



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

**City of Oregon Council Agenda,
Wednesday November 12th, 2025, 5:30 P.M.
115 N 3rd Street**

Public Option: Join Meeting via Zoom

Meeting ID: 813 4725 8971

Passcode: 946226

One tap mobile

+13126266799

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS**
 - a. Bird City Designation – Caleb Jenks and Tom Pacey**
- 5. PROCLAMATIONS, COMMENDATIONS, SWEAR IN, ETC**
- 6. PUBLIC COMMENT**
- 7. APPROVAL OF MINUTES**
 - a. October 28th, 2025**
- 8. APPROVAL OF WARRANTS AND PAYROLL**
- 9. ORDINANCES**
 - a. 2025-019 Abating Tax for General Obligation Bonds**
- 10. RESOLUTIONS**
- 11. MOTIONS**
- 12. DISCUSSION ITEMS**
 - a. Work Session**
 - b. 2025 Tax Levy**

The City of Oregon, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the City Manager Darin DeHaan at 815-732-6321 at least 24 hours before a scheduled meeting to allow the City to make reasonable accommodations for these persons.

13. BOARD AND COMMISSION REPORTS

- a. **PLANNING**
- b. **ECONOMIC AND COMMUNITY DEVELOPMENT**
- c. **FINANCE**
- d. **SUSTAINABILITY**
- e. **TREE BOARD**
- f. **PUBLIC ART COMMISSION**
- g. **OTHER**

14. DEPARTMENT AND OFFICER REPORTS

- a. **POLICE**
- b. **PUBLIC WORKS**
- c. **CITY CLERK**
- d. **CITY ATTORNEY**
- e. **CITY MANAGER**
City Manager's Report

15. COUNCIL REPORTS

- a. **MEMBER SCHUSTER**
- b. **MEMBER COZZI**
- c. **MEMBER KRUG**
- d. **MEMBER FLANAGAN**
- e. **MAYOR WILLIAMS**

16. EXECUTIVE SESSION

17. ADJOURNMENT

***People may attend the meeting in person at City Hall or may watch and participate via Zoom.**

A portion of the meeting maybe closed to the Public, immediately as permitted by 5 ILCS 120/2 (c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City of Oregon, and as permitted by 5 ILCS 102/2 (c)(11) to discuss litigation against, affecting, or on behalf of the City which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS (c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters. **Possible action after executive session**

COUNCIL MEETING MINUTES
Tuesday October 28th, 2025, 5:30 P.M.
City Hall Council Chambers
115 N 3rd Street

The Council of the City of Oregon met Tuesday October 28th, 2025, at 5:30 P.M.

The meeting was held at City Hall in the Council Chambers and on Zoom.

Present: Mayor Ken Williams
Council Member Terry Schuster
Council Member Melanie Cozzi
Council Member Tim Krug
Council Member Josiah Flanagan
City Manager Darin DeHaan
Police Chief Matt Kalnins
City Attorney Paul Chadwick
City Clerk Cheryl Hilton

Also Present: Bill Covell, John Dickson, Earleen Hinton, Kevin Most and family and friends.

Mayor Ken Williams called the meeting to order at 5:30pm.

Council Members Cozzi, Krug, Flanagan, Schuster, and Mayor Williams answered roll call. A quorum was present.

City Clerk Cheryl Hilton started the pledge of allegiance.

Presentation

None.

Proclamations, Commendations, Swear In, Etc.

Mayor Ken Williams swore in Kevin Most as a police officer and detective for the City of Oregon. Chief of Police Matt Kalnins said Kevin brings a lot of experience and skill to the department. Mayor Ken Williams said he is well recognized in the community.

Public Comment

John Dickson asked why the name plates for the City Attorney and the Chief of Police did not have their names on them.

Approval of Minutes

Council Member Josiah Flanagan moved to approve October 14th, 2025, minutes, Seconded by Council Member Terry Schuster.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Approval of Warrants & Payroll

Council Member Tim Krug moved to approve payroll in the amount of \$61,932.00 and the current warrants as listed:

a5 Branding & Digital	\$1,150.00
Advanced Automation & Controls	\$2,050.56
Amazon Capital Services, Inc	\$1,093.06
Ancel Glink, P.C.	\$110.00

Anne's Landscape Supply	\$2,639.89
Blue Cross Blue Shield	\$20,732.68
Bonnell Industries	\$5,400.00
Boot Barn Lockbox	\$549.12
Casper's Home Inspection	\$1,550.00
Carreno Landscaping	\$375.00
Cintas	\$150.85
City of Oregon	\$5,500.00
Comcast	\$934.40
Comcast	\$1,032.60
ComEd	\$331.23
ComEd	\$609.78
Conserve FS Inc.	\$141.49
Dixon Autobody Clinic	\$1,640.86
Ecolab	\$150.00
EM Benefits	\$1,760.37
Fehr Graham	\$253.66
Fehr Graham	\$1,630.75
Fehr Graham	\$5,400.00
Ferguson Waterworks #2516	\$215.27
Fischer's	\$1,110.72
Frontier	\$107.48
Hach Company	\$73.55
Hawkins	\$385.20
Hazel's Café	\$675.00
Illinois Association of Chiefs of Police	\$130.00
Illinois Municipal League	\$107,504.64
Illinois State Police	\$17.00
J. Carlson Growers, Inc	\$720.00
Jacob & Klein, LTD	\$764.65
Lifelock Technologies	\$49.43
Locis	\$136.00
Menards	\$9.99
Merlin's Greenhouse and Flowers	\$11,400.00
Metropolitan Industries Inc	\$744.00
Nicor	\$63.10
Ogle County Clerk & Recorder	\$73.00
Postmaster	\$824.11
Postmaster	\$20.96
Quill	\$463.20
Quinn Rothermel	\$20.00
Sterling Environmental LLC	\$700.00
Stillman BancCorp	\$4,047.16
Sun Life Financial	\$415.51
Sutton Ford	\$48,962.00

The Economic Development Group	\$3,058.60
Visa	\$4,995.99
Willetts Hofmann & Associates	\$17,361.55
	\$260,234.41

Seconded by Council Member Josiah Flanagan.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Ordinances

None.

Resolutions

None.

Motions

Council Member Melanie Cozzi moved to approve the Proposal for Oregon East Side Drainage Analysis with Fehr Graham in the amount of \$40,000.00 and authorize the City Manager to sign on behalf of the city and authorize the expense of TIF funds up to \$40,000.00, Seconded by Council Member Terry Schuster.

Discussion: City Manager Darin DeHaan said this project is part of the long-range plan. It is not in the capital budget, however TIF funds can be used. The proposal from Fehr Graham will provide a fresh analysis.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Josiah Flanagan moved to approve the proposal provided by Steve Benesh and Sons in the amount of \$36,780.00 for the Demolition of the property located at 131 S. 3rd Street and authorize the City Manager to sign all documents on behalf of the city, Seconded by Council Member Tim Krug.

Discussion: Martin and Company Excavating and Steve Benesh and Sons both submitted proposals for the demolition of 131 S. The proposal from Steve Beneash and Sons was about two thousand dollars cheaper. The Oregon Fire Department has been using the property for training and will continue to do so until the demolition.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Discussion Items

None.

Committee Reports

Planning: Public Hearing for zoning change request.

Economic and Community Development: Mayor Ken Williams will be attending and presenting at the Main Street seminar and the IIRA in February. City Manager Darin DeHaan said things that have been done through the current administration are getting recognized. Council Member Terry Schuster said the city was recommended by others to do these presentations.

Finance: Major fund balances have been reported to the City Council, and the Treasurers Report has been published.

Tree Board: Tree City USA application has been approved at the state level. There is still work to be done for the city to qualify for the growth award.

Public Art Commission: Continue to work on city entrance signs.

Department Reports

Police Chief Matt Kalnins: The new squads are being worked on. The department hopes to have them in service in the next couple of weeks. He also thanked City Clerk Cheryl Hilton for her help with a recent project.

Public Works Director Bill Covell: Public Works will be picking up the leaf vac this week. Collection of leaves will begin next week. The schedule will be on the city website and signs with QR codes will be made. He said sticks should not be included in the leaf piles and leaves should be placed next to the curb. Leaves collected during pickup will go to a farmer's field. The new leaf vac should be completed by August of 2026.

City Manager Darin DeHaan: He said SNAP benefits will be affected with the government shutdown. He asked the City Council to consider using ARPA funds to help support local food pantries. The City Council discussed spreading the funds out amongst multiple organizations.

Council Reports

Council Member Tim Krug: Trick or Treating event in the downtown went well.

Mayor Ken Williams: Glad to see the police department fully staffed.

Council Member Tim Krug moved to go into Executive Session at 5:54 pm. to discuss an update on pending court cases, Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Tim Krug moved to adjourn the meeting, Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Adjourn: 6:22 P.M.

Ken Williams, Mayor

Attest: _____
Cheryl Hilton, City Clerk

November 12, 2025

Payroll in amount \$63,162.81

Brown Equipment Company	\$1,805.00
Comcast	\$278.21
ComEd	\$10,038.38
Ehmen	\$1,876.25
Envision Healthcare	\$235.00
Fidelity Security Life Insurance	\$164.64
Frontier	\$299.12
Hach Company	\$1,390.98
Hawkins, Inc	\$501.73
Hazel's Café	\$225.00
Illinois Association of Chiefs of Police	\$130.00
Illinois EPA	\$13,033.16
James Taylor	\$160.00
John Kaltenbach	\$7.57
Ken Williams	\$26.71
Kevin Most	\$3,000.00
Manheim Solutions	\$178.50
MCS	\$140.00
Menards	\$156.61
Merlin's Greenhouse and Flowers	\$17,469.41
Merlin's Greenhouse and Flowers	\$1,750.00
Modern Marketing	\$271.50
Morton Salt	\$4,279.36
MPSG	\$10,881.00
Municipal Clerks of Illinois	\$55.00
Northern Illinois Disposal Services	\$24,639.40
Ogle County Clerk and Recorder	\$73.00
Old National Bank	\$1,925.60
Oregon Area Chamber of Commerce	\$300.00
Oregon Rotary Club	\$115.00
Oregon SuperValu	\$13.14
Pace Analytical Services	\$1,860.20
Quill	\$103.96
Region 1 Planning Council	\$625.00
Ryan Hahn	\$7,500.00
Shaw Media/Sauk Valley Media	\$420.60
Stratus Network Inc	\$65.26
SundogIT	\$2,743.15
Uniform Den	\$168.70
Uniform Den	\$1,329.75
Village of Progress	\$1,310.00
Zions Bank	\$128,485.00
Zions Bank	\$305,558.50

\$545,589.39

City Manager

CITY OF OREGON
ORDINANCE 2025 - 019

ABATING TAX FOR GENERAL OBLIGATION BONDS

**ORDINANCE ABATING THE TAX HERETO LEVIED FOR THE YEAR 2025 TO PAY PRINCIPAL
AND INTEREST ON \$3,440,000 GENERAL OBLIGATION BOND SERIES 2021 OF THE CITY OF
OREGON, OGLE COUNTY, ILLINOIS.**

WHEREAS, the City Council of the City of Oregon, Ogle County, Illinois by Ordinance No. 2021-108, 2021-109 and 2021-110, adopted on the 9th day of March, 2021 (the Ordinance), did provide for the issue of \$3,440,000 General Obligation Bonds, Series 2021 (the “Bonds”), and the levy of a direct annual tax sufficient to pay the principal and interest of the Bonds; and

WHEREAS, the Council has determined that the Pledged Revenues will provide an amount not less than an amount equal to debt serves on the Bonds up to and including March 9th, 2021; and

WHEREAS, it is necessary and in the best interest of the city that the tax heretofore levied for the year 2025 to pay the principal of and interest on the Bonds be abated;

NOW THEREFORE, be it ordained by the Council of City of Oregon, Ogle County, in the State of Illinois as follows:

Section 1: Abatement of Tax. The tax heretofore levied for the year 2025 in the Ordinance is hereby abated in its entirety.

Section 2: Filing of Ordinance. Forthwith upon adoption of this ordinance, the City Clerk shall file a certified copy hereto with the County Clerk of Ogle County, Illinois, and it shall be the duty of said tax levied for the year 2025 in accordance with the provisions hereof.

Section 3: Effective Date. This ordinance shall be in full force and effect forthwith upon its passage by the City Council and signing and approval by the Mayor.

PASSED AND ADOPTED BY THE CITY OF OREGON COUNCIL on November 12th, 2025.

AYE	NAY	ABSENT	ABSTAIN
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Council Member Terry Schuster
Council Member Melanie Cozzi
Council Member Tim Krug
Council Member Josiah Flanagan
Mayor Ken Williams

Presiding Officer:

Attest:

Ken Williams, Mayor, City of Oregon

Cheryl Hilton, City Clerk, City of Oregon



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CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061

Phn: 815-732-6321/ website: cityoforegon.org

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager & Staff

DATE: Nov 12, 2025

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – Oct 25, 2025 – Nov 7, 2025

Submitted by Darin DeHaan - City Manager:

- Completed and submitted the Tourism Grant through DCEO.
- Completed the EPA application for Brownfield for the Paragon Foundry property.
- I met with Bill and Jeff and went over a few issues we have with homes that don't have accessible or functional water/sewer shut offs. We are working through the list to make these adjustments.
- I attended the NorthCog board meeting. We will be discussing any potential capital projects that may have potential funding sources for the City of Oregon.
- Council Member Flanagan, Chief Kalnins and I attended the Bridges to Prosperity Informational session held at Nash. Area government leaders and non-profits discussed programs that could be implemented to help reduce poverty in Ogle County. Thank you to Mary Cacioppi Founder/CEO for putting on the informational session. Learn more here:

www.bridgesNorthernIL.com

*Photo from Bridges to Prosperity Facebook



- I continue to work with OCEDC Director Liz Hiemstra on potential economic development opportunities for Oregon. Congratulation to Liz for completing the Basic Economic Development Course
- Our leadership team continues to work on various projects as it relates to our vision and culture as an employer. We spent the last meeting reviewing and editing several policies that needed to be updated or included into our policy manual. Big shout out to Cheryl and Lisa for all the work they did to review and organize the material for our work session. These recommended changes will be coming to the City Council in November for review and approval in December.
- I provided the draft Tax Levy for 2025 to be paid in 2026 for council approval.

City Hall - Cheryl Hilton -

- The next brush pickup is scheduled for November 24th.

MEETING INFORMATION

Planning & Zoning:

Next meeting Nov 18, 2025 at 5:30pm Oregon City Hall Council Chambers

City Council Meeting:

Next meeting Nov 25, 2025 at 5:30pm Oregon City Hall Council Chambers

Sustainability Committee:

Next meeting: Dec 8, 2025 at 9am Oregon City Hall Conference Room

Tree Board:

Next meeting Mar 18, 2026 at 5:30pm at Oregon City Hall Conference Room

Economic and Community Development Committee:

Next meeting TBD

Public Art Commission:

Next meeting TBD

PUBLIC WORKS

Director of Public Works Submitted by Bill Covell:

- Help Schedule
- Approve Bills
- Purchased supplies
- Monthly Fuel Reports
- Safety Training
- Train Summer Help

2. Projects

- a. I Fiber
 - i. Nothing new
- b. Headworks Project
 - i. Nothing New
- c. Lead Service Inventory
 - i. Updated spreadsheet
 - ii. Worked through the public notice with residents
- d. 2025 Local Road Project
 - i. Finalized
- e. 2025 MFT Project
 - i. Finalized
- f. 2025 East Side Sidewalk
 - i. Followed up with Fehr Graham
- g. Pedestrian Crossing
 - i. Work with OPSD and IDOT to change the school crossing on Rt 2
 - ii. Worked with IDOT for crossing on Rt 64

3. Leaf Pick-up Program

- a. Review other municipality leave pick-up programs
- b. Sign and finalize the 2025 rental agreement with Bonnell

4. Meetings

- a. Department Head
- b. Safety Meeting
- c. AOP meeting

5. Miscellaneous

- a. Worked on Fulcrum reports
- b. Helped with AOP
- c. Listed to decommissioned police trucks on Wisconsin Surplus
- d. Worked on data connection issues with city fuel pumps

Street Department Submitted by Jordan Plock:

1. Daily Tasks

- a. Street sweeping on the rotation of city streets
- b. Watering of trees planted by the city
- c. Trash pickup of city trash cans
- d. City mechanic working on daily maintenance tasks
- e. Mowing and maintenance of city-owned property.

2. Projects

- a. The Street Foreman worked on finalizing the year list for the sidewalk replacement program.
- b. Crew planted 19 more trees in the city terrace.
- c. The crew painted a new curb at Park East.

- d. Crew worked on the drainage ditch on Daysville Rd.
- e. Crew cleaned up the retention area on Daysville Rd.

3. Training

- a. Worked on Illinois Extension training for pesticide applicator license.
- b. Worked on weekly safety training
- c. Foreman worked on continuing education classes

4. General

- a. The crew removed and restored four stumps in the city terrace.
- b. Street Foreman attended the department head meeting.
- c. Street Foreman attended AOP debrief meeting with members of the city staff as well as AOP committee members.
- d. Crew stripped decals and components of two police cruisers to prepare them for auction.

Sewer Department Submitted by Scott Wallace:

Daily tasks

- 1. Daily chores
- 2. Full testing (process control/EPA Required Monitoring)
- 3. Half testing (process control)
- 4. Pumped Sludge
- 5. Cleaned bar screens, netting of tanks multiple times daily due to rags, debris
- 6. Daily reporting of National Weather Service recordings
- 7. Lift Station usage recording
- 8. Assisted the Water Department when needed
- 9. Monthly reports to the EPA
- 10. Generator/ Well checks
- 11. Worked with various customers on water and sewer issues (leaks, sewer backups)
- 12. Washed channels at the plant
- 13. Chemical Delivers likely last of the season

Head Works

- 1. No new updates at this time

Training

- 1. Scheduled to attend the Illinois Rural Water Association conference later this month

General

- 1. Pulled and cleaned rags on mixers
- 2. Worked with Metropolitan on the Jefferson St. lift pump
- 3. Scheduled blower maintenance
- 4. Checked all heating at the plant
- 5. Fall cleaning ahead of colder weather

Water Department Submitted by Jeff Pennington

Daily Tasks

1. Chores
2. Daily Testing
3. Julie Locates
4. Final reads
5. Water turn-ons
6. Water shut-offs
7. Generator checks

Wells

1. Repaired Chemical feed pump parts as needed
2. Took Chemical delivery from Hawkins for process/control

Meter Replacement Program

1. Been scheduling and replacing meters as time allows

EPA compliance

1. Completed EPA monthly operating reports
2. Took follow-up samples for 1011 S 2nd St and 407 S. 3rd st. lead and copper samples for EPA compliance
3. Worked with the Public Works Director on Lead sample compliance and samples.
4. Took a Water Quality Sample from 806 S. 3rd St for EPA compliance.

Training

1. No new training at this time

General

1. Working with the Sewer department to acquire and price a new pump impeller at the Jefferson Lift Station due to pitting and damage to the impeller.
2. Assisted the Sewer department when needed
3. Worked with customers on water leaks and sewer issues at numerous locations.
4. Currently flushing Fire hydrants throughout the city.
5. Assisted the Sewer Department with cleaning the Clarifiers of debris and Algae.

Oregon Police Department Submitted by Chief Matthew Kalnins