeting to allow the City to make reasonable accommodations for these persons.

## **12. DISCUSSION ITEMS**

- a. Ordinance 2025-011 an Ordinance Adding Public Demonstration Permit

## **13. BOARD AND COMMISSION REPORTS**

- a. **PLANNING**
- b. **ECONOMIC AND COMMUNITY DEVELOPMENT**
- c. **FINANCE**
- d. **SUSTAINABILITY**
- e. **TREE BOARD**
- f. **PUBLIC ART COMMISSION**
- g. **OTHER**

## **14. DEPARTMENT AND OFFICER REPORTS**

- a. **POLICE**
- b. **PUBLIC WORKS**  
Engineering Report
- c. **CITY CLERK**
- d. **CITY ATTORNEY**
- e. **CITY MANAGER**  
City Manager's Report

## **15. COUNCIL REPORTS**

- a. **MEMBER SCHUSTER**
- b. **MEMBER COZZI**
- c. **MEMBER KRUG**
- d. **MEMBER FLANAGAN**
- e. **MAYOR WILLIAMS**

## **16. EXECUTIVE SESSION**

## **17. ADJOURNMENT**

**\*People may attend the meeting in person at City Hall or may watch and participate via Zoom.**

A portion of the meeting maybe closed to the Public, immediately as permitted by 5 ILCS 120/2 (c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City of Oregon, and as permitted by 5 ILCS 102/2 (c)(11) to discuss litigation against, affecting, or on behalf of the City which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS (c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters. **Possible action after executive session**



COUNCIL MEETING MINUTES  
Tuesday May 13<sup>th</sup>, 2025, 5:30 P.M.  
City Hall Council Chambers  
115 N 3<sup>rd</sup> Street

The Council of the City of Oregon met Tuesday May 13<sup>th</sup>, 2025, at 5:30 P.M.

The meeting was held at the City Hall Council Chambers and on Zoom.

Present: Mayor Ken Williams  
Council Member Terry Schuster  
Council Member Melanie Cozzi  
Council Member Tim Krug  
Council Member Josiah Flanagan  
City Manager Darin DeHaan  
Chief of Police Matt Kalnins  
City Attorney Paul Chadwick  
City Clerk Cheryl Hilton  
Also Present: Joshua Cofield, Bill Covell, Mary Elliott, and Luke Ziegler.  
Present via Zoom: City Attorney Paul Chadwick and Lynn Baylor Zies.

Mayor Ken Williams called the meeting to order at 5:30pm.

Judge Lindsey swore in the newly elected officials Timothy Krug and Josiah Flanagan.

Mayor Ken Williams swore in Joshua Cofield as a City of Oregon Police Officer.

Council Members Schuster, Cozzi, Krug, Flanagan, and Mayor Williams answered roll call. A quorum was present.

Chief of Police Matt Kalnins started the pledge of allegiance.

**Presentation**  
None.

**Proclamations, Commendations, Etc.**

Mayor Ken Williams commended Mary Elliott for her recognition from ILESTB, 2025 Women in Criminal Justice Conference Award Honorable Mention. He thanked her for all she has done for the city. Chief Matt Kalnins said Mary has stepped in and helped with the additional work required by the State of Illinois. He said he did not think the department would be where they are without Mary.

Mayor Ken Williams read the Bird City Proclamation declaring May 10<sup>th</sup>, 2025 as World Migratory Bird Day in the City of Oregon.

**Public Comment**

Public comments were made regarding ordinance 2025-011 Public Demonstration. Comments made were against the proposed ordinance. Each speaker stated the importance of protecting freedom of speech and to defend the first amendment.

A member of Together for Taft also made public comment. The board is working to save Taft as an outdoor education center.

Mayor Ken Williams thanked everyone who attended the meeting. He said so often people do not care enough to stand up to say what they believe or what they think. It makes a difference to those

who sit around the table. He said that is the reason this is a second reading. The city council wants to hear the thoughts from the community. The city council will not be voting on the ordinance tonight.

### **Approval of Minutes**

Council Member Terry Schuster moved to approve April 22<sup>nd</sup>, 2025, minutes, Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Schuster, Williams. No Nays. Abstain: Krug and Flanagan.

### **Approval of Warrants & Payroll**

Council Member Tim Krug moved to approve payroll in the amount of \$62,458.97 and the current warrants as listed:

Aaron Montoya	\$61.35
Aaron Montoya	\$320.00
Advanced Automation & Controls	\$66.76
Aidan Ellsworth	\$320.00
Airgas USA , LLC	\$388.65
Altorfer, Inc	\$1,938.47
Anne's Landscape Supply	\$3,067.33
B & B Truck Crane	\$14,578.00
Badger Chevrolet, LLC	\$57,174.00
Badger Chevrolet, LLC	\$64,910.00
Bill Covell	\$320.00
Blue Cross Blue Shield	\$18,239.13
Breanna Wakeland	\$320.00
Brooks Jewelers	\$225.00
Butitta Bros. Automotive - Oregon	\$2,388.81
Cheryl Hilton	\$320.00
Cintas	\$147.18
City of Oregon	\$13,026.05
Comcast	\$330.22
Comcast	\$1,063.56
ComEd	\$4,144.62
ComEd	\$8,627.16
Corey Fry	\$320.00
Devin DeHaan	\$320.00
Dixon Paint Co	\$462.00
Ehmen	\$201.25
Ehmen	\$1,587.00
EM Benefits	\$1,867.85
Envision Healthcare	\$251.00
Eric Higby	\$320.00
Fearer, Nye & Chadwick	\$3,133.32
Fehr Graham	\$229.25
Fehr Graham	\$676.50
Fehr Graham	\$2,439.75
Fehr Graham	\$11,393.25
Ferguson Waterworks #2516	\$146.34
Fidelity Security Life Insurance	\$175.40
Fischer's	\$716.23
Frontier	\$108.70

Frontier	\$117.68
Gasvoda & Associates, Inc	\$3,140.00
Harbor Freight Tools	\$1,129.98
Helm Civil	\$1,930.00
ICMA Membership	\$613.60
Illinois EPA	\$13,033.16
Jacob & Klein, Ltd	\$573.50
James Taylor	\$320.00
Jeff Pennington	\$320.00
Jen's Artisan Breads Ltd	\$375.00
Jordan Plock	\$320.00
Josh Pickering	\$320.00
Joshua Colfield	\$320.00
Josiah Flangan	\$320.00
Ken Williams	\$320.00
Laura Buick GMC	\$29,720.00
Lisa Payne	\$320.00
Lynn Baylor Zies	\$320.00
Manheim Solutions	\$2,592.00
Mary Elliott	\$320.00
Matthew Kalnins	\$560.00
MCS	\$120.00
Melanie Cozzi	\$320.00
Menards	\$13.97
Menards	\$2,355.02
Menards	\$3,904.64
Morton Salt	\$5,767.81
NAPA	\$234.30
Nicor	\$85.33
Northern Illinois Disposal Services	\$24,568.80
Northern Illinois Mayors Association	\$125.00
Ogle County Clerk and Recorder	\$60.00
Old National Bank	\$1,925.60
Oregon Area Chamber of Commerce	\$100.00
Oregon Park District	\$1,850.00
Oregon SuperValu	\$13.14
Quill	\$55.99
Rat Worx, Inc	\$56.00
Ray O'Herron Co., Inc	\$16.99
Raynor Door Authority	\$1,800.00
Scott Wallace	\$320.00
Skyler Bethel	\$320.00
Snyder's Pharmacy	\$235.53
Stillman BancCorp	\$20.00
Stratus Network, Inc	\$64.09
Sun Life Financial	\$434.01
SundogIT	\$2,673.15
Taylor Buckwalter	\$320.00
Terry Lester	\$320.00
Terry Schuster	\$320.00

The Economic Development Group	\$2,294.00
Tim Krug	\$320.00
Timothy Brechon	\$320.00
Uniform Den	\$28.00
Visa	\$476.92
Visa	\$1,415.57
Visa	\$2,768.18
Visa	\$3,378.27
Waste Water Management of Northern Illinois	\$9,000.00
Willett Hofmann & Associates	\$548.45
Zachary McKean	\$320.00
Zions Bank	\$6,058.50
Zions Bank	\$19,485.00
Zoro Tools, Inc	\$24.95
	<b>\$368,146.26</b>

Seconded by Council Member Josiah Flanagan.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

### **Ordinances**

Council Member Terry Schuster moved to approve Ordinance 2025-010 authorizing the Execution of a Tax Increment Financing (TIF) District Redevelopment Agreement between the City of Oregon and Alexandra Thayer D.B.A. FodMART in the amount of three thousand dollars over twelve months, two hundred and fifty dollars per month, Seconded by Council Member Melanie Cozzi.

**Discussion:** Mayor Ken Williams said this is for rent support for new businesses. The city offers this to encourage retail business and to shop locally.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Ordinance 2025-011 Public Demonstration - 2nd Reading.

**Discussion:** Council Member Terry Schuster asked if there were any significant changes since the last review of the ordinance. City Manager Darin DeHaan stated no structural changes. He is waiting to review the ordinance with the city legal consultant. Council Member Terry Schuster asked if there was anything about the ordinance that would restrict the demonstrations that have occurred over the last several months. City Manager Darin DeHaan said no. Council Member Terry Schuster asked if there was anything in the ordinance that would restrict a spontaneous gathering or protest. City Manager Darin DeHaan said no, it is specifically stated in subsection B.7. The intent is to ask for notification to the city if there is a need for police services or escorts. It does not stop any spontaneous gathering or protest. Council Member Terry Schuster said his understanding of the ordinance is to provide police safety, ease of movement for those involved. City Manager Darin DeHaan said the city gets a lot of requests. The city has had events where a church wants to do a march around the community, the city has to organize police presence to shut down intersections. The city is just asking for notification. Council Member Terry Schuster asked about the time period needed prior to the event. City Manager Darin DeHaan said it depends on the size of the event and the number of resources the city would need to provide. The city has nine officers that cover twenty-four-seven shifts. We are a small community with limited resources. Council Member Melanie Cozzi said she is blurred on the part where you can have a spontaneous gathering and what triggers the permit process. What is the difference between a group coming to demonstrate their position and saying this is a spontaneous event, so we are not notifying you versus requesting a permit. City Manager Darin DeHaan said according to the ordinance, public demonstrations do not include

spontaneous events. If it is an organized gathering or protest, there is a lot that goes into organizing those. The large, organized events would require the permit process. Council Member Melanie Cozzi said when we do have protests in town, is the city being notified by the organizers of the event. City Manager Darin DeHaan said the last group did a fantastic job. The city and the organizers sat down and worked through any issues, down to response to slips and falls. There have been groups in Oregon and the city has no idea of the size of the group or if there are going to be counter protests. Most of the concern is with counter protesters. In the most recent events, the city has worked in the background to create a plan of action for counter protests. Allowing both groups to have their own separate safe spaces and protect the rights of both groups. Council Member Terry Schuster asked if a counter protest were being planned would they also need to get a permit. City Manager Darin DeHaan said by this ordinance, yes. It would allow for guidance, safety, and direction. An event was held in the past by a neo-Nazi group and counter protesters. Fifth Street was closed, and each group had their own space. Mayor Ken Williams asked if there was prior notification of the event. City Manager Darin DeHaan said the city received a week's notice. Council Member Melanie Cozzi asked under this ordinance if she did not submit a permit application if she would be subject to removal. City Manager Darin DeHaan said no if it is a spontaneous popup event. The city is trying to cover an influx that would increase the population by ten to twenty percent. Council Member Terry Schuster said the way he sees this whole process being is a way of making sure there are good manners. What we want are good manners on the part of the people who are planning to come in to stage a protest. The ordinance basically says this is what we consider good manners. He said he does not know if it needs to be a rigorous permit but what it shows is whoever comes in without a permit is basically not demonstrating good manners. He does not know how we can do that without infringing on the right of the people. He also asked if the organizer could be fined. City Manager Darin DeHaan said these are things the city council will need to consider. He said he does not want to sweep a group of cooperative citizens that are not having an issue. No one wants to infringe on the first amendment rights of the people. Council Member Tim Krug said he is confused on a spontaneous event and an organized one and how they will be differentiated. City Manager Darin DeHaan said more research with the city attorney is needed. Council Member Tim Krug asked what the course of action would be for a spontaneous event that happens without a permit. City Manager Darin DeHaan said that will be up to the city council to determine. Those are things that need to be discussed and decided. The city will need our city attorney to guide us in what those elements are. Council Member Melanie Cozzi asked if there is any guidance from the state. City Manager Darin DeHaan said he will do more research. He wants the ordinance to be right and be able to provide the safest environment for protesters. Mayor Ken Williams said there will be no action taken tonight and more discussion is needed. He said if you have a spontaneous ad-hoc demonstration and you don't need anything then why have a permit. He said the city is reluctant to add more city code if it is not needed. He said the city received a nice thank you card from the group that was here for the last three gatherings for assistance and cooperation. By providing notice prior to the event, the city is able to put up crossing signs. He also said he can remember previous demonstrations but none of them had gotten out of control. He said times have changed. We have never had an armed officer in our schools. Now we do. The people voted yes by referendum to pay additional taxes to put a school resource officer in our schools. As a council, we have been given marching orders to protect the people and make sure things are done right. There is a lot to consider yet.

### **Resolutions**

Council Member Melanie Cozzi moved to approve Resolution 2025-4 Bird City, Seconded by Council Member Josiah Flanagan.

**Discussion:** Mayor Ken Williams said the resolution allows the City Manager to pursue Bird City certification. Council Member Terry Schuster said the recognition could draw people to Oregon. On Saturday, an event was held to visit multiple places in the city. The group identified forty-seven

different species of birds. There are ten Bird Cities in the State of Illinois and three of those are in Northern Illinois. Oregon would be the fourth.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Tim Krug moved to approve Resolution 2025-2 authorizing Investment of Monies in the Illinois Funds for the City of Oregon, Seconded by Council Member Josiah Flanagan.

**Discussion:** Mayor Ken Williams said the city is authorized by city code to invest money in Illinois Funds. Illinois funds are paying six and a half percent, which will potentially be two hundred thousand dollars a year in additional revenue. Only a portion of city funds will be invested. This is a wise way to make the best use of the funds for the citizens. Council Member Terry Schuster said this is a wise choice since the city does not immediately need access to those funds.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

### **Motions**

Council Member Tim Krug moved to approve a mural grant for Rebecca Hazzard-108 N. 4th Street, Seconded by Council Member Josiah Flanagan.

**Discussion:** City Manager Darin DeHaan said the Public Art Commission approved recommendation of the mural. The Public Art Commission gave the artist additional guidance on the mural. The mural will be located on the back of the building where Toasty Noodles is located. ARPA funds will be used for the project and Chloe Metz is the artist. Council Member Melanie Cozzi expressed concern over another mural in town that says Oregon since there are already so many. She does not want to see the theme of every mural in town saying our town's name. City Manager Darin DeHaan said the Art Commission also commented on the same issue.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Tim Krug moved to approve a Facade Grant for Allure Aesthetics & Beauty-217 W. Washington Street, Seconded by Council Member Josiah Flanagan.

**Discussion:** City Manager Darin DeHaan said the buildings are known as the Three Sisters. These buildings are important as they are located at the entrance to the city's downtown historic district. The city's portion of the grant would be fifty percent of the total costs. The city allocates twenty-five thousand dollars per fiscal year for facade grants.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Terry Schuster moved to approve a Facade Grant for Vicarioustyle / Vicariousalon-219 & 221 W. Washington Street, Seconded by Council Member Josiah Flanagan.

**Discussion:** 219 and 221 W. Washington Street are the next two buildings known as the Three Sisters.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Tim Krug moved to approve and award bid to Struck & Irwin Paving, Inc. for the 2025 Motor Fuel Tax Streets Program 25-00000-00-GM in the amount of \$133,483.16, Seconded by Council Member Josiah Flanagan.



**Discussion:** The bid from Struck & Irwin Paving, Inc. was significantly lower than the other two bids received by the city. Public Works Director Bill Covell and the city engineers have reviewed and approve of the contractor. The bid also meets IDOT specifications. Council Member Melanie Cozzi asked if it was normal for a company from out of state to submit a bid. Public Works Director Bill Covell said yes, it is normal. A preconstruction meeting will be scheduled if the City Council approves the bid.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Tim Krug moved to approve and award bid to Martin and Company for the 2025 Streets General Maintenance Streets Project in the amount of \$387,951.00, Seconded by Council Member Josiah Flanagan.

**Discussion:** City Manager Darin DeHaan said included in the project is Jefferson Street by the school district as well as 10th Street, 2nd Street, Monroe Street, and 8th Street. Public Works Director Bill Covell will also be working with O'Brien to repair the sidewalk in front of the high school. The bid from Martin and Company was five thousand dollars more than the lowest bid, however Martin and Company has local access to asphalt and the other company does not. The project will be offset with Rebuild Illinois funds which need to be spent by July.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Terry Schuster moved to approve FY25 Year End Transfers, Seconded by Council Member Josiah Flanagan.

**Discussion:** City Manager Darin DeHaan said the increase in the transfer for the street department was due to the purchase of equipment.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Tim Krug moved to approve the City of Oregon Vision Statement-Uphold a high-quality standard of living for our community while providing exceptional transparent services through strong partnerships that drive lasting progress, Seconded by Council Member Josiah Flanagan.

**Discussion:** City Manager Darin DeHaan said this has been a project for the leadership team. The vision statement would be something each employee would think about when starting their day and keep in mind when serving the public. The leadership team came up with the vision statement after multiple reiterations and it was then presented to all employees.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

### **Discussion Items**

None.

### **Committee Reports**

**Planning:** Will be setting a date for public hearings as well as reviewing the fence ordinance.

**Economic and Community Development:** Reviewed facade grants.

**Finance:** Meetings held with department heads. Budget completion soon.

**Sustainability:** The committee discussed and set new objectives. A community river cleanup event is one of the objectives to be completed.

**Tree Board:** The public works department is working on the removal of tree stumps along Rt. 64. The city still has some free trees if residents are interested. Residents are encouraged to reach out about the tree replacement program.

**Public Art Commission:** The committee is working on new designs for the city signs.

### **Department Reports**

**Public Works Director Bill Covell:** Thanked Aaron, Scott, Josh, Corey, and Devin for all their work at the wastewater treatment plant. He also thanked the City Council and City Manager Darin DeHaan for vehicle replacements for the public works department.

### **Council Reports**

**Council Member Terry Schuster:** This Sunday will be the first home game for the Oregon Ganymede Vintage Baseball team playing by 1860 rules. It will not be held at the Chana School because of construction. Instead, it will be held at Park West by the waterpark.

**Council Member Melanie Cozzi:** The Farmers Market kickoff will be on the 5th of June.

**Council Member Josiah Flanagan:** He looks forward to working with the City Council and serving the public.

**Mayor Ken Williams:** Thanked everyone for attending and speaking at the meeting. He said democracy works when we hear from our people.

Council Member Tim Krug moved to adjourn the meeting, Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Adjourn: 6:43 P.M.

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Ken Williams, Mayor

Attest: \_\_\_\_\_  
Cheryl Hilton, City Clerk



May 27, 2025

Payroll in amount \$61,240.77

a5 Branding & Digital	\$16,712.50
Aerzen USA Corp	\$4,834.20
Alexandra Thayer	\$250.00
Amazon Capital Services, Inc	\$1,273.62
Ancel Glink, P.C.	\$2,080.00
Anderson Plumbing & Heating, Inc	\$1,193.55
Blue Cross Blue Shield	\$18,299.15
Bobcat of Dixon	\$245.61
Boot Barn, Inc	\$139.49
Brooks Jewelers	\$225.00
Caspers Home Inspection LLC	\$1,550.00
Cintas	\$147.18
Chicago WGN-Nextstar	\$5,500.00
City of Oregon	\$4.00
City of Oregon	\$730,000.00
Coliseum Museum Art, Antiques & Americana	\$4,053.33
ComEd	\$7,010.27
Comcast	\$1,014.51
Comcast	\$1,063.56
Conserv FS Inc	\$98.97
Ecolab	\$166.46
EM Benefits	\$1,865.91
Fastenal	\$331.79
Frontier	\$92.18
Gregory Spencer	\$80.00
Hawkins, Inc	\$4,050.00
Hawkins, Inc	\$6,329.87
Helm Civil	\$1,507.00
Helm Civil	\$4,007.00
Highstar Traffic	\$1,997.50
Illinois EPA	\$10.00
Illinois Office of the State Fire Marshal	\$75.00
Illinois State Police	\$10.00
Locis	\$300.00
Lonnie's Carpet Max	\$6,018.47
Martin and Company Excavating	\$1,670.25
Menards	\$2,300.44
Northern Illinois Mayors Association	\$125.00
Nicor	\$282.47
Oregon Area Chamber of Commerce	\$4,000.00
Oregon Rotary Club	\$115.00
Pace Analytical Services	\$344.00
Polo Cooperative Association	\$4,654.89

Postmaster	\$758.24
Quill	\$770.64
Ray O'Herron Co	\$115.66
Stillman BancCorp	\$2,036.03
Shawn Melville	\$250.00
State of Illinois Treasurer	\$10.00
Tom Kleiber	\$300.00
Sun Life Financial	\$434.01
The Blue Line	\$397.00
Uniform Den East, Inc	\$148.00
Verizon	\$748.43
Village of Progress	\$1,280.00
Visa	\$1,728.86
Visa	\$2,513.03
Waste Water Management of Northern Illinois	\$9,690.00
Zoro Tools, Inc	\$50.85

**\$857,258.92**

**City Manager**

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Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

## CITY OF OREGON CITY COUNCIL AGENDA MEMORANDUM

**To: City Council**  
**From: Darin DeHaan, City Manager**

**Subject: Fence Ordinance**

**Action Requested:** ☐ Approval ☐ Discussion ☒ Information Only

**Meeting Date: 5/27/2025**

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### **Executive Summary:**

The fence ordinance was discussed by Planning Commission on 05/20/25

### **Discussion:**

The Planning Commission voted unanimously to allow cattle “country” fencing in Oregon with the following conditions.

- 1) The top of the fence must have railing along all three sides to cover the sharp edges and;
- 2) Spacing between the posts must be no farther than 8 feet and;
- 3) Be a minimum of 5 gauge for strength and durability.

Respectfully submitted,

*Darin DeHaan*

Mayor: Ken Williams  
City Manager: Darin DeHaan  
City Clerk: Cheryl Hilton  
City Attorney: Paul Chadwick  
Dep Chief of Police: Matt Kalnins

Council Member: Terry Schuster  
Council Member: Kurt Wilson  
Council Member: Melanie Cozzi  
Council Member: Tim Krug  
Director of Public Works: Bill Covell



**CITY OF OREGON  
ORDINANCE 2025-009**

**AN ORDINANCE AMENDING OREGON CITY CODE TITLE 26.16 FENCES TO  
INCLUDE CATTLE OR "COUNTRY" FENCING**

**WHEREAS**, the City has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret, and amend its ordinances, rules, and regulations; and

**WHEREAS**, the City Mayor (the “Mayor”) and the City Council of the City (the “City Council” and with the mayor, the “Corporate Authorities”) are committed to ensuring the health, safety and welfare of City residents; and

**WHEREAS**, currently, the Municipal Code, City of Oregon, Illinois (the “City Code”) regulates fencing material type (the “Regulations”); and

**WHEREAS**, the Corporate Authorities recognize the need to update and clarify the Regulations from time to time; and

**WHEREAS**, based on the foregoing, the Corporate Authorities have determined that it is in the best interests of the City and its residents to amend Regulations as set forth herein; and

**WHEREAS**, based upon the foregoing, the Corporate Authorities have determined that it is necessary, advisable and in the best interests of the City and its residents to amend Chapter 26, Section 26.16.010 and Section 26.16.030 of the Oregon City Code as set forth below;

**NOW THEREFORE**, be it ordained by the Council of the City of Oregon, in the State of Illinois, as follows:

**SECTION 1:**        **AMENDMENT** “26.16.010 Permit” of the City of Oregon Municipal Code is hereby *amended* as follows:

**BEFORE AMENDMENT**

**26.16.010 Permit**

- A. It shall be unlawful to construct any fence or walled area on an area zoned for residential or commercial purposes without having first secured a permit. Said fee to be established from time to time by approval of the city council.
- B. Application shall be made in the office of the city clerk and shall be accompanied by one set of plans or specifications indicating:
  - 1. Where the fence will be located (i.e., distance from lot lines).

2. Height of the fence.
3. Construction materials of fence.
- C. Property pins shall be located before fence is erected or installed
- D. The distance from center of the fence pole to the property line shall be 8 inches
- E. The fence post holes shall be a minimum of 42 inches below grade
- F. The minimum gage for a chain link or wire fence shall be 9

(Code 1987, § 6-2(intro. ¶), (1); Ord. No. 1141, 6-12-2000; Ord. No. 1201, 5-10-2004; Ord. of 4-25-2005)

## AFTER AMENDMENT

### 26.16.010 Permit

- A. It shall be unlawful to construct any fence or walled area on an area zoned for residential or commercial purposes without having first secured a permit. Said fee to be established from time to time by approval of the city council.
- B. Application shall be made in the office of the city clerk and shall be accompanied by one set of plans or specifications indicating:
  1. Where the fence will be located (i.e., distance from lot lines).
  2. Height of the fence.
  3. Construction materials of fence.
- C. Property pins shall be located before fence is erected or installed
- D. The distance from center of the fence pole to the property line shall be 8 inches
- E. The fence post holes shall be a minimum of 42 inches below grade
- F. The minimum gage for a chain link or wire fence shall be 9

G. Acceptable Fence Types and Materials:

1. Any commercially made or fabricated residential wooden, vinyl, PVC, or other types of industry standard residential fence panels, standard chain link fences, and fences constructed of residential standard wood fence boards, posts and rails may be utilized. Top rails are required on all chain link fences.
2. Cattle or "country" fencing is allowable under the following conditons
  - a. The top of the fence must contain railing along all three sides: and
  - b. Spacing between the fence posts must not be farther than an eight (8) foot span; and
  - c. Must be a minimum of 5 gauge wire for strenght and durability.

(Code 1987, § 6-2(intro. ¶), (1); Ord. No. 1141, 6-12-2000; Ord. No. 1201, 5-10-2004; Ord. of 4-25-2005)

**SECTION 2:**        **AMENDMENT** “26.16.030 Unlawful Fences” of the City of Oregon Municipal Code is hereby *amended* as follows:

## BEFORE AMENDMENT

#### 26.16.030 Unlawful Fences

- A. No fences or walls will be permitted in areas established as utility easements unless provision is made for removal when required for maintenance, installation or replacement of utilities.
- B. No fences shall be erected or maintained anywhere in the city if equipped with or having barbed wire or any similar device or any electrical charge sufficient to cause shock.

(Code 1987, § 6-2(3); Ord. No. 1141, 6-12-2000; Ord. No. 1201, 5-10-2004; Ord. of 4-25-2005)

#### AFTER AMENDMENT

#### 26.16.030 Unlawful Fences

- A. No fences or walls will be permitted in areas established as utility easements unless provision is made for removal when required for maintenance, installation or replacement of utilities.
- B. No fences shall be erected or maintained anywhere in the city if equipped with or having barbed wire or any similar device or any electrical charge sufficient to cause shock.
- C. Farm-type woven wire, chicken wire and other similar light weight wire fence materials may not be utilized. Metal ag-type posts may not be utilized in residential zoning districts.

(Code 1987, § 6-2(3); Ord. No. 1141, 6-12-2000; Ord. No. 1201, 5-10-2004; Ord. of 4-25-2005)



PASSED AND ADOPTED BY THE CITY OF OREGON COUNCIL

\_\_\_\_\_.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Council Member Terry Schuster	_____	_____	_____	_____
Council Member Tim Krug	_____	_____	_____	_____
Council Member Mel Cozzi	_____	_____	_____	_____
Council Member Josiah Flanagan	_____	_____	_____	_____
Mayor Ken Williams	_____	_____	_____	_____

Presiding Officer

Attest

\_\_\_\_\_  
Ken Williams, Mayor, City of Oregon

\_\_\_\_\_  
Cheryl Hilton, City Clerk, City of  
Oregon



**CITY OF OREGON  
ORDINANCE 2025-001**

**AN ORDINANCE IMPLEMENTING A MUNICIPAL GROCERY RETAILERS'  
OCCUPATION TAX AND A MUNICIPAL GROCERY SERVICE OCCUPATION  
TAX FOR THE CITY OF OREGON.**

**WHEREAS**, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and,

**WHEREAS**, the City of Oregon is a non-home rule Illinois municipality pursuant to the Constitution of the State of Illinois of 1970, as amended; and,

**WHEREAS**, Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24) provides that, beginning on January 1, 2026, all Illinois municipalities may impose a tax “upon all persons engaged in the business of selling groceries at retail in the municipality” (the “Municipal Grocery Tax”) (65 ILCS 5/8-11-24); and,

**WHEREAS**, the Municipal Grocery Retailers’ Occupation Tax may be imposed “at the rate of 1% of the gross receipts from these sales” (65 ILCS 5/8-11-24); and,

**WHEREAS**, any Municipal Grocery Retailers’ Occupation Tax shall be administered, collected and enforced by the Illinois Department of Revenue; and,

**WHEREAS**, Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24) requires any municipality imposing a Municipal Grocery Retailers’ Occupation Tax under Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24) to also impose a Service Occupation Tax at the same rate, “upon all persons engaged, in the municipality, in the business of making sales of service, who, as an incident to making those sales of service, transfer groceries” as “an incident to a sale of service” (the “Municipal Grocery Service Occupation Tax”) (65 ILCS 5/8-11-24); and,

**WHEREAS**, any Municipal Grocery Service Occupation Tax shall be administered, collected and enforced by the Illinois Department of Revenue; and,

**WHEREAS**, the City Council believes that it is appropriate, necessary and in the best interests of the City and its residents, that the City levy a Municipal Grocery Retailers’ Occupation Tax as permitted by Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24); and,

**WHEREAS**, the City Council of the City believes that it is appropriate, necessary and in the best interests of the City and its residents, that the City levy a Municipal Grocery Service Occupation Tax as permitted by Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24); and,

**NOW THEREFORE,** be it ordained by the Council of the City of Oregon, in the State of Illinois, as follows:

Section 1. Incorporation of Recitals. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. Municipal Grocery Retailers' Occupation Tax Imposed. A tax is hereby imposed upon all persons engaged in the business of selling groceries at retail in this municipality at the rate of 1% of the gross receipts from such sales made in the course of such business while this Ordinance is in effect. The imposition of this tax is in accordance with and subject to the provisions of Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24).

Section 3. Municipal Grocery Service Occupation Tax. A tax is hereby imposed upon all persons engaged in this municipality in the business of making sales of service, who, as an incident to making those sales of service, transfer groceries as an incident to a sale of service. The rate of this tax shall be the same rate identified in Section 2, above. The imposition of this tax is in accordance with and subject to the provisions of Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24).

Section 4. Illinois Department of Revenue to Administer Both Taxes. The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department of Revenue of the State of Illinois. The Illinois Department of Revenue shall have full power to administer and enforce the provisions of this Ordinance.

Section 5. Clerk to file Ordinance with Illinois Department of Revenue. As required under Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24), the Clerk is hereby directed to file a certified copy of this Ordinance with the Illinois Department of Revenue on or before October 1, 2025.

Section 6. Effective Date. The taxes imposed by this Ordinance shall take effect on the later of: (i) January 1, 2026; (ii) the first day of July next following the adoption and filing of this Ordinance with the Department of Revenue, if filed on or before the preceding April 1st; or, (iii) the first day of January next following the adoption and filing of this Ordinance with the Department of Revenue, if filed on or before the preceding October 1st.

Section 7. Repeal of Conflicting Provisions. All ordinances, resolutions and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

Section 8. Severability. If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

Section 9. Headings/Captions. The headings/captions identifying the various sections and subsections of this Ordinance are for reference only and do not define, modify, expand or limit any of the terms or provisions of the Ordinance.

Section 10. Publication. The Clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect after its passage and publication in accordance with 65 ILCS 5/1-2-4.

**SECTION 1:**        **ADOPTION** “4.20.010 Municipal Grocery Retailer's Occupation Tax Imposed” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

4.20.010 Municipal Grocery Retailer's Occupation Tax Imposed (Non-existent)

AFTER ADOPTION

4.20.010 Municipal Grocery Retailer's Occupation Tax Imposed(*Added*)

**SECTION 2:**        **ADOPTION** “4.20.020 Municipal Grocery Service Occupation Tax Imposed” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

4.20.020 Municipal Grocery Service Occupation Tax Imposed (Non-existent)

AFTER ADOPTION

4.20.020 Municipal Grocery Service Occupation Tax Imposed(*Added*)

**SECTION 3:**        **ADOPTION** “4.20 MUNICIPAL GROCERY OCCUPATION TAX” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

4.20 MUNICIPAL GROCERY OCCUPATION TAX (Non-existent)

AFTER ADOPTION

4.20 MUNICIPAL GROCERY OCCUPATION TAX(*Added*)

**SECTION 4:**        **ADOPTION** “4.20.010 Imposition of Tax” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

4.20.010 Imposition of Tax (Non-existent)

AFTER ADOPTION

4.20.010 Imposition of Tax(*Added*)

- A. A tax is hereby imposed upon all persons engaged in the business of selling groceries at retail in this municipality at the rate of 1% of the gross receipts from such sales made in the course of such business while this Ordinance is in effect. The imposition of this tax is in accordance with and subject to the provisions of Section 8-11-24 of the Illinois Municipal code (65 ILCS 5/8-11-24).
- B. A tax is hereby imposed upon all persons engaged, in this municipality, in the business of making sales of service, who, as an incident to making those sales of service, transfers groceries as an incident to a sale of a service. The rate of this tax shall be the same rate identified in Section A. above. The imposition of this tax is in accordance with and subject to the provisions of Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24).

**SECTION 5:**        **ADOPTION** “4.20.030 Effective Date Of Tax” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

4.20.030 Effective Date Of Tax (Non-existent)

AFTER ADOPTION

4.20.030 Effective Date Of Tax(*Added*)

- A. The imposition of taxes under section 4.20.010 takes effect on January 1, 2026.

**SECTION 6:**        **ADOPTION** “4.20.020 Authority; Collection And Enforcement By The Illinois Department Of Revenue” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

4.20.020 Authority; Collection And Enforcement By The Illinois Department Of Revenue  
(Non-existent)

AFTER ADOPTION

4.20.020 Authority; Collection And Enforcement By The Illinois Department Of  
Revenue(Added)

- A. This section 4.20 is adopted under the Municipal Grocery Occupation Tax Law (65 ILCS 5/8-11-24). The definitions set forth under that statute apply to this division 4.20.  
B. The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department of Revenue of the State of Illinois. That Department has the full power to administer and enforce the provisions of this section 4.20 in accordance with the Municipal Grocery Occupation Tax Law.

**SECTION 7:**            CUSTOM CLAUSE NAMESection 1. Incorporation of  
Recitals. The foregoing recitals shall be and are hereby incorporated as findings of fact as if  
said recitals were fully set forth herein.

**SECTION 8:**            CUSTOM CLAUSE NAME

PASSED AND ADOPTED BY THE CITY OF OREGON COUNCIL

\_\_\_\_\_.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Council Member Terry Schuster	_____	_____	_____	_____
Council Member Tim Krug	_____	_____	_____	_____
Council Member Mel Cozzi	_____	_____	_____	_____
Council Member Josiah Flanagan	_____	_____	_____	_____
Mayor Ken Williams	_____	_____	_____	_____

Presiding Officer

Attest

\_\_\_\_\_  
Ken Williams, Mayor, City of Oregon

\_\_\_\_\_  
Cheryl Hilton, City Clerk, City of  
Oregon



**CITY OF OREGON  
ORDINANCE 2025-011**

**AN ORDINANCE ADDING PUBLIC DEMONSTRATION PERMIT**

**NOW THEREFORE**, be it ordained by the Council of the City of Oregon, in the State of Illinois, as follows:

**SECTION 1:**        **ADOPTION** “10.12 PUBLIC DEMONSTRATION PERMIT” of the City of Oregon Municipal Code is hereby *added* as follows:

**BEFORE ADOPTION**

10.12 PUBLIC DEMONSTRATION PERMIT (Non-existent)

**AFTER ADOPTION**

10.12 PUBLIC DEMONSTRATION PERMIT (*Added*)

**SECTION 2:**        **ADOPTION** “10.12.010 Definitions - Public Demonstrations” of the City of Oregon Municipal Code is hereby *added* as follows:

**BEFORE ADOPTION**

10.12.010 Definitions - Public Demonstrations (Non-existent)

**AFTER ADOPTION**

10.12.010 Definitions - Public Demonstrations (*Added*)

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

PERSON: any person, firm, partnership, club, association, corporation, company, non-profit organization or other entity of any kind.

PUBLIC DEMONSTRATION:

A. The term "public demonstration" means one of the following events:

1. A march, demonstration, parade, procession, motorcade, foot race, marathon, walk-a-thon, bicycle race, bicycle tour, bike-a-thon, or other similar organized event consisting of persons, animals or vehicles, or a combination thereof.

moving upon the public streets or public rights-of-way within the city that interferes with the normal flow or regulation of pedestrian or vehicular traffic upon said streets or rights-of-way.

2. A meeting, demonstration, picket line, rally or gathering of more than 25 persons for the common purpose as a result of prior planning that interferes with the normal flow or regulation of pedestrian or vehicular traffic or occupies any city property in a place held open to the public as an open public forum or public place of assembly.

B. The term "public demonstration" shall not include any of the following:

1. A block party that has received a permit pursuant to the provisions of 10.08 of this code.

2. A "temporary use" subject to approval by the City Council.

3. Funeral processions.

4. Autumn on Parade, Candlelight Walk, or other city sponsored events.

5. Students going to and from school classes or participating in educational activities, provided such conduct is under the immediate direction and supervision of the proper school authorities.

6. Official activity of officers or employees of a unit of local government, the State, or the United States of America.

7. Spontaneous events occasioned by news or affairs coming into public knowledge within three days of such public assembly, provided that the organizer thereof gives written notice to the City Manager at least 24 hours prior to such parade or public assembly.

PUBLIC DEMONSTRATION PERMIT means a permit as required by this article.

SIDEWALK means any area or way set aside or open to the general public for the purposes of pedestrian traffic, whether or not it is paved.

STREET means any public right-of-way of the City set aside or open to the general public for the purposes of vehicular traffic, including any berm or shoulder parkway, right-of-way or median strip thereof.

**SECTION 3:**        **ADOPTION** “10.12.012 Permit Required” of the City of Oregon Municipal Code is hereby *added* as follows:

#### BEFORE ADOPTION

10.12.012 Permit Required (Non-existent)

#### AFTER ADOPTION

10.12.012 Permit Required(*Added*)



No person shall engage in or conduct any public demonstration unless a Public Demonstration Permit therefor has been issued by the City Manager.

**SECTION 4:**        **ADOPTION** “10.12.014 Application” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

10.12.014 Application (Non-existent)

AFTER ADOPTION

10.12.014 Application(*Added*)

A person seeking a Public Demonstration Permit shall file an application with the City Manager on forms provided by such officer and the application shall be signed by the applicant under oath or affirmation.

A. Time for application

1. For a single, non-recurring public demonstration, an application for a Public Demonstration Permit shall be filed with the City Manager at least ten days and not more than 180 days before the public demonstration is proposed to commence. The City Manager may waive the minimum ten-day filing period if, after due consideration of the date, time, place and nature of the public demonstration, the anticipated number of participants, and the city services required in connection with the event, the City Manager reasonably determines that the waiver will not present a hazard to public safety.
2. For public demonstrations held on a regular or recurring basis at the same location, an application for a permit covering all such parades or public assemblies during the calendar year may be filed with the City Manager at least ten days and not more that one year before the date and time at which the first such parade or public assembly is proposed to commence. The City Manager may waive the minimum ten-day period after due consideration of the factors specified in subsection (1) of this section.

B. Contents of application:

An application for a Public Demonstration Permit shall set forth the following information:

(1) The name, address and telephone number of the person seeking to conduct such public demonstration;

(2) The names, addresses, and telephone numbers of the headquarters for which the public demonstration is to be conducted, if any, and the authorized and responsible heads of

organizations;

(3) The requested date of the public demonstration

(4) The requested route to be traveled, if any, during the public demonstration, including the starting point and termination point;

(5) The approximate number of persons who, and animals or vehicles which, will constitute such public demonstration and the type of animals and vehicles, if applicable;

(6) The hours when such public demonstration will start and terminate;

(7) A statement as to whether the public demonstration will occupy all or a portion of the width of the streets proposed to be traversed;

(8) The location by street of an assembly areas for such public demonstration, and the time at which units of the public demonstration will begin to assemble any such area;

(9) The intervals of space to be maintained between the units of public demonstration of a parade or similar event;

(10) If the public demonstration is intended to be held by, or on behalf of, any person other than the applicant, a letter from that person to the City Manager authorizing the applicant to apply for the permit on the person's behalf;

(11) The type of public demonstration, including a description of activities planned during the event;

(12) A description of any recording equipment, sound amplification equipment, banners, signs, or other attention-getting devices to be used in connection with the public demonstration;

(13) The approximate number of participants in the public demonstration (spectators are not participants);

(14) An estimate of the number of spectators expected for the public demonstration;

(15) A designation of any public facilities or equipment requested to be utilized for or during the public demonstration; and

(16) After review of the application, such additional information that the City Manager finds reasonably necessary to a fair determination as to whether a permit should issue.

#### C. Application Fee:

There shall be no application fee for a Public Demonstration Permit.

**SECTION 5:**            **ADOPTION** “10.12.016 Police And Ambulance Protection” of the City of Oregon Municipal Code is hereby *added* as follows:

**BEFORE ADOPTION**

10.12.016 Police And Ambulance Protection (Non-existent)

**AFTER ADOPTION**

10.12.016 Police And Ambulance Protection(*Added*)

- A. The City Manager shall, after consulting with the Police Chief, the Fire Chief, the Director of Public Works, or such further or different personnel as the City Manager shall deem necessary and appropriate, determine whether and to what extent additional police and ambulance protection is reasonably necessary for the public demonstration for traffic control and safety. The City Manager shall base this decision on the size, location, duration, time and date of the public demonstration, the expected sale or service of alcoholic beverages, the number of streets and intersections blocked, and the need to detour or preempt citizen travel and use of streets and sidewalks. The speech content of the event shall not be a factor in determining the amount of police or ambulance protection necessary. If possible, without disruption of ordinary police or ambulance services or compromise of public safety, regularly scheduled on-duty personnel will provide police services for the event. If additional police or ambulance protection for the public demonstration is reasonably deemed necessary by the City Manager, the City Manager shall so inform the applicant for the permit. The applicant then shall have the duty to secure the police or ambulance protection deemed necessary by the City Manager at the sole expense of the applicant.
- B. Applicants seeking a permit for a public demonstration to be conducted for the purpose of engaging in speech protected under the First Amendment shall not be required to pay for any police or ambulance protection provided by the City.

**SECTION 6:**            **ADOPTION** “10.12.018 Standards For Issuance Of Public Demonstration Permit” of the City of Oregon Municipal Code is hereby *added* as follows:

**BEFORE ADOPTION**

10.12.018 Standards For Issuance Of Public Demonstration Permit (Non-existent)

**AFTER ADOPTION**

10.12.018 Standards For Issuance Of Public Demonstration Permit(*Added*)

The City Manager shall issue a Public Demonstration Permit as provided for herein when, from a consideration of the contents of the application and such other information as may be otherwise obtained, the City Manager reasonably finds that:

- A. The conduct of the public demonstration will not substantially interrupt the safe and orderly movement of other pedestrian or vehicular traffic contiguous to its route or location;
- B. The conduct of the public demonstration will not require the diversion of so great a number of city police officers to properly police the line of movement and the areas contiguous thereto as to prevent normal police protection of the city;
- C. The concentration of persons, animals, and vehicles at public assembly points of the public demonstration will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such public assembly areas;
- D. The conduct of the public demonstration is not reasonably likely to cause injury to person or property;
- E. The public demonstration is scheduled to move from its point of origin to its point of termination expeditiously and without unreasonable delays en route;
- F. Adequate sanitation and other required health facilities are or will be made available in or adjacent to any public assembly areas;
- G. There are sufficient parking places near the site of the public demonstration to accommodate the number of vehicles reasonably expected;
- H. The applicant has secured the police and ambulance protection, if any, required under this section;
- I. Such public demonstration is not for the primary purpose of advertising any product, goods or event that is primarily for private profit, and the parade itself is not primarily for profit. The prohibition against advertising any product, goods or event shall not apply to signs identifying organizations or sponsors furnishing or sponsoring exhibits or structures used in the public demonstration;
- J. No other Public Demonstration Permit application for the same time and location is already granted or has been received earlier in time than the pending application;
- K. No Public Demonstration Permit application for the same time but at another location is already granted or has been received earlier in time than the pending application, and the necessary police or ambulance resources required for that prior public demonstration are so great that, in combination with the subsequent pending application, the resulting deployment of police services or emergency medical services would have an immediate and adverse effect upon the welfare and safety of persons and property within the city;
- L. No event is scheduled elsewhere in the city where police resources or needed ambulance resources required for that event are so great that the deployment of police services for the proposed parade or public assembly would have an immediate and adverse effect upon the welfare and safety of persons and property;
- M. No permit shall be granted that allows for the erection or placement of any structure, whether permanent or temporary, on a city street, sidewalk, or right-of-way unless advance approval for the erection or placement of the structure is obtained from the City Council.

N. If the public demonstration includes Ogle County property. Any agreements with Ogle County must be included with the application.

**SECTION 7:**        **ADOPTION** “10.12.020 Non-Discrimination” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

10.12.020 Non-Discrimination (Non-existent)

AFTER ADOPTION

10.12.020 Non-Discrimination(*Added*)

The City Manager shall uniformly consider each application upon its merits and in an objectively reasonable and viewpoint-neutral manner, and shall not discriminate in granting or denying Public Demonstration Permits under this code based on political, religious, ethnic, racial, disability-related, or sexual orientation or gender-related grounds, or based on the content of any speech or expressive conduct protected by the First Amendment.

**SECTION 8:**        **ADOPTION** “10.12.022 Notice Of Denial Of Application; Alternative Permit” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

10.12.022 Notice Of Denial Of Application; Alternative Permit (Non-existent)

AFTER ADOPTION

10.12.022 Notice Of Denial Of Application; Alternative Permit(*Added*)

- A. The City Manager shall act promptly upon a timely-filed application for a Public Demonstration Permit, but in no event shall grant or deny a permit less than 48 hours prior to the event. If the City Manger disapproves the application, the City Manager shall notify the applicant of such action, either by personal delivery or certified mail at least 48 hours prior to the scheduled public demonstration as requested, and state with specificity the reasons for the denial.
- B. Should the City Manager deny an application for a Public Demonstration for a reason, enumerated section 10.12.018 xx through xx inclusive, the City Manager may, in the written denial, propose for the conduct of the public demonstration at a date, time, location or route different from that named by the applicant. An applicant desiring to

accept such an alternative permit shall, within five days after notice of the action of the City Manger, file a written notice of acceptance of the alternative permit with the City Manager. An alternative Parade or Public Assembly Permit shall otherwise conform to the requirements of, and shall have the effect of , a Public Demonstration Permit issued under this code.

- C. The denial by the City Manager of an applciation for a Public Demonstration Permit shall be without prejudice to the applicant's submission of amendments to the original application, or the submission of a new application, so as to cure any deficiencies in the inital application.

**SECTION 9:**            **ADOPTION** “10.12.024 Appeal Procedure” of the City of Oregon Municipal Code is hereby *added* as follows:

**BEFORE ADOPTION**

10.12.024 Appeal Procedure (Non-existent)

**AFTER ADOPTION**

10.12.024 Appeal Procedure(*Added*)

- A. Any applicant shall have the right to appeal the denial of a Public Demonstration Permit to the City Council. The denied applicant shall make the appeal within five days after receipt of the denial by filing a written notice with the City Clerk and a copy of the notice with the City Manager.
- B. Said notice shall stated with specificity the reasons why the City Manager erred in interpreting or applying the standards for the issuance of a Public Demonstration Permit pursuant to this article. The City Council shall act upon the appeal at its next-scheduled regular meeting follwoing the receipt of the notice of appeal by the City Clerk.
- C. In considering the appeal, the City Council, shall determine whether the City Manager erreed in applying the standards for issuance of a permit set forth in this code. The decision of the City Council shall be made by the majority of those members present and voting. The decision of the City Council shall be final.

**SECTION 10:**            **ADOPTION** “10.12.026 Issuance Of Public Demonstration Permit; Notice To Other Officials” of the City of Oregon Municipal Code is hereby *added* as follows:

**BEFORE ADOPTION**

10.12.026 Issuance Of Public Demonstration Permit; Notice To Other Officials (Non-existent)

AFTER ADOPTION

10.12.026 Issuance Of Public Demonstration Permit; Notice To Other Officials(*Added*)

Immediately upon the issuance of a parade or public assembly permit, the City Manager shall send a copy thereof to the following:

- A. The Chief of Police
- B. The Chief of the Oregon Fire Protection District
- C. The Director of Public Works
- D. The Ogle County Sheriff's Department
- E. The Illinois Department of Transportation; when applicable.

**SECTION 11:**        **ADOPTION** “10.12.028 Contents Of Permit” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

10.12.028 Contents Of Permit (Non-existent)

AFTER ADOPTION

10.12.028 Contents Of Permit(*Added*)

Each Public Demonstration Permit shall state the following information:

- A. Starting and approximate ending time;
- B. Minimum speed of public demonstration units, if applicable;
- C. Maximum speed of public demonstration units, if applicable;
- D. Maximum interval of space to be maintained between the public demonstration units, if applicable;
- E. The portions of the streets, or sidewalks that may be occupied by the public demonstration units, or persons where applicable;
- F. The maximum length of the public demonstration in miles or fractions thereof, if applicable; and
- G. Such other information as the City Manager shall reasonably find necessary to the enforcement of this section.

**SECTION 12:**        **ADOPTION** “10.12.030 Duties Of Permittee” of the City of Oregon Municipal Code is hereby *added* as follows:

## BEFORE ADOPTION

10.12.030 Duties Of Permittee (Non-existent)

## AFTER ADOPTION

10.12.030 Duties Of Permittee(*Added*)

- A. A permittee hereunder shall comply with all permit directions and conditions and with all applicable laws and ordinances.
- B. The public demonstration chairperson or other person heading such activity shall carry the Parade or Public Assembly Permit upon his person during the conduct of the parade or public assembly.

**SECTION 13:**        **ADOPTION** “10.12.032 Prohibitions” of the City of Oregon Municipal Code is hereby *added* as follows:

## BEFORE ADOPTION

10.12.032 Prohibitions (Non-existent)

## AFTER ADOPTION

10.12.032 Prohibitions(*Added*)

The following shall apply to all public demonstrations:

- A. It shall be unlawful for any person to stage, present, or conduct any public demonstration without first having obtained a permit as herein provided.
- B. It shall be unlawful for any person to knowingly include materially false or misleading information in an application for a Public Demonstration Permit or such supporting materials submitted with the application to the City Manager.
- C. It shall be unlawful for any person to participate in a public demonstration if the person knows that a permit therefor has not been granted or has been revoked;
- D. It shall be unlawful for any person in charge of, or responsible for the conduct of, a duly permitted public demonstration to knowingly fail to comply with the conditoins for the permit;
- E. It shall be unlawful for any person to engage in any public demonstration activity thta would constitute a substantial hazard to the public safety or that would materially interfere with or endanger the public peace or right of residents to the quiet and peaceful enjoyment of their property;
- F. It shall be unlawful for any merson participating in any public demonstration to carry or possess any length of metal, lumber, wood, or similar material for the purposes of displaying a sign, poster, or notice, unless such object is one-forth inch or less in



thickness and two inches or less in width, or if not generally rectangular in shape, such object shall not exceed three-fourths inch in its thickness dimension;

- G. It shall be unlawful for any person to carry any sign, poster, plaque, or notice, wether or not mounted on a length of material as specified in subsection F. of this section, unless such sign, poster, plaque, or notice is constructed or made of cloth, paper, or cardboard material;
- H. It shall be unlawful for any person participating in a public demonstration to utilize sound amplification equipment at decibel levels that exceed those limits imposed by 10.04.140 of this code.
- I. It shall be unlawful for any person to ride, drive or cause to be ridden or driven any animal or any animal drawn vehicle upon any public street, unless specifically authorized by the permit.

**SECTION 14:**            **ADOPTION** “10.12.34 Public Conduct During Public Demonstrations” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

10.12.34 Public Conduct During Public Demonstrations (Non-existent)

AFTER ADOPTION

10.12.34 Public Conduct During Public Demonstrations(*Added*)

- A. No person shall unreasonably hamper, obstruct or impede, or interfere with any public demonstration or with any person, vehicle or animal participating or used in a public demonstration.
- B. No driver of a vehicle shall drive between the vehicles or person comprising a public demonstration when such vehicels or persons are in motion and are conspicuously designated as a parade or pubic assembly.
- C. The City Manager shall have the authority, when reasonably necessary, to prohibit or restrict the parking of vehicles along a street constituting a part of a public demonstration.. The City Manager shall post, or cause to be posted, signs to the effect, and it shall be unlawful for any person to park or leave unattended any vehicle in violatoin thereof.

**SECTION 15:**            **ADOPTION** “10.12.36 Revocation Of Permit” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

10.12.36 Revocation Of Permit (Non-existent)

AFTER ADOPTION

10.12.36 Revocation Of Permit(*Added*)

- A. The City Manager shall have the authority to revoke a Public Demonstration Permit immediately upon reasonable determination of any of the following:
1. That the permit application was granted based on the inclusion by the applicant of materially false and misleading information in the application or supporting materials submitted to the City Manager, and that the City Manager relied on said false or misleading information in granting the permit;
  2. Violation of the conditions or standards for issuance of the permit as set forth in this article; or
  3. When a public emergency arises that is of such a nature that the police resources or ambulance resources required for that emergency are so great that the deployment of police services or ambulance services for the public demonstration would have an immediate effect upon the welfare and safety of persons or property as determined by the City Manager in collaboration with the Chief of the Oregon Fire Protection District.
- B. As soon as practicable after such revocation occurs, the City Manager shall notify the permit applicant in writing of the reason for said revocation, said notice to be sent either by personal delivery or certified mail. A revocation of a permit shall be treated in the same manner as a denial for the purposes of appeal and shall be subject to appeal in the same manner as provided in section 10.12.024.

PASSED AND ADOPTED BY THE CITY OF OREGON COUNCIL

\_\_\_\_\_.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Council Member Terry Schuster	_____	_____	_____	_____
Council Member Tim Krug	_____	_____	_____	_____
Council Member Mel Cozzi	_____	_____	_____	_____
Council Member Josiah Flanagan	_____	_____	_____	_____
Mayor Ken Williams	_____	_____	_____	_____

Presiding Officer

Attest

\_\_\_\_\_  
Ken Williams, Mayor, City of Oregon

\_\_\_\_\_  
Cheryl Hilton, City Clerk, City of  
Oregon



5081 Howerton Way  
Suite A  
Bowie, MD 20715

## STATEMENT OF USAGE

April 2025

To: City of Oregon (IL)  
115 North 3rd Street  
Oregon Illinois United States  
61061

No of Chargers:	Host Revenue	\$ 89.31	
2	(-)Tax	\$ 0.00	
Total Time:	(-) Cost of Electricity	\$ 11.92	
13:41:56	(-) Transaction Fees	\$ 7.14	
Total kWh:	(-) Network Fees	\$ 36.00	
138.908	(-) Unpaid Network Fees	\$ 0.00	
		(=) Net Revenue	\$ 34.25
		Revenue Share %	40%
		Revenue Share	\$ 13.70
		(+) Electric Reimbursement	\$ 11.92
		Total Payment	\$ 25.62

			Time	Total kWh	Charging Fee	Occupancy Fee	Host Start Fee	Session Host Revenue
	04/01/25 17:09	04/01/25 17:49	00:39:55	7.442	\$4.61	\$0.00	\$0.49	\$5.10
	04/01/25 20:30	04/01/25 21:01	00:31:02	5.444	\$2.83	\$0.00	\$0.49	\$3.32
	04/07/25 23:20	04/07/25 23:38	00:18:22	2.978	\$1.88	\$0.00	\$0.49	\$2.37
	04/08/25 17:18	04/08/25 17:54	00:35:57	6.711	\$4.23	\$0.00	\$0.49	\$4.72
	04/09/25 17:15	04/09/25 22:27	05:12:08	58.006	\$36.54	\$0.00	\$0.49	\$37.03
	04/11/25 21:39	04/12/25 01:57	04:17:17	36.156	\$22.05	\$0.00	\$0.49	\$22.54
	04/19/25 21:04	04/19/25 21:04	00:00:02	0.000	\$0.00	\$0.00	\$0.00	\$0.00
	04/19/25 21:06	04/19/25 21:59	00:52:49	9.867	\$5.13	\$0.00	\$0.49	\$5.62
	04/20/25 15:19	04/20/25 15:36	00:16:56	2.865	\$1.78	\$0.00	\$0.49	\$2.27
	04/20/25 23:36	04/21/25 00:34	00:57:28	9.440	\$5.85	\$0.00	\$0.49	\$6.34
	Oregon Area Chamber of Commerce Parking Lot		13:41:56	138.908	\$84.90	\$0.00	\$4.41	\$89.31
6 Total	Oregon Area Chamber of Commerce Parking Lot		00:00:00	0.000	-	-	-	
	<b>MONTHLY</b>	<b>TOTAL</b>	<b>13:41:56</b>	<b>138.908</b>	<b>\$84.90</b>	<b>\$0.00</b>	<b>\$4.41</b>	<b>\$89.31</b>



*Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

## **CITY OF OREGON**

**115 N. 3rd Street, Oregon, IL 61061**

**Phn: 815-732-6321/ website: [cityoforegon.org](http://cityoforegon.org)**

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager & Staff

**DATE: May 27, 2025**

**I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – May 10, 2025 – May 23, 2025**

### **Submitted by Darin DeHaan - City Manager:**

- I continue to work on several TIF projects for developers..
- I had a great meeting with our newest City Council Member Josiah Flanagan to discuss his vision for the city over the next four years. I'm always thankful for our engaged leadership who help set the vision for the community.
- We held our most recent sustainability meeting to work on our next projects based on our Sustainability Plan. We have added a comment section to the website for better communication with the public.
- I continue to work with a5 on a daily basis. We are excited to launch our marketing plan with WGN. They will be in town filming next week as part of their summer get away segments. We have also lined up a photographer to capture the unique businesses and natural resources we have which will be used in the marketing campaign.
- I continue working on labor negotiations as well as preparing the next Fiscal Year Budget for the City.
- I want to give a big shout out to our Public Works Department for the work they did getting the dog park open and providing some great enhancement from trees, to creating a small dog play area. Great Job Team!

### **City Hall - Cheryl Hilton - City Clerk:**

## **MEETING INFORMATION**

### **Economic and Community Development Committee:**

Next meeting: Jun 3, 2025 at 5:00 p.m. City Hall Conference Room

### **Sustainability Committee:**

Next meeting: Jun 9, 2025 at 9am Oregon City Hall Conference Room

### **City Council Meeting:**

Next meeting Jun 10, 2025 at 5:30pm Oregon City Hall Council Chambers

### **Planning & Zoning:**

Next meeting Jun 17, 2025 at 5:30pm Oregon City Hall Council Chambers

- Public hearing for a variance request submitted by Eric Kingery for the property located at 100 S. 7<sup>th</sup> Street Parcel #16-04-296-04. The request is to install an eight-foot fence around the residence to reduce traffic noise and increase privacy.
- Public hearing for a zoning change to the Eastern portion of the parcel for the properties located at 307 S. 2<sup>nd</sup> Street Parcel #16-03-185-007, 309 S. 2<sup>nd</sup> Street Parcel #16-03-185-008, and 311 S. 2<sup>nd</sup> Street Parcel #16-03-185-009 from Industrial to Residential.

### **Tree Board:**

Next meeting Jul 15, 2025 at 4:30pm at Oregon City Hall Conference Room

### **Public Art Commission:**

Next meeting TBD

### **PUBLIC WORKS:**

#### **Director of Public Works Submitted by Bill Covell:**

##### **1. Daily Tasks**

- a. Help Schedule
  - i. Approve Bills
  - ii. Purchased supplies
  - iii. Monthly Fuel Reports
  - iv. Safety Training

##### **2. Projects**

- a. Frontier Communications
- b. Work to finalize the punch list
- c. I Fiber
  1. Resolve restoration issues
- ii. Trestle Ridge
  1. Resolve the berm issue
- iii. Headworks Project
  1. Review specifications, plans, and equipment for the upgrade
  2. Ask for up update on pumps

- 3. Review plans
- iv. Lead Service Inventory
  - 1. Start planning out projects for the IEPA grant money to be used on
- v. 2025 Road Project
  - 1. Bid Opening
  - 2. Review streets and areas that need to be repaired before work
  - 3. Find a contractor to do the curb replacement on S 10th Street
  - 4. Begin looking for a buried manhole on South 2nd Street
- vi. Dog Park
  - 1. Help purchase materials
  - 2. Observe the crew's work on the fence
  - 3. Purchased new waste containers
  - 4. Look into having signs made
- d. Pedestrian Crossings
  - i. Request an update from the Engineer
- e. SCADA Upgrades
  - i. Review MetroCloud info
- f. Flag pole adjustments
  - i. Purchased a welder to make adjustments to the pole
  - ii. Purchase materials

### 3. Meetings

- a. Department head meeting
- b. Safety meetings
- c. Tree Board
  - i. Planted 20 terrace trees so far and received permits for more
  - ii. Planted 15 Arborvitae at WWTP

### 4. Miscellaneous

- a. Attended conference in Peoria
- b. Finalize the purchase of new public works vehicles





**Street Department Submitted by Jordan Plock:**

**1. Daily Tasks**

- a. Street sweeping on the rotation of city streets
- b. Watering of trees planted by the city
- c. Trash pickup of city trash cans
- d. City mechanic working on daily maintenance tasks
- e. Mowing and maintenance of city-owned property.

**2. Projects**

- a. One section of the fence was completed at the dog park. Poles were set for the remaining new section of the fence.
- b. The crew replaced a section of fence that was taken down for the Trestle Ridge sewer project.
- c. Worked with outside contractors on the upfitting of a new city plow truck
- d. Revised modifications for the City Hall flag pole to be reinstalled.

**3. Training**

- a. Worked on Illinois Extension training for pesticide applicator license.
- b. Worked on weekly safety training
- c. Foreman worked on continuing education classes

**4. General**

- a. Completed end-of-month city-wide brush cleanup.
- b. Ordered and picked up materials for the fence at the city dog park
- c. Crew removed five large stumps on Rt 64
- d. Striped no parking zone on S 2nd St.
- e. Street Foreman attended the department head meeting to work on the City of Oregon's vision statement.





## **Sewer Department Submitted by Scott Wallace:**

### **1. Daily tasks**

- a. Daily chores
- b. Complete testing (process control/EPA Required Monitoring)
- c. Half testing (process control)
- d. Pumped Sludge
- e. Cleaned bar screens, netting of tanks multiple times daily due to rags, debris
- f. Daily reporting of National Weather Service recordings
- g. Lift Station usage recording
- h. Assist the Water department when needed
- i. Monthly reports to the EPA
- j. Generator/ Well checks
- k. Worked with various customers on water and sewer issues (leaks, sewer backups)



### **2. Head Works**

- a. No new updates

### **3. Treatment plant chemical room**

- a. Finished Chlorine and Sodium Bisulfate room and new equipment
- b. Chlorination and dechlorination started on May 1st for EPA compliance

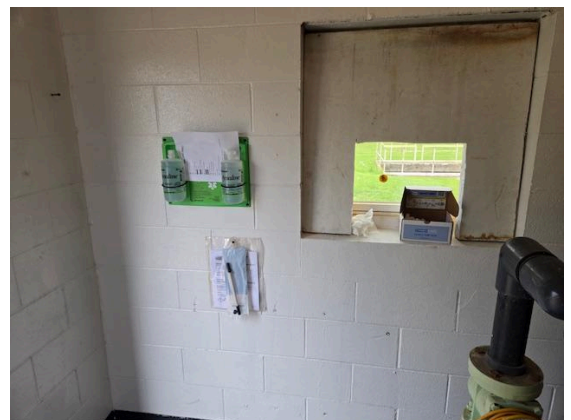


### **4. Training**

- a. I attended training at Ferguson Waterworks for continuing education on May 6th.
- b. I attended Cyber Security training at Metropolitan Pump on April 30th.

### **5. General**

- a. Backflow telescopic valves due to rags, leaves, pine needles from heavy winds
- b. Cleaned and maintained clarifiers
- c. Washed clarifiers and tanks
- d. Assisted and oversaw Aerzen with blower maintenance.



## **Water Department Submitted by Jeff Pennington**

### **Daily Tasks**

- 1.) Chores
- 2.) Daily Testing
- 3.) Julie Locates
- 4.) Final reads
- 5.) Water turn-ons
- 6.) Water shut-offs
- 7.) Generator checks

### **Wells**

- 1.) Repaired Chemical feed pump parts as needed
- 2.) Took Chemical delivery from Hawkins for process/control

### **Lead Line Inventory**

- 1.) Continue to work on the inventory of unknown services for the Lead line inventory

### **Meter Replacement Program**

- 1.) Been scheduling and replacing meters as time allows

### **EPA compliance**

- 1.) Worked on Monthly Reports for EPA compliance
- 2.) Continue to collect Lead and Copper Sampling for EPA compliance

### **Training**

- 1.) Aidan and I Attended the Annual Training at Ferguson Waterworks for Continuing Education Units on May 7<sup>th</sup>.

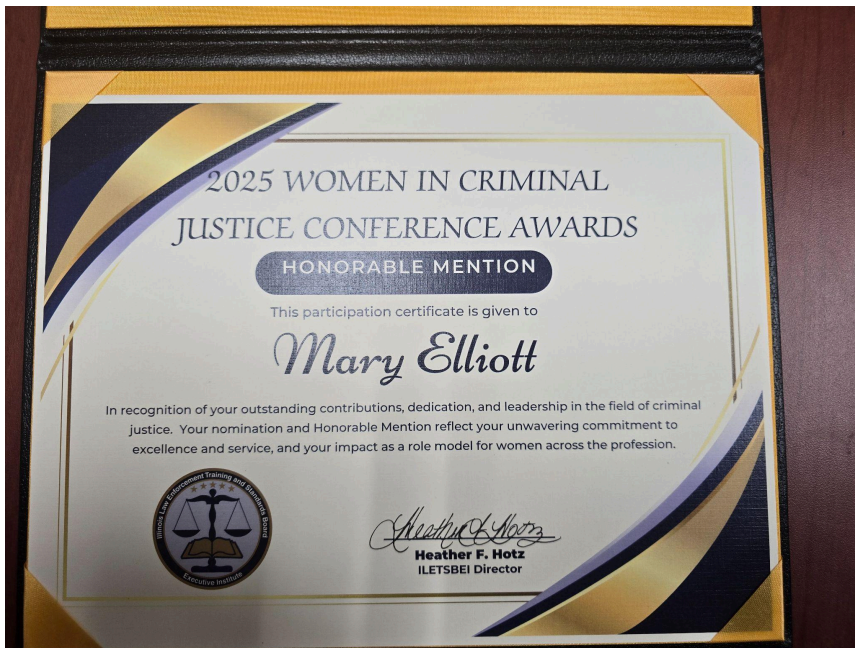
### **General**

- 1.) Hydrant flushing will start on Monday, May 12<sup>th</sup>
- 2.) Attended Department head meeting on April 30<sup>th</sup> to discuss and finalize vision statement for Public Works



### Oregon Police Department Submitted by Chief Matthew Kalnins

- On April 24, 2024 Officer Joshua Cofield graduated from the Sauk Valley Community College Police Academy. We are excited to have him back at the PD. Officer Cofield is currently in FTO with Sgt. Higby.



- The Oregon Police Department would like to recognize our Administrative Assistant Mary Elliot for receiving Honorable Mention from the 2025 Women In Criminal Justice Conference Awards. Mary has been with the department for over 25 years working tirelessly making sure the department is the best that it can be. Mary has stepped up the past couple of years taking on many jobs to make sure all mandates, paperwork and officers are taken care of. "Without Mary at the PD I am not sure where we

would be. With the many years of transition, she has not missed a beat and continues to serve with pride. This is a well deserved recognition" - Chief Matthew Kalnins



- On May 7, 2025 First responders that included members of the Oregon Police Department, Mount Morris Police Department, Ogle County Sheriff's Department and the Oregon Fire Department were challenged to a game of kickball against the Oregon Elementary School Staff during the schools Family Fun Night. The first responders came out on top and were crowned Champions!!! We look forward to participating again next year.
- The Oregon Police Department, the Oregon Fire Department and the Oregon School District participated in a ride your bike to school day where it was encouraged to ride your bike, roller skate and walk to school. It was a fun event with donuts provided for participants, and trophies for best decorated bike and longest ride. We look forward to having this event again next year.

