



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

**City of Oregon Council Agenda,
Tuesday December 9th, 2025, 5:30 P.M.
115 N 3rd Street**

Public Option: Join Meeting via Zoom

Meeting ID: 838 3817 3065

Passcode: 373968

One tap mobile

+13126266799

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PRESENTATIONS**
5. **PROCLAMATIONS, COMMENDATIONS, SWEAR IN, ETC**
6. **PUBLIC COMMENT**
7. **APPROVAL OF MINUTES**
 - a. November 25th, 2025
8. **APPROVAL OF WARRANTS AND PAYROLL**
9. **ORDINANCES**
10. **RESOLUTIONS**
11. **MOTIONS**
 - a. **Rezoning Request submitted by Edwin Buttens for the property located at 708 W. Washington Street, Parcel #16-04-292-004. Request is to rezone the property from R-1 Single Family to R-2 Multifamily**
 - b. **Intergovernmental Agreement between the City of Oregon and the Oregon Park District for the maintenance of the Safe Routes to School Pedestrian Path & Bridge Grant Funded Project Area**

The City of Oregon, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the City Manager Darin DeHaan at 815-732-6321 at least 24 hours before a scheduled meeting to allow the City to make reasonable accommodations for these persons.

- c. **Intergovernmental Agreement between the City of Oregon and the Oregon School District 220 for the maintenance of the Safe Routes to School Pedestrian Path & Bridge Grant Funded Project Area**
- d. **City Employee Policy/Handbook**

12. DISCUSSION ITEMS

13. BOARD AND COMMISSION REPORTS

- a. **PLANNING**
- b. **ECONOMIC AND COMMUNITY DEVELOPMENT**
- c. **FINANCE**
- d. **SUSTAINABILITY**
- e. **TREE BOARD**
- f. **PUBLIC ART COMMISSION**
- g. **OTHER**

14. DEPARTMENT AND OFFICER REPORTS

- a. **POLICE**
- b. **PUBLIC WORKS**
- c. **CITY CLERK**
- d. **CITY ATTORNEY**
- e. **CITY MANAGER**
City Manager's Report

15. COUNCIL REPORTS

- a. **MEMBER SCHUSTER**
- b. **MEMBER COZZI**
- c. **MEMBER KRUG**
- d. **MEMBER FLANAGAN**
- e. **MAYOR WILLIAMS**

16. EXECUTIVE SESSION

- a. **Approve Resolution 2025-08 regarding the Release and Non-Release of Certain Minutes of Executive Sessions**

17. ADJOURNMENT

***People may attend the meeting in person at City Hall or may watch and participate via Zoom.**

A portion of the meeting maybe closed to the Public, immediately as permitted by 5 ILCS 120/2 (c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City of Oregon, and as permitted by 5 ILCS 102/2 (c)(11) to discuss litigation against, affecting, or on behalf of the City which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS (c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters. **Possible action after executive session**



COUNCIL MEETING MINUTES
Tuesday November 25th, 2025, 5:30 P.M.
City Hall Council Chambers
115 N 3rd Street

The Council of the City of Oregon met Tuesday November 25th, 2025, at 5:30 P.M.

The meeting was held at City Hall in the Council Chambers and on Zoom.

Present: Mayor Ken Williams
Council Member Terry Schuster
Council Member Melanie Cozzi
Council Member Josiah Flanagan
City Manager Darin DeHaan
Police Chief Matt Kalnins
City Clerk Cheryl Hilton
City Attorney Paul Chadwick

Absent: Council Member Tim Krug

Also Present: Skyler Bethel, Tim Brechon, Andrew Bonilla, Josh Cofield, Bill Covell, Mary Elliott, Earleen Hinton, Aaron Montoya, Kevin Most, Jeff Pennington, Josh Pickering, Jordan Plock, and Scott Wallace.

Mayor Ken Williams called the meeting to order at 5:30pm.

Council Members Cozzi, Flanagan, Schuster, and Mayor Williams answered roll call. A quorum was present. Council Member Krug was absent.

Council Member Melanie Cozzi started the pledge of allegiance.

Presentation

None.

Proclamations, Commendations, Swear In, Etc.

Mayor Ken Williams said we are missing someone who attended the city meetings all the time for the press, Mr. George Howe. He had a great sense of humor, and we always enjoyed having him as a part of the city family. He will be missed.

Detective Kevin Most was sworn in as a Sergeant for the City of Oregon Police Department. Chief Matt Kalnins said the department is very happy to have him.

The Public Works Department was recognized by Public Works Director Bill Covell for their outstanding performance, dedication, and contributions to the city. Their contributions have had a significant impact on the citizens of the City of Oregon. He thanked the department for all they do and the sacrifices they make for the city. City Manager Darin DeHaan said he echoes what Bill said. He said these guys are out there in emergencies and dangerous weather situations clearing the streets. He said the city is receiving positive responses from the community. Mayor Ken Williams said these guys really keep the city going. He also thanked Bill for his leadership.

Public Comment

None.

Approval of Minutes

Council Member Josiah Flanagan moved to approve November 12th, 2025, minutes, Seconded by Council Member Terry Schuster.

Roll Call: Cozzi, Flanagan, Schuster, Williams. No Nays. Absent: Krug.

Approval of Warrants & Payroll

Council Member Terry Schuster moved to approve payroll in the amount of \$67,585.03 and the current warrants as listed:

a5Group Inc	\$1,859.50
Ace Hardware & Outdoor Center	\$519.99
Advanced Automation & Controls	\$360.00
Airgas USA, LLC	\$306.95
Ancel Glink, P.C.	\$715.00
Ancel Glink, P.C.	\$2,915.00
Blue Cross Blue Shield	\$22,329.58
Butitta Bros Automotive - Oregon	\$322.60
Caspers Home Inspection LLC	\$1,550.00
CDW Government	\$2,862.50
Cintas	\$301.70
City of Oregon	\$5,500.00
Comcast	\$934.40
Comcast	\$1,032.60
ComEd	\$479.70
Dixon IL Well Now Urgent Care	\$400.00
Dixon Paint Co	\$1,261.02
Ecolab	\$166.46
Ehmen	\$3,198.36
EM Benefits	\$1,918.43
Ferguson Waterworks #2516	\$39.74
Ferguson Waterworks #2516	\$2,279.58
Ferguson Waterworks #2516	\$5,235.42
Hach Company	\$38.85
Hidden Timber Gardens	\$140.00
Hometown Trophies	\$60.00
Ken Williams	\$50.00
Kevin Most	\$80.00
MCS	\$145.00
Melanie Cozzi	\$50.00
Menards	\$59.45
Nicor	\$258.00
Ogle County Clerk and Recorder	\$73.00
Oregon Fire Protection District	\$7,033.28
Pines Meadow	\$723.50
Polo Cooperative Association	\$4,399.54
Postmaster	\$818.01
Shawn Melville	\$250.00
Sterling Environmental, LLC	\$1,700.00

Stillman BancCorp	\$4,047.16
Sun Life Financial	\$419.18
SynConn Solutions Inc	\$1,125.00
Synder's Pharmacy	\$519.42
Verizon	\$721.30
Visa	\$508.55
Visa	\$892.23
Visa	\$1,780.10
Waste Water Management of Northern Illinois	\$17,640.00
Zoro Tools Inc	\$62.58
	\$100,082.68

Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Flanagan, Schuster, Williams. No Nays. Absent: Krug.

Ordinances

Council Member Melanie Cozzi moved to approve Ordinance 2025-020 Tax Levy, Seconded by Council Member Josiah Flanagan.

Discussion: There were no changes to the ordinance, it is as it was presented at the last City Council meeting. Council Member Terry Schuster said the city tax rate is lower than last year and the year before that.

Roll Call: Cozzi, Flanagan, Schuster, Williams. No Nays. Absent: Krug.

Resolutions

None.

Motions

Mayor Ken Williams moved to table a Rezoning Request submitted by Edwin Buttens for the property located at 708 W. Washington Street, Parcel #16-04-292-004, Seconded by Council Member Terry Schuster.

Discussion: Mayor Ken Williams said the city received a request from the petitioner for the City Council to table the request.

Roll Call: Cozzi, Flanagan, Schuster, Williams. No Nays. Absent: Krug.

Discussion Items

None.

Committee Reports

Economic and Community Development: Mayor Ken Williams and Council Member Terry Schuster attended the Main Street Illinois conference.

Finance: City Manager Darin DeHaan has begun work on the budget for next fiscal year.

Sustainability: Next meeting is in December. The Council also discussed usage of the EV Charging station located in the 5th Street parking lot.

Tree Board: City Manager Darin DeHaan said Caleb Jenks has resigned from the Tree Board. He thanked him for his service. The city will be looking for a new member. Caleb asked to remain a consultant on the Bird City designation for the city. Council Member Terry Schuster said Caleb also restarted the Kiwanis Club in town. He said for a while there were only three or four members, and

then the club started to grow. He encouraged anyone who has a place in their heart to serve the community to join the Kiwanis Club.

Public Art Commission: Working on a date to get together. They continue to work on welcome signs.

Department Reports

Chief of Police Matt Kalnins: He thanked the Public Works Department for all they do for the city and residents. He said they make the police department's job easier.

Public Works Director Bill Covell: He thanked Cheryl for her hard work. He said she is constantly there to assist anybody.

City Manager Darin DeHaan: He is working on a plan of action with Bill on gutter issues at the Coliseum. They are also looking into updates to the basement. The council will be receiving a packet of policy changes. A couple of years ago when the policy was presented the direction from the Mayor was any minor updates could be made by the City Manager. The city policy is now at a point where it needs be reviewed by the council. He asked the City Council to review the policies and to reach out with any questions or recommendations. He is also working on IGA agreements with the school and park districts for the Safe Routes to School project. He said parts of the project fall on their property. The agreements work out long-term maintenance plans. The IGA's will go before all the boards for approval, and a public hearing will be held at the school. He said Candlelight Walk is Saturday from 6pm to 8pm. He gave the Public Works Department accolades for helping to set up the Christmas tree and they will also be helping to get things set up downtown. He said he is thankful to the Mayor and the council for their vision and everything they do for the city, as well as department heads and staff. He said we are seeing a positive reflection from the community. He thanked everyone involved.

Council Reports

Council Member Terry Schuster: He encouraged everyone to come out to Candlelight Walk this Saturday.

Council Member Melanie Cozzi: She said the public works department really does have a great team dynamic going on. She said it is nice to see the consistency and progress throughout town.

Council Member Josiah Flanagan: He said thank you to all employees of the city. He said this city cannot be run without all the people in these positions.

Mayor Ken Williams: He thanked everyone.

Council Member Melanie Cozzi moved to adjourn the meeting, Seconded by Council Member Josiah Flanagan.

Roll Call: Cozzi, Flanagan, Schuster, Williams. No Nays. Absent: Krug.

Adjourn: 5:48 P.M.

Ken Williams, Mayor

Attest: _____
Cheryl Hilton, City Clerk



December 9, 2025

Payroll in amount \$73,995.57

Aaron Montoya	\$200.00
Ace Hardware & Outdoor Center	\$906.64
Aidan Ellsworth	\$200.00
Andres Bonilla	\$100.00
Andres Bonilla	\$200.00
Bill Covell	\$200.00
Bonnell Industries	\$11.69
Breanna Wakeland	\$200.00
Brown Equipment Company	\$875.00
Butitta Bros. Automotive - Oregon	\$60.00
Butitta Bros. Automotive - Oregon	\$380.18
Caspers Home Inspection LLC	\$1,550.00
Cheryl Hilton	\$250.00
City of Oregon	\$5,500.00
Comcast	\$284.97
ComEd	\$7,928.08
Darin DeHaan	\$450.00
Ecolab	\$150.00
Envision Healthcare	\$245.00
Eric Higby	\$200.00
Fischer's	\$185.15
Frontier	\$408.82
Gregory Spencer	\$250.00
Hach Company	\$873.44
Hawkins, Inc	\$501.73
Helm Civil	\$2,576.00
Illinois EPA	\$17,833.19
Illinois EPA	\$35,143.19
Jeff Pennington	\$300.00
John Kaltenback	\$75.00
Jordan Plock	\$200.00
Josh Pickering	\$200.00
Joshua Cofield	\$200.00
Ken Williams	\$33.07
Kevin Most	\$100.00
Lee Jensen Sales Co., Inc	\$925.00
Lisa Payne	\$200.00
Lynn Baylor Zies	\$200.00
Manheim Solutions	\$595.00
Mary Elliott	\$450.00

Matthew Kalnins	\$350.00
Mid-West Truckers Association, Inc	\$95.00
Mid-West Truckers Association, Inc	\$630.00
Mobile Electronics	\$261.25
Mobile Electronics	\$1,740.15
Northern Illinois Disposal Services	\$25,630.56
Ogle County 2026 GIS Partnership	\$1,200.00
Oregon VFW	\$65.00
Pace Analytical Services	\$574.00
R&R Auto & Diesel Repair	\$160.96
Randy Cropp	\$75.00
Rat Worx, Inc	\$250.00
Region 1 Planning Council	\$375.00
Scott Wallace	\$250.00
Shawn Melville	\$250.00
Skyler Bethel	\$200.00
Snyder's Pharmacy	\$199.03
Stillman BancCorp	\$4,047.16
Stratus Network Inc	\$65.26
SundogIT	\$2,618.15
Taylor Buckwalter	\$200.00
Terry Lester	\$200.00
Timothy Brechon	\$200.00

\$120,777.67

City Manager



Application for Variation/Rezoning

City of Oregon, Illinois

115 N. 3rd St. ♦ Oregon, IL 61061 ♦ (815)732-6321 ♦ Fax: (815)732-7292

- 1. Applicant's name Edwin Buttens
- 2. Applicant's address 708 W. Washinaton, Oregon, IL 61061
- 3. Applicant's phone number _____
- 4. Address of property for which variance is being requested
708 W. Washington St., Oregon, IL 61061

5. Nature of variance To rezone the property from single-family to multifamily to reflect its existing and long-standing two-unit configuration and allow continued multifamily use after sale of said property.

6. Charges and fees:

Application Fee	\$100.00
Changes and modifications:	
Residential	\$250.00
Commercial	\$1500.00
Commercial Business District	\$1500.00
Industrial & Any other type of zoning	\$1500.00

The amount of the variance will be determined by the City Council and the Building Inspector, based upon the expected complexity of the proposed application.

7. A drawing to scale – to include existing buildings, sizes, setbacks, unusual characteristics, and variation as requested. The plan commission has the right to request a survey at the landowner's expense if so needed.

Planning Commission Variance Considerations

Edwin Buttens – Rezone – 708 W. Washington Street – Parcel Number 16-04-292-004

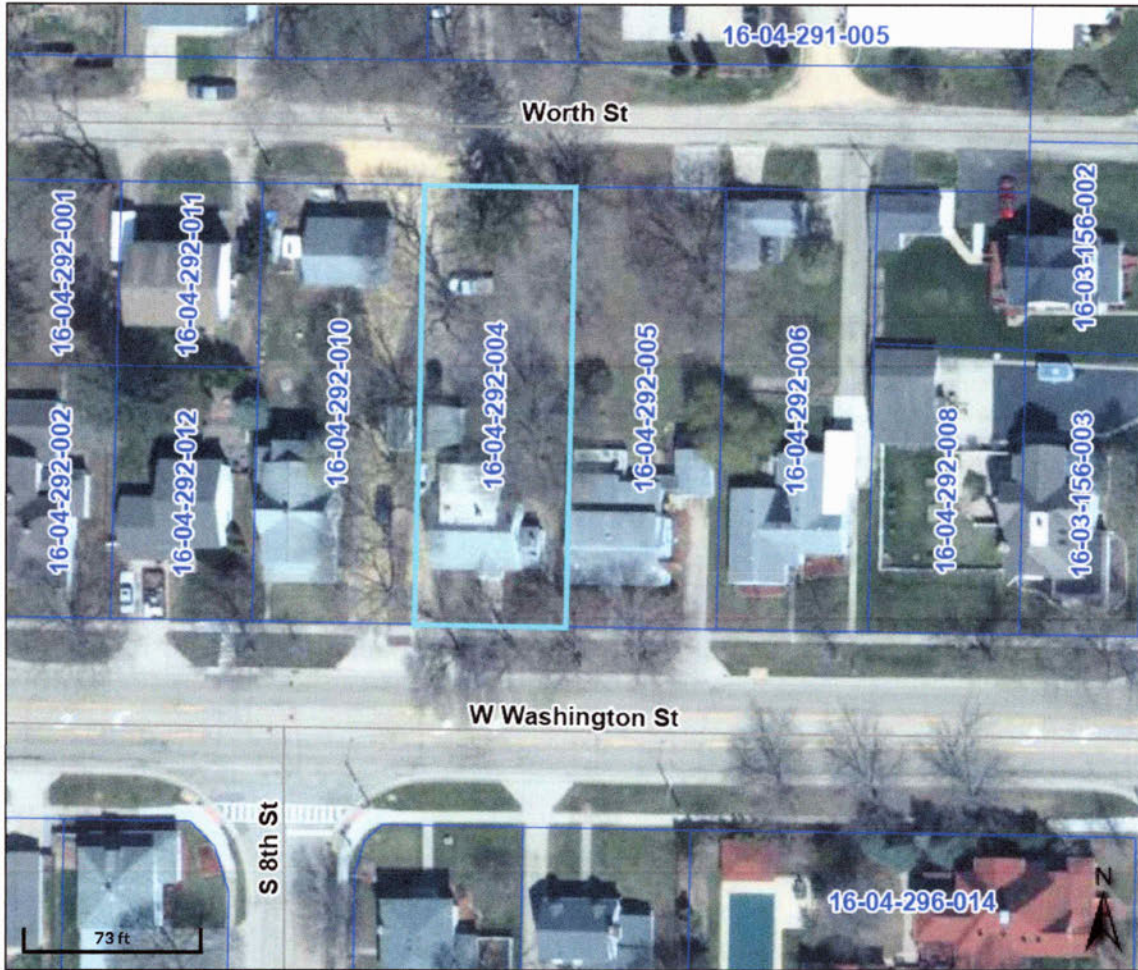
Standards: The plan commission and the city council shall not vary the regulations of this chapter unless both bodies find that based upon the evidence presented to them, the plight of the owner is due to unique circumstances and the variation, if granted, will not alter the essential character of the locality or cause substantial injury to the value of the property in the area of the city in which it is located. In determining whether the strict application of this chapter creates practical difficulties or particular hardships, the plan commission and the city council shall consider the extent to which the following facts have been established by the evidence:

Denial of the variation requested would cause a particular hardship upon the owner of the property; financial or otherwise.	Yes or No
The alleged hardship has not been created by any person presently having an interest in the property for which the variance is requested.	Yes or No
The variance requested is the minimum necessary.	Yes or No
Approval of the variation would cause a particular hardship upon owners of adjoining property; financial or otherwise.	Yes or No
Approval of the variation would cause a quality-of-life hardship on adjoining or surrounding landowners.	Yes or No
The proposed variation will not impair an adequate supply of light and air to adjacent property nor substantially increase traffic hazards. The variation will not increase the danger of fire nor endanger the public safety nor diminish or impair property values of the adjacent properties.	Yes or No
The conditions upon which the variance is based are unique only to the property for which the variance is being requested and are generally not applicable to other property within the same zoning district.	Yes or No

The plan commission shall review the application, and the evidence established at the public hearing and shall apply the standards aforementioned and within five days after said public hearing make written recommendation to the city council advising that the variation should be allowed, disallowed, or further hearing had on the same.



Ogle County, IL



Overview



Legend

- Municipalities
- Townships
- Roads
- Tax Parcels
- Tax Parcels with Details

Parcel ID	16-04-292-004	Class	0040	Owner Address Available with Subscription
Township	Oregon-Nashua	Acreage	n/a	
Property Address	708 W WASHINGTON ST OREGON			
District	01840			
Brief Tax Description	RNG/BLK: TWP:0 SECT/LOT: LOTS 7 & 8 BLK 1 POTTER'S ADD CITY OF OREGON <i>(Note: Not to be used on legal documents)</i>			

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Section 44-27. APPLICATION FOR VARIATIONS / REZONING

The City Council, upon recommendation of the Plan Commission may vary regulations imposed by this Code in harmony with the general purpose and intent of the article, but only in specific instances herein described. No variation shall be permitted unless the council shall make a finding of fact based upon the standards herein prescribed, that there are difficulties or hardships involved in the strict application of these regulations.

1. Application of variation. An application for variation shall be made in duplicate and filed with the City Clerk and shall include:

- a. Applicant's name.
- b. Applicant's address and phone number.
- c. Address of property for which variance is being requested.
- d. Nature of variance.
- e. A drawing to scale to include existing buildings, sizes, setbacks, unusual characteristics, and variation requested. The plan commission has the right to request a survey at the landowner's expense if so needed.
- f. Signed affidavit from adjoining landowners stating their position with regard to the variance request.

2. Application fee. There shall be a fee as established by the city for each variance applied for. The following fees are for variances, special uses, zoning change, map amendments, Planned Unit Development, and/or text amendments:

Application Fee	\$100.00
Changes and modifications:	
Residential	\$250.00
Commercial	\$1500.00
Commercial Business District	\$1500.00
Industrial & Any other type of zoning	\$1500.00

The amount of the variance will be determined by the City Council and the Building Inspector, based upon the expected complexity of the proposed application.

3. Public hearing. The city clerk shall refer all such applications to the plan commission and the plan commission shall cause a public hearing to be held as set by ordinance in this code. The landowner shall place a public hearing notice in the paper of record for the city not less than 14 days prior to the public hearing. The landowner shall also send certified notice to all adjoining properties and shall turn over return signature cards to the city clerk for public record.

4. Standards. The plan commission and the city council shall not vary the regulations of this article unless both bodies find that based upon the evidence presented to them, the plight of the owner is due to unique circumstances and the variation, if granted, will not alter the essential character of the locality or cause substantial injury to the value of the property in the area of the city in which it is located. In determining whether the strict application of this article creates practical difficulties or particular hardships, the plan commission and the city council shall consider the extent to which the following facts have been established by the evidence:

- a. Denial of the variation requested would cause a particular hardship upon the owner of the property; financial or otherwise.
- b. The alleged hardship has not been created by any person presently having an interest in the property for which the variance is requested.
- c. The variance requested is the minimum necessary.
- d. Approval of the variation would cause a particular hardship upon owners of adjoining property; financial or otherwise.
- e. Approval of the variation would cause a quality of life hardship on adjoining or surrounding landowners.
- f. The proposed variation will not impair an adequate supply of light and air to adjacent property nor substantially increase traffic hazards. The variation will not increase the danger of fire nor endanger the public safety nor diminish or impair property values of the adjacent properties.
- g. The conditions upon which the variance is based are unique only to the property for which the variance is being requested and are generally not applicable to other property within the same zoning district.

h. The plan commission shall review the application and the evidence established at the public hearing and shall apply the standards aforementioned and within five days after said public hearing make written recommendation to the city council advising that the variation should be allowed, disallowed, or further hearing had on the same.

5. Conditions. The plan commission may recommend, and the city council may impose such conditions and restrictions upon the premises benefited by a variation as may be reasonably necessary to comply with the purpose of this article.

6. Action by the city council. The city council shall take action on the application and the recommendation of the plan commission at its next regularly scheduled meeting after receipt of said recommendation. The council may grant or deny the application in whole or in part, with or without modification or may resubmit the application to the plan commission for further study. If the city council does not take final action on said application at the second meeting succeeding after the date upon which the recommendation of the plan commission is filed with the council, said application shall be deemed to have been denied.

7. Changes and modifications. Charges and fees are established by the city for variances, special uses, zoning change, map amendments, planned unit development, and/or text amendments. The amount of the variance will be determined by the public health and safety commissioner and the building inspector, based upon the expected complexity of the proposed application.

8. Duration of permit for variation. Any permit for variance heard by the plan commission and approved by the city council which has not been acted upon within one year of approval shall become null and void.

9. Building permit. No approval of the city council for any variation shall be construed as approval of a final building permit. All variances requiring building permits must make application to the city building inspector.



Intergovernmental Agreement between the City of Oregon, Illinois and the Oregon Park District for the Maintenance of the Safe Routes to School Pedestrian Path and Bridge Grant Funded Project Area

This Intergovernmental Agreement (this 'IGA') dated, December 9, 2025, is made by and between the City of Oregon (the "City") and the Oregon Park District ("OPD").

WHEREAS, the City and the OPD are units of local government and exist under the laws of the State of Illinois; and

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois authorizes units of local government to cooperate with each other in order to accomplish common goals and objectives, and to contract to exercise, combine or transfer any power or function not prohibited to them by law or ordinance; and

WHEREAS, the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorizes units of local government, to exercise any powers, privilege or authority which may be exercised by a unit of local government individually, and to enter into contracts for the performance of governmental services, activities and undertakings; and

WHEREAS, the City and the OPD each own real property and have public right of way within the limits of the Safe Routes to School ("SRTS") area, which area is generally shown on Exhibit A attached hereto and incorporated herein; and

WHEREAS, the OPD has reviewed plans and specifications concerning the SRTS area and have approved such plans and specifications; and

WHEREAS, the City and the OPD further desire to allocate responsibility for the repair and maintenance of such pathways and other improvements located within the SRTS area; and

WHEREAS, the parties acknowledge and agree that the individuals who are members of the group constituting the corporate authorities are entering into this Agreement in their corporate capacities as members of such group and shall have no personal liability in their individual capacities.

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises and obligations expressed herein and other good and valuable consideration, the sufficiency, adequacy and receipt of which are hereby acknowledged, the City and the OPD agree as follows:

Section 1. Incorporation of Recitals:

The parties agree that the recitals have been incorporated by reference into the rest of the agreement as if fully set herein.

Section 2. Term and Termination:

This Agreement shall commence on the date of signature and shall continue indefinitely, unless otherwise terminated as provided below. The OPD or the City may terminate this Agreement by providing at least sixty (60) days' advance written notice to the other party of its intent to terminate.

Section 3. Compliance with Laws:

The parties shall comply with all applicable laws, ordinances, rules, regulations, and codes in performing their respective obligations hereunder.

Section 4. City of Oregon Responsibilities:

- A. The City is responsible for installing, at its cost and expense, the entire walking bridge structure, including all required appurtenances thereto, and all bridge-related improvements, connecting pathway to be constructed as part of the SRTS area or otherwise on the OPD property, excluding any appurtenances or improvements constructed by the OPD.

Section 5. Oregon Park District Responsibilities:

- A. The OPD is responsible for maintaining and repairing, at its cost and expense, all pathways, roadways, bridge, lighting, green space, improvements, and all appurtenances thereto existing or to be constructed as part of SRTS or otherwise on property owned by the OPD and on OPD right of way.

Section 6. Immunity:

Nothing in this agreement shall be interpreted to waive any immunities or privileges provided to the City and the OPD as units of local government under Illinois statutory or common law, such privileges and immunities being specifically reserved by the City and the OPD.

Section 7. Insurance:

The OPD shall keep in force during the term of this Agreement occurrence-based broad form comprehensive general liability insurance, in an amount not less than Two Million and no/100 Dollars (\$2,000,000.00), in the aggregate, and per occurrence, including automobile and

Oregon, IL 61061
Attn: Executive Director

To City: City of Oregon
115 North 3rd Street
Oregon, IL 61061
Attn: City Manager

or at such other addresses as the parties may indicate in writing to the other either by personal delivery, courier, overnight delivery with proof of delivery, or by registered mail, return receipt requested, with proof of delivery thereof. Mailed notices shall be deemed effective on the day of deposit; all other notices shall be effective when delivered.

Section 10. Complete Understanding and Amendments:

This Agreement sets forth all the terms and conditions, and agreements and understandings between the parties relative to the subject matter hereof. No modifications, amendments, or waiver of any provision hereto shall be valid and binding unless in writing and signed by all parties.

Section 11. Successors and Assigns:

This Agreement shall be binding upon, apply and inure to the benefit of each party and their respective legal representatives, successors, and assigns.

Section 12. Governing Law:

This Agreement and the rights and responsibilities of the parties hereto shall be interpreted and enforced in accordance with the laws of the State of Illinois.

Section 13. Authority to Execute

Each signatory hereto represents and warrants that he/she has the proper and necessary corporate authority to execute this Agreement and bind his/her entity to the terms and conditions of this Agreement, and that the same has been duly approved and/or adopted by the governing board of the entity at a duly convened public meeting. This Agreement shall be binding only when adopted and/or approved by the governing body of each party hereto.

Section 14. Waiver:

The failure of either party to demand strict performance of the terms and conditions of this Agreement on any one occasion shall not be deemed a waiver to demand strict performance on any future occasion.

Section 15: Validity:

If any provision, clause, word or designation of this agreement is held to be invalid by any court of competent jurisdiction, such provision, clause, word or designation shall be deemed to be excised from this agreement and the invalidity thereof shall not affect any other provisions, clause, word or designation herein.

IN WITNESS WHEREOF, the parties have executed this agreement pursuant to the ordinances or resolutions adopted by the proper authorities of the respective parties.

City of Oregon _____
Mayor

Oregon Park District _____
Board President



**Intergovernmental Agreement between the City of Oregon, Illinois and the Oregon
Community School District 220 for the Maintenance of the Safe Routes to School
Pedestrian Path and Bridge Grant Funded Project Area**

This Intergovernmental Agreement (this 'IGA') dated December 15, 2025, is made by and between the City of Oregon (the "City") and the Oregon Community School District 220 ("OCUSD").

WHEREAS, the City and the OCUSD are units of local government and exist under the laws of the State of Illinois; and

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois authorizes units of local government to cooperate with each other in order to accomplish common goals and objectives, and to contract to exercise, combine or transfer any power or function not prohibited to them by law or ordinance; and

WHEREAS, the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorizes units of local government, to exercise any powers, privilege or authority which may be exercised by a unit of local government individually, and to enter into contracts for the performance of governmental services, activities and undertakings; and

WHEREAS, the City and the OCUSD each own real property and have public right of way within the limits of the SRTS area, which area is generally shown on Exhibit A attached hereto and incorporated herein; and

WHEREAS, the OCUSD has reviewed and approved such plans and specifications; and

WHEREAS, the City and the OCUSD further desire to allocate responsibility for the repair and maintenance of such pathways and other improvements located within the SRTS area; and

WHEREAS, the parties acknowledge and agree that the individuals who are members of the group constituting the corporate authorities are entering into this Agreement in their corporate capacities as members of such group and shall have no personal liability in their individual capacities.

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises and obligations expressed herein and other good and valuable consideration, the sufficiency, adequacy and receipt of which are hereby acknowledged, the City and the OCUSD agree as follows:

Section 1. Incorporation of Recitals:

- A. The parties agree that the recitals have been incorporated by reference into the rest of the agreement as if fully set herein.

Section 2. Term and Termination:

This Agreement shall commence on the date of signature and shall continue indefinitely, unless otherwise terminated as provided below. The OCUSD or the City may terminate this Agreement by providing at least sixty (60) days' advance written notice to the other party of its intent to terminate.

Section 3. Compliance with Laws:

The parties shall comply with all applicable laws, ordinances, rules, regulations, and codes in performing their respective obligations hereunder.

Section 4. City of Oregon Responsibilities:

- A. The City is responsible for installing, at its cost and expense, all pathways, roadways, lighting, green space, improvements, and all appurtenances thereto existing or to be constructed as part of SRTS or otherwise on property owned by the City and on City right of way as well as any property owned by the OCUSD.

Section 5. Oregon School District Responsibilities:

- A. The OCUSD is responsible for maintaining and repairing, at its cost and expense, all pathways, roadways, lighting, green space, improvements, and all appurtenances thereto existing or to be constructed as part of SRTS or otherwise on property owned by the OCUSD and on City or OCUSD right of way as part of the SRTS construction.

Section 6. Immunity:

Nothing in this agreement shall be interpreted to waive any immunities or privileges provided to the City and the OCUSD as units of local government under Illinois statutory or common law, such privileges and immunities being specifically reserved by the City and the OCUSD.

Section 7. Insurance:

The OCUSD shall keep in force during the term of this Agreement occurrence-based broad form comprehensive general liability insurance, in an amount not less than Two Million and no/100

Dollars (\$2,000,000.00), in the aggregate, and per occurrence, including automobile and contractual liability coverages, with the City, its individual council members, employees and agents named as additional insureds on such policies. The contractual liability insurance shall cover the indemnification obligations set forth in Section 8 hereof. Such insurance shall be written by responsible carriers and shall be evidenced by certificates of insurance and copies of the policies, all as reasonably acceptable to the City.

The City shall keep in force during the term of this Agreement occurrence-based broad form comprehensive general liability insurance, in an amount not less than Two Million and no/100 Dollars (\$2,000,000.00), in the aggregate, and per occurrence, including automobile and contractual liability coverages, with the OCUSD its individual board members, employees and agents named as additional insureds on such policies. The contractual liability insurance shall cover the indemnification obligations set forth in Section 8 hereof. Such insurance shall be written by responsible carriers and shall be evidenced by certificates of insurance and copies of the policies, all as reasonably acceptable to the OCUSD.

Section 8. Mutual Indemnification:

The OCUSD shall indemnify and hold the City and its officers, agents, and employees ("City Indemnitees") harmless from any and all liabilities, losses, costs, demands, damages, actions or causes of action, including reasonable attorney's fees arising out of, proximately caused by or incurred by reason of any of negligent acts or omissions of the OCUSD and their employees related to this Agreement, subject, however, to any defenses or limitations of liability permitted under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.), or otherwise provided by law.

The City shall indemnify, defend and hold the OCUSD, its individual commission members, agents, and employees ("the OCUSD Indemnitees") harmless of and from any and all liabilities, losses, costs, demands, damages, actions or causes of action, including reasonable attorneys' fees arising out of, proximately caused by or incurred by reasons by negligent act or omission by the employees of the OCUSD, or breach of this Agreement, subject, however, to any defenses or limitations of liability permitted under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.), or otherwise provided by law.

Section 9. Notices:

Any notices required under this Agreement may be sent to the respective parties at the following respective addresses:

To OCUSD: Oregon Community Unit School District 220
206 South 10th Street
Oregon, IL 61061
Attn: Superintendent

To City: City of Oregon
115 North 3rd Street
Oregon, IL 61061
Attn: City Manager

or at such other addresses as the parties may indicate in writing to the other either by personal delivery, courier, overnight delivery with proof of delivery, or by registered mail, return receipt requested, with proof of delivery thereof. Mailed notices shall be deemed effective on the day of deposit; all other notices shall be effective when delivered.

Section 10. Complete Understanding and Amendments:

This Agreement sets forth all the terms and conditions, and agreements and understandings between the parties relative to the subject matter hereof. No modifications, amendments, or waiver of any provision hereto shall be valid and binding unless in writing and signed by all parties.

Section 11. Successors and Assigns:

This Agreement shall be binding upon, apply and inure to the benefit of each party and their respective legal representatives, successors, and assigns.

Section 12. Governing Law:

This Agreement and the rights and responsibilities of the parties hereto shall be interpreted and enforced in accordance with the laws of the State of Illinois.

Section 13. Authority to Execute

Each signatory hereto represents and warrants that he/she has the proper and necessary corporate authority to execute this Agreement and bind his/her entity to the terms and conditions of this Agreement, and that the same has been duly approved and/or adopted by the governing board of the entity at a duly convened public meeting. This Agreement shall be binding only when adopted and/or approved by the governing body of each party hereto.

Section 14. Waiver:

The failure of either party to demand strict performance of the terms and conditions of this Agreement on any one occasion shall not be deemed a waiver to demand strict performance on any future occasion.

Section 15: Validity:

If any provision, clause, word or designation of this agreement is held to be invalid by any court of competent jurisdiction, such provision, clause, word or designation shall be deemed to be excised from this agreement, and the invalidity thereof shall not affect any other provisions, clause, word or designation herein.

IN WITNESS WHEREOF, the parties have executed this agreement pursuant to the ordinances or resolutions adopted by the proper authorities of the respective parties.

City of Oregon
Mayor

Oregon Community Unit School District 220
Board President



CITY OF OREGON, ILLINOIS

RESOLUTION 2025-08

A RESOLUTION REGARDING THE RELEASE AND NON-RELEASE OF CERTAIN MINUTES OF EXECUTIVE SESSIONS

WHEREAS, the State of Illinois Open Meetings Act requires the Corporate Authorities of this City to conduct semi-annual review of all minutes of executive sessions which have previously not been released to the public to determine which minutes should be released and which should still be held as confidential, and

WHEREAS, the City Clerk has assembled all such minutes of executive session that currently exist, and

WHEREAS, the City Attorney has counseled that the Open Meetings Act should be construed broadly in favor of the release of any minutes that are not determined by this Board to be subject to the confidentiality provisions of that Act or which involves issues which have been finally resolved in one manner or another, and

WHEREAS, the Open Meetings Act, as interpreted by the Courts and the Public Access Counselor of the Illinois Attorney General's Office, and as particularly applicable to the types of matters generally coming before the City Council requires the release of concluded matter, but not where personal privacy interests remain, and

WHEREAS, the Mayor and City Council have reviewed certain available previously unreleased minutes of Executive Sessions, and has considered the requirements of the Open Meetings Act and the advice of counsel, and has determined to take appropriate action with respect to those minutes of meeting, and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Oregon, Ogle County, Illinois as follows:

SECTION ONE: The chart attached hereto as Exhibit A, which sets forth a listing of executive session minutes, shows those minutes that should be released and those that should not be released at present, is hereby adopted in its entirety.

SECTION TWO: To the extent that any of the minutes in Exhibit A chart have not been formally approved, the same be and are approved.

SECTION THREE: All executive session recordings of meetings in which minutes have been approved are authorized for destruction.

CITY OF OREGON, ILLINOIS

EXHIBIT A

CHART OF RELEASED AND NON-RELEASED MINUTES OF EXECUTIVE SESSIONS

Current Minutes for Consideration:

Meeting Date	Topic	Release?
2/13/18	Personnel	No
5/24/22	Possible Litigation	Yes
4/25/23	Possible Litigation	No
7/25/23	Possible Litigation	No
9/26/23	Possible Litigation	No
11/14/23	Possible Litigation	Yes
1/9/24	Possible Litigation	No
1/23/24	Possible Litigation	Yes
2/13/24	Personnel	Yes
4/24/24	Personnel	Yes
5/14/24	Personnel	Yes
6/11/24	Personnel	Yes
6/25/24	Personnel	Yes
7/9/24	Personnel	Yes
7/23/24	Executive Session Minutes/Personnel	Yes
11/26/24	Possible Litigation	No
1/14/25	Possible Litigation	No
3/11/25	Legal Action	No
4/8/25	Personnel/Legal Action	Yes
5/27/25	Personnel	Yes
6/10/25	Purchase Real Property	Yes
6/24/25	Purchase of Real Property	Yes
7/22/25	Purchase of Real Property/Employee Compensation	Yes
8/26/25	Purchase of Real Property	Yes
9/9/25	Purchase of Real Property	Yes
10/28/25	Legal Action	No

ADOPTED and APPROVED by the City Council of the City of Oregon, December 9th, 2025.

Ayes:

Nays:

Absences:

Ken Williams, Mayor

ATTEST:

Cheryl Hilton, City Clerk



Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061

Phn: 815-732-6321/ website: cityoforegon.org

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager & Staff

DATE: Dec 9, 2025

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – Nov 22, 2025 – Dec 5, 2025

Submitted by Darin DeHaan - City Manager:

- First and foremost thank you to Team Oregon for all of their hard work during the recent snow storm. From Public Works in the plows with some very late nights, our police officers responding to emergencies, and City Hall staff fielding questions and taking care of any community members concerns as well as city council members who remained engaged during the snow event in care of the community. Service at its best! Thankful!
- I met with Dr. PJ Caposey and Erin Folk to go over intergovernmental agreements for the Safe Routes to School project. These agreements will go to the City Council, School and Park District boards for approval. Once that is done we will hold a public meeting at the school to allow for any public comment on the project. There are a lot of steps with this federal funded grant and we are working diligently with Willett Hoffman and associates to check all of the boxes. Thank you to the School District and Park District for their continued support of this important project. Thank you Corey Buck and his team for all the hard work on this project.
- We had a fantastic conversation with Katie Dudley from the University of Illinois Extension Office from Edwardsville, IL. Katie has been tasked by the Lt. Governor of Illinois to study how rural communities are developing tourism and outdoor recreation in ways that reflect and strengthen their local identity. Oregon was one of her 14 stops across the state.

During her visit, we shared our lessons learned, “how Oregon does things,” and the work we’ve been doing to support the vitality of our downtown, riverfront, and overall citizen and visitor experience. It was a valuable exchange, and we were proud to highlight the initiatives and partnerships that make our community unique. The new vision for Oregon was sparked by Mayor Ken Williams and Council Member Terry Schuster along with many community members and partners along the way. Our downtown remains a primary focus, but we have expanded way beyond that to enhance Oregon’s unique offerings.

We were joined by [John Harris](#) from a5 who has worked tirelessly to help us develop our marketing and branding strategies, community members Mike Ring and Kathy Lawrence, as well as [Ogle County Economic Development Corporation](#) Executive Director Liz Hiemstra.



- Continue to work with the Ogle County Economic Development Corporation to strategize on business retention and development opportunities as well as our continued efforts to spur housing development in Oregon.
- Continued work on the Paragon Foundry property. I'm waiting to hear from the EPA on our Brownfield application.
- Benesh and Sons has completed the demolition of 131 South 3rd Street. The space was prepped to allow an expansion of downtown parking. I have had several community members reach out with additional suggestions for the space and I look forward to seeing how that area can work to support our business community.
- Continue working with the Candlelight Walk committee in both my official role as City Manager as well as a volunteer for the event. Come out and experience the magic of Oregon on December 6th from 3p-8p!
- Attended the Blackhawk Hills Regional Council board meeting. They have some great projects in the works and an exciting vision for the future.

- I had a great meeting with members of the Depot Museum board and how the City can support their efforts applying for various grant funding. I look forward to continuing to support this great piece of Oregon history.
- Continue work with Manheim Solutions on retail business strategies for our community.
- Continue work preparing for the upcoming City Council work session. My goal is to put us in a great position to set the vision for FY 27.
- Attended the Ogle County Soil and Water Conservation District Board meeting. The Oregon Sustainability Committee would like to see some pollinator space develop inside Oregon. My hope is OCSWD may be able to provide technical support for the potential project.
- **I want to remind the community that I am always open to hearing your perspectives if there are things you feel need addressed. I'm available via phone, email, or you can always message me via facebook messenger from the City page. We work for you and your input and communication is vital for our success.**

City Hall - Cheryl Hilton

- 1 building permit issued in November.

MEETING INFORMATION

Planning & Zoning:

Next meeting Dec 16, 2025 at 5:30pm Oregon City Hall Council Chambers

Sustainability Committee:

Next meeting: Jan 12, 2026 at 9am Oregon City Hall Conference Room

City Council Meeting:

Next meeting Jan 13, 2026 at 5:30pm Oregon City Hall Council Chambers. This will be the only meeting held in December.

Tree Board:

Next meeting Mar 18, 2026 at 5:30pm at Oregon City Hall Conference Room

Economic and Community Development Committee:

Next meeting TBD

Public Art Commission:

Next meeting TBD

PUBLIC WORKS

Director of Public Works Submitted by Bill Covell:

- a. Help Schedule
 - b. Approve Bills
 - c. Purchased supplies
 - d. Monthly Fuel Reports
 - e. Safety Training
- 2. Projects**
- a. Headworks Project
 - i. Nothing New
 - b. Lead Service Inventory
 - i. Updated spreadsheet for Kirby to pot hole services
 - c. 2026 Local Road Project
 - i. Preliminary planning for next summer
 1. Century Hill Subdivision
 2. Collins
 - d. 2026 MFT Project
 - i. Preliminary Planning
 - ii. Rough cost estimate created
 - e. 2025 East Side Sidewalk
 - i. Followed up with Fehr Graham
 - f. Pedestrian Crossing
 - i. Work with OPSD and IDOT to change the school crossing on Rt 2
- 3. Leaf Pick-up Program**
- a. November Pick-up
 - i. Collected over 1200cy of leaves
 - ii. Work extended an extra week
 - b. December Pick-up
 - i. Postponed due to weather
- 4. 3rd Street House Demo**
- a. Observed the contractor during the demo process
- 5. Fire Station Addition**
- a. Applied for operating permit
- 6. Meetings**
- a. Department Head
 - b. Safety Meeting
- 7. Miscellaneous**
- a. Worked on Fulcrum reports
 - b. Helped Plow

Street Department Submitted by Jordan Plock:

1. Daily Tasks

- a. Trash pickup of city trash cans
- b. City mechanic working on daily maintenance tasks

2. Projects

- a. Crew worked along with Benesh and Sons on a drainage project on 7th and Jackson St.
- b. Crew prepped equipment for the upcoming snow season.
- c. Crew completed the final brush pickup of the season.

3. Training

- a. Worked on Illinois Extension training for pesticide applicator license.
- b. Worked on weekly safety training
- c. Foreman worked on continuing education classes
- d. Crew attended our yearly OSHA training hosted by RMA.

4. General

- a. Street Foreman attended the department head meeting.
- b. Crew worked tirelessly on the recent snow storm that brought 9+ inches to the area. Thank you to the Public Works crew for all of their effort!

Sewer Department Submitted by Scott Wallace:

Daily tasks

1. Daily chores
2. Complete testing (process control/EPA Required Monitoring)
3. Half testing (process control)
4. Pumped Sludge
5. Cleaned bar screens, netting of tanks, multiple times daily due to rags, debris
6. Daily reporting of National Weather Service recordings
7. Lift Station usage recording
8. Assisted the Water Department when needed
9. Monthly reports to the EPA
10. Generator/ Well checks
11. Worked with various customers on water and sewer issues (leaks, sewer backups)

Head Works

1. No new updates at this time

Training

1. Started annual training

General

1. Snow, snow, and more snow!
2. Thawed out frozen air line to grit chamber

Water Department Submitted by Jeff Pennington

Daily Tasks

1. Chores
2. Daily Testing
3. Julie Locates
4. Final reads
5. Water turn-ons
6. Water shut-offs
7. Generator checks

Wells

1. Repaired Chemical feed pump parts as needed
2. Took Chemical delivery from Hawkins for process/control
3. Repaired Valve on plumbing at Well#3
4. Repaired GFI outlet at Well#2

Meter Replacement Program

1. Been scheduling and replacing meters as time allows

EPA compliance

1. Working on completing Monthly operating reports for Epa compliance.
2. Completed Vulnerability Waiver program to reduce organic chemical monitoring at the wells. This was for 2026-2028.
3. Completed Certification for Lead testing of schools and Daycare facilities.

Training

1. Working to complete Knowb4 training.
2. Attended OSHA training on November 25th 2025.

General

1. Cleared snow at the Wastewater treatment plant, Well #5, Well #4, Fairgrounds Lift Station, East side Lift Station, Woods Lift Station, etc.
2. Assisted the Sewer department when needed
3. Worked with customers on water leaks and sewer issues at numerous locations.
4. Cleaned two sanitary sewer lines on South 7th st. and South 3rd st. due to debris.
5. Worked on cleaning, organizing, inventory of supplies for water and wastewater.



Oregon Police Department Submitted by Chief Matthew Kalnins