



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

**City of Oregon Council Agenda,
Tuesday November 25th, 2025, 5:30 P.M.
115 N 3rd Street**

Public Option: Join Meeting via Zoom

Meeting ID: 894 9555 2089

Passcode: 240391

One tap mobile

+13126266799

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS**
- 5. PROCLAMATIONS, COMMENDATIONS, SWEAR IN, ETC**
 - a. Swear in Detective Kevin Most as Sergeant**
 - b. Public Works Department**
- 6. PUBLIC COMMENT**
- 7. APPROVAL OF MINUTES**
 - a. November 12th, 2025**
- 8. APPROVAL OF WARRANTS AND PAYROLL**
- 9. ORDINANCES**
 - a. 2025-020 Tax Levy**
- 10. RESOLUTIONS**
- 11. MOTIONS**
 - a. Rezoning Request submitted by Edwin Buttens for the property located at 708 W. Washington Street, Parcel #16-04-292-004. Request is to rezone the property from R-1 Single Family to R-2 Multifamily**

The City of Oregon, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the City Manager Darin DeHaan at 815-732-6321 at least 24 hours before a scheduled meeting to allow the City to make reasonable accommodations for these persons.

12. DISCUSSION ITEMS

13. BOARD AND COMMISSION REPORTS

- a. **PLANNING**
- b. **ECONOMIC AND COMMUNITY DEVELOPMENT**
- c. **FINANCE**
- d. **SUSTAINABILITY**
Blink EV Charging Statement
- e. **TREE BOARD**
- f. **PUBLIC ART COMMISSION**
- g. **OTHER**

14. DEPARTMENT AND OFFICER REPORTS

- a. **POLICE**
- b. **PUBLIC WORKS**
- c. **CITY CLERK**
- d. **CITY ATTORNEY**
- e. **CITY MANAGER**
City Manager's Report

15. COUNCIL REPORTS

- a. **MEMBER SCHUSTER**
- b. **MEMBER COZZI**
- c. **MEMBER KRUG**
- d. **MEMBER FLANAGAN**
- e. **MAYOR WILLIAMS**

16. EXECUTIVE SESSION

17. ADJOURNMENT

***People may attend the meeting in person at City Hall or may watch and participate via Zoom.**

A portion of the meeting maybe closed to the Public, immediately as permitted by 5 ILCS 120/2 (c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City of Oregon, and as permitted by 5 ILCS 102/2 (c)(11) to discuss litigation against, affecting, or on behalf of the City which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS (c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters. **Possible action after executive session**



COUNCIL MEETING MINUTES
Wednesday November 12th, 2025, 5:30 P.M.
City Hall Council Chambers
115 N 3rd Street

The Council of the City of Oregon met Wednesday November 12th, 2025, at 5:30 P.M.

The meeting was held at City Hall in the Council Chambers and on Zoom.

Present: Mayor Ken Williams
Council Member Terry Schuster
Council Member Melanie Cozzi
Council Member Tim Krug
Council Member Josiah Flanagan
City Manager Darin DeHaan
Police Chief Matt Kalnins
City Clerk Cheryl Hilton
Also Present: Bill Covell, Caleb Jenks, and Tom Pacey
Present via Zoom: City Attorney Paul Chadwick

Mayor Ken Williams called the meeting to order at 5:30pm.

Council Members Cozzi, Krug, Flanagan, Schuster, and Mayor Williams answered roll call. A quorum was present.

Council Member Tim Krug started the pledge of allegiance.

Presentation

Caleb Jenks and Tom Pacey presented information regarding Bird City designation for the City of Oregon. They have been working together with Council Member Terry Schuster to complete the application for Bird City designation. They have been reporting and documenting initiatives that are already taking place by community groups. A World Migratory Bird Day event will be observed next year at the Park East observation deck.

Proclamations, Commendations, Swear In, Etc.

None.

Public Comment

None.

Approval of Minutes

Council Member Tim Krug moved to approve October 28th, 2025, minutes, Seconded by Council Member Terry Schuster.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Approval of Warrants & Payroll

Council Member Josiah Flanagan moved to approve payroll in the amount of \$63,162.81 and the current warrants as listed:

Brown Equipment Company	\$1,805.00
Comcast	\$278.21
ComEd	\$10,038.38

Ehmen	\$1,876.25
Envision Healthcare	\$235.00
Fidelity Security Life Insurance	\$164.64
Frontier	\$299.12
Hach Company	\$1,390.98
Hawkins, Inc	\$501.73
Hazel's Café	\$225.00
Illinois Association of Chiefs of Police	\$130.00
Illinois EPA	\$13,033.16
James Taylor	\$160.00
John Kaltenbach	\$7.57
Ken Williams	\$26.71
Kevin Most	\$3,000.00
Manheim Solutions	\$178.50
MCS	\$140.00
Menards	\$156.61
Merlin's Greenhouse and Flowers	\$17,469.41
Merlin's Greenhouse and Flowers	\$1,750.00
Modern Marketing	\$271.50
Morton Salt	\$4,279.36
MPSG	\$10,881.00
Municipal Clerks of Illinois	\$55.00
Northern Illinois Disposal Services	\$24,639.40
Ogle County Clerk and Recorder	\$73.00
Old National Bank	\$1,925.60
Oregon Area Chamber of Commerce	\$300.00
Oregon Rotary Club	\$115.00
Oregon SuperValu	\$13.14
Pace Analytical Services	\$1,860.20
Quill	\$103.96
Region 1 Planning Council	\$625.00
Ryan Hahn	\$7,500.00
Shaw Media/Sauk Valley Media	\$420.60
Stratus Network Inc	\$65.26
SundogIT	\$2,743.15
Uniform Den	\$168.70
Uniform Den	\$1,329.75
Village of Progress	\$1,310.00
Zions Bank	\$128,485.00
Zions Bank	\$305,558.50
	\$545,589.39

Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Ordinances

Council Member Terry Schuster moved to approve Ordinance 2025-09 abating Tax for General Obligation Bonds, Seconded by Council Member Tim Krug.

Discussion: The ordinance is done every year to abate taxes. If the city does not abate the taxes they will appear on tax bills. The bonds are for sewer and are paid for by fees from water and sewer.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Resolutions

None.

Motions

None.

Discussion Items

Work Session: The City Council set a date of January 6th, 2026, to hold a working session. The meeting will be open to the public and the media. Topics to be discussed include capital projects, funding strategies, and council vision for 2026.

2025 Tax Levy: City Manager Darin DeHaan provided the City Council with information regarding the tax levy. He gave information on each fund the city levies taxes for, and the taxes collected over the last few years. He said the city continues to lower the rate and work within its means. Council Member Terry Schuster said if anyone in the community is asking, the city is bringing tax rates down. If they are concerned about their taxes going up, it is usually because of an increase in home values. The tax levy is based on the EAV which continues to increase.

Committee Reports

Planning: Public Hearing for zoning change request. Recommendation will then go to City Council.

Economic and Community Development: Mayor Ken Williams and Council Member Terry Schuster will be attending the Main Street Illinois conference. The conference is dedicated to economic activity in small communities. City Manager Darin DeHaan said the Chamber of Commerce has interest in Main Street to see what they can do to help strengthen our downtown. Mayor Ken Williams gave an update on the old Kunes location. The city has offered to help with marketing the location on LOIS.

Finance: Tax Levy.

Sustainability: Held a meeting today. They are dedicating the next meeting to finalizing the Eco Oregon program. They also discussed food insecurity in the community. They discussed the value of monetary donation and the buying power the food pantry has. The food pantry can purchase food at eighteen cents per pound from a food bank. Resources available are being compiled and will be pushed out the public through social media. Information will include food pantry locations, hours, and ways to donate.

Tree Board: One hundred and three trees planted this year.

Public Art Commission: Working on meeting dates.

Department Reports

Public Works Director Bill Covell: This is the 2nd week of leaf collection. He has been working with IML for regional training to be held at the city street garage on the 25th.

City Manager Darin DeHaan: Completed a fifty-thousand-dollar marketing grant application. The city would like to continue to work with a5 marketing. He also submitted an EPA Brownsfield grant application to help with the cleanup at the old Moring property on S. 1st Street.

Council Reports

Mayor Ken Williams: Thanked the City Council for their continued dedication.

Council Member Melanie Cozzi moved to adjourn the meeting, Seconded by Council Member Tim Krug.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Adjourn: 6:06 P.M.

Ken Williams, Mayor

Attest: _____
Cheryl Hilton, City Clerk

November 25, 2025

Payroll in amount \$67,585.03

a5Group Inc	\$1,859.50
Ace Hardware & Outdoor Center	\$519.99
Advanced Automation & Controls	\$360.00
Airgas USA, LLC	\$306.95
Ancel Glink, P.C.	\$715.00
Ancel Glink, P.C.	\$2,915.00
Blue Cross Blue Shield	\$22,329.58
Butitta Bros Automotive - Oregon	\$322.60
Caspers Home Inspection LLC	\$1,550.00
CDW Government	\$2,862.50
Cintas	\$301.70
City of Oregon	\$5,500.00
Comcast	\$934.40
Comcast	\$1,032.60
ComEd	\$479.70
Dixon IL Well Now Urgent Care	\$400.00
Dixon Paint Co	\$1,261.02
Ecolab	\$166.46
Ehmen	\$3,198.36
EM Benefits	\$1,918.43
Ferguson Waterworks #2516	\$39.74
Ferguson Waterworks #2516	\$2,279.58
Ferguson Waterworks #2516	\$5,235.42
Hach Company	\$38.85
Hidden Timber Gardens	\$140.00
Hometown Trophies	\$60.00
Ken Williams	\$50.00
Kevin Most	\$80.00
MCS	\$145.00
Melanie Cozzi	\$50.00
Menards	\$59.45
Nicor	\$258.00
Ogle County Clerk and Recorder	\$73.00
Oregon Fire Protection District	\$7,033.28
Pines Meadow	\$723.50
Polo Cooperative Association	\$4,399.54
Postmaster	\$818.01
Shawn Melville	\$250.00
Sterling Environmental, LLC	\$1,700.00
Stillman BancCorp	\$4,047.16

Sun Life Financial	\$419.18
SynConn Solutions Inc	\$1,125.00
Synder's Pharmacy	\$519.42
Verizon	\$721.30
Visa	\$508.55
Visa	\$892.23
Visa	\$1,780.10
Waste Water Management of Northern Illinois	\$17,640.00
Zoro Tools Inc	\$62.58

\$100,082.68

City Manager



TAX LEVY ORDINANCE NO. 2025-020

WHEREAS THE CITY COUNCIL OF THE CITY OF OREGON IN THE COUNTY OF OGLE AND THE STATE OF ILLINOIS DID ON THE 22nd, DAY OF JULY 2025, HELD A PUBLIC HEARING AND PASSED THE ANNUAL APPROPRIATION ORDINANCE FOR THE CITY FOR THE FISCAL YEAR BEGINNING ON THE 1st DAY OF MAY 2025. NOW, THEREFORE,

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE CURRENT FISCAL YEAR

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OREGON, ILLINOIS

SECTION 1: THAT THERE BE AND IS HEREBY LEVIED UPON ALL THE TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF SAID CITY SUBJECT TO TAXATION FOR THE YEAR 2025, THE TOTAL SUM OF DOLLARS \$822,624.15 FOR THE FOLLOWING SPECIFIC PURPOSES MENTIONED IN SAID APPROPRIATION BILL AND IN THE RESPECTIVE SUMS AS FOLLOWS:

ITEMS OF APPROPRIATION AND LEVY

	AMOUNT APPROPRIATED	AMT LEVIED LAST YEAR	CURRENT LEVY
GENERAL CORP:			
PUBLIC AFFAIRS	\$1,622,500.00	\$0	\$0
POLICE ACCOUNT	\$537,000.00	\$57,678.90	\$58,808.79
PUBLIC HEALTH	\$844,000.00	\$0	\$0
GROUP INSURANCE	\$515,000.00	\$57,678.89	\$58,808.78
STREET & ALLEY	\$1,312,000.00	\$57,678.89	\$58,808.78
CITY HALL	\$74,000.00	\$0	\$0
TOTAL GENERAL	\$4,904,500.00	\$173,036.68	\$176,426.35
POLICE PROTECTION	\$1,055,000.00	\$261,189.12	\$274,928.38
AUDIT	\$50,000.00	\$0	\$0
CITY'S COST RETIREMENT	\$230,000.00	\$62,190.60	\$63,345.77
CITY'S COST SOC. SECURITY	\$100,000.00	\$32,650.22	\$35,478.79
TORT LIABILITY	\$310,000.00	\$161,686.69	\$170,943.27
SCHOOL CROSSING GUARDS	\$20,000.00	\$12,439.39	\$12,669.15
STREET LIGHTING	\$75,000.00	\$26,740.88	\$26,834.87
MOTOR FUEL TAX	\$560,000.00	\$0	\$0
STREET AND BRIDGE	\$2,800,000.00	\$0	\$0
RECREATION	\$20,000.00	\$11,787.02	\$11,224.20
BAND	\$20,000.00	\$2,983.17	\$3,038.27
CIVIL DEFENSE	\$155,000.00	\$0	\$0
WATER/SEWER OPERATION	\$4,146,500.00	\$0	\$0

WATER/SEWER CAP IMPR.	\$2,660,000.00	\$0	\$0
PUBLIC PROPERTY CAP. IMPR.	\$475,000.00	\$0	\$0
COLISEUM	\$500,000.00	\$46,641.37	\$47,735.10
ECONOMIC DEVELOPMENT	\$660,000.00	\$0	\$0
TAX INCREMENT FINANCING	\$1,050,000.00	\$0	\$0
FARMERS MARKET	\$15,000.00	\$0	\$0
TOTALS	\$19,806,000.00	\$791,345.14	\$822,624.15

SECTION 2. THE CLERK OF SAID CITY OF OREGON IS HEREBY DIRECTED TO FILE WITH THE COUNTY CLERK OF SAID COUNTY A DULY CERTIFIED COPY OF THIS ORDINANCE.

SECTION 3. THIS ORDINANCE SHALL TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS PASSAGE.

AYES NAYS ABSENT

APPROVED _____
MAYOR KEN WILLIAMS

ATTEST: _____
CITY CLERK CHERYL HILTON

PASSED AND APPROVED November 25th, 2025.



Application for Variation/Rezoning

City of Oregon, Illinois

115 N. 3rd St. ♦ Oregon, IL 61061 ♦ (815)732-6321 ♦ Fax: (815)732-7292

1. Applicant's name Edwin Butters
2. Applicant's address 708 W. Washington, Oregon, IL 61061
3. Applicant's phone number _____
4. Address of property for which variance is being requested
708 W. Washington St., Oregon, IL 61061
5. Nature of variance To rezone the property from single-family to multifamily to reflect its existing and long-standing two-unit configuration and allow continued multifamily use after sale of said property.
6. Charges and fees:

Application Fee	\$100.00
Changes and modifications:	
Residential	\$250.00
Commercial	\$1500.00
Commercial Business District	\$1500.00
Industrial & Any other type of zoning	\$1500.00

The amount of the variance will be determined by the City Council and the Building Inspector, based upon the expected complexity of the proposed application.

7. A drawing to scale – to include existing buildings, sizes, setbacks, unusual characteristics, and variation as requested. The plan commission has the right to request a survey at the landowner's expense if so needed.



Ogle County, IL



Overview



Legend

- Municipalities
- Townships
- Roads
- Tax Parcels
- Tax Parcels with Details

Parcel ID	16-04-292-004	Class	0040	Owner Address Available with Subscription
Township	Oregon-Nashua	Acreage	n/a	
Property Address	708 W WASHINGTON ST OREGON			
District	01840			
Brief Tax Description	RNG/BLK: TWP:0 SECT/LOT: LOTS 7 & 8 BLK 1 POTTER'S ADD CITY OF OREGON (Note: Not to be used on legal documents)			

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Section 44-27. APPLICATION FOR VARIATIONS / REZONING

The City Council, upon recommendation of the Plan Commission may vary regulations imposed by this Code in harmony with the general purpose and intent of the article, but only in specific instances herein described. No variation shall be permitted unless the council shall make a finding of fact based upon the standards herein prescribed, that there are difficulties or hardships involved in the strict application of these regulations.

1. Application of variation. An application for variation shall be made in duplicate and filed with the City Clerk and shall include:

- a. Applicant's name.
- b. Applicant's address and phone number.
- c. Address of property for which variance is being requested.
- d. Nature of variance.
- e. A drawing to scale to include existing buildings, sizes, setbacks, unusual characteristics, and variation requested. The plan commission has the right to request a survey at the landowner's expense if so needed.
- f. Signed affidavit from adjoining landowners stating their position with regard to the variance request.

2. Application fee. There shall be a fee as established by the city for each variance applied for. The following fees are for variances, special uses, zoning change, map amendments, Planned Unit Development, and/or text amendments:

Application Fee	\$100.00
Changes and modifications:	
Residential	\$250.00
Commercial	\$1500.00
Commercial Business District	\$1500.00
Industrial & Any other type of zoning	\$1500.00

The amount of the variance will be determined by the City Council and the Building Inspector, based upon the expected complexity of the proposed application.

3. Public hearing. The city clerk shall refer all such applications to the plan commission and the plan commission shall cause a public hearing to be held as set by ordinance in this code. The landowner shall place a public hearing notice in the paper of record for the city not less than 14 days prior to the public hearing. The landowner shall also send certified notice to all adjoining properties and shall turn over return signature cards to the city clerk for public record.

4. Standards. The plan commission and the city council shall not vary the regulations of this article unless both bodies find that based upon the evidence presented to them, the plight of the owner is due to unique circumstances and the variation, if granted, will not alter the essential character of the locality or cause substantial injury to the value of the property in the area of the city in which it is located. In determining whether the strict application of this article creates practical difficulties or particular hardships, the plan commission and the city council shall consider the extent to which the following facts have been established by the evidence:

- a. Denial of the variation requested would cause a particular hardship upon the owner of the property; financial or otherwise.
- b. The alleged hardship has not been created by any person presently having an interest in the property for which the variance is requested.
- c. The variance requested is the minimum necessary.
- d. Approval of the variation would cause a particular hardship upon owners of adjoining property; financial or otherwise.
- e. Approval of the variation would cause a quality of life hardship on adjoining or surrounding landowners.
- f. The proposed variation will not impair an adequate supply of light and air to adjacent property nor substantially increase traffic hazards. The variation will not increase the danger of fire nor endanger the public safety nor diminish or impair property values of the adjacent properties.
- g. The conditions upon which the variance is based are unique only to the property for which the variance is being requested and are generally not applicable to other property within the same zoning district.

h. The plan commission shall review the application and the evidence established at the public hearing and shall apply the standards aforementioned and within five days after said public hearing make written recommendation to the city council advising that the variation should be allowed, disallowed, or further hearing had on the same.

5. Conditions. The plan commission may recommend, and the city council may impose such conditions and restrictions upon the premises benefited by a variation as may be reasonably necessary to comply with the purpose of this article.

6. Action by the city council. The city council shall take action on the application and the recommendation of the plan commission at its next regularly scheduled meeting after receipt of said recommendation. The council may grant or deny the application in whole or in part, with or without modification or may resubmit the application to the plan commission for further study. If the city council does not take final action on said application at the second meeting succeeding after the date upon which the recommendation of the plan commission is filed with the council, said application shall be deemed to have been denied.

7. Changes and modifications. Charges and fees are established by the city for variances, special uses, zoning change, map amendments, planned unit development, and/or text amendments. The amount of the variance will be determined by the public health and safety commissioner and the building inspector, based upon the expected complexity of the proposed application.

8. Duration of permit for variation. Any permit for variance heard by the plan commission and approved by the city council which has not been acted upon within one year of approval shall become null and void.

9. Building permit. No approval of the city council for any variation shall be construed as approval of a final building permit. All variances requiring building permits must make application to the city building inspector.



STATEMENT OF USAGE

October 2025

To: **City of Oregon (IL)**
115 North 3rd Street
Oregon Illinois United States
61061

Attn: **Darin DeHaan**
ddehaan@cityoforegon.org

Blink Owned
City of Oregon - Remittance
Memo: City of Oregon (IL)

No of Chargers:	Host Revenue	\$ 58.03	
2	(-)Tax	\$ 0.00	
Total Time:	(-) Cost of Electricity	\$ 10.57	
12:30:28	(-) Transaction Fees	\$ 4.64	
Total kWh:	(-) Network Fees	\$ 36.00	
123.226	(-) Unpaid Network Fees	\$ 0.00	
		(=) Net Revenue	\$ 6.82
		Revenue Share %	40%
		Revenue Share	\$ 2.73
		(+) Electric Reimbursement	\$ 10.57
		Total Payment	\$ 13.30

Serial Number	Location	# Sessions	Total Time	Total kWh	Charging Fee	Occupancy Fee	Host Start Fee	Session Host Revenue
Total	Oregon Area Chamber of Commerce Parking Lot	5	12:30:28	123.226	\$55.58	\$0.00	\$2.45	\$58.03
6 Total	Oregon Area Chamber of Commerce Parking Lot		00:00:00	0.000	-	-	-	
	MONTHLY TOTAL		12:30:28	123.226	\$55.58	\$0.00	\$2.45	\$58.03

The Blink Statement of Usage provides a summary of Host Revenue from charging sessions posted throughout a calendar month and the final payment amount being issued. Note that you may have multiple Accounts and/or multiple locations per Account depending on the configuration of your Account(s). The statement is reflective of all deductions such as Sales Tax, Network Fees (only where applicable), electrical costs (only where applicable), and additions such as Electrical Reimbursement (only where applicable, on 'Blink Owned' accounts). The totals reflected in the statement do not include other driver fees billed between Blink and our driver customers outside of Host Revenue. Any refunds issued to drivers will be reflected accordingly. Please notify Blink immediately of any discrepancies, questions, or concerns.

Thank you for being a Blink host and supporting EV charging.



Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061

Phn: 815-732-6321/ website: cityoforegon.org

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager & Staff

DATE: Nov 25, 2025

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – Oct 26, 2025 – Nov 21, 2025

Submitted by Darin DeHaan - City Manager:

- I met with the Oregon Area Chamber of Commerce to discuss the City potentially joining Mainstreet as part of our event programming and our efforts to maintain a vibrant, historic downtown district. Further discussion will take place following the Mainstreet conference in Dixon this November. We continue to explore opportunities that strengthen our community.
- I am also working with a5 on our final marketing campaigns for 2025. We have two remaining interview segments scheduled with 102.3 The Coyote—one highlighting the Candlelight Walk and the other promoting holiday shop-local efforts.
- I attended a webinar, “**Navigating AI’s Impact on the Modern Workplace,**” through the Illinois City/County Management Association. AI presents meaningful opportunities for efficiency, but it also requires sound policies and practices at the local government level. The session provided valuable insight into managing this rapidly evolving technology.
- I participated in the CMAAA board meeting, which included discussion about the future of stage and visual arts programming.
- Additionally, I joined area Police Chiefs in serving on the interview panel for the Oregon Police Department’s open Sergeant position. A special thank you to Chief Jeremy Boehle (Byron PD), Chief Michael Cicchetti (Mt. Morris PD), and Chief Matt Coppotelli (Polo PD) for their time and expertise. I look forward to Chief Kalnins’ recommendation.
- I am currently preparing an application for Compeer Financial’s **Strong Communities Initiative**, a \$12,000 grant that provides expert advising to help position us for future economic development opportunities.
- The City Council has agreed to hold a work session on **January 6th**. These sessions support open dialogue and collaborative work on key initiatives. I have begun drafting the agenda. This is an open meeting, and the public is always welcome to attend. A

major focus for January will be establishing our 2026 vision, reviewing capital projects, setting policy direction, and prioritizing community goals.

City Hall - Cheryl Hilton

- City Hall will be closed November 26th and 27th in observance of Thanksgiving.

MEETING INFORMATION

Sustainability Committee:

Next meeting: Dec 8, 2025 at 9am Oregon City Hall Conference Room

City Council Meeting:

Next meeting Dec 9, 2025 at 5:30pm Oregon City Hall Council Chambers. This will be the only meeting held in December.

Planning & Zoning:

Next meeting Dec 16, 2025 at 5:30pm Oregon City Hall Council Chambers

Tree Board:

Next meeting Mar 18, 2026 at 5:30pm at Oregon City Hall Conference Room

Economic and Community Development Committee:

Next meeting TBD

Public Art Commission:

Next meeting TBD

PUBLIC WORKS

Director of Public Works Submitted by Bill Covell:

- a. Help Schedule
- b. Approve Bills
- c. Purchased supplies
- d. Monthly Fuel Reports
- e. Safety Training
- f. Train Summer Help

2. Projects

- a. Headworks Project
 - i. Nothing New
- b. Lead Service Inventory
 - i. Updated spreadsheet for Kirby to pot hole services
- c. 2026 Local Road Project
 - i. Preliminary planning for next summer
 1. Century Hill Subdivision
 2. Collins

- d. 2026 MFT Project
 - i. Preliminary Planning
- e. 2025 East Side Sidewalk
 - i. Followed up with Fehr Graham
- f. Pedestrian Crossing
 - i. Work with OPSD and IDOT to change the school crossing on Rt 2
 - ii. Worked with IDOT for crossing on Rt 64

3. Leaf Pick-up Program

- a. November Pick-up
 - i. Collected over 1200cy of leaves
 - ii. Work extended an extra week
- b. December Pick-up
 - i. TBA

4. 3rd Street House Demo

- a. Worked with ComEd and Nicor to get utilities removed
- b. Observed the contractor during the demo process

5. Fire Station Addition

- a. Met with Martin to discuss changes
- b. Observed the construction of the water main
- c. Assisted with testing
- d. Completed As-builts
- e. Reviewed Final Payments

6. Meetings

- a. Department Head
- b. Safety Meeting

7. Miscellaneous

- a. Worked on Fulcrum reports
- b. Finalized sale of police trucks on Wisconsin Surplus



Street Department Submitted by Jordan Plock:

1. Daily Tasks

- a. Street sweeping on the rotation of city streets
- b. Watering of trees planted by the city
- c. Trash pickup of city trash cans
- d. City mechanic working on daily maintenance tasks
- e. Mowing and maintenance of city-owned property.

2. Projects

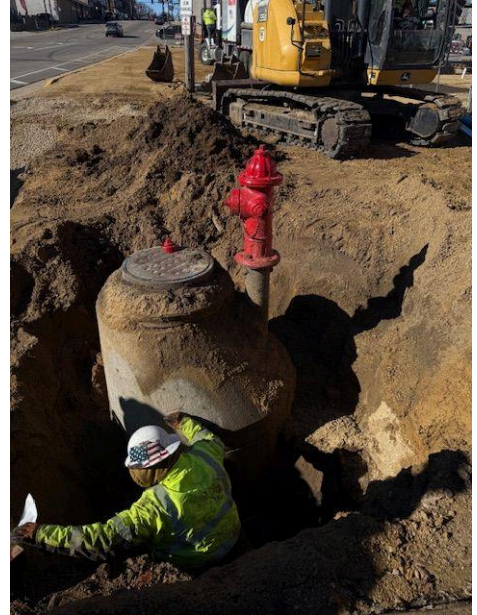
- a. The Street Foreman worked on finalizing the year list for the sidewalk replacement program.
- b. Crew planted 19 more trees in the city terrace.
- c. The crew painted a new curb at Park East.
- d. Crew worked on the drainage ditch on Daysville Rd.
- e. Crew cleaned up the retention area on Daysville Rd.

3. Training

- a. Worked on Illinois Extension training for pesticide applicator license.
- b. Worked on weekly safety training
- c. Foreman worked on continuing education classes

4. General

- a. The crew removed and restored four stumps in the city terrace.
- b. Street Foreman attended the department head meeting.
- c. Street Foreman attended AOP debrief meeting with members of the city staff as well as AOP committee members.
- d. Crew stripped decals and components of two police cruisers to prepare them for auction.



Sewer Department Submitted by Scott Wallace:

Daily tasks

1. Daily chores
2. Complete testing (process control/EPA Required Monitoring)
3. Half testing (process control)
4. Pumped Sludge
5. Cleaned bar screens, netting of tanks, multiple times daily due to rags, debris
6. Daily reporting of National Weather Service recordings
7. Lift Station usage recording
8. Assisted the Water Department when needed
9. Monthly reports to the EPA
10. Generator/ Well checks
11. Worked with various customers on water and sewer issues (leaks, sewer backups)

12. Washed channels at the plant
13. Chemicals ' done for the season, washed out tanks, and prepped the chemical room for winter.

Head Works

1. No new updates at this time

Training

1. No new training at this time

General

1. Cleaned all the leaves to keep them out of the tanks to prevent plugging
2. Metropolitan has an impeller for the Jefferson St. lift pump picking up this week
3. Still working on scheduled blower maintenance
4. Cleaned mixing tank and bypass channels
5. Fall cleaning ahead of colder weather
6. Finished up odds and ends with the SCADA company
7. Buttoned up some OSHA compliance (expired eye wash stations)

Water Department Submitted by Jeff Pennington

Daily Tasks

1. Chores
2. Daily Testing
3. Julie Locates
4. Final reads
5. Water turn-ons
6. Water shut-offs
7. Generator checks

Wells

1. Repaired Chemical feed pump parts as needed
2. Took Chemical delivery from Hawkins for process/control

Meter Replacement Program

1. Been scheduling and replacing meters as time allows

EPA compliance

1. Completed EPA monthly operating reports and mailed November 13th 2025.
2. Completed OCCT find and fix paperwork for Lead exceedance at 1011 S. 2nd St and mailed certified mail on November 13th 2025.
3. Working with Schools and Daycare Facilities to complete Lead Sampling for E.P.A. compliance.
4. Completed School and Daycare Collection of Lead sampling on 11/20/2025.

Training

1. Completed Conference in Rockford for CEU training for water and wastewater to maintain licensing on October 28th and October 29th 2025.

General

1. Working with the Public Works Director, Martin & Company, Fire department on the water main project.

2. Assisted the Sewer department when needed
3. Worked with customers on water leaks and sewer issues at numerous locations.
4. Finished flushing Fire hydrants.
5. Recorded all hydrant information in the Fulcrum app per Public Works Director.



6. Worked on cleaning, organizing, inventory of supplies for water and wastewater.
7. Installed heater at the Martin Subdivision Lift Station.

Oregon Police Department Submitted by Chief Matthew Kalnins

We are happy to announce the swearing in of our newest police officer, Kevin Most. Officer Most started in law enforcement at the Byron Police Department and then the Ogle County Sheriff's Department. He brings with him years of service and an amazing investigative background.

