



*Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

## CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061

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To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager & Staff

**DATE: Nov 25, 2025**

**I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – Oct 26, 2025 – Nov 21, 2025**

**Submitted by Darin DeHaan - City Manager:**

- I met with the Oregon Area Chamber of Commerce to discuss the City potentially joining Mainstreet as part of our event programming and our efforts to maintain a vibrant, historic downtown district. Further discussion will take place following the Mainstreet conference in Dixon this November. We continue to explore opportunities that strengthen our community.
- I am also working with a5 on our final marketing campaigns for 2025. We have two remaining interview segments scheduled with 102.3 The Coyote—one highlighting the Candlelight Walk and the other promoting holiday shop-local efforts.
- I attended a webinar, “**Navigating AI’s Impact on the Modern Workplace,**” through the Illinois City/County Management Association. AI presents meaningful opportunities for efficiency, but it also requires sound policies and practices at the local government level. The session provided valuable insight into managing this rapidly evolving technology.
- I participated in the CMAAA board meeting, which included discussion about the future of stage and visual arts programming.
- Additionally, I joined area Police Chiefs in serving on the interview panel for the Oregon Police Department’s open Sergeant position. A special thank you to Chief Jeremy Boehle (Byron PD), Chief Michael Cicchetti (Mt. Morris PD), and Chief Matt Coppotelli (Polo PD) for their time and expertise. I look forward to Chief Kalnins’ recommendation.
- I am currently preparing an application for Compeer Financial’s **Strong Communities Initiative**, a \$12,000 grant that provides expert advising to help position us for future economic development opportunities.
- The City Council has agreed to hold a work session on **January 6th**. These sessions support open dialogue and collaborative work on key initiatives. I have begun drafting the agenda. This is an open meeting, and the public is always welcome to attend. A

major focus for January will be establishing our 2026 vision, reviewing capital projects, setting policy direction, and prioritizing community goals.

**City Hall - Cheryl Hilton**

- City Hall will be closed November 26th and 27th in observance of Thanksgiving.

**MEETING INFORMATION**

**Sustainability Committee:**

Next meeting: Dec 8, 2025 at 9am Oregon City Hall Conference Room

**City Council Meeting:**

Next meeting Dec 9, 2025 at 5:30pm Oregon City Hall Council Chambers. This will be the only meeting held in December.

**Planning & Zoning:**

Next meeting Dec 16, 2025 at 5:30pm Oregon City Hall Council Chambers

**Tree Board:**

Next meeting Mar 18, 2026 at 5:30pm at Oregon City Hall Conference Room

**Economic and Community Development Committee:**

Next meeting TBD

**Public Art Commission:**

Next meeting TBD

**PUBLIC WORKS**

**Director of Public Works Submitted by Bill Covell:**

- a. Help Schedule
- b. Approve Bills
- c. Purchased supplies
- d. Monthly Fuel Reports
- e. Safety Training
- f. Train Summer Help

**2. Projects**

- a. Headworks Project
  - i. Nothing New
- b. Lead Service Inventory
  - i. Updated spreadsheet for Kirby to pot hole services
- c. 2026 Local Road Project
  - i. Preliminary planning for next summer
    1. Century Hill Subdivision
    2. Collins

- d. 2026 MFT Project
  - i. Preliminary Planning
- e. 2025 East Side Sidewalk
  - i. Followed up with Fehr Graham
- f. Pedestrian Crossing
  - i. Work with OPSD and IDOT to change the school crossing on Rt 2
  - ii. Worked with IDOT for crossing on Rt 64

### 3. Leaf Pick-up Program

- a. November Pick-up
  - i. Collected over 1200cy of leaves
  - ii. Work extended an extra week
- b. December Pick-up
  - i. TBA

### 4. 3rd Street House Demo

- a. Worked with ComEd and Nicor to get utilities removed
- b. Observed the contractor during the demo process

### 5. Fire Station Addition

- a. Met with Martin to discuss changes
- b. Observed the construction of the water main
- c. Assisted with testing
- d. Completed As-builts
- e. Reviewed Final Payments

### 6. Meetings

- a. Department Head
- b. Safety Meeting

### 7. Miscellaneous

- a. Worked on Fulcrum reports
- b. Finalized sale of police trucks on Wisconsin Surplus



### **Street Department Submitted by Jordan Plock:**

#### **1. Daily Tasks**

- a. Street sweeping on the rotation of city streets
- b. Watering of trees planted by the city
- c. Trash pickup of city trash cans
- d. City mechanic working on daily maintenance tasks
- e. Mowing and maintenance of city-owned property.

#### **2. Projects**

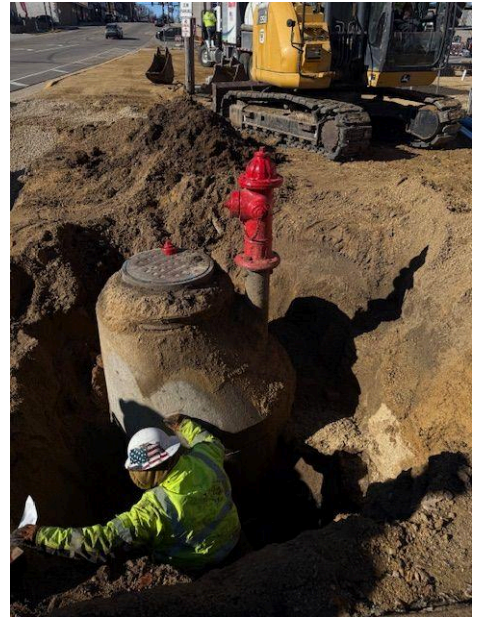
- a. The Street Foreman worked on finalizing the year list for the sidewalk replacement program.
- b. Crew planted 19 more trees in the city terrace.
- c. The crew painted a new curb at Park East.
- d. Crew worked on the drainage ditch on Daysville Rd.
- e. Crew cleaned up the retention area on Daysville Rd.

#### **3. Training**

- a. Worked on Illinois Extension training for pesticide applicator license.
- b. Worked on weekly safety training
- c. Foreman worked on continuing education classes

#### **4. General**

- a. The crew removed and restored four stumps in the city terrace.
- b. Street Foreman attended the department head meeting.
- c. Street Foreman attended AOP debrief meeting with members of the city staff as well as AOP committee members.
- d. Crew stripped decals and components of two police cruisers to prepare them for auction.



### **Sewer Department Submitted by Scott Wallace:**

#### **Daily tasks**

1. Daily chores
2. Complete testing (process control/EPA Required Monitoring)
3. Half testing (process control)
4. Pumped Sludge
5. Cleaned bar screens, netting of tanks, multiple times daily due to rags, debris
6. Daily reporting of National Weather Service recordings
7. Lift Station usage recording
8. Assisted the Water Department when needed
9. Monthly reports to the EPA
10. Generator/ Well checks
11. Worked with various customers on water and sewer issues (leaks, sewer backups)

12. Washed channels at the plant
13. Chemicals ' done for the season, washed out tanks, and prepped the chemical room for winter.

#### **Head Works**

1. No new updates at this time

#### **Training**

1. No new training at this time

#### **General**

1. Cleaned all the leaves to keep them out of the tanks to prevent plugging
2. Metropolitan has an impeller for the Jefferson St. lift pump picking up this week
3. Still working on scheduled blower maintenance
4. Cleaned mixing tank and bypass channels
5. Fall cleaning ahead of colder weather
6. Finished up odds and ends with the SCADA company
7. Buttoned up some OSHA compliance (expired eye wash stations)

#### **Water Department Submitted by Jeff Pennington**

##### **Daily Tasks**

1. Chores
2. Daily Testing
3. Julie Locates
4. Final reads
5. Water turn-ons
6. Water shut-offs
7. Generator checks

##### **Wells**

1. Repaired Chemical feed pump parts as needed
2. Took Chemical delivery from Hawkins for process/control

##### **Meter Replacement Program**

1. Been scheduling and replacing meters as time allows

##### **EPA compliance**

1. Completed EPA monthly operating reports and mailed November 13th 2025.
2. Completed OCCT find and fix paperwork for Lead exceedance at 1011 S. 2nd St and mailed certified mail on November 13th 2025.
3. Working with Schools and Daycare Facilities to complete Lead Sampling for E.P.A. compliance.
4. Completed School and Daycare Collection of Lead sampling on 11/20/2025.

##### **Training**

1. Completed Conference in Rockford for CEU training for water and wastewater to maintain licensing on October 28th and October 29th 2025.

##### **General**

1. Working with the Public Works Director, Martin & Company, Fire department on the water main project.



2. Assisted the Sewer department when needed
3. Worked with customers on water leaks and sewer issues at numerous locations.
4. Finished flushing Fire hydrants.
5. Recorded all hydrant information in the Fulcrum app per Public Works Director.



6. Worked on cleaning, organizing, inventory of supplies for water and wastewater.
7. Installed heater at the Martin Subdivision Lift Station.

### **Oregon Police Department Submitted by Chief Matthew Kalnins**

We are happy to announce the swearing in of our newest police officer, Kevin Most. Officer Most started in law enforcement at the Byron Police Department and then the Ogle County Sheriff's Department. He brings with him years of service and an amazing investigative background.

