



Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

CITY OF OREGON

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To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager & Staff

DATE: Sep 23, 2025

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – Sep 6, 2025 – Sep 19, 2025

Submitted by Darin DeHaan - City Manager:

- A huge thank you goes out to the members of the sustainability committee who worked tirelessly on the Rock River Clean up event. Additionally thank you to the organizations who helped as well. Paul Cooney, Ogle County Solid Waste Management, Oregon Park District, Quentin Snook, IDNR, Mike Knoup, Oregon Fire Protection District, Ogle County Sheriff's Office, Northern Illinois Disposal Service and anyone I missed thank you.
- I met with Chief Knoup to review the technology and information in our Emergency Operation center in preparation for this year's IPRA exercise for the Byron Nuclear Plant.
- I attended a webinar: A Roadmap to Community Engagement in Small Cities and Towns hosted by the International City/County Management Association. There were some great ideas shared which I look forward to exploring further for our community.
- I attended the SBDC 2025 Quarter 3 Stakeholder meeting. SBDC does a great job sharing success stories. I encourage anyone thinking about starting a small business to reach out to them and take advantage of their expertise.
- Cheryl and I held a series of meetings with Wipfli as we continue to work on checks and balances with city funds and city hall operations.
- I attended the CMAAA Board Meeting. They discussed some great programs as well as a great effort on building improvements which would allow additional art/live art presentations in the space.
- I continue to coordinate with a5 on year end marketing campaigns. The new tourism website continues to be worked on and information added.
- I met with IEMA representatives to go over our emergency plans and make some minor corrections.
- I attended the Candlelight Walk committee meeting to help coordinate the City's assistance as well as volunteering. I encourage anyone looking to help to reach out and give a few hours to make this magical event a continued success.

- Worked on a budget update and audit report for the City Council.
- Completed the closing on 309 South 1st Street purchase. The next step will be working with the potential developer for the space.
- We held our monthly Ogle County Economic Development Corporation board meeting. Liz is getting a good handle on each of the community needs. I have given her a few contacts for previous business inquiries for Oregon for her follow up.
- The Tree Board met and endorsed our efforts to create a Forestry Plan, Planting and Maintenance Plan and a Tree Removal Plan. We discussed ways we can better document and inform citizens when there is a request for a city tree removal. Thank you to Josh Pickering for getting things started. I will work with staff over the next month or so to finalize the guides which will be presented to the City Council. Next year tree board meetings will be moved to Wednesdays at 5:30p.m. to accommodate member schedules:
 - March 18th, 2026
 - May 20th, 2026
 - July 22nd, 2026
 - September 16th, 2026

City Hall - Cheryl Hilton - City Clerk:

- The next brush pickup is scheduled for September 29th.
- Lynn and Lisa attended utility billing training on September 16th in Joliet. The training was provided by our software company LOCiS.

MEETING INFORMATION

Sustainability Committee:

Next meeting: Oct 13, 2025 at 9am Oregon City Hall Conference Room

City Council Meeting:

Next meeting Oct 14, 2025 at 5:30pm Oregon City Hall Council Chambers

Planning & Zoning:

Next meeting Oct 21, 2025 at 5:30pm Oregon City Hall Council Chambers

Tree Board:

Next meeting Mar 18, 2026 at 5:30pm at Oregon City Hall Conference Room

Economic and Community Development Committee:

Next meeting TBD

Public Art Commission:

Next meeting TBD

PUBLIC WORKS:

Director of Public Works Submitted by Bill Covell:

- a. Help Schedule
- b. Approve Bills
- c. Purchased supplies
- d. Monthly Fuel Reports
- e. Safety Training
- f. Train Summer Help

2. Projects

- a. I Fiber
 - i. Nothing new
- b. Headworks Project
 - i. Reviewed plans
- c. Lead Service Inventory
 - i. Updated spreadsheet
 - ii. Worked through the public notice with residents
- d. 2025 Local Road Project
 - i. Punch list
 - ii. Final Pay Request
- e. 2025 MFT Project
 - i. Punch List
 - ii. Final Pay Request
- f. 2025 East Side Sidewalk
 - i. Followed up with Fehr Graham
- g. Pedestrian Crossing
 - i. Work with Fehr Graham to get exhibits for IDOT

3. Leaf Pick-up Program

- a. Review other municipality leave pick-up programs
- b. Make leaf pick-up informational mailings
- c. Set a schedule for this year's program

4. Meetings

- a. Department Head
- b. Safety Meeting
- c. AOP meeting



5. Miscellaneous

- a. Design graphics for Slurry Seal work

Street Department Submitted by Jordan Plock:

1. Daily Tasks

- a. Street sweeping on the rotation of city streets
- b. Watering of trees planted by the city
- c. Trash pickup of city trash cans
- d. City mechanic working on daily maintenance tasks
- e. Mowing and maintenance of city-owned property.

2. Projects . .

- a. Crew poured 100ft of sidewalk on N 6th and 7th and Jackson st
- b. The crew trimmed low hanging trees along the AOP parade route.
- c. Crew has been striping parking stalls and painting curbs throughout the downtown area.
- d. Crew worked on prepping new signage and barricades for AOP.

3. Training

- a. Worked on Illinois Extension training for pesticide applicator license.
- b. Worked on weekly safety training
- c. Foreman worked on continuing education classes

4. General

- a. The crew removed and restored four stumps in the city terrace.
- b. Street Foreman attended the department head meeting.



- c. Spot-sprayed pesticide for weeds in the city right-of-way.
- d. Street Foreman worked with the public works director as well as members of the Oregon Park District on the paving of the Park East project.

Sewer Department Submitted by Scott Wallace:

Daily tasks

1. Daily chores
2. Full testing (process control/EPA Required Monitoring)
3. Half testing (process control)
4. Pumped Sludge
5. Cleaned bar screens, netting of tanks multiple times daily due to rags, debris
6. Daily reporting of National Weather Service recordings
7. Lift Station usage recording
8. Assisted the Water Department when needed
9. Monthly reports to the EPA
10. Generator/ Well checks
11. Worked with various customers on water and sewer issues (leaks, sewer backups)
12. Washed clarifiers and tanks
13. Chemical Delivers

Head Works

1. No new updates at this time

Training

1. Continued training the new hire on wastewater tasks
2. Heavy Equipment Safety

General

1. Pulled and fixed RAS pump #2 due to rags
2. Pulled and swapped out RAS pump #1 due to rags
3. Fielded phone calls regarding lead and copper
4. Cleaned rags from mixers
5. Troubleshooting and adjustments to the digester level radar

Water Department Submitted by Jeff Pennington

Daily Tasks

- 1.) Chores
- 2.) Daily Testing
- 3.) Julie Locates
- 4.) Final reads
- 5.) Water turn-ons
- 6.) Water shut-offs

- 7.) Generator checks

Wells

- 1.) Repaired Chemical feed pump parts as needed
- 2.) Took Chemical delivery from Hawkins for process/control

Meter Replacement Program

- 1.) Been scheduling and replacing meters as time allows

EPA compliance

- 1.) Submitted EPA monthly operating reports
- 2.) Collected samples for Lead and Copper Sampling, we have received 31 samples out of 40.

Training

- 1.) Weekly Safety training

General

- 1.) Pulled Lift Station pump at the East Side Lift Station due to Thermal issues and bearing. Replace with a new pump that was purchased in 2017 as a backup.
- 2.) Assisted the Sewer department when needed
- 3.) Worked with customers on water leaks and sewer issues at numerous locations.
- 4.) Dirt work to meet grade for valve boxes in locations around town.
- 5.) Worked on Sewer line issue with the VFW private service.
- 6.) Doing some cleaning to prepare for Autumn on Parade



Oregon Police Department Submitted by Chief Matthew Kalnins