



Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061

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To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager & Staff

DATE: Jun 24, 2025

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – Jun 8, 2025 – Jun 20, 2025

Submitted by Darin DeHaan - City Manager:

- We continue to move forward on several potential development projects.
- I'd like to thank the Public Word Department for their quick response to the recent storms. Well done team.
- The Leadership Team continues to dive into leadership topics and discuss the importance of a positive work culture and how it relates to morale, motivation and productivity.
- I continue to work with a5 as they develop the next phase of the marketing plan for Oregon. We are working on getting the logo on items that can be sold throughout the community and distributed when marketing is done at events.
- I've worked through a few citizen complaints and we have now addressed the issues they notified me of. Thank you to the staff for responding quickly to resolve them.
- I'd like to take a moment to recognize our hard working City Clerk Cheryl Hilton. She has done a fantastic job over the past week or two, providing detailed information for our auditors for their numerous requests. She continues to complete all of her daily work as well, payroll, minutes, providing information as I need it, answering calls and providing information to citizens. Thank you for your hard work Cheryl! I'm also very thankful that we have Lynn and Lisa as well. They take on all of the other workload while Cheryl is busy as well. I witness every day how these three provide such great customer service to our citizens! City Hall has a great team in place!
- I attended the preconstruction meeting for the MFT projects this year.
- I've been doing some research on some possible waysigns for our downtown. We are also going to address signs that provide directions to our public parking areas and our EV station this year.
- I met with Darrell Polfliet, our new government rep for Comcast. We discussed Comcast's future plans and several other topics. I look forward to working with Darell in the future.

- I continue to get some great requests for messages on the SPP LED message board. This has been a good addition to our downtown.
- I attended the CMAAA board meeting and provided an update on our a5 marketing plan.
- I attended the Ogle Co. Soil and Water Conservation Board meeting. I continue to work on a plan for tree plantings in Oregon.
- Just a note if you have noticed we removed two of the three flag poles from in front of City Hall. We had an issue with the height of the poles and the power lines in front of City hall. We felt it was best to remove the poles. We continue to proudly fly the US Flag and Public Works has added a light at the top of the pole. The hole for the old poles have been filled with concrete and we will be removing the cones and barrels soon. We are working to replace the worn flag at the Coliseum and get a flag up at Sarah Phelps Plaza. Bill and the crew added a flag pole at the street garage which looks great.
- Unfortunately we have lost a few employees again recently. Zach chose a position with the Stephenson County Sheriff's Department and Devin has been hired by the City of Wisconsin Dells. We wish both of them luck in their future endeavors and we appreciate the service they provided the Citizens of Oregon during their tenure. Chief Kalnins is working on a replacement officer and Bill recently closed the application process for the Public Works department. I hope to have new hires very soon.

The bathroom rehab at City Hall is coming along. The Drywall is finished as of the writing of this report.



City Hall - Cheryl Hilton - City Clerk:

- Brush will be picked up on Monday June 30th.
- Utility Bills were mailed out on June 16th and are due July 10th.
- 10 building permits were issued in the month of May.
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MEETING INFORMATION

Economic and Community Development Committee:

Next meeting: Jul 1, 2025 at 5:00 p.m. City Hall Conference Room

City Council Meeting:

Next meeting Jul 8, 2025 at 5:30pm Oregon City Hall Council Chambers

Sustainability Committee:

Next meeting: Jul 14, 2025 at 9am Oregon City Hall Conference Room

Planning & Zoning:

Next meeting Jul 15, 2025 at 5:30pm Oregon City Hall Council Chambers

Tree Board:

Next meeting Jul 15, 2025 at 4:30pm at Oregon City Hall Conference Room

Public Art Commission:

Next meeting TBD

PUBLIC WORKS:

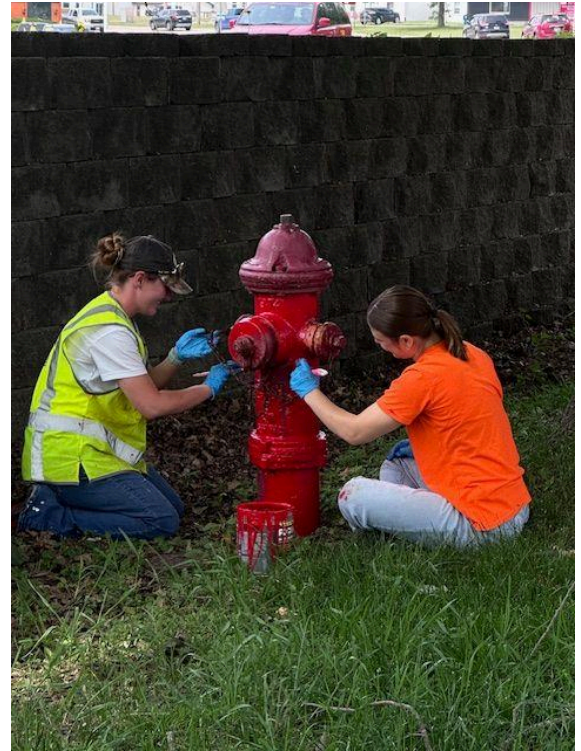
Director of Public Works Submitted by Bill Covell:

- a. Help Schedule
- b. Approve Bills
- c. Purchased supplies
- d. Monthly Fuel Reports
- e. Safety Training
- f. Train Summer Help

2. Projects

- a. I Fiber
 - i. Restoration issues
 - ii. Review of the new permit
- b. Headworks Project
 - i. Nothing New

- c. Lead Service Inventory
 - i. Review emails from IEPA
 - ii. Work with Fehr Graham to complete the project plan.
- d. 2025 Local Road Project
 - i. Print off the notification letters
 - ii. Review the concrete work
 - iii. Review job limits
 - iv. Notify School
- e. 2025 MFT Project
 - i. Preconstruction meeting.
 - ii. Look at job limits
- f. 2025 East Side Sidewalk
 - i. Nothing new
- g. Dog Park
 - i. Double the size of the dog park parking area
 - ii. Order a new dog park sign
- h. Pedestrian Crossing
 - i. Work with Fehr Graham to get exhibits for IDOT
 - ii. Send information to the IDOT traffic supervisor
- i. Woods Lift Station
 - i. Complete
- 3. 2026 Budget**
 - a. Complete
- 4. Meetings**
 - a. Department Head
 - b. Safety Meeting
 - c. Preconstruction meeting for 2025 MFT Projects
- 5. Miscellaneous**
 - a. Nothing new



Street Department Submitted by Jordan Plock:

1. Daily Tasks

- a. Street sweeping on the rotation of city streets
- b. Watering of trees planted by the city
- c. Trash pickup of city trash cans
- d. City mechanic working on daily maintenance tasks
- e. Mowing and maintenance of city-owned property.

2. Projects

- a. Dog park parking area.
- b. Sidewalk by Mix Park
- c. Worked with outside contractors on the upfitting of a new city plow truck
- d. Installed a flag pole at the Street garage

3. Training

- a. Worked on Illinois Extension training for pesticide applicator license.
- b. Worked on weekly safety training
- c. Foreman worked on continuing education classes

4. General

- a. Crew removed five large stumps on Rt 64.
- b. Street Foreman attended the department head meeting to work on the City of Oregon's vision statement.



Sewer Department Submitted by Scott Wallace:

Daily tasks

1. Daily chores
2. Full testing (process control/EPA Required Monitoring)
3. Half testing (process control)
4. Pumped Sludge
5. Cleaned bar screens, netting of tanks multiple times daily due to rags, debris
6. Daily reporting of National Weather Service recordings
7. Lift Station usage recording
8. Assisted the Water Department when needed
9. Monthly reports to the EPA
10. Generator/ Well checks
11. Worked with various customers on water and sewer issues (leaks, sewer backups)
12. Completed the first round of our Bi-Annual Sludge testing
13. Had sludge hauled from the digester

Head Works

1. No new updates

Training

1. Renewed water and wastewater licenses
2. Completed training in Social Engineering and cybersecurity

General

1. Repaired the check valve in the influent station
2. Cleaned and maintained clarifiers
3. Washed clarifiers and tanks
4. Completed blower maintenance at required intervals

Water Department Submitted by Jeff Pennington

Daily Tasks

- 1.) Chores
- 2.) Daily Testing
- 3.) Julie Locates
- 4.) Final reads
- 5.) Water turn-ons
- 6.) Water shut-offs
- 7.) Generator checks

Wells

- 1.) Repaired Chemical feed pump parts as needed
- 2.) Took Chemical delivery from Hawkins for process/control
- 3.) Tested Eye wash stations for functionality and water temperature control

Meter Replacement Program

- 1.) Been scheduling and replacing meters as time allows

EPA compliance

- 1.) Worked on Monthly Reports for EPA compliance
- 2.) Continue to collect Lead and Copper Sampling for EPA compliance
- 3.) Bill completed the Lead and Copper Sample paperwork for Schools and Daycare facilities

Training

- 1.) Aidan did training on pumping sludge at WWTP.
- 2.) Completed KnowB4 annual training

General

- 1.) Finished Hydrant flushing
- 2.) Assisted the Sewer department when needed
- 3.) Worked with the contractor on the installation of the Power transfer switch at Woods lift station
- 4.) Assisted with flushing Storm Sewer Outlet repair on 1st Street with Martin and Company
- 5.) Maintenance done on small backup generator at Well #5 for the pressure pump.
- 6.) Worked with customers on water leaks and sewer issues at numerous locations

Oregon Police Department Submitted by Chief Matthew Kalnins

- Chief Kalnins, Lt. Brechon, Sgt. Higby, Ofc Lester and Ofc Cofield all completed Taser 10 instructor training. With the upgrade in technology, it will bring better tactics, better de-escalation and better safety for the officers.

