



***Our Mission:** To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061

Phn: 815-732-6321/ website: cityoforegon.org

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager & Staff

DATE: Oct 14, 2025

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – Sep 20, 2025 – Oct 10, 2025

Submitted by Darin DeHaan - City Manager:

- Big thank you to everyone involved in Autumn on Parade. Our community was well presented to our visitors!
- I've been working with the school district on a minor update to the School Resource Officer Intergovernmental Agreement. Some updated language will be presented to the City Council and School Board for approval.
- I've reached out to the Illinois EPA for Brownsfield assistance on our efforts to clean up and re-develop the riverfront.
- I've started the application for our Tree City USA designation for 2026.
- I continue to work on several potential Economic Development projects.
- I've completed a lease for the Chamber of Commerce which will be presented to the City Council for approval. I attended their community input sessions. I continue to provide city support for the Chamber going forward.
- Our leadership team continues to work on various projects as it relates to our vision and culture as an employer.
- The RFP for a demo on 131 South 3rd street was issued. I've had a few questions. I've contracted to have the property tested for the presence of asbestos just to be sure.
- I attended a Professional Development course put on by ILCMA: Using Pilot Projects to Drive Equity, Efficiency, and Innovation in Local Government.
- I attended a webinar presented by the Illinois Housing Development authority. We continue to strategize on how we can spur new housing development in Oregon.

2025 Trick or Treat hours are October 31st 5p-8p



City Hall - Cheryl Hilton - City Clerk:

- The next brush pickup is scheduled for October 27th.
- 12 Building Permits were issued for the month of September.

MEETING INFORMATION

Planning & Zoning:

Next meeting Oct 21, 2025 at 5:30pm Oregon City Hall Council Chambers

City Council Meeting:

Next meeting Oct 28, 2025 at 5:30pm Oregon City Hall Council Chambers

Sustainability Committee:

Next meeting: Nov 10, 2025 at 9am Oregon City Hall Conference Room

Tree Board:

Next meeting Mar 18, 2026 at 5:30pm at Oregon City Hall Conference Room

Economic and Community Development Committee:

Next meeting TBD

Public Art Commission:

Next meeting TBD

PUBLIC WORKS:

Director of Public Works Submitted by Bill Covell:

- a. Help Schedule
- b. Approve Bills
- c. Purchased supplies
- d. Monthly Fuel Reports
- e. Safety Training
- f. Train Summer Help

2. Projects

- a. I Fiber
 - i. Nothing new
- b. Headworks Project
 - i. Reviewed plans
- c. Lead Service Inventory
 - i. Updated spreadsheet
 - ii. Worked through the public notice with residents



- d. 2025 Local Road Project
 - i. Punch list
 - ii. Final Pay Request
- e. 2025 MFT Project
 - i. Punch List
 - ii. Final Pay Request
- f. 2025 East Side Sidewalk
 - i. Followed up with Fehr Graham
- g. Pedestrian Crossing
 - i. Work with Fehr Graham to get exhibits for IDOT

3. Leaf Pick-up Program

- a. Review other municipality leave pick-up programs
- b. Make leaf pick-up informational mailings
- c. Set a schedule for this year's program

4. Meetings

- a. Department Head
- b. Safety Meeting
- c. AOP meeting

5. Miscellaneous

- a. Design graphics for Slurry Seal work

Street Department Submitted by Jordan Plock:

1. Daily Tasks

- a. Street sweeping on the rotation of city streets
- b. Watering of trees planted by the city
- c. Trash pickup of city trash cans
- d. City mechanic working on daily maintenance tasks
- e. Mowing and maintenance of city-owned property.

2. Projects

- a. Crew poured 100ft of sidewalk on N 6th and 7th and Jackson st



- b. The crew trimmed low hanging trees along the AOP parade route.
- c. Crew has been striping parking stalls and painting curbs throughout the downtown area.
- d. Crew worked on prepping new signage and barricades for AOP.

3. Training

- a. Worked on Illinois Extension training for pesticide applicator license.
- b. Worked on weekly safety training
- c. Foreman worked on continuing education classes

4. General

- a. The crew removed and restored four stumps in the city terrace.
- b. Street Foreman attended the department head meeting.
- c. Spot-sprayed pesticide for weeds in the city right-of-way.
- d. Street Foreman worked with the public works director as well as members of the Oregon Park District on the paving of the Park East project.



Sewer Department Submitted by Scott Wallace:

Daily tasks

- 1. Daily chores
- 2. Full testing (process control/EPA Required Monitoring)
- 3. Half testing (process control)
- 4. Pumped Sludge
- 5. Cleaned bar screens, netting of tanks multiple times daily due to rags, debris
- 6. Daily reporting of National Weather Service recordings
- 7. Lift Station usage recording
- 8. Assisted the Water Department when needed
- 9. Monthly reports to the EPA
- 10. Generator/ Well checks
- 11. Worked with various customers on water and sewer issues (leaks, sewer backups)
- 12. Washed channels at plant
- 13. Chemical Delivers likely last of the season

Head Works

1. No new updates at this time

Training

1. 1st amendment auditors
2. AOP Safety
3. Metropolitan industry
wef/metrocloud

General

1. Pulled East Side lift station Pump
2. Worked with Electric pump on replacement pump mount for east side lift station
3. Bi-Annual sludge/503 regulation samples
4. Aiden fire hosed tanks
5. Hauling of Sludge with Wastewater management of northern illinois

Water Department Submitted by Jeff Pennington

Daily Tasks

- 1.) Chores
- 2.) Daily Testing
- 3.) Julie Locates
- 4.) Final reads
- 5.) Water turn-ons
- 6.) Water shut-offs
- 7.) Generator checks

Wells

- 1.) Repaired Chemical feed pump parts as needed
- 2.) Took Chemical delivery from Hawkins for process/control

Meter Replacement Program

- 1.) Been scheduling and replacing meters as time allows



EPA compliance

- 1.) Worked on EPA monthly operating reports
- 2.) Collected samples for Lead and Copper Sampling, we have received 40 samples out of 40. This is now completed.
- 3.) Worked with Public Works Director on Lead sample compliance and samples.

Training

- 1.) Weekly Safety training 1st amendment auditors
- 2.) AOP Safety

General

- 1.) Pulled Lift Station pump at the Jefferson Lift Station due to tripped thermal and Rags.
- 2.) Assisted the Sewer department when needed
- 3.) Worked with customers on water leaks and sewer issues at numerous locations.
- 4.) Dirt work to meet grade for valve boxes in locations around town.
- 5.) Cleaned well sites and Iron Mike for AOP
- 6.) Installed Water spigots on hydrants for AOP
- 7.) Electric pump installed Flange on Eastside lift station for proper seal of pump.
- 8.) Assisted AOP parade with security and blocking streets



Oregon Police Department Submitted by Chief Matthew Kalnins