



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

**City of Oregon Council Agenda,  
Tuesday August 12<sup>th</sup>, 2025, 5:30 P.M.  
115 N 3<sup>rd</sup> Street**

**Public Option: Join Meeting via Zoom**

**Meeting ID: 826 3568 3169**

**Passcode: 585851**

**One tap mobile**

**+13126266799**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS**
- 5. PROCLAMATIONS, COMMENDATIONS, ETC**
- 6. PUBLIC COMMENT**
- 7. APPROVAL OF MINUTES**
- 8. APPROVAL OF WARRANTS AND PAYROLL**
- 9. ORDINANCES**
  - a. Ordinance 2025-016 24.22 Parking or Storage of Recreational Vehicles and Trailers in Residential Districts – 2<sup>nd</sup> Reading**
- 10. RESOLUTIONS**
- 11. MOTIONS**
- 12. DISCUSSION ITEMS**
- 13. BOARD AND COMMISSION REPORTS**
  - a. PLANNING**
  - b. ECONOMIC AND COMMUNITY DEVELOPMENT**
  - c. FINANCE**
  - d. SUSTAINABILITY**

The City of Oregon, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the City Manager Darin DeHaan at 815-732-6321 at least 24 hours before a scheduled meeting to allow the City to make reasonable accommodations for these persons.

- e. TREE BOARD
- f. PUBLIC ART COMMISSION
- g. OTHER

#### **14. DEPARTMENT AND OFFICER REPORTS**

- a. POLICE
- b. PUBLIC WORKS  
Engineering Report
- c. CITY CLERK
- d. CITY ATTORNEY
- e. CITY MANAGER  
City Manager's Report

#### **15. COUNCIL REPORTS**

- a. MEMBER SCHUSTER
- b. MEMBER COZZI
- c. MEMBER KRUG
- d. MEMBER FLANAGAN
- e. MAYOR WILLIAMS

#### **16. EXECUTIVE SESSION**

#### **17. ADJOURNMENT**

**\*People may attend the meeting in person at City Hall or may watch and participate via Zoom.**

A portion of the meeting maybe closed to the Public, immediately as permitted by 5 ILCS 120/2 (c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City of Oregon, and as permitted by 5 ILCS 102/2 (c)(11) to discuss litigation against, affecting, or on behalf of the City which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS (c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters. **Possible action after executive session**



COUNCIL MEETING MINUTES  
Tuesday July 22<sup>nd</sup>, 2025, 5:30 P.M.  
City Hall Council Chambers  
115 N 3<sup>rd</sup> Street

The Council of the City of Oregon met Tuesday July 22<sup>nd</sup>, 2025, at 5:30 P.M.

The meeting was held at the City Hall Council Chambers and on Zoom.

Present: Mayor Ken Williams  
Council Member Terry Schuster  
Council Member Melanie Cozzi  
Council Member Tim Krug  
Council Member Josiah Flanagan  
City Manager Darin DeHaan  
Sergeant Eric Higby  
City Attorney Paul Chadwick  
City Clerk Cheryl Hilton

Also Present: Bill Covell, John Dickson, Ross Grimes, Lee Hadick, George Howe, Kitty Moring, and Luke Ziegler.

Mayor Ken Williams called the meeting to order at 5:30pm.

Council Members Schuster, Cozzi, Krug, Flanagan, and Mayor Williams answered roll call. A quorum was present.

Attorney Paul Chadwick started the pledge of allegiance.

**Public Hearing**

Mayor Ken Williams opened the public hearing for Ordinance 2025-012 Annual Appropriations at 5:31pm. The annual appropriations are set much higher than the cities working budget. Doing this allows for any major emergency that may happen.

No public comment.

Mayor Ken Williams closed the public hearing for Ordinance 2025-012 Annual Appropriations at 5:32pm.

**Presentation**

None.

**Proclamations, Commendations, Etc.**

None.

**Public Comment**

John Dickson asked questions regarding the recreational vehicle ordinance the city will be reviewing this evening. He asked how ordinances originate. City Manager Darin DeHaan said regarding this ordinance, complaints were received by himself as well as the police department. Complaints included people living in campers as primary residences and weeds and grass growing around them. He has been doing research on the topic with the building inspector. The Planning Commission has also reviewed the proposed ordinance. Mayor Ken Williams said all agendas are posted on the city's website.

### **Approval of Minutes**

Council Member Josiah Flanagan moved to approve the July 8<sup>th</sup>, 2025, minutes, Seconded by Council Member Tim Krug.

Roll Call: Flanagan, Krug, Schuster, Williams. No Nays. Abstain: Cozzi.

### **Approval of Warrants & Payroll**

Council Member Terry Schuster moved to approve payroll in the amount of \$63,191.03 and the current warrants as listed:

a5 Branding & Digital	\$4,025.00
Amazon Capital Services, Inc	\$688.79
Ancel Glink, P.C.	\$10,560.00
Axon Enterprises Inc	\$7,494.68
Brooks Jewelers	\$225.00
Butitta Bros Automotive - Oregon	\$154.22
Casper Home Inspection LLC	\$1,550.00
Chicago WGN	\$5,500.00
City of Oregon	\$5,500.00
City of Oregon	\$13,411.11
Comcast	\$1,013.80
ComEd	\$133.59
Core & Main	\$79.48
eLineup LLC	\$750.00
Fehr Graham	\$694.75
Fehr Graham	\$35,811.75
Ferguson Enterprises dba Pollardwater	\$651.13
Hackbarth Truck & Equipment	\$27,700.00
Hawkins, Inc	\$773.06
Helm Electric	\$8,311.50
Highstar Traffic	\$209.85
Jacob & Klein, LTD	\$764.65
James Taylor	\$520.00
JX Truck Center	\$1,068.87
Ken Williams	\$83.07
Liz Hiemstra	\$3,928.55
Manheim Solutions	\$1,725.50
Mark Miller	\$200.00
Martin and Company Excavating	\$1,179.00
Melanie Cozzi	\$25.00
Menards	\$39.99
Menards	\$469.98
Mike McHale	\$200.00
Motorola - Starcom 21 Network	\$3,132.00
NAPA	\$33.43
Ogle County Clerk & Recorder	\$60.00
Oregon VFW	\$10,000.00

Polo Cooperative Association	\$3,199.23
Postmaster	\$824.11
Quill	\$490.00
Ray O'Herron Co., Inc	\$35.97
Rebecca Hazzard	\$5,000.00
S J Smith Co., Inc	\$11.70
Sally Moring	\$900.00
Shaw Media	\$713.40
Snyder's Pharmacy	\$267.21
Stillman BancCorp	\$2,627.01
Stratus Network Inc	\$65.02
SundogIT	\$2,668.15
Terry Schuster	\$25.00
The Economic Development Group	\$3,058.60
Townsquare Media	\$1,100.00
Treasurer, State of Illinois	\$660.00
Verizon	\$791.58
Village of Progress	\$1,280.00
Ward, Murray, Pace & Johnson, P.C.	\$79.50
Zoro Tools, Inc	\$186.12
	<b>\$172,650.35</b>

Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

### **Ordinances**

Council Member Terry Schuster moved to approve Ordinance 2025-012 Annual Appropriations, Seconded by Council Member Josiah Flanagan.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Melanie Cozzi moved to approve Ordinance 2025-015 Rezoning Property from Industrial to R-1 Residential – 307 S. 2<sup>nd</sup> Street parcel #16-03-185-007, 309 S. 2<sup>nd</sup> Street parcel #16-03-185-008, & 311 S. 2<sup>nd</sup> Street parcel #16-03-185-009, Seconded by Council Member Tim Krug.

**Discussion:** This ordinance is due to a request from one of the homeowner's. The east side of the three parcels were zoned as Industrial and should be R-1 Residential. The approval of the ordinance finalizes the process.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Ordinance 2025-016 24.22 Parking or Storage of Recreational Vehicles and Trailers in Residential Districts – 1<sup>st</sup> Reading – City Manager Darin DeHaan said the ordinance did not carry over when the city codes were updated. The Planning Commission discussed RV's being used as permanent residences. The committee discussed providing a free permit to allow for temporary residence of RV's for up to two weeks. He also said the city is a recreational community. Other complaints received were regarding weeds and grass growing around the recreational vehicle. The city council talked about fees, notices, inspections, and storage facilities. Council Member Terry Schuster asked

how many of these types of units would be in violation of the proposed ordinance. City Manager Darin DeHaan said he can get that information. He asked the City Council for input and guidance.

### **Resolutions**

None.

### **Motions**

Council Member Josiah Flanagan moved to approve the 2025 City of Oregon Zoning Map, Seconded by Council Member Melanie Cozzi.

**Discussion:** Approval of the city zoning map is an annual requirement; it also includes the changes made to the three parcels included in Ordinance 2025-015.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Melanie Cozzi moved to go to Bid for 7<sup>th</sup> Street Watermain Replacement this Fall 2025, Seconded by Council Member Tim Krug.

**Discussion:** Public Works Director Bill Covell said the location is the seven hundred block between Franklin and Monroe Street. City Manager Darin DeHaan said there are five homes that have been served by a small water line for years. Fehr Graham has provided estimates for replacement of the watermain. If the city chooses to have the watermain replaced by directional boring the cost would be about two hundred and thirty-five thousand dollars. The other option is open cut, estimated cost for that is two hundred and seventy-five thousand dollars. Public Works Director Bill Covell also stated there is an eight-inch gas main located close to where the water line runs. In consideration of this, he felt directional boring would be best for this project. If the council approves, the project would be bid in late September/early October.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

### **Discussion Items**

None.

### **Committee Reports**

**Economic and Community Development:** Meetings have been postponed, looking at going in a different direction with the committee.

**Sustainability:** Developing plan for a potential wildflower garden in front of the city dog park. The group is also looking for volunteers for the upcoming river cleanup.

**Tree Board:** Continue to work on the Urban Forestry Plan. Josh Pickering with the Public Works Department has created a great starting point.

**Public Art Commission:** The owners of Chili Pepper have withdrawn their request for a mural.

### **Department Reports**

**Public Works Director Bill Covell:** Milling 10<sup>th</sup> and Monroe Street will be starting back up on Monday. Slurry seal will begin mid next week.

### **Council Reports**

**City Council Member Melanie Cozzi:** The Farmer's Market will be hosting a stuff the bus event on Thursday to help support the Oregon Elementary School. This will be the last Farmer's Market event held down by the river. Starting August 7<sup>th</sup>, the Farmer's Market will be collaborating with the Oregon Park District. The Farmer's Market and Brown Bag Lunches will be held at Sarah Phelps Plaza.

**Council Member Josiah Flanagan:** Praised the Oregon Police and Public Works Department on a fantastic job with storm cleanup.

**Mayor Ken Williams:** The cities marketing campaign on social media had 3.8 million views, four thousand people were interested enough to save the information for later viewing.

Mayor Ken Williams stated the City Council will be going into Executive Session to discuss the purchase of real property and employee compensation. The City Council will be voting after the conclusion of executive session on the purchase of real property.

Council Member Melanie Cozzi moved to go into Executive Session to discuss the purchase of real property and employee compensation at 6:05pm, Seconded by Council Member Tim Krug.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Tim Krug moved the City approve the purchase of the real estate commonly known as the Moring Property, located at 309 S. 1<sup>st</sup> St., Oregon, IL, comprised of the following Parcel Identification Numbers: 16-03-186-004 and 16-03-328-001, for the price of \$375,000, per the terms of the Contract that has already been approved by the Seller, with the purchase price thereof to be financed entirely by the City's TIF Fund, and further direct the City Manager to execute said Contract on behalf of the City, Seconded by Council Member Terry Schuster.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Melanie Cozzi moved to adjourn the meeting, Seconded by Council Member Tim Krug.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Adjourn: 7:38 P.M.

\_\_\_\_\_  
Ken Williams, Mayor

Attest: \_\_\_\_\_  
Cheryl Hilton, City Clerk





August 12, 2025

Payroll in amount \$61,464.83

3Met LLC	\$2,000.00
a5 Branding & Digital	\$8,225.00
Ace Hardware & Outdoor Center	\$500.00
Amazon Capital Services, Inc	\$176.82
Axon Enterprises, Inc	\$4.00
Black Diamond Plumbing & Mechanical Inc	\$240.00
Blue Cross Blue Shield	\$19,017.07
Box Materials LLC	\$960.00
Butitta Bros Automotive - Oregon	\$1,624.94
Cintas	\$147.18
Comcast	\$215.33
Comcast	\$1,071.80
ComEd	\$837.01
ComEd	\$5,173.59
EM Benefits	\$1,538.82
Envision Healthcare	\$243.00
Eric Higby	\$3,000.00
Ferguson Waterworks #2516	\$371.60
Ferguson Waterworks #2516	\$1,610.62
Fidelity Security Life Insurance	\$170.02
Fischer's	\$622.09
Hey Tree Service, LLC	\$2,600.00
Hey Tree Service, LLC	\$8,800.00
Illinois EPA	\$11,677.38
Illinois EPA	\$72,768.30
James Taylor	\$940.00
Kaleel's	\$144.00
Kara Bauer	\$3,135.00
Ken Williams	\$26.71
Liz Hiemstra	\$785.71
LOCIS	\$4,182.00
Lynn Baylor Zies	\$8.68
Manheim Solutions	\$2,320.50
MCS	\$145.00
Merlin's Greenhouse and Flowers	\$9,400.00
Metropolitan Industries Inc	\$5,176.00
NAPA	\$124.66
NAPA	\$212.03
Nicor	\$56.61
Northern Illinois Disposal	\$24,604.10
Ogle County Clerk & Recorder	\$60.00
Ogle County Clerk & Recorder	\$73.00
Ogle County Clerk & Recorder	\$73.00
Old National Bank	\$1,925.60



Oregon Supervalu	\$30.26
Pace Analytical Services	\$1,803.60
Physicians Immediate Care	\$232.00
Postmaster	\$10.48
Proforma	\$401.01
Region 1 Planning Council	\$625.00
Shawn Melville	\$750.00
Sheryl Morris	\$22.88
Snyder's Pharmacy	\$861.79
Steve Benesh & Sons	\$1,949.04
Steve Benesh & Sons	\$3,700.00
Sun Life Financial	\$388.37
Sundog IT	\$2,668.15
Townsquare Media	\$900.00
Visa	\$625.03
Visa	\$3,118.42
Willett Hofmann & Associates	\$27,069.70
Zoro Tools, Inc	\$37.97
	<b>\$242,180.87</b>

**City Manager**





**CITY OF OREGON  
ORDINANCE 2025-016**

**NOW THEREFORE**, be it ordained by the Council of the City of Oregon, in the State of Illinois, as follows:

**SECTION 1:        ADOPTION** “24.22 PARKING OR STORAGE OF RECREATIONAL VEHICLES AND TRAILERS” of the City of Oregon Municipal Code is hereby *added* as follows:

**BEFORE ADOPTION**

24.22 PARKING OR STORAGE OF RECREATIONAL VEHICLES AND TRAILERS  
(Non-existent)

**AFTER ADOPTION**

24.22 PARKING OR STORAGE OF RECREATIONAL VEHICLES AND TRAILERS(*Added*)

A. Definitions:

RECREATIONAL VEHICLE: A vehicle designed for temporary living quarters, typically used for recreational, camping, or travel purposes including, but not limited to camping trailers, boat trailers, boats, snowmobiles, snowmobile trailers, all-terrain vehicles, camping buses, camping trucks, and house trailers. They can be self-propelled or designed to be towed by another vehicle.

A. General Standards

1. At no time shall a parked or stored recreation vehicle be used for living, sleeping, or housekeeping purposes, except as may be provided in accordance with subsection (6) of this section.
2. Recreational vehicles shall not be used as accessory structures in any district.
3. Recreational vehicles shall not have their wheels removed or be affixed to the ground as to prevent ready removal of the vehicle.
4. Recreational vehicles shall not be parked or stored in a way as to create a dangerous or unsafe condition.
5. No recreational vehicle, including attachments and appurtenances, shall be parked within one foot of a public sidewalk, right-of-way, or alley.
6. The ground under and surrounding where any such recreational vehicle is parked or stored must be kept free of noxious weeds, overgrowth, or debris.
7. No recreational vehicle shall be used for storage of goods, materials, or equipment other than those considered part of the unit or essential to its intended or immediate use.

8. No recreational vehicle shall be connected to electric, gas, water, or sanitary sewer service, except for temporary service connection for maintenance or immediate trip preparation.
9. No recreational vehicle may be temporarily occupied for more than 14 days in any six-month period to accommodate visitors; Use of internal cooking and sanitary facilities shall not be permitted.
  - a. A 14-day permit must be obtained from the City Clerk
    - (1) There will be no fee for the permit.
    - (2) The permit must be displayed on the recreational vehicle where it can be seen from the street.

B. Parking and Storage Restrictions

1. Recreational vehicles may be stored in rear yards on a temporary surface, including but not limited to patio blocks, or similar material.
2. Not more than two recreational vehicles may be parked or stored in the open in a front or corner side yard on a lot in a residential district.
3. Recreational vehicles may be parked or stored in the side yard and rear yard, subject to the standards set forth in this section, but no more than one of the side yards of any residential lot may be used for parking or storage of recreational vehicles.
4. Recreational vehicles, such as, but not limited to, camping trailers, boat trailers, boats, snowmobiles, snowmobile trailers, all-terrain vehicles, camping buses, camping trucks, and house trailers, shall not be parked or stored in any front yard or corner side yard in any residential district unless the vehicle is located on hard-surfaced driveway and complies with the standards of the Oregon City Code.
5. For the purpose of this subsection the term "storage" shall mean a vehicle parked on the zoning lot for more than 48 hours in any 72-hour period.

PASSED AND ADOPTED BY THE CITY OF OREGON COUNCIL

\_\_\_\_\_.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Council Member Terry Schuster	_____	_____	_____	_____
Council Member Tim Krug	_____	_____	_____	_____
Council Member Mel Cozzi	_____	_____	_____	_____
Council Member Josiah Flanagan	_____	_____	_____	_____
Mayor Ken Williams	_____	_____	_____	_____

Presiding Officer

Attest

\_\_\_\_\_  
Ken Williams, Mayor, City of Oregon

\_\_\_\_\_  
Cheryl Hilton, City Clerk, City of  
Oregon

