



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

**City of Oregon Council Agenda,
Tuesday October 28th, 2025, 5:30 P.M.
115 N 3rd Street**

Public Option: Join Meeting via Zoom

Meeting ID: 899 4921 7599

Passcode: 546550

One tap mobile

+13126266799

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS**
- 5. PROCLAMATIONS, COMMENDATIONS, SWEAR IN, ETC**
 - a. Swear in Kevin Most as a Police Officer**
- 6. PUBLIC COMMENT**
- 7. APPROVAL OF MINUTES**
 - a. October 14th, 2025**
- 8. APPROVAL OF WARRANTS AND PAYROLL**
- 9. ORDINANCES**
- 10. RESOLUTIONS**
- 11. MOTIONS**
 - a. Motion to approve the Proposal for Oregon East Side Drainage Analysis with Fehr Graham in the amount of \$40,000.00 and authorize the City Manager to sign on behalf of the city and authorize the expense of TIF funds up to \$40,000.00**
 - b. Motion to approve the proposal provided by Steve Benesh and Sons in the amount of \$36,780.00 for the Demolition of the property located at 131 S. 3rd Street and authorize the City Manager to sign all documents on behalf of the city**

The City of Oregon, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the City Manager Darin DeHaan at 815-732-6321 at least 24 hours before a scheduled meeting to allow the City to make reasonable accommodations for these persons.

12. DISCUSSION ITEMS

13. BOARD AND COMMISSION REPORTS

- a. **PLANNING**
- b. **ECONOMIC AND COMMUNITY DEVELOPMENT**
- c. **FINANCE**
- d. **SUSTAINABILITY**
- e. **TREE BOARD**
- f. **PUBLIC ART COMMISSION**
- g. **OTHER**

14. DEPARTMENT AND OFFICER REPORTS

- a. **POLICE**
- b. **PUBLIC WORKS**
Engineering Report
- c. **CITY CLERK**
- d. **CITY ATTORNEY**
- e. **CITY MANAGER**
City Manager's Report

15. COUNCIL REPORTS

- a. **MEMBER SCHUSTER**
- b. **MEMBER COZZI**
- c. **MEMBER KRUG**
- d. **MEMBER FLANAGAN**
- e. **MAYOR WILLIAMS**

16. EXECUTIVE SESSION

17. ADJOURNMENT

***People may attend the meeting in person at City Hall or may watch and participate via Zoom.**

A portion of the meeting maybe closed to the Public, immediately as permitted by 5 ILCS 120/2 (c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City of Oregon, and as permitted by 5 ILCS 102/2 (c)(11) to discuss litigation against, affecting, or on behalf of the City which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS (c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters. **Possible action after executive session**



COUNCIL MEETING MINUTES
Tuesday October 14th, 2025, 5:30 P.M.
City Hall Council Chambers
115 N 3rd Street

The Council of the City of Oregon met Tuesday October 14th, 2025, at 5:30 P.M.

The meeting was held at City Hall in the Council Chambers and on Zoom.

Present: Mayor Ken Williams
Council Member Terry Schuster
Council Member Melanie Cozzi
Council Member Tim Krug
Council Member Josiah Flanagan
City Manager Darin DeHaan
Police Chief Matt Kalnins
City Attorney Paul Chadwick
City Clerk Cheryl Hilton

Also Present: Taylor Buckwalter, Josh Cofield, Bill Covell, John Dickson, Mary Elliott,
Eric Higby, John Kaltenbach and family, and Cassie Rogers.

Mayor Ken Williams called the meeting to order at 5:30pm.

Council Members Cozzi, Krug, Flanagan, Schuster, and Mayor Williams answered roll call. A quorum was present.

Council Member Josiah Flanagan started the pledge of allegiance.

Presentation

None.

Proclamations, Commendations, Swear In, Etc.

Chief Matt Kalnins introduced John Kaltenbach. He has twenty years of experience and is currently an officer for the Rochelle police department. Mayor Ken Williams swore in John Kaltenbach as a part time police officer for the City of Oregon.

Public Comment

John Dickson thanked the City of Oregon for the tremendous support and services for Autumn on Parade.

Approval of Minutes

Council Member Tim Krug moved to approve September 23rd, 2025, minutes, Seconded by Council Member Josiah Flanagan.

Roll Call: Flanagan, Krug, Schuster, Williams. No Nays. Abstain: Cozzi.

Approval of Warrants & Payroll

Council Member Terry Schuster moved to approve payroll in the amount of \$69,569.04 and the current warrants as listed:

4th & Long, LLC	\$5,000.00
a5 Group Inc	\$2,007.75
Amazon Capital Services Inc	\$148.10
APWA Illinois Chapter	\$850.00

Axon Enterprises Inc	\$9,456.30
Beesing Welding	\$3,795.00
Blue Cross Blue Shield	\$24,920.67
Box Materials LLC	\$1,096.25
Butitta Bros Automotive-Oregon	\$367.41
Coliseum Museum Art, Antiques & Americana	\$6,908.00
Comcast	\$277.68
ComEd	\$8,839.55
Dekalb Implement	\$70.54
Dixon Paint Co	\$409.28
Ecolab	\$316.46
Envision Healthcare	\$235.00
Ferguson Waterworks #2516	\$53.17
Fidelity Security Life Insurance	\$164.64
Fischer's	\$1,964.33
Frontier	\$114.33
Frontier	\$296.97
Gall's LLC	\$74.49
Hackbarth Truck & Equipment	\$10,724.80
Hawkins, Inc	\$1,047.42
Helm Electric	\$719.00
Illinois EPA	\$58,374.60
James Taylor	\$520.00
Kaleel's Clothing	\$1,524.00
Ken Williams	\$241.68
Martin and Company Excavating	\$4,323.00
MCS	\$140.00
Menards	\$18.95
Menards	\$67.40
Morton Salt	\$3,413.38
NAPA	\$55.51
Nicor	\$7.14
Northern Illinois Disposal Services	\$24,639.40
Ogle County Clerk and Recorder	\$73.00
Ogle County Clerk and Recorder	\$73.00
Pace Analytical Services	\$694.00
Polo Cooperative Association	\$4,388.28
Postmaster	\$96.45
Quill	\$33.99
Rat Worx, Inc	\$97.00
Ray O'Herron Co	\$11.99
Sauk Valley Plumbing	\$3,500.00
Share Corporation	\$889.49
Shawn Melville	\$250.00
Snyder's Pharmacy	\$851.02
Standard Equipment	\$952.57
Stratus Network Inc	\$65.26
SundogIT	\$2,768.05
SundogIT	\$9,253.30
Terry Schuster	\$171.00

Traffic Safety Warehouse	\$935.20
Verizon	\$723.31
Village of Progress	\$1,280.00
Visa	\$338.45
Water Solutions Unlimited Inc	\$2,505.00
Willett Hofmann & Associates	\$12,828.20
Wipfli	\$9,010.00
Zoro Tools	\$411.38
	\$225,382.14

Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Ordinances

None.

Resolutions

Council Member Tim Krug moved to approve Resolution 2025-07 authorizing the Temporary Intermittent closing of Route 2 at the intersection of Franklin Street to allow Carriage Rides for Candlelight Walk, Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Motions

Council Member Melanie Cozzi moved to approve the annual Treasurer's Report, Seconded by Council Member Tim Krug.

Discussion: The report is an annual requirement and will be published in the newspaper.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Tim Krug moved to approve a lease with the Oregon Area Chamber of Commerce and authorize the City Manager to sign on behalf of the city, Seconded by Council Member Josiah Flanagan.

Discussion: The city is trying to help the chamber while they revitalize and restructure the organization. They have moved from their old location to the Sarah Phelps Plaza which is owned by the city. The chamber will pay two hundred and fifty dollars per month for the rental of the space. Annual dues paid to the chamber will be reduced by this amount. The lease is a month-to-month lease. The chamber renting the space should not affect the farmer's market or the ability to have food trucks at the location. The restroom will be open more often as well with someone on site unlocking the door.

Roll Call: Cozzi, Flanagan, Krug, Williams. No Nays. Abstain: Schuster.

Council Member Josiah Flanagan moved to approve the Intergovernmental Agreement with the Oregon School District for School Resource Officer and authorized the City Manager to sign on behalf of the city, Seconded by Council Member Tim Krug.

Discussion: This is an existing contract with the city. There were a few changes made to law enforcement's access to cameras and footage.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Melanie Cozzi moved to approve Illinois Municipal League Risk Management Association renewal and authorized the City Manager to sign on behalf of the city, Seconded by Council Member Tim Krug.

Discussion: The total for next year's renewal is \$107,504.64, about a seven percent increase over the previous year. The city does look at other providers every few years. IML has been extremely easy to work with.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Terry Schuster moved to approve the purchase of a squad car not to exceed \$55,000.00 for the City of Oregon Police Department and authorize the City Manager to sign on behalf of the city, Seconded by Council Member Josiah Flanagan.

Discussion: One of the squad cars is constantly having issues and being repaired. The city has approximately fifty-three thousand dollars in the Admin Tow fund and twenty-three thousand dollars remaining in the vehicle replacement fund. The purchase of the squad car now would potentially allow the city not to purchase one next year. The old squad car should bring about eight to ten thousand dollars at auction. The new squad is a Ford Interceptor.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Discussion Items

None.

Committee Reports

Planning: The committee will be setting a public hearing date for a zoning change request. The request is to change the zoning of a property from single family residential to multifamily. There were single family homes converted into multifamily homes illegally without permitting. When it comes to selling the property, the property cannot be listed as multifamily. The zoning request allows the neighbors to voice their opinion on the request.

Economic and Community Development: City Manager Darin DeHaan said he has seen social media posts stating Oregon is dying. He said the city has wonderful businesses and has had an increase in sales tax revenue. He does not feel the city is dying. He said he works with potential renters for empty locations. Council Member Melanie Cozzi stated it is worthwhile waiting to get the right business in those empty locations. Council Member Terry Schuster said some of the empty locations are privately owned and the city has no say about who leases the building. Mayor Ken Williams said the city is highly active with business owners and provides incentives to new businesses such as façade grants and the lease subsidy grant. The city has worked with the owners of Beam and just approved two façade grants downtown. City Manager Darin DeHaan said the economic development committee had become a reporting committee. To re-establish the committee, a shift focusing on key areas such as housing, business and job creation are being discussed.

Sustainability: Held a meeting this morning. Council Member Melanie Cozzi said the first river sweep was a success. Next year's date for the river sweep is September 12th; rain date is September 19th. They hope to get sponsorships from local businesses for next year. They also plan to extend collaboration to Byron and Dixon in the next couple of years. Other projects being worked on are the EcoOregon program, use of public lands, and working with students from the high school on marketing.

Tree Board: City Manager Darin DeHaan is working on reapplying for Tree USA designation. He stated the city may be able to apply for the growth award this year. Public Works Director Bill Covell said they were able to purchase about twenty trees on auction for about five hundred dollars. They have planted seventy-five to eighty trees this year. He said service berry trees and two red oak trees have been planted at the Coliseum.

Department Reports

Police Chief Matt Kalnins: Thanked the sheriff's department, city police department, city public works department, and other organizations for their help during AOP.

Public Works Director Bill Covell: Also thanked everyone for help with AOP. He said all the planning really helped. The event went smoothly; they have a good system in place now.

City Attorney Paul Chadwick: Has been working on the pending litigation case. He will provide an update at the next city council meeting.

Council Reports

Council Member Terry Schuster: He said Candlelight Walk is coming up and he is looking forward to collaboration with city departments.

Council Member Melanie Cozzi: She said AOP went well. Mr. Eckardt's class provided exceptional help. She said involving the youth of our community helps keep them connected and has a positive impact.

Council Member Tim Krug: He said AOP was very successful.

Council Member Josiah Flanagan: He also stated AOP was successful.

Mayor Ken Williams: He said AOP was a great time.

Council Member Tim Krug moved to adjourn the meeting, Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Adjourn: 6:09 P.M.

Ken Williams, Mayor

Attest: _____
Cheryl Hilton, City Clerk



October 28, 2025

Payroll in amount \$61,932.00

a5 Branding & Digital	\$1,150.00
Advanced Automation & Controls	\$2,050.56
Amazon Capital Services, Inc	\$1,093.06
Ancel Glink, P.C.	\$110.00
Anne's Landscape Supply	\$2,639.89
Blue Cross Blue Shield	\$20,732.68
Bonnell Industries	\$5,400.00
Boot Barn Lockbox	\$549.12
Casper's Home Inspection	\$1,550.00
Carreno Landscaping	\$375.00
Cintas	\$150.85
City of Oregon	\$5,500.00
Comcast	\$934.40
Comcast	\$1,032.60
ComEd	\$331.23
ComEd	\$609.78
Conserve FS Inc.	\$141.49
Dixon Autobody Clinic	\$1,640.86
Ecolab	\$150.00
EM Benefits	\$1,760.37
Fehr Graham	\$253.66
Fehr Graham	\$1,630.75
Fehr Graham	\$5,400.00
Ferguson Waterworks #2516	\$215.27
Fischer's	\$1,110.72
Frontier	\$107.48
Hach Company	\$73.55
Hawkins	\$385.20
Hazel's Café	\$675.00
Illinois Association of Chiefs of Police	\$130.00
Illinois Municipal League	\$107,504.64
Illinois State Police	\$17.00
J. Carlson Growers, Inc	\$720.00
Jacob & Klein, LTD	\$764.65
Lifelock Technologies	\$49.43
Locis	\$136.00
Menards	\$9.99
Merlin's Greenhouse and Flowers	\$11,400.00
Metropolitan Industries Inc	\$744.00
Nicor	\$63.10
Ogle County Clerk & Recorder	\$73.00
Postmaster	\$824.11
Postmaster	\$20.96

Quill	\$463.20
Quinn Rothermel	\$20.00
Sterling Environmental LLC	\$700.00
Stillman BancCorp	\$4,047.16
Sun Life Financial	\$415.51
Sutton Ford	\$48,962.00
The Economic Development Group	\$3,058.60
Visa	\$4,995.99
Willett Hofmann & Associates	\$17,361.55
	\$260,234.41

City Manager

October 16, 2025

Mr. Darin DeHaan
City Manager
City of Oregon
115 North 3rd Street
Oregon, Illinois 61061

**RE: Proposal for Professional Services
Drainage Investigation, City of Oregon
East Side Storm Sewer/Drainage Improvements Project**

Dear Mr. DeHaan,

In response to the ongoing drainage issues the City of Oregon experiences along and around its eastern City limits, the City intends to evaluate existing drainage patterns within this area and make improvements to reduce flooding after rain events, as well as enhance the drainage collection system within this area. The area in question (i.e., Project Area) is an area within the City Limits east of the Rock River and north of Illinois Route 64 (East Washington Street) and south of East Mix Lane. The streets within the Project Area include:

- » North Jones Terrace from Illinois Route 64 (East Washington Street) to East Mix Lane.
- » North Hastings Avenue from Illinois Route 64 (East Washington Street) to East Mix Lane.
- » North Etnyre Avenue from Illinois Route 64 (East Washington Street) to East Mix Lane.
- » North Nohe Avenue from Illinois Route 64 (East Washington Street) to East Mix Lane.
- » North Daysville Road from Illinois Route 64 (East Washington Street) to East Mix Lane.
- » East Center Street from North Jones Terrace to North Daysville Road.

The Project Area consists primarily of a residential neighborhood. There are currently no notable drainage systems within the Project Area. Specifically, there is no storm sewer, roadside ditches, or other infrastructure in place to adequately convey stormwater runoff. In 2011, the City considered options to improve drainage conditions within the Project Area. Options included a new trunk storm sewer main along East Center Street, which would discharge collected stormwater directly into the Rock River. The City also reviewed options for some regional detention facilities within the project area. No improvements have been made to date.

The following is the scope of services that Fehr Graham will provide:

SCOPE OF SERVICES

STEP 1 – Watershed Delineation and Screening Hydrology

- » Delineate watershed and subcatchments within the red-outlined area using LiDAR.
- » Compute drainage areas and times of concentration (Tc) for each subcatchment.
- » Apply design storms (10-, 25-, and 100-yr) using IDOT BDE Manual or local standards.
- » Estimate peak flows with Rational Method (for smaller areas) and simplified hydrographs where needed.

STEP 2 – Data Acquisition to determine existing drainage facilities within the Project Area

- » Topographic surveys to locate existing stormwater sewer pipes along:
 - Illinois Route 64 (East Washington Street) from North River Road to North Daysville Road (both sides of street).
 - Box culvert at North River Road and East Mix Lane.
 - There are no known storm sewer collection systems within the project area other than facilities on Illinois Route 64 (East Washington Street) and North River Road. Accordingly, topographic surveys looking for or identifying storm sewer along these other streets within the Project Area are not included in this scope of services.
- » Site walk-through of Project Area with representatives from Public Works Department. Any known areas within the Project Area with a history of standing water or other recognized drainage concerns should be noted for the analysis.

STEP 3 – Prepare Exhibits Illustrating Proposed Improvements and provide Engineer's Opinion of Probable Costs (EOPC)

- » Develop three (3) conceptual drainage strategies.
- » Conceptual plans will be developed to show drainage improvements within the Project Area.
 - Plans are expected to include routes for storm sewer extensions and roadside ditch grading to discharge to either existing stormwater collection systems along Illinois Route 64 (East Washington Street), North River Road, and/or directly to the Rock River.
 - Plans will show potential easements anticipated based on GIS property linework.
 - Regional detention is not anticipated, and efforts to review and analyze sites for regional detention will not be included in the exhibits and are excluded from the scope of services.
- » Develop EOPC for improvements. EOPC will be prepared for ultimate project improvements.
- » Project phasing is not included in this scope of services. Exhibits and the EOPC will be delivered in consideration of recommendations for the ultimate scope of improvements.

STEP 4 –Technical Memorandum

- » Prepare a draft technical memorandum summarizing analysis and recommendations for improvements. The memorandum will include a written summary and attachments with exhibits, cost estimates, and technical data for sizing the watershed/drainage area and proposed stormwater collection piping within the Project Area.
- » Review memorandum with City to review priorities and potential construction costs (2 in-person meetings estimated).
- » Attend (1) City Council Meeting and make a presentation to the City Council.
- » Incorporate feedback from Staff and Elected Officials into technical memorandum.
- » Deliver final technical memorandum with attachments to the City Manager and Public Works Director.

EXCLUSIONS

The following items are **not** included in the scope of services:

- » Analysis and services beyond the limits of the Project Area.
- » Detailed topographic surveys of streets within the Project Area.
- » Boundary survey field work or document creation.
- » 2D Hydraulic Modeling.
- » Cost-Benefit Analysis for Improvements.
- » Coordination and permitting with IDOT.
- » Easement documents and land acquisition services.
- » Detailed engineering plans for bidding/permitting/construction, including detailed grading design for roadside ditches and/or detailed design for stormwater pipe extensions.
- » Modeling/sizing calculations for existing storm sewer collection systems within the Project Area.
- » Regional stormwater detention design and analysis.
- » Construction Engineering or construction staking/layout.
- » Permit fees.
- » Neighborhood meetings and public engagement with residents.
- » Additional off-site survey requirements not specifically referenced herein.
- » Bidding documents and services.
- » Geotechnical investigation.
- » Archaeological investigation.
- » IDNR or ACOE permitting.
- » Hydrologic and Hydraulic Reporting for existing or proposed culvert structures.

Any of the above services can be performed at an additional cost to the project upon request.

FEES

Based on the information available at this time, we are prepared to provide these services as outlined for a lump sum fee of \$40,000.

All plan reproduction and distribution costs, along with publication and permit fees, will be paid directly by the Client and are not included in the above fees.

Payment for the services rendered will be requested via a monthly invoice.

***Reimbursables are not to exceed more than 15% markup.*

SCHEDULE

Work is scheduled to start upon receipt of signed agreement. Based on the information we have available to us, we envision this project being completed four (4) months after project kickoff and extending into 2026 for final delivery of the report.

October 16, 2025
Darin DeHaan, City Manager
Proposal – Drainage Investigation for City of Oregon
Page 4

AUTHORIZATION

We appreciate the opportunity to provide you with this proposal and trust that the information we have provided aligns with your expectations. Please sign and return the attached Agreement for Professional Services, which will serve as your official authorization for us to proceed with the proposed work scope.

Sincerely,



Jason T. Stoll, PE
Principal

JTS:lar

N:\Proposals\2025\Jason Stoll\Oregon, City of\E. Side Drainage Study\Oregon E. Side Drainage Analysis Proposal.docx

**AGREEMENT
FOR PROFESSIONAL SERVICES**

Client Mr. Darin DeHaan
 City Manager
 City of Oregon
 115 North 3rd Street
 Oregon, Illinois 61061

 815.732.6321

Description of Services:
Proposal for Professional Services
Drainage Investigation, City of Oregon
East Side Storm Sewer/Drainage Improvements Project

Fehr Graham will provide professional services for the Drainage Investigation, City of Oregon East Side Storm Sewer/Drainage Improvements Project.

COST:
The fixed fee for performing the above services is \$40,000.
Reimbursables are not to exceed a 15% markup. Payment for the services rendered will be requested via a monthly invoice. Fehr Graham does not accept credit and/or debit card payments.

The attached General Conditions are incorporated into and made a part of this Agreement.

ACCEPTED AND AGREED TO:
I/we, the undersigned, authorize Fehr Graham to provide services as outlined above, and also agree that I/we are familiar with and **ACCEPT THE TERMS OF THE ATTACHED GENERAL CONDITIONS.**

CLIENT:	CONSULTANT:
Signature _____	By _____
Name _____	Name <u>Chris DeSilva, PE</u>
Title _____	Title <u>Chief Operating Officer</u>
Date Accepted _____	Date Proposed <u>October 16, 2025</u>
	25-1954

GENERAL CONDITIONS TO AGREEMENT FOR PROFESSIONAL SERVICES

1. The Client requests the professional services of Fehr Graham hereinafter called "The Consultant" as described herein.
2. The Consultant agrees to furnish and perform the professional service described in this Agreement in accordance with accepted professional standards. Consultant agrees to provide said services in a timely manner, provided, however, that Consultant shall not be responsible for delays in completing said services that cannot reasonably be foreseen on date hereof or for delays which are caused by factors beyond his control or delays resulting from the actions or inaction of any governmental agency. Consultant makes no warranty, expressed or implied, as to his findings, recommendations, plans and specifications or professional advice except that they were made or prepared in accordance with the generally accepted engineering practices.
3. It is agreed that the professional services described in the Agreement shall be performed for Client's account and that Client will be billed monthly for said services. A 1½% per month service charge will be incurred by Client for any payment due herein and not paid within 30 days of such billing which is equal to an ANNUAL PERCENTAGE RATE OF 18%. Partial payments will be first credited to the accrued service charges and then to the principal.
4. The Client and the Consultant each binds himself, his partners, successors, executors, and assigns to the other party to this agreement and to the partners, successor, executors, and assigns of such other party in respect to this agreement.
5. The Client shall be responsible for payment of all costs and expenses incurred by the Consultant for his account, including any such monies that the Consultant may advance for Client's account for purposes consistent with this Agreement.
6. The Consultant reserves the right to withdraw this Agreement if not accepted within 30 days.
7. A claim for lien will be filed within 75 days of the date of an invoice for services (last day of services rendered) unless the account is paid in full or other prior arrangements have been made. All attorney fees incurred by the Consultant due to the filing of said lien or the foreclosure thereof shall be borne by the Client.

In the event suit must be filed by Consultant for the collection of fees for services rendered, Client will pay all reasonable attorney's fees and court costs.

If Client defaults in payment of fees or costs due under the terms of this Agreement and Consultant incurs legal expenses as a result of such failure, Client shall be responsible for payment for Consultant's reasonable attorney fees and costs so incurred.

8. The Consultant shall present, for the consideration of the Client, engineering and technical alternatives, based upon its knowledge and experience in accordance with accepted professional standards, with selection of alternatives and final decisions as requested by the client to be the sole responsibility of the Client.
9. Construction Phase Activities (When applicable) - In connection with observations of the work of the Contractor(s) while it is in progress the Consultant shall make visits to the site at intervals appropriate to the various stages of construction as the Consultant deems necessary in Agreement to observe as an experienced and qualified design professional the progress and quality of the various aspects of the Contractor(s)' work. Based on information obtained during such visits and on such observation, the Consultant shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and the Consultant shall keep the Client informed of the progress of the work.

The purpose of the Consultant's visits to the site will be to enable the Consultant to better carry out the duties and responsibilities assigned to and undertaken by the Consultant during the Construction Phase, and, in addition, by exercise of the Consultant's efforts as an experienced and qualified design professional, to provide for the Client a greater degree of confidence that the completed work of the Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by the Contractor(s). The Consultant shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall the Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes, or orders applicable to Contractors(s) furnishing and performing their work. Accordingly, the Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.

10. Estimates of Fees – When fees are on a time and material basis the estimated costs required to complete the services to be performed are made on the basis of the Consultant's experience, qualifications, and professional judgment, but are not guaranteed. If the costs appear likely to exceed the estimate in excess of 20%, the Consultant will notify the Client before proceeding. If the Client does not object to the additional costs within seven (7) days of notification, the increased costs shall be deemed approved by the Client.
11. The Consultant is responsible for the safety on site of his own employees. This provision shall not be construed to relieve the Client or the Contractor(s) from their responsibility for maintaining a safe work site. Neither the professional services of the Consultant, nor the presence of his employees or subcontractors shall be construed to imply that the Consultant has any responsibility for any activities on site performed by personnel other than the Consultant's employees or subcontractors.
12. Original survey data, field notes, maps, computations, studies, reports, drawings, specifications and other documents generated by the Consultant are instruments of service and shall remain the property of the Consultant. The Consultant shall provide copies to the Client of all documents specified in the Description of Services.

Any documents generated by the Consultant are for the exclusive use of the Client and any use by third parties or use beyond the intended purpose of the document shall be at the sole risk of the Client. To the fullest extent permitted by law, the Client shall indemnify, defend and hold harmless the Consultant for any loss or damage arising out of the unauthorized use of such documents.

13. No claim may be asserted by either party against the other party unless an action on the claim is commenced within two (2) years after the date of the Consultant's final invoice to the Client.
14. If a Client's Purchase Order form or acknowledgment or similar form is issued to identify the agreement, authorize work, open accounts for invoicing, provide notices, or document change orders, the preprinted terms and condition of said Purchase Order shall be superseded by the terms hereof.
15. Standard of Care – Services performed by Consultant under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in any report, opinion or document under this agreement.
16. Liability Insurance – Consultant will maintain such liability insurance as is appropriate for the professional services rendered as described in this Agreement. Consultant shall provide Certificates of Insurance to Client, upon Client's request, in writing.
17. Indemnification and Limitation of Liability – Client and Consultant each agree to indemnify and hold the other harmless, including their respective officers, employees, agents, members, and representatives, from and against liability for all claims, costs, losses, damages and expense, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's acts, errors or omissions.

The Client understands that for the compensation herein provided Consultant cannot expose itself to liabilities disproportionate to the nature and scope hereunder. Therefore, the Client agrees to limit Consultant's liability to the Client arising from Consultant's professional acts, errors or omissions, such that the total aggregate liability of Consultant shall not exceed \$50,000 or Consultant's total fee for services rendered on this Project, whichever is less.

18. Allocation of Risk – Consultant and Client acknowledge that, prior to the start of this Agreement, Consultant has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic substance or other material found, identified, or as yet unknown at the Project premises. Consultant and Client further acknowledge and understand that the evaluation, management, and other actions involving toxic or hazardous substances that may be undertaken as part of the Services to be performed by Consultant, including subsurface excavation or sampling, entails uncertainty and risk of injury or damage. Consultant and Client further acknowledge and understand that Consultant has not been retained to serve as an insurer of the safety of the Project to the Client, third parties, or the public.

Client acknowledges that the discovery of certain conditions and/or taking of preventative measures relative to these conditions may result in a reduction of the property's value. Accordingly, Client waives any claim against Consultant and agrees to indemnify, defend, and hold harmless Consultant and its subcontractors, consultants, agents, officers, directors, and employees from any claim or liability for injury or loss allegedly arising from procedures associated with environmental site assessment (ESA) activities or the discovery of actual or suspected hazardous materials or conditions. Client releases Consultant from any claim for damages resulting from or arising out of any pre-existing environmental conditions at the site where the work is being performed which was not directly or indirectly caused by and did not result from, in whole or in part, any act or omission of Consultant or subcontractor, their representatives, agents, employees, and invitees.

If, while performing the Services set forth in any Scope of Services, pollutants are discovered that pose unanticipated or extraordinary risks, it is hereby agreed that the Scope of Services, schedule, and costs will be reconsidered and that this Agreement shall immediately become subject to renegotiation or termination. Client further agrees that such discovery of unanticipated hazardous risks may require Consultant to take immediate measures to protect health and safety or report such discovery as may be required by law or regulation. Consultant shall promptly notify Client upon discovery of such risks. Client, however, hereby authorizes Consultant to take all measures Consultant believes necessary to protect Consultant and Client personnel and the public. Furthermore, Client agrees to compensate Consultant for any additional costs associated with such measures.

19. In the event of legal action to construe or enforce the provisions of this agreement, the prevailing party shall be entitled to collect reasonable attorney fees, court costs and related expenses from the losing party and the court having jurisdiction of the dispute shall be authorized to determine the amount of such fees, costs and expenses and enter judgment thereof.
20. Assignment - Neither party to this Agreement shall, without the prior written consent of the other party, which shall not be unreasonably withheld, assign the benefit or in any way transfer its obligations under this Agreement or any part hereof; provided, however, either Party may freely assign this Agreement to a parent, subsidiary or affiliate without the other party's consent. This Agreement shall inure to the benefit of and be binding upon the parties hereto, and except as otherwise provided herein, upon their executors, administrators, successors, and assigns.
21. Termination – The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, Consultant will be paid for all services rendered to the date of receipt of written notice of termination, at Consultant's established chargeout rates, plus for all Reimbursable Expenses including a 15% markup.
22. Provision Severable – The unenforceability or invalidity of any provisions hereof shall not render any other provisions herein contained unenforceable or invalid.
23. Governing Law and Choice of Venue – Client and Consultant agree that this Agreement will be governed by, construed, and enforced in accordance with the laws of the State of Iowa. If there is a lawsuit, Client and Consultant agree that the dispute shall be submitted to the jurisdiction of the Iowa District Court in and for Linn County, Iowa.



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

CITY OF OREGON CITY COUNCIL MEETING AGENDA MEMORANDUM

To: City Council

From: Darin DeHaan, City Manager

Subject: RFP – DEMO 131 South 3rd Street

Action Requested: ☒ Approval ☐ Discussion ☐ Information Only

Meeting Date: 10/28/2025

Executive Summary:

An RFP was issued on 10/1/2025 for the demolition of the residence and garage located at 131 South 3rd Street with a deadline for submission of 10/21/25.

Discussion:

We received two proposals each providing all required materials.

Martin & Company Excavating: \$38,900.00 with a completion date by Dec 15, 2025.

Steve Benesh & Sons: \$36,780.00 with completion within two weeks of the utility locates being completed.

I recommend the council approve the proposal provided by Steve Benesh & Sons.

Respectfully submitted,

Mayor: Ken Williams
City Manager: Darin DeHaan
City Clerk: Cheryl Hilton
City Attorney: Paul Chadwick
Chief of Police: Matt Kalnins

Council Member: Terry Schuster
Council Member: Josiah Flanagan
Council Member: Melanie Cozzi
Council Member: Tim Krug
Director of Public Works: Bill Covell



5081 Howerton Way
Suite A
Bowie, MD 20715

Phone: (888) 998-2546

STATEMENT OF USAGE

September 2025

To: **City of Oregon (IL)**
115 North 3rd Street
Oregon Illinois United States
61061
Attn: **Darin DeHaan**
ddehaan@cityoforegon.org
OPP-29605
Blink Owned
City of Oregon - Remittance
Memo: City of Oregon (IL)

No of Chargers:	Host Revenue	\$ 82.64	
2	(-)Tax	\$ 0.00	
Total Time:	(-) Cost of Electricity	\$ 13.52	
11:52:09	(-) Transaction Fees	\$ 6.61	
Total kWh:	(-) Network Fees	\$ 36.00	
157.518	(-) Unpaid Network Fees	\$ 0.00	
		(=) Net Revenue	\$ 26.51
		Revenue Share %	40%
		Revenue Share	\$ 10.60
		(+) Electric Reimbursement	\$ 13.52
		Total Payment	\$ 24.12

If you have any questions please feel free to contact us at hostsupport@blinkcharging.com and make sure to reference your account number (OPP-29605) listed above, or forward the full message for traceability.

Or contact Blink Host Support at (888) 998-2546.

Serial Number	Connection Time	Disconnect Time	Total Time	Total kWh	Charging Fee	Occupancy Fee	Host Start Fee	Session Host Revenue
L1-0207-ISO-2244-014017 Total	Oregon Area Chamber of Commerce Parking Lot	#Sessions: 3	11:52:09	157.518	\$81.17	\$0.00	\$1.47	\$82.64
L1-0205-2240-00471 6 Total	Oregon Area Chamber of Commerce Parking Lot		00:00:00	0.000	-	-	-	
MONTHLY TOTAL		TOTAL	11:52:09	157.518	\$81.17	\$0.00	\$1.47	\$82.64

The Blink Statement of Usage provides a summary of Host Revenue from charging sessions posted throughout a calendar month and the final payment amount being issued. Note that you may have multiple Accounts and/or multiple locations per Account depending on the configuration of your Account(s). The statement is reflective of all deductions such as Sales Tax, Network Fees (only where applicable), electrical costs (only where applicable), and additions such as Electrical Reimbursement (only where applicable, on 'Blink Owned' accounts). The totals reflected in the statement do not include other driver fees billed between Blink and our driver customers outside of Host Revenue. Any refunds issued to drivers will be reflected accordingly. Please notify Blink immediately of any discrepancies, questions, or concerns.

Thank you for being a Blink host and supporting EV charging.



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CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061

Phn: 815-732-6321/ website: cityoforegon.org

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager & Staff

DATE: Oct 28, 2025

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – Oct 11, 2025 – Oct 24, 2025

Submitted by Darin DeHaan - City Manager:

- I am working with our grant writer on a potential tourism grant which would fund tourism marketing in the next fiscal year. The grant is due November 3rd.
- I've been working with public works on an issue where rain water is backing up into a residential yard. We believe we have a solution and the project should be started soon.
- I've continued to reach out to the Illinois EPA for Brownsfield assistance on our efforts to clean up and re-develop the riverfront.
- We are in the process of working with our engineers to study potential storm water infrastructure improvements for Oregon's eastside community.
- I've received approval from the state representative for our Tree USA application. It now goes to the Arbor Day Foundation for review and final approval. I am looking into the growth award yet. We need to score a minimum of 10 points toward growth activities.
- I attended a training on how Economic Developers can help brokers.
- I continue to work on several potential Economic Development projects. I'm currently working to form the re-imagined Economic and Community Development Committee.
- Our leadership team continues to work on various projects as it relates to our vision and culture as an employer.

2025 Trick or Treat hours are October 31st 5p-8p



City Hall - Cheryl Hilton - City Clerk:

- The next brush pickup is scheduled for November 24th.
- City Hall will be closed November 11th in observation of Veterans Day.

MEETING INFORMATION

Sustainability Committee:

Next meeting: Nov 10, 2025 at 9am Oregon City Hall Conference Room

City Council Meeting:

Next meeting **Wednesday** Nov 12, 2025 at 5:30pm Oregon City Hall Council Chambers

Planning & Zoning:

Next meeting Nov 18, 2025 at 5:30pm Oregon City Hall Council Chambers

Tree Board:

Next meeting Mar 18, 2026 at 5:30pm at Oregon City Hall Conference Room

Economic and Community Development Committee:

Next meeting TBD

Public Art Commission:

Next meeting TBD

PUBLIC WORKS:

Director of Public Works Submitted by Bill Covell:

- a. Help Schedule
- b. Approve Bills
- c. Purchased supplies
- d. Monthly Fuel Reports
- e. Safety Training
- f. Train Summer Help

2. Projects

- a. I Fiber
 - i. Nothing new
- b. Headworks Project
 - i. Nothing New
- c. Lead Service Inventory
 - i. Updated spreadsheet
 - ii. Worked through the public notice with residents
- d. 2025 Local Road Project
 - i. Finalized

- e. 2025 MFT Project
 - i. Finalized
- f. 2025 East Side Sidewalk
 - i. Followed up with Fehr Graham
- g. Pedestrian Crossing
 - i. Work with OPSD and IDOT to change the school crossing on Rt 2
 - ii. Worked with IDOT for crossing on Rt 64

3. Leaf Pick-up Program

- a. Review other municipality leave pick-up programs
- b. Sign and finalize the 2025 rental agreement with Bonnell

4. Meetings

- a. Department Head
- b. Safety Meeting
- c. AOP meeting

5. Miscellaneous

- a. Worked on Fulcrum reports
- b. Helped with AOP
- c. Listed to decommissioned police trucks on Wisconsin Surplus
- d. Worked on data connection issues with city fuel pumps

Street Department Submitted by Jordan Plock:

1. Daily Tasks

- a. Street sweeping on the rotation of city streets
- b. Watering of trees planted by the city
- c. Trash pickup of city trash cans
- d. City mechanic working on daily maintenance tasks
- e. Mowing and maintenance of city-owned property.

2. Projects

- a. The Street Foreman worked on finalizing the year list for the sidewalk replacement program.
- b. Crew planted 19 more trees in the city terrace.
- c. The crew painted a new curb at Park East.
- d. Crew worked on the drainage ditch on Daysville Rd.
- e. Crew cleaned up the retention area on Daysville Rd.

3. Training

- a. Worked on Illinois Extension training for pesticide applicator license.
- b. Worked on weekly safety training
- c. Foreman worked on continuing education classes

4. General

- a. The crew removed and restored four stumps in the city terrace.

- b. Street Foreman attended the department head meeting.
- c. Street Foreman attended AOP debrief meeting with members of the city staff as well as AOP committee members.
- d. Crew stripped decals and components of two police cruisers to prepare them for auction.



Sewer Department Submitted by Scott Wallace:

Daily tasks

1. Daily chores
2. Full testing (process control/EPA Required Monitoring)
3. Half testing (process control)
4. Pumped Sludge
5. Cleaned bar screens, netting of tanks multiple times daily due to rags, debris
6. Daily reporting of National Weather Service recordings
7. Lift Station usage recording
8. Assisted the Water Department when needed
9. Monthly reports to the EPA
10. Generator/ Well checks
11. Worked with various customers on water and sewer issues (leaks, sewer backups)
12. Washed channels at the plant
13. Chemical Delivers likely last of the season

Head Works

1. No new updates at this time

Training

1. Scheduled to attend the Illinois Rural Water Association conference later this month

General

1. Pulled and cleaned rags on mixers
2. Worked with Metropolitan on the Jefferson St. lift pump
3. Scheduled blower maintenance
4. Checked all heating at the plant
5. Fall cleaning ahead of colder weather

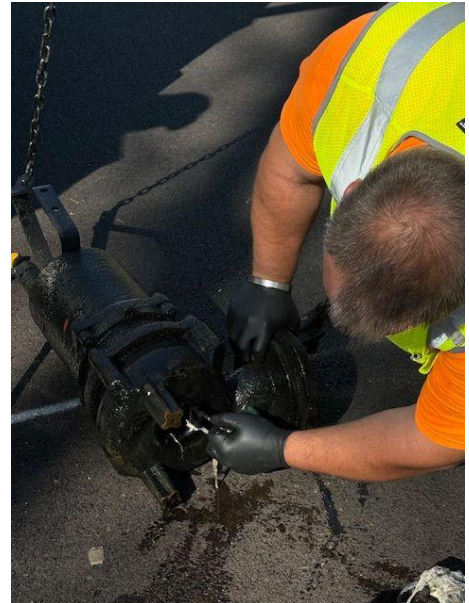
Water Department Submitted by Jeff Pennington

Daily Tasks

- 1.) Chores
- 2.) Daily Testing
- 3.) Julie Locates
- 4.) Final reads
- 5.) Water turn-ons
- 6.) Water shut-offs
- 7.) Generator checks

Wells

- 1.) Repaired Chemical feed pump parts as needed
- 2.) Took Chemical delivery from Hawkins for process/control



Meter Replacement Program

- 1.) Been scheduling and replacing meters as time allows

EPA compliance

- 1.) Completed EPA monthly operating reports
- 2.) Took follow-up samples for 1011 S 2nd St and 407 S. 3rd st. lead and copper samples for EPA compliance
- 3.) Worked with the Public Works Director on Lead sample compliance and samples.
- 4.) Took a Water Quality Sample from 806 S. 3rd St for EPA compliance.

Training

- 1.) No new training at this time

General

- 1.) Working with the Sewer department to acquire and price a new pump impeller at the Jefferson Lift Station due to pitting and damage to the impeller.
- 2.) Assisted the Sewer department when needed
- 3.) Worked with customers on water leaks and sewer issues at numerous locations.
- 4.) Currently flushing Fire hydrants throughout the city.
- 5.) Assisted the Sewer Department with cleaning the Clarifiers of debris and Algae.



Oregon Police Department Submitted by Chief Matthew Kalnins

At last week's City Council meeting, the Oregon Police Department had the privilege of swearing in Part-Time Officer John Kaltenbach. Officer Kaltenbach joins us following his retirement from the Rochelle Police Department, where he dedicated more than 20 years of service to the community.



We are very pleased to welcome Officer Kaltenbach to the Oregon Police Department. He will begin his assignment by training with Sergeant Higby, familiarizing himself with the streets of Oregon, and getting to know members of our community. Welcome to the team, Officer Kaltenbach!

The Oregon Police Department was invited to participate in the OCUSD 220 Trunk or Treat event at the Blackhawk Center parking lot on Wednesday October 22, 2025. It was a little chilly out but there was still a great turn out by the community. SRO Lester, Officer Buckwalter and Officer Cofield were able to hand out treats to all who participated.

