



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

City of Oregon
Public Art Commission Agenda
Tuesday July 1st, 2025, 4:30 P.M.
City Hall 115 N. 3rd Street

Option to Join Zoom Meeting

Meeting ID: 839 3800 3817

Passcode: 301173

One tap mobile

+13126266799

Consideration and possible action

1. **Call to Order**
2. **Public Comment**
3. **Approval of Minutes**
4. **Business Items**

Review Mural Grant for Chili Pepper – 416 W. Washington Street

Update on City Welcome Signs Design

Discuss Downtown Banner Art Project

5. **Adjournment**

Committee Members

Julie Kennelly – Chairperson,
Cheryl Bunton, Kate Bunton, Michael Glenn,
Randee Mennenga, Chloe Metz, Joy Meyer

City Manager: Darin DeHaan
City Clerk: Cheryl Hilton
City Attorney: Paul Chadwick
Deputy Chief of Police: Matt Kalnins
Public Works Director: Bill Covell

Mayor: Ken Williams
Council Member: Terry Schuster
Council Member: Melanie Cozzi
Council Member: Tim Krug
Council Member: Josiah Flanagan

PUBLIC ART COMMISSION MEETING MINUTES

April 23rd, 2025, 5:00 P.M.
City Hall Council Chambers
115 N 3rd Street

The Public Art Commission met Wednesday April 23rd, 2025, at 5:00 P.M.

Present: Kate Bunton, Micheal Glenn, Julie Kennelly, Randy Mennenga, Chloe Metz, and Joy Meyer.
Also Present: City Manager Darin DeHaan.

The meeting was called to order at 4:30 p.m.

Mural Grant: City Manager Darin DeHaan said the city set aside ARPA funds and created a public art grant for murals. So far three murals have been completed. He said this committee is an advisory group to the City Council and looks at overall design and qualifications of the artist. He stated the city has worked hard to help upscale the 5th street parking lot. A lot of good projects have happened in that area. The committee discussed the overall design of the mural, the background color, the line drawings in the background, and the multiple murals in town with the word Oregon on them. Chloe said the line drawings are activities that can be done in Oregon. They recommended changing the wording to Life is Better In Oregon, shading around the word Oregon, and trying to add movement to the water.

Randee Mennenga moved to Approve a Mural Grant for Rebecca Hazzard – 108 N 4th Street – back of the Toasty Noodle location with suggested changes, Seconded by Julie Kennelly.

Motion carried. No Nays.

City Welcome Signs: City Manager Darin DeHaan said the welcome signs to Oregon need to be replaced. They are at all four entry points to the city. He shared examples from other communities. He said he is open to anything and would like the committees input. The plan is to replace one sign per year over the next four years if the budget allows. The committee discussed different ideas such as landscaping and incorporating the city flower into the signs. They also discussed different structural materials, lighting, and more sustainable landscaping. They thought the current design of the signs represented the community well. City Manager Darin DeHaan said he will work on a manufacturer of the signs if the committee will work on the design.

Downtown Banner Art: City Manager Darin DeHaan said he was approached by an individual who would like to update the banners in the downtown. The banners are starting to fade. They discussed IDOT regulations for banners on the state highways. City Manager Darin DeHaan said he would reach out to get specific regulation requirements. The committee discussed how to get community input and designs on the banners.

A work session is scheduled for Wednesday May 7th at 4:30 pm in the City Hall Council Chambers.

Meeting Adjourned at 5:12 P.M.

Submitted by Cheryl Hilton, City Clerk

Mural Application



Applicant Information

Name: Diane - J. T. Wells

Organization Name: Chile Pepper Grill and Bar

Phone Number: _____

Property Owner Information

Name: Diane - J. T. Wells

Address of Business: 416. W. Washington Oregon IL

Zoning District _____

Supplemental Documents

Accompanying this application please provide the following supplemental documents on the project:

1. Written and signed document from property owner indicating they have reviewed and approved the proposed design and a maintenance plan for the installation on their exterior building wall or permanent wall structure.
2. A color photo of the wall and a building elevation drawn to scale that identifies the wall on which the mural is proposed, location of existing and proposed murals, both the wall and mural dimensions and the location and direction for any lights to be installed. Photographs of the site location and its immediate surroundings.
3. Identify the type of paint to be used and, if it is to be applied to brick masonry walls, that it is durable, easy to apply and have good adhesive characteristics. It should be porous if applied on exterior masonry, thereby permitting the wall to breathe and preventing the trapping of free moisture behind the paint film.
4. A narrative that includes a written description of the proposed mural, the project timeline, budget, and funding sources.
5. A maintenance plan that includes the proposed timeline or lifespan of the mural, information on the wall preparation, the materials and processes that will be used to install the mural, a description of the protective coating that it will be applied to ensure the longevity and durability of the mural, and a statement that the necessary coating will be applied to the building or structure to preserve the integrity of the building, structure, and mural.
6. A list of persons and/or organizations involved in the installation of the mural.
7. A resume or biography for each artist involved in the design of the mural and a list of examples of previous work that includes the location, budget, year completed, past history of execution, and a brief description of the artist's role in the project (e.g. lead, collaborator, assistant.)

PAINTED BY CHLOE

Commission Contract

This contract is made the 6th day of, May 2025 (year) by and between:

Artist: Painted by Chloe

PaintedbyChloeMetz@gmail.com

Client: Chile Pepper
416 W Washington St, Oregon, IL 61061

The parties agree as follows:

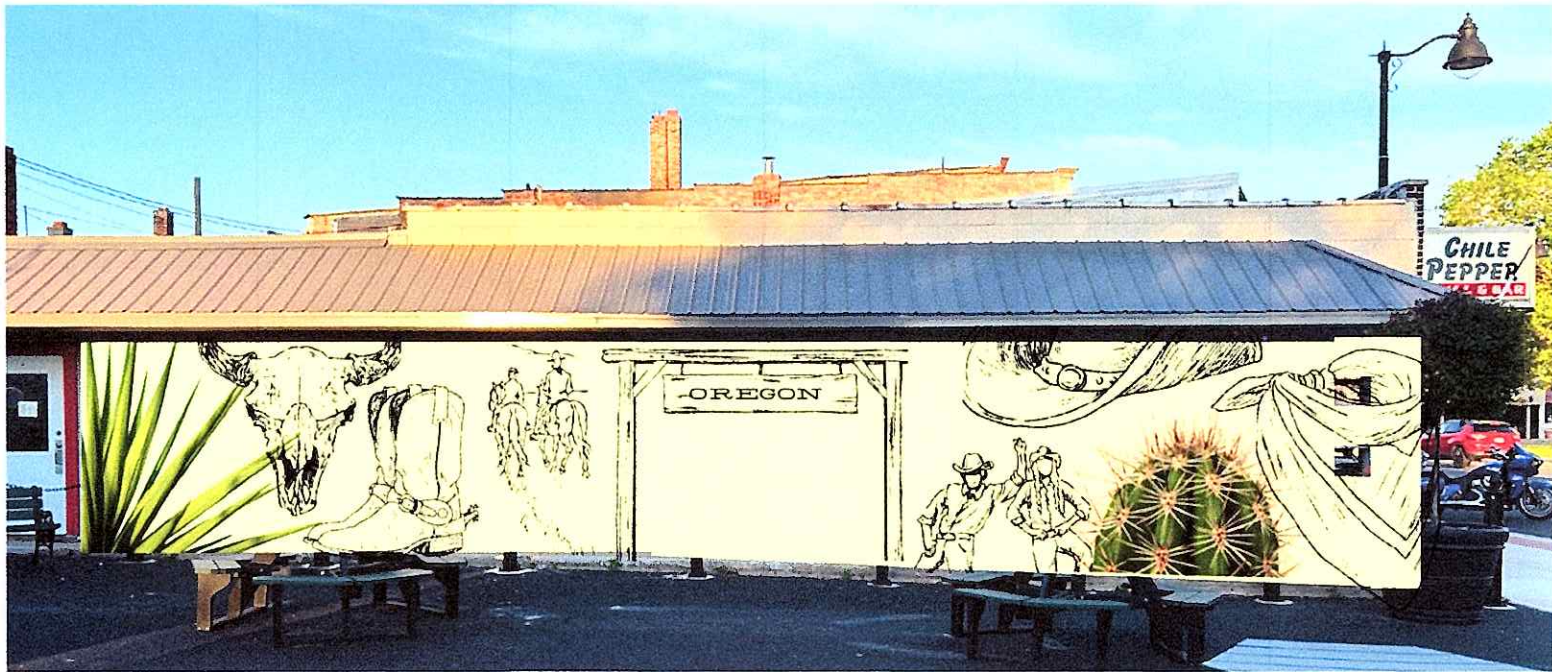
1. **Design Process:** At no charge, the Client will be presented with a proposal that will consist of a digital rendering. The Client is allowed two rounds of edits. Any additional design time will accrue a charge of \$50 per hour. Total design fee accrued: \$0.
2. **Project:** The client is commissioning a(n) exterior mural to be completed by the Artist. The subject matter is Western. The artwork will be in the artists' style but, as there are variations in the creative process, the client accepts the artwork will be unique and therefore subject to reasonable variation.
3. **Copyright:** Artist reserves the common-law copyright to all works commissioned by the Client. No work may be reproduced by the Client without the approval of the Artist. Artist is entitled to sign the mural in a discreet area of the wall. The Artist is entitled to identify as the creator of the artwork and share on their portfolio, including websites and on social media platforms. Client shall not alter, modify, edit, or change the artwork without the Artist's prior written consent.
4. **Schedule:** The project is to be completed between the dates of Sept 8 and Sept 19th. If additional time is needed, the Artist(s) and Clients will schedule sessions until the commission is completed as agreed upon.
5. **Delays:** If delays are caused by the Client for any reason, the Artist is not responsible to complete the mural within any particular time frame. Other delays, including but not limited to inclement weather, will be handled accordingly based on the Artist's availability.
6. **Payment Amount:** The fee per square foot is based on the complexity of the subject, the difficulty of execution including surface quality and accessibility. For this project, the Artist is charging \$14 per square foot. The commission is designed to be approximately 49x7.5' square feet, bringing the total to \$5145.
7. **Misc. Costs:** These costs may include but are not limited to travel costs, equipment rental such as scaffolding, lifts, projectors, etc. The estimated miscellaneous cost for this

project is \$0. Any expenses beyond that listed will be approved by the Client prior to moving forward. These miscellaneous costs will be the responsibility of the Client.

8. **Surface Expectations:** It is not the responsibility of the Artist to prep the wall for painting. The Artist recommends that any necessary maintenance on the wall be remedied and the wall is freshly primed prior to mural execution.
9. **Accessibility:** Any obstructions that limit the Artist's accessibility to the mural surface must be removed prior to the start date.
10. **Material Costs:** The estimated material cost for this project is \$300. If additional materials are needed to complete the project, the Client will be responsible to cover these charges at the time of final payment. The Artist will communicate these expenses prior to purchasing.
11. **Total Cost:** The total cost for this commission is \$5,445. (subject to change within the parameters previously listed)
12. **Payment Terms:** A non-refundable deposit of \$2,722.50 (50%) is required ASAP in order to hold the dates for execution. The remaining 50% \$2,722.50 plus any additional unforeseen expenses required to complete the commission will be due upon completion. An additional fee of \$50 will accrue daily for late payment.
13. **Longevity:** Based on research, the Artist expects the mural to last approximately 7 years; However, the Artist is unable to guarantee the longevity of the mural based on numerous external factors including but not limited to weather, current state of the wall, potential water damages, etc.
14. **Satisfaction:** It is the Artist's intent to meet the expectations of the Client. If for any reason the Client is not satisfied with the Artists work, the Artists will charge \$50 per hour until the Client is satisfied. Additional time will not exceed 20 hours.

Artist Name (printed) : Chloe Metz Date: 5 / 6 / 25

Client Name (printed) : J T. Wells Date: 5/13/25



49' long x7.5' tall = 367.5 square feet

367.5 @ \$14 = \$5,145

Material Cost = \$300

Total Cost= \$5,445