



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

**City of Oregon Council Agenda,
Tuesday January 27th, 2026, 5:30 P.M.
115 N 3rd Street**

Public Option: Join Meeting via Zoom

Meeting ID: 872 8371 4787

Passcode: 260248

One tap mobile
+13126266799

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS

5. PROCLAMATIONS, COMMENDATIONS, SWEAR IN, ETC

6. PUBLIC COMMENT

7. APPROVAL OF MINUTES

a. January 13th, 2026

8. APPROVAL OF WARRANTS AND PAYROLL

9. ORDINANCES

a. 2026-001 Amending the City Code and Public Body Rules of Procedures Regarding Remote Meeting Attendance

b. 2026-002 Regulation of Video Gaming – 1st Reading

c. 2026-003 Prohibiting Electronic Sweepstakes Machines in the City of Oregon

10. RESOLUTIONS

11. MOTIONS

a. Special Use Permit Request for a Short-Term Rental located at 305 N. Mix Street parcel #16-04-279-008 submitted by Tyler Hagemann

The City of Oregon, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the City Manager Darin DeHaan at 815-732-6321 at least 24 hours before a scheduled meeting to allow the City to make reasonable accommodations for these persons.

- b. **Appropriations Reallocation of Funds – from Street and Alley Contingency 21-00-9100 to Street and Alley Personnel Services Overtime 21-00-4230**
- c. **Approve City of Oregon Employee Policy/Handbook and Authorize the City Manager to make any non-substantive changes as needed**

12. DISCUSSION ITEMS

- a. **2026 Marketing**
- b. **Replacement of Downtown Christmas Lights**

13. BOARD AND COMMISSION REPORTS

- a. **PLANNING**
- b. **ECONOMIC AND COMMUNITY DEVELOPMENT**
- c. **FINANCE**
- d. **SUSTAINABILITY**
- e. **TREE BOARD**
- f. **PUBLIC ART COMMISSION**
- g. **OTHER**

14. DEPARTMENT AND OFFICER REPORTS

- a. **POLICE**
- b. **PUBLIC WORKS**
- c. **CITY CLERK**
- d. **CITY ATTORNEY**
- e. **CITY MANAGER**
City Manager's Report

15. COUNCIL REPORTS

- a. **MEMBER SCHUSTER**
- b. **MEMBER COZZI**
- c. **MEMBER KRUG**
- d. **MEMBER FLANAGAN**
- e. **MAYOR WILLIAMS**

16. EXECUTIVE SESSION

17. ADJOURNMENT

***People may attend the meeting in person at City Hall or may watch and participate via Zoom.**

A portion of the meeting maybe closed to the Public, immediately as permitted by 5 ILCS 120/2 (c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City of Oregon, and as permitted by 5 ILCS 102/2 (c)(11) to discuss litigation against, affecting, or on behalf of the City which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS (c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters. **Possible action after executive session**



COUNCIL MEETING MINUTES
Tuesday January 13th, 2026, 5:30 P.M.
City Hall Council Chambers
115 N 3rd Street

The Council of the City of Oregon met Tuesday January 13th, 2026, at 5:30 P.M.

The meeting was held at City Hall in the Council Chambers and on Zoom.

Present: Mayor Ken Williams
Council Member Terry Schuster
Council Member Melanie Cozzi
Council Member Tim Krug
Council Member Josiah Flanagan
City Manager Darin DeHaan
Chief of Police Matt Kalnins
City Clerk Cheryl Hilton
City Attorney Paul Chadwick

Also Present: Lynn Baylor-Zies, Bill Covell, John Dickson, Aaron Montoya, Josh Pickering, Jordan Plock, and Kurt Wilson.

Mayor Ken Williams called the meeting to order at 5:30pm.

Council Members Cozzi, Flanagan, Krug, Schuster, and Mayor Williams answered roll call. A quorum was present.

City Manager Darin DeHaan started the pledge of allegiance.

Presentation

Proclamations, Commendations, Swear In, Etc.

Mayor Ken Williams recognized the 1st annual Employee Team of the Year, Lynn Baylor-Zies, Cheryl Hilton, Aaron Montoya, and Jordan Plock.

Mayor Ken Williams recognized the 1st annual Employee of the Year, Josh Pickering.

Mayor Ken Williams proclaimed April 24th, 2026 as Arbor Day in the City of Oregon.

Public Comment
None.

Approval of Minutes

Council Member Tim Krug moved to approve December 9th, 2025, minutes, Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Melanie Cozzi moved to approve January 6th, 2026, Work Session minutes, Seconded by Council Member Terry Schuster.

Roll Call: Cozzi, Krug, Schuster, Williams. No Nays. Abstain: Flanagan.

Council Member Tim Krug moved to approve January 6th, 2026, Special Meeting minutes, Seconded by Council Member Terry Schuster.

Roll Call: Cozzi, Krug, Schuster, Williams. No Nays. Abstain: Flanagan.

Approval of Warrants & Payroll

Council Member Josiah Flanagan moved to approve payroll in the amount of \$73,886.11 and \$69,838.03 and the current warrants as listed:

a5 Group Inc	\$875.00
Aaron Montoya	\$160.00
Ace Hardware & Outdoor Center	\$1,376.54
Aidan Ellsworth	\$160.00
Amazon Capital Services, Inc	\$34.18
Amazon Capital Services, Inc	\$103.95
Amazon Capital Services, Inc	\$1,420.11
Ancel Glink, P.C.	\$4,420.00
Andres Bonilla	\$160.00
Bill Covell	\$160.00
Blue Cross Blue Shield	\$21,531.53
Bob Gobtop	\$11.00
Bobcat of Dixon	\$73.80
Bonnell Industries	\$609.02
Breanna Wakeland	\$160.00
Butitta Bros Automotive - Oregon	\$68.66
Butitta Bros Automotive - Oregon	\$135.91
Cheryl Hilton	\$160.00
Cindy Mundra	\$9.00
Cintas	\$301.70
City of Oregon	\$12,023.48
Comcast	\$1,032.60
Comcast	\$1,236.10
ComEd	\$477.26
ComEd	\$691.41
ComEd	\$1,553.31
Critical Reach	\$150.00
Dustin Runyon	\$30.00
Ecolab	\$150.00
Ehmen	\$290.00
EM Benefits	\$1,822.66
Envision Healthcare	\$431.00
Eric Higby	\$160.00
Fehr Graham	\$4,350.00
Fehr Graham	\$4,500.00
Fehr Graham	\$5,000.00
Ferguson Waterworks #2516	\$3,442.88
Fidelity Security Life Insurance	\$175.40
Fidelity Security Life Insurance	\$196.92
Fischer's	\$46.11

Frontier	\$413.32
Galls, LLC	\$150.99
Hackbarth Truck & Equipment	\$698.98
Hawkins, Inc	\$501.73
Helm Electric	\$349.00
Illinois EPA	\$10.00
Illinois Public Safety Agency Network	\$6,894.00
Illinois Public Works Mutual Aid Network	\$100.00
Jeff Pennington	\$160.00
Jordan Plock	\$160.00
Josh Pickering	\$160.00
Joshua Cofield	\$160.00
Josiah Flanagan	\$160.00
Kaleel's Clothing	\$224.00
Ken Williams	\$160.00
Kevin Most	\$160.00
Lexipol LLC	\$999.00
Lisa Payne	\$160.00
Liz Hiemstra	\$20.00
Lynn Baylor Zies	\$160.00
Mary Elliott	\$160.00
Matthew Kalnins	\$280.00
MCS	\$145.00
Melanie Cozzi	\$160.00
Michael Meurer	\$35.00
Mobile Electronics	\$61.43
Mobile Electronics	\$336.25
Morton Salt	\$6,422.12
NAPA	\$264.80
Nicor	\$543.55
Nicor	\$599.57
Northern Illinois Disposal Services	\$25,630.56
O'Brien Civil Works Inc	\$36,862.80
Oregon SuperValu	\$13.14
Pace Analytical Services	\$616.50
Pest Control Consultants Illinois	\$219.00
Polo Cooperative Association	\$4,574.49
Postmaster	\$73.36
Postmaster	\$814.96
Quill	\$79.15
Rat Worx, Inc	\$15.00
Rochelle Broadcasting Co	\$169.00
Scott Wallace	\$160.00
Shaw Media / Sauk Valley Media	\$51.85
Shawn Melville	\$250.00
Skyler Bethel	\$160.00
Snyder Pharmacy	\$259.43

Spring Valley Restaurant	\$345.00
Steve Benesh & Sons	\$2,380.03
Steve Benesh & Sons	\$9,500.00
Steve Benesh & Sons	\$16,891.20
Steve Benesh & Sons	\$36,780.00
Stillman BancCorp	\$4,047.16
Stratus Network, Inc	\$65.26
Sun Life Financial	\$415.51
SundogIT	\$14,760.86
Taryn Bradley	\$36.00
Taylor Buckwalter	\$160.00
Terry Lester	\$160.00
Terry Schuster	\$160.00
Tim Krug	\$160.00
Timothy Brechon	\$160.00
Uniform Den East, Inc	\$22.00
Uniform Den East, Inc	\$745.90
Verizon	\$728.96
Village of Progress	\$1,310.00
Village of Progress	\$1,310.00
Visa	\$766.10
Visa	\$2,212.94
Ward, Murray, Pace & Johnson, P.C.	\$477.00
Zoro Tools, Inc	\$582.99
	\$254,624.42

Seconded by Council Member Tim Krug.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Ordinances

None.

Resolutions

Council Member Terry Schuster moved to approve Resolution 2026-1 Supporting the Illinois Home Repair and Accessibility Program, Seconded by Council Member Melanie Cozzi.

Discussion: The Illinois Department of Housing Authority works with local governments to provide eligible homeowners with funds to help with improvements to their home. The IDHA will collaborate with local volunteers to gather information for homes within the community in need of repairs. A final report will be provided to the city. Volunteers are needed to help with collecting the data sets. The city will provide information to any members of the community or local service organizations that would like to help.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Motions

Mayor Ken Williams moved to postpone indefinitely Rezoning Request submitted by Edwin Buttens for the property located at 708 W. Washington Street, Parcel #16-04-292-004, Seconded by Council Member Tim Krug.

Discussion: Mayor Ken Williams said the property has been sold as a single-family residence.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Tim Krug moved to approve \$1,200.00 expenditure for the removal of a cistern at 131 S. 3rd Street, Seconded by Council Member Terry Schuster.

Discussion: The project was presented and approved by the City Council at a different amount. The city was unaware of the cistern before the project. For efficiency, the removal of the cistern was completed during the demolition of the building. Mayor Ken Williams said the property was recently purchased by the city and is located across from the library.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Discussion Items

None.

Committee Reports

Planning: Public hearing for a Short-Term rental.

Economic and Community Development: City Manager Darin DeHaan is working with Liz Hiemstra from the OCEDC on housing. Mayor Ken Williams has a meeting scheduled with a representative from Kunes to discuss the old car dealership location.

Finance: Links on the city website that were not working have been fixed.

Sustainability: Close to finalizing the Eco Oregon program.

Tree Board: Josh Pickering, Employee of the Year, has been a huge part of the Tree Board.

Public Art Commission: Will be scheduling a meeting when the weather warms up.

Department Reports

Public Works Director Bill Covell: There have been multiple water main breaks recently. To decrease the impact on the school district, additional work will be completed this summer. Mayor Ken Williams asked if a boil order is necessary, how is the public notified. Bill stated red door hangers will be used if a boil order is necessary. Social media is used and community members have been great about sharing information with homeowners who do not have access to social media.

City Manager Darin DeHaan: Reagan Mass Transit has submitted plans to the city building inspector. Willett Hofmann will be the engineer on the project. A TAC committee will review the plans. Mayor Ken Williams said the Technical Advisory Committee allows everyone to get into a room together to collaborate on the project. The committee is made up of project engineers, members of the police and fire department, and city public works. It is important to have the communication line open between these departments.

Council Reports

Council Member Melanie Cozzi: Oregon Together, IDOT, and Martin & Co. continue to collaborate on the viewing station to be installed at the pull off on RT 2 across the river from the Blackhawk statue.

Mayor Ken Williams: The city did not approve the rezoning request that was presented. The request was to change the zoning from a single-family unit to a two-family unit. He stated the city is not making anyone who already has a home with a similar issue tear it out. He said when the home sells, the home will need to be sold as a single family. The new owner will receive a letter from the city that states the home is a single-family home and cannot be used as a multi-family without submitting a request to change the zoning. He said some items to consider when looking at these homes are do they have separate post office boxes and do they have separate utility accounts. These

are things you would find to be true if the home was truly a multi-family home. He asked the City Council to think about this going forward as he believes more requests will be made.

Council Member Melanie Cozzi moved to adjourn the meeting, Seconded by Council Member Josiah Flanagan.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Adjourn: 5:57 P.M.

Ken Williams, Mayor

Attest: _____
Cheryl Hilton, City Clerk



January 27, 2026

Payroll in amount \$68,629.84

Amazon Capital Service, Inc	\$106.99
Ancel Glink, P.C.	\$4,915.00
Axon Enterprise, Inc	\$11,440.00
Butitta Bros. Automotive - Oregon	\$279.33
Caspers Home Inspection LLC	\$1,550.00
City of Oregon	\$5,500.00
Coliseum Museum Art, Antique & American	\$3,454.00
Comcast	\$951.03
Comcast	\$1,031.25
ComEd	\$10,444.36
Ecolab	\$150.00
Ehmen	\$270.00
EM Benefits	\$1,822.66
Fearer, Nye & Chadwick	\$6,294.17
Fehr Graham	\$5,000.00
Ferguson Waterworks #2516	\$70.88
Ferguson Waterworks #2516	\$1,119.97
Fischer's	\$63.08
Frontier	\$115.18
Julie, Inc	\$808.50
Kaleel's Clothing	\$22.00
Ken Williams	\$50.00
Kevin Most	\$18.52
Manheim Solutions	\$981.75
Melanie Cozzi	\$50.00
NAPA	\$100.95
Nicor	\$604.43
Oregon Community Unit School Dist #220	\$10,081.29
Polo Cooperative Association	\$5,820.57
Postmaster	\$815.57
Quill	\$316.68
Region 1 Planning Council	\$625.00
Steve Benesh & Sons	\$1,200.00
Tim Brechon	\$16.59
Verizon	\$722.69
Visa	\$1,373.40
Water Solutions Unlimited, Inc	\$2,505.00
Zoro Tools, Inc	\$43.79

\$80,734.63

City Manager



CITY OF OREGON
ORDINANCE 2026-001

**AN ORDINANCE AMENDING THE CITY OF OREGON CODE AND PUBLIC
BODY RULES OF PROCEDURES REGARDING REMOTE MEETING
ATTENDANCE**

WHEREAS, on January 14, 2025, the City Council of the City of Oregon adopted the City Council Rules of Procedure (“Rules of Procedure”) to establish rules governing the conduct of City Council meetings; and

WHEREAS, the Rules of Procedure include certain rules and restrictions with respect to the ability of members of the City Council to remotely attend City Council meetings in accordance with the Illinois Open Meetings Act, 5 ILCS 120/1 et seq.; and

WHEREAS, recent amendments to the Illinois Open Meetings Act expand the circumstances under which members of public bodies may remotely attend meetings; and

WHEREAS, the City Council of the City of Oregon has determined that it is necessary and in the best interests of the City to amend the Rules of Procedure, and to codify within the City Code, the City Council’s remote attendance policy; and

NOW THEREFORE, be it ordained by the Council of the City of Oregon, in the State of Illinois, as follows:

SECTION 1: **AMENDMENT** “2.08.070 Rules For Public Comment At Meetings” of the City of Oregon Municipal Code is hereby *amended* as follows:

B E F O R E A M E N D M E N T

2.08.070 Rules For Public Comment At Meetings

- A. The city permits comments by members of the public at regular council meetings on current agenda items or other matters of public concern. These comments are permitted under the agenda item identified as "public comments." The public comments shall be limited to a maximum of 30 minutes in total, unless approved by a majority vote of the council members present.
- B. No person shall address the council without first being recognized by the presiding officer, generally the city mayor.
- C. Each person wishing to address the city council shall state their name for the record and identify the subject on which they wish to speak.
- D. All remarks should be addressed to the city council as a whole and not to any member thereof. In the event that speakers seek to pose questions to a member of the corporate authorities or city staff, they should be aware that those individuals may decline to

answer when a complete answer requires research or deliberate consideration.

- E. Comments shall not exceed five minutes per speaker unless limited to a shorter duration by the presiding officer if numerous people wish to speak. It is recommended that individuals reading formal statements or presentations have a copy available for the council as well. In order to expedite city business and avoid repetitive presentations, it shall be in order for the presiding officer to encourage that a spokesperson be chosen for individuals wishing to speak about the same subject matter. If such spokesperson speaks on behalf of multiple members of a group, the presiding officer may permit the spokesperson to address for a period longer than the otherwise specified time limits. The presiding officer may designate the city clerk, city manager, chief of police or other officer of the city to monitor the time utilized by each speaker and to notify the speaker when the allotted time has expired.
- F. Any person invited by a member of the council to address the council at a meeting is subject to such time limitation if any, as the majority of the members of council present may prescribe.
- G. It shall be unlawful to disturb or interrupt any regular or special meeting of the council or any meeting of any commission., committee, or board of the city. Any person violating any provision of this section may be prosecuted as provided by law and may be summarily removed from the council chambers and city hall or such other place where the meeting is held. Each speaker shall maintain civility and decorum. The presiding officer retains the right to stop or remove any speaker who uses profanity, makes threats, or is otherwise abusive or disruptive.

(Code 1987, § 2-25.1; Ord. No. 2015-105, §§ 1—6, 7-28-2015)

State Law reference— Rules of council, 65 ILCS 5/3.1-40-15.

A F T E R A M E N D M E N T

2.08.070 Rules~~For~~ Public Comment At Meetings

SECTION 2: AMENDMENT “2.08.052 Rules; Electronic Attendance At Meetings” of the City of Oregon Municipal Code is hereby *amended* as follows:

B E F O R E A M E N D M E N T

2.08.052 Rules; Electronic Attendance At Meetings

- A. Any member of the council, or any commission, committee or board of the city (each a "public body"), may attend any open or closed meetings of the public body via electronic means (video or audio conference) provided that such attendance is in compliance with these rules.
- B. Before the public body shall consider electronic attendance at a specific meeting, the

member desiring to attend electronically shall have notified the city clerk or city manager at least two (2) hours before the meeting and assert one of the following reasons why he or she is prevented from physically attending the meeting.:

1. Personal illness or disability;
2. Employment purposes or the business of the city; or
3. A family or other emergency: or
4. Unexpected childcare obligations.

C. The city clerk, after receiving proper notice of a request for electronic attendance at a specific meeting shall inform the presiding officer of the public body of the request.

D. At the meeting of the public body where a member desires to attend electronically, after first establishing that there is a quorum physically present, the presiding officer shall state that:

1. a notice was received from a member in accordance with these rules, and
2. that the member will be permitted to attend the meeting electronically only upon the affirmative vote of the majority of the public body physically at the meeting. If no motion authorizing the electronic attendance is made and seconded or such motion fails to achieve the required vote, the request by the member to attend the meeting electronically shall be deemed denied by the public body and the presiding officer shall declare the requesting member absent. If such motion receives the required vote, the requesting member shall be declared present and allowed to attend the meeting electronically. Such member shall be entitled to participate in the meeting in the same manner as those members physically present.

E. The electronic attendance shall be terminated if the member attending electronically, and other members of the public body cannot communicate effectively or members of the audience are unable to hear all such communications.

F. The minutes of any meeting with a member attending electronically shall reflect whether each member of the public body is physically present or present by electronic means.

State Law Reference: 5 ILCS 120/7

A F T E R A M E N D M E N T

2.08.052 Rules; Electronic Attendance At Meetings

Definitions: The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

MEETING: any gathering, whether in person or by video or audio conference of a majority of a quorum of the members of a public body held for the purpose of discussing public business, or for a 5-member public body, a quorum of the members of the public body held for the purpose of discussing public business. For a 5-member public body, 3 members of the body constitutes a quorum.

PUBLIC BODY: all legislative, executive, administrative, or advisory bodies of the city, including but not limited to committees and subcommittees which are supported in whole or in part by tax revenue, or which expend tax revenue.

A. Remote Attendance by Public Body: Any member of the council, or any commission, committee or board of the city (each a "public body"), may attend any open or closed meetings of the public body via electronic means (video or audio conference) provided that such attendance is in compliance with these rules herein and any other applicable laws.

1. Prerequisites. Any member of the public body shall be provided the opportunity to attend an open meeting via electronic means from a remote location if a quorum is physically present at the meeting site, the quorum votes to approve the attendance in the open session by electronic means, and the requesting member meets the following conditions.

a. Before the public body shall consider electronic attendance at a specific meeting, the member desiring to attend electronically shall have notified the city clerk or city manager at least ~~two (2)~~ forty-eight (48) hours before the meeting, unless such notice is impractical, so that necessary communication equipment can be arranged. Said notification to the City Clerk or City Manager shall be in writing or by email. Inability to make the necessary technical arrangements will result in denial of a request for electronic attendance.

b. The member must~~and~~ assert one (1) of the five (5) following reasons why he or she is prevented from physically attending the meeting:-

- (1) Personal illness or disability;
- (2) Employment purposes or the business of the city; or
- (3) A family or other emergency; or
- (4) Unexpected childcare obligations; ~~or-~~

(5) Performance of active military duty as a service member.
"Active military duty" has the same meaning as "Active service" in Section 1-10 of the Service Member Employment and Reemployment Rights Act. "Service member" means a resident of Illinois who is a member of any component of the U.S. Armed Forces or the National Guard of any state, the District of Columbia, a commonwealth, or a territory of the United States.

B. The city clerk or city manager, after receiving proper notice of a request for electronic attendance at a specific meeting shall inform the presiding officer of the public body of the request.

C. At the meeting of the public body where a member desires to attend electronically, after first establishing that there is a quorum physically present, the presiding officer shall state that:

1. a notice was received from a member in accordance with these rules, and
2. that the member will be permitted to attend the meeting electronically only upon the affirmative vote of the majority of the public body physically at the

meeting. If no motion authorizing the electronic attendance is made and seconded or such motion fails to achieve the required vote, the request by the member to attend the meeting electronically shall be deemed denied by the public body and the presiding officer shall declare the requesting member absent. If such motion receives the required vote, the requesting member shall be declared present and allowed to attend the meeting electronically. Such member shall be entitled to participate in the meeting in the same manner as those members physically present.

- D. The electronic attendance shall be terminated if the member attending electronically, and other members of the public body cannot communicate effectively or members of the audience are unable to hear all such communications.
- E. The minutes of any meeting with a member attending electronically shall reflect whether each member of the public body is physically present or present by electronic means.

State Law Reference: 5 ILCS 120/7

PASSED AND ADOPTED BY THE CITY OF OREGON COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Council Member Terry Schuster	_____	_____	_____	_____
Council Member Tim Krug	_____	_____	_____	_____
Council Member Mel Cozzi	_____	_____	_____	_____
Council Member Josiah Flanagan	_____	_____	_____	_____
Mayor Ken Williams	_____	_____	_____	_____
Presiding Officer	Attest			

Ken Williams, Mayor, City of Oregon

Cheryl Hilton, City Clerk, City of Oregon



CITY OF OREGON
ORDINANCE 2026-002

AN ORDINANCE PERTAINING TO THE REGULATION OF VIDEO GAMING

WHEREAS, the City of Oregon, Ogle County Illinois is a non-home rule unit of government; and

WHEREAS, the Illinois Video Gaming ACT ("VGA"), 230 ILCS 40/1, et. seq., regulates the operation, licensing, and administration of video gaming; and

WHEREAS, Section 27 of the VGA authorizes the City to prohibit video gaming within the corporate limits of the City and implied within such authorization is the authority to limit, license and regulate video gaming within the corporate limits of the City.

WHEREAS, the City is authorized by Section 4-1 of the Illinois Liquor Control Act of 1934 (235 ILCS 5/4-1) to establish regulations and restrictions upon the issuance of and operations under local licenses for sale at retail of alcoholic liquor not inconsistent with the Illinois Liquor Control Act as the public good and convenience may require;

WHEREAS, the City is authorized by Section 11-5-1 of the Illinois Municipal Code (65 ILCS 5/11-5-1) to suppress gaming and gambling houses; and

WHEREAS, the corporate authorities of the City have determined that it is advisable, necessary and in the best interest of the City to regulate, consistent with the VGA, the location and operation of video gaming terminals within the City;

NOW THEREFORE, be it ordained by the Council of the City of Oregon, in the State of Illinois, as follows:

SECTION 1: **AMENDMENT** “6.32.020 Mechanical Amusement Devices And Video Gaming License” of the City of Oregon Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

6.32.020 Mechanical Amusement Devices And Video Gaming License

AFTER AMENDMENT

6.32.020 Mechanical Amusement Devices ~~And Video Gaming License~~

SECTION 2: ADOPTION “6.34 VIDEO GAMING” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.34 VIDEO GAMING (Non-existent)

AFTER ADOPTION

6.34 VIDEO GAMING(*Added*)

SECTION 3: ADOPTION “6.34.010 Definitions” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.34.010 Definitions (Non-existent)

AFTER ADOPTION

6.34.010 Definitions(*Added*)

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

BOARD: the Illinois Gaming Board.

COMMERCIAL MOTOR VEHICLES: as defined in Section 18b-101 of the Illinois Vehicle Code, 625 ILCS 5/18b-101.

LICENSED ESTABLISHMENT: any business licensed by the State of Illinois to have or operate a video gaming device in the City, including any licensed fraternal establishment, licensed veterans establishment, licensed truck stop establishment and licensed large truck stop establishment as those terms are defined in the VGA, 230 ILCS 40/5.

LICENSED FRATERNAL ESTABLISHMENT: the location where a qualified fraternal organization that derives its charter from a national fraternal organization regularly meets.

LICENSED VETERANS ESTABLISHMENT: the location where a qualified veterans organization that derives its charter from a national veterans organization regularly meets.

LICENSED TRUCK ESTABLISHMENT: a facility (i) that is at least a three-acre facility with a convenience store; (ii) with separate diesel islands for fueling commercial motor vehicles; (iii)

that sells at retail more than 10,000 gallons of diesel or biodiesel fuel per month; and (iv) with parking spaces for commercial motor vehicles. The requirement of item (iii) of this paragraph may be met by showing that estimated future sales or past sales average at least 10,000 gallons per month.

LICENSED LARGE TRUCK STOP ESTABLISHMENT: a facility located within three road miles from a freeway interchange, as measured in accordance with the Department of Transportation's rules regarding the criteria for the installation of business signs: (i) that is at least a three-acre facility with a convenience store; (ii) with separate diesel islands for fueling commercial motor vehicles; (iii) that sells at retail more than 50,000 gallons of diesel or biodiesel fuel per month; and (iv) with parking spaces for commercial motor vehicles. The requirement of item (iii) of this definition may be met by showing that estimated future sales or past sales average at least 50,000 gallons per month.

VIDEO GAMING TERMINAL: any electronic video game machine that, upon insertion of cash, is available to play or simulate the play of a video game, including but not limited to, video poker, line up and blackjack, as authorized by the Board utilizing a video display and microprocessors in which the player may receive free games or credits that can be redeemed for cash. The term does not include a machine that directly dispenses coins, cash or tokens or is for amusement purposes only.

SECTION 4: ADOPTION “6.34.020 License” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.34.020 License (Non-existent)

AFTER ADOPTION

6.34.020 License(*Added*)

- A. No person, either as owner, lessee, manager, officer or agent, or in any other capacity, shall operate or permit to be operated any video gaming terminal, as defined herein, at any premises within the City without first having obtained a video gaming license from the City. The license provided for in this Article shall permit a licensee to operate video gaming terminals at the specified establishment.
- B. No applicant, including any person, either as owner, lessee, manager, officer or agent, shall be eligible for a video gaming license from the City, nor shall an existing license holder be entitled to maintain a video gaming license, unless each of the following requirements are met and continue to be met:
 - 1. The applicant holds the appropriate certificate or license from the State of

Illinois permitting video gaming and is in good standing with same;

2. The establishment has been in operation at the location for at least (insert number) months at the time the application is filed;
3. The establishment must maintain customer seating outside of the gaming area but within the premises at a ratio of at least five seats for each permitted video gaming terminal;
4. The applicant is not in arrears in any tax, fee or bill due to the City or State of Illinois;
5. The applicant has completed and complies with all the application requirements set forth in Section 4 of this Article and is not disqualified due to a felony, gambling offense, or crime of moral turpitude; and
6. The establishment is located outside of a residential zoning district.

C. Except for large truck stop establishments, to be eligible to have video gaming at an establishment, the net terminal income generated at the establishment from video gaming cannot exceed [insert number]% of the total gross revenues generated.

D. Large truck stops and regular truck stop establishments do not need to meet the requirements set forth in Section (C) of this Article.

E. A new establishment (licensed after (*2-1-2026) must meet the requirements of Section B (2) unless the applicant is also a current majority owner of an existing business at another location, that has been in operation for at least [insert number] months, and the business model for the new establishment is proposed to replicate the existing business location and the applicant can provide satisfactory evidence detailing that in the last 12-month period video gaming net terminal income at the other business location did not exceed [insert number]% of the gross revenues.

F. The Mayor shall be the approving authority for all licenses. In the event a licensee or prospective licensee disagrees with the action of the Mayor, an appeal may be made directly to the City Council at its next regularly scheduled meeting after written notice of the action from which the appeal is made.

SECTION 5: ADOPTION “6.34.030 License Application Requirements” of the City of Oregon Municipal Code is hereby *added* as follows:

B E F O R E A D O P T I O N

6.34.030 License Application Requirements (Non-existent)

A F T E R A D O P T I O N

6.34.030 License Application Requirements(*Added*)

The license applicant shall provide the following information to the city on a form provided by the City:

- A. The legal name of the establishment;
- B. The business name of the establishment;
- C. The address of the establishment where the video gaming terminals are to be located;
- D. The type of establishment, including whether it is classified as a veteran, fraternal, regular truck stop, large truck stop or liquor establishment and supporting documentation demonstrating the classification;
- E. A floor plan, drawn to scale using a computer, detailing the overall layout of the establishment, including the location and count of dining seating, the location and count of video gaming terminals and seating for said terminals, and other significant features of the establishment, including exit locations, restrooms and other equipment. A high-resolution electronic copy of the floor plan as well as a paper printed copy (no smaller than 11 inches by 17 inches) shall be submitted at the time of the application; hand-drawn floor plans and floor plans not including a scale will not be accepted;
- F. The amount of time the establishment has been in business under the ownership of the applicant at the location where the video gaming is proposed to take place;
- G. The business office address of the establishment if different from the address of the establishment;
- H. In case of corporation, limited liability company or trust, the name and address of an agent authorized and designated to accept service on behalf of the licensee:
 - I. A phone number for the establishment;
 - J. An email address for the establishment;
- K. The name and address of every person owning more than 5% share of the establishment;
- L. The name, address, phone number and e-mail address of any terminal operator or distributor proposed to own, service or maintain video gaming terminals at the establishment;
- M. A copy of the establishment's State of Illinois video gaming license;
- N. In case of a corporation, limited liability company or partnership, a copy of the establishment's state certificate of good standing;
- O. A statement as to the number of video gaming terminals which the establishment purposes to have on its premises (not to exceed six for all establishments);
- P. A statement that the establishment is not in any arrears in any tax, fee, or bill due to the City or State of Illinois;
- Q. A statement that the establishment agrees to abide by all state and federal laws and any local ordinance;
- R. A statement that no manager or owner with more than 5% interest in the establishment has ever been convicted of a felony, a gambling offense or a crime of moral turpitude. In the event that an establishment cannot provide such statement, the establishment may apply for a certificate of rehabilitation from the Mayor or City Manager indicating that the individual who would disqualify the establishment from obtaining the video gaming license has been rehabilitated and is no longer a threat to violate the law. The Mayor or City Manager may consider the nature of the offense, the length of time

since the offense, the length of time since release of custody and other factors to determine if the individual has been rehabilitated such that he or she is no longer likely to commit another offense;

S. If the application is for a new establishment based on the business model of another existing location, information regarding the existing business location must be provided, including the type of business, the gross receipts as compared to any video gaming revenue for the prior 12-month period, proof of the length of time the existing business has been operational and proof of ownership verifying the applicant's ownership rights;

T. For renewal applications, a report or reports showing its gross annual revenue for the previous calendar year by category of revenue generated and showing the percentage of the gaming revenue payable to the establishment as compared to the total gross revenues of the establishment.

SECTION 6: ADOPTION “6.34.040 Application Filing; Renewals” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.34.040 Application Filing; Renewals (Non-existent)

AFTER ADOPTION

6.34.040 Application Filing; Renewals(*Added*)

A. Applications shall be processed by the City on a first come, first served basis. Every application shall be dated and time stamped upon filing. An application received in the mail shall be considered filed on the date and time it is opened by the City Clerk's office.

B. Every video gaming license holder shall be required to file a renewal application, which may contain the same or similar information set forth in section 6.34.030. Renewal applications shall be due on or before (insert date) unless that day falls on a holiday, in which case the application may be received by the Clerk on the following business day.

SECTION 7: ADOPTION “6.34.050 License Fees” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.34.050 License Fees (Non-existent)

AFTER ADOPTION

6.34.050 License Fees(*Added*)

- A. The city hereby adopts the provisions of the Video Gaming Act (230 ILCS 40/1 et seq., as amended from time to time) and to the extent any provisions of this Code is in conflict herein, the provisions of this paragraph shall govern.
- B. The city shall charge a licensing fee for all video gaming terminals located in establishments within the city, as defined in the Video Gaming Act, in the amount per the fee schedule per video gaming terminal per year as follows:
 1. The fee for operation of a video gaming terminal shall be up to \$250.00 per video gaming terminal per year, provided that the total video gaming terminal fee per license in any given year shall not exceed two percent (2%) of the previous year total gaming income of the license holder for each license. Total gaming income in any given year shall be taken from the State of Illinois Video Gaming Revenue Report Net Terminal Income for the license holder.
 2. The application fee is not subject to reimbursement or refund upon denial of a license.
 3. Said fees are not subject to proration or refund and are due prior to the issuance of a license.
 4. All licenses required by this ordinance shall be prominently displayed next to the video gaming terminal.

SECTION 8: ADOPTION “6.34.060 License Revocation Or Suspension” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.34.060 License Revocation Or Suspension (Non-existent)

AFTER ADOPTION

6.34.060 License Revocation Or Suspension(*Added*)

The Mayor, at any time, may notify any licensee under this division within five (5) business days of any charge of a violation of any of the provisions of this Article in connection with the operation of any video gaming terminal. After a hearing presided over by the Mayor, the Mayor may order the revocation of the license upon a finding that the violation has occurred, and the license shall thereupon be terminated. The licensee may appeal the revocation as prescribed in Section 6.34.20 (F).

In the event of the revocation or denial of any license or registration under this ordinance, such person shall not be issued any license provided for in this Article for one calendar year following the revocation or any appeal thereof.

SECTION 9: ADOPTION “6.34.070 Limitation On Number Of Video Gaming Licenses” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.34.070 Limitation On Number Of Video Gaming Licenses (Non-existent)

AFTER ADOPTION

6.34.070 Limitation On Number Of Video Gaming Licenses(*Added*)

There shall be no more than (insert number) establishments licensed to operate video gaming terminals in the City at any given time.

SECTION 10: ADOPTION “6.34.080 Limitations Of Number Of Video Gaming Terminals On Premises” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.34.080 Limitations Of Number Of Video Gaming Terminals On Premises (Non-existent)

AFTER ADOPTION

6.34.080 Limitations Of Number Of Video Gaming Terminals On Premises(*Added*)

There shall be no more than (select 1-6) video gaming terminals allowed and permits issued thereafter under this Article for each licensee at any one location, other than a licensed large truck stop establishment.

There shall be no more than (select 1-6) video gaming terminals allowed and permits issued thereafter under this Article for each licensee at any licensed large truck stop establishment.

SECTION 11: ADOPTION “6.34.090 Prohibition” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.34.090 Prohibition (Non-existent)

AFTER ADOPTION

6.34.090 Prohibition(*Added*)

Except as otherwise excepted in this Article, it shall be unlawful for any person to gamble within the corporate limits of the City, or for any person or entity which owns, occupies or controls an establishment within the City to knowingly permit others to gamble on the premises.

SECTION 12: ADOPTION “6.34.100 Exceptions” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.34.100 Exceptions (Non-existent)

AFTER ADOPTION

6.34.100 Exceptions(*Added*)

Nothing in this Article shall be deemed to prohibit or make unlawful the following activities or forms of gambling; the keeping, possession, ownership, use or playing of a video gaming terminal in a licensed establishment, licensed truck stop establishment, licensed fraternal establishment or licensed veterans establishment, which is licensed by the Board to conduct or allow such specific activities under the VGA, 230 ILCS 40/1 *et seq.*

SECTION 13: ADOPTION “6.34.110 Licensed Establishments” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.34.110 Licensed Establishments (Non-existent)

AFTER ADOPTION

6.34.110 Licensed Establishments(*Added*)

Any business, liquor or food licensee within the corporate limits of the City that allows gambling to occur on premises in violation of this Section shall be subject to having his/her/its license immediately revoked for a period of sixty (60) days. Any business, liquor or food licensee within the corporate limits of the City that allows gambling to occur on premises in violation of this Article a second time shall have his/her/its license permanently revoked and,

thereafter, barred from obtaining any business, liquor or food license within the City.

SECTION 14: ADOPTION “6.34.120 Seizure Of Unauthorized Gambling Devices And Gambling Funds” of the City of Oregon Municipal Code is hereby *added* as follows:

B E F O R E A D O P T I O N

6.34.120 Seizure Of Unauthorized Gambling Devices And Gambling Funds (Non-existent)

A F T E R A D O P T I O N

6.34.120 Seizure Of Unauthorized Gambling Devices And Gambling Funds(*Added*)

Any gambling device which is not authorized by this Article shall be subject to immediate seizure and confiscation by the City. Any money or other thing of value intrinsically related to acts of gambling not authorized by this Article shall be seized and forfeited as contraband. Disposition of such gambling devices and funds seized or confiscated shall be made in accordance with the law.

SECTION 15: AMENDMENT “6.32.010 Generally” of the City of Oregon Municipal Code is hereby *amended* as follows:

B E F O R E A M E N D M E N T

6.32.010 Generally

- A. Definitions: The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning: MECHANICAL AMUSEMENT DEVICE: A machine which:
 1. Upon the insertion of a coin or slug may be operated for use as a game, contest or amusement;
 2. The result of the operation of which machine is wholly dependent, not upon chance or upon the mechanism contained in said machine, but upon the skill of the person playing the same; and
 3. Contains no automatic pay-off device for the return of slugs, money, coins, checks, tokens or merchandise and which provides for no such pay-off by any other means or manner.
- B. Owner Permitting Violation: If the owner of the licensed premises or any person from whom the licensee derives the right to possession of such premises, or the agent of such owner or person shall knowingly permit the licensee to use said licensed premises

in violation of the provisions of this chapter, said owner, agent or other person shall be deemed guilty of a violation of this chapter to the same extent as said licensee and shall be subject to the same penalty.

- C. **Acts Of Agent, Employee:** Every act or omission of whatsoever nature constituting a violation of any of the provisions of this chapter by any officer, director, manager or other agent or employee of any licensee, if said act is committed or omission is made with authorization, knowledge or approval of the licensee, shall be deemed and held to be the act of such employer or licensee, and said employer or licensee shall be penalized in the same manner as if said act or omission had been done or committed by him personally.
- D. **Prizes:** No person by himself or another shall give away any prize, award, merchandise, gift or anything of value to any player or to any operator of a mechanical amusement device; however, it shall be lawful for any person receiving a license under the provisions of this chapter to give or award a prize in merchandise to any person playing any device or machine under tournament, league or any other competitive play, and for the high or best score.
- E. **Conversion Of Device:** No person shall operate any mechanical amusement device which shall be so constructed that the same may be converted into an automatic payoff device, which shall discharge coins, slugs, checks or other tokens to the operator or player of such machine, and no license for any such machine or device shall be issued under this chapter.
- F. **Seizure, Destruction Of Gambling Devices:** No provision of this chapter shall be construed to permit the operation or licensing of any gambling device or machine as defined by the laws of the state. Any machine, apparatus, contrivance or device which shall have been made use of in violation of the terms of this chapter or which is a gambling device as defined by the laws of the state may be seized, confiscated and destroyed, as provided by the state statutes relating to gambling devices.
- G. **Video Gaming Act; Fee:**
 - 1. The city hereby adopts the provisions of the Video Gaming Act (230 ILCS 40/1 et seq., as amended from time to time) and to the extent any provisions of this Code is in conflict herewith, the provisions of this paragraph shall govern.
 - 2. The city shall charge a licensing fee for all video gaming terminals located in establishments within the city, as defined in the Video Gaming Act, in the amount per the fee schedule per video gaming terminal per year.
- H. **Permitting Gambling:** Except as otherwise permitted by this Code, every tavern keeper or other person, possessing or assisting in possessing, in any place occupied by him, any gambling device, in order that the same may, for hire, gain or reward be used for the purpose of amusement; or who assists any gambling device of that kind to be used upon any part of his premises, for the purpose of gaming for money or other property; or who assists or entices any person to play an unlawful game or sport therein, shall, for the first offense, be fined per the fine schedule and may, at the discretion of the local liquor commissioner, be required to forfeit his liquor license and shall not again be licensed as a tavern keeper for at least one year from the date of his most recent conviction.

(Code 1970, §§ 5-9-1, 5-9-7–5-9-9, 5-9-11, 5-9-12; Code 1987, §§ 4-131–4-136, 4-155, 4-156; Ord. No. 2012-105, § 1, 6-12-2012) **State Law reference**— Gambling and related offenses, 720 ILCS 5/28-1 et seq.; "gambling device" defined, 720 ILCS 5/28-2; seizure of gambling devices, 720 ILCS 5/28-5; Penalties for ordinance violations, 65 ILCS 5/1-2-1 et seq.

A F T E R A M E N D M E N T

6.32.010 Generally

- A. Definitions: The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning: **MECHANICAL AMUSEMENT DEVICE**: A machine which:
 1. Upon the insertion of a coin or slug may be operated for use as a game, contest or amusement;
 2. The result of the operation of which machine is wholly dependent, not upon chance or upon the mechanism contained in said machine, but upon the skill of the person playing the same; and
 3. Contains no automatic pay-off device for the return of slugs, money, coins, checks, tokens or merchandise and which provides for no such pay-off by any other means or manner.
- B. Owner Permitting Violation: If the owner of the licensed premises or any person from whom the licensee derives the right to possession of such premises, or the agent of such owner or person shall knowingly permit the licensee to use said licensed premises in violation of the provisions of this chapter, said owner, agent or other person shall be deemed guilty of a violation of this chapter to the same extent as said licensee and shall be subject to the same penalty.
- C. Acts Of Agent, Employee: Every act or omission of whatsoever nature constituting a violation of any of the provisions of this chapter by any officer, director, manager or other agent or employee of any licensee, if said act is committed or omission is made with authorization, knowledge or approval of the licensee, shall be deemed and held to be the act of such employer or licensee, and said employer or licensee shall be penalized in the same manner as if said act or omission had been done or committed by him personally.
- D. Prizes: No person by himself or another shall give away any prize, award, merchandise, gift or anything of value to any player or to any operator of a mechanical amusement device; however, it shall be lawful for any person receiving a license under the provisions of this chapter to give or award a prize in merchandise to any person playing any device or machine under tournament, league or any other competitive play, and for the high or best score.
- E. Conversion Of Device: No person shall operate any mechanical amusement device which shall be so constructed that the same may be converted into an automatic pay-off device, which shall discharge coins, slugs, checks or other tokens to the operator or player of such machine, and no license for any such machine or device shall be issued

under this chapter.

F. Seizure, Destruction Of Gambling Devices: No provision of this chapter shall be construed to permit the operation or licensing of any gambling device or machine as defined by the laws of the state. Any machine, apparatus, contrivance or device which shall have been made use of in violation of the terms of this chapter or which is a gambling device as defined by the laws of the state may be seized, confiscated and destroyed, as provided by the state statutes relating to gambling devices.

G. ~~Video Gaming Act; Fee:~~

~~The city hereby adopts the provisions of the Video Gaming Act (230 ILCS 40/1 et seq., as amended from time to time) and to the extent any provisions of this Code is in conflict herewith, the provisions of this paragraph shall govern. The city shall charge a licensing fee for all video gaming terminals located in establishments within the city, as defined in the Video Gaming Act, in the amount per the fee schedule per video gaming terminal per year.~~

H. ~~Permitting Gambling: Except as otherwise permitted by this Code, every tavern keeper or other person, possessing or assisting in possessing, in any place occupied by him, any gambling device, in order that the same may, for hire, gain or reward be used for the purpose of amusement; or who assists any gambling device of that kind to be used upon any part of his premises, for the purpose of gaming for money or other property; or who assists or entices any person to play an unlawful game or sport therein, shall, for the first offense, be fined per the fine schedule and may, at the discretion of the local liquor commissioner, be required to forfeit his liquor license and shall not again be licensed as a tavern keeper for at least one year from the date of his most recent conviction.~~

(Code 1970, §§ 5-9-1, 5-9-7–5-9-9, 5-9-11, 5-9-12; Code 1987, §§ 4-131–4-136, 4-155, 4-156; Ord. No. 2012-105, § 1, 6-12-2012) **State Law reference**— Gambling and related offenses, 720 ILCS 5/28-1 et seq.; "gambling device" defined, 720 ILCS 5/28-2; seizure of gambling devices, 720 ILCS 5/28-5; Penalties for ordinance violations, 65 ILCS 5/1-2-1 et seq.

PASSED AND ADOPTED BY THE CITY OF OREGON COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Council Member Terry Schuster	_____	_____	_____	_____
Council Member Tim Krug	_____	_____	_____	_____
Council Member Mel Cozzi	_____	_____	_____	_____
Council Member Josiah Flanagan	_____	_____	_____	_____
Mayor Ken Williams	_____	_____	_____	_____
Presiding Officer	Attest			

Ken Williams, Mayor, City of Oregon

Cheryl Hilton, City Clerk, City of Oregon



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

CITY OF OREGON CITY COUNCIL MEETING AGENDA MEMORANDUM

To: City Council
From: Darin DeHaan, City Manager
Subject: Ord. 2026-003 Prohibiting Electronic Sweepstakes Machines in the City of Oregon
Action Requested: Approval Discussion Information Only
Meeting Date: 1/27/2026

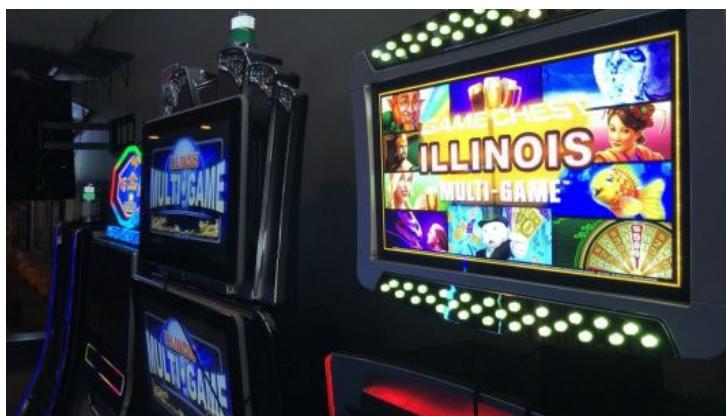
We discovered that a local gas station had added a couple of Sweepstakes Machines.

ELECTRONIC SWEEPSTAKES MACHINE: any mechanically, electrically, or electronically operative machine or device with an entertaining display (including video monitors), other than a duly licensed video gaming terminal or coin-operated amusement device authorized by this city Code, that allows the user to:

- (1) Wager money or other items of value (including, but not limited to, credits or coupons that may be redeemed for prizes) by playing games of chance or luck; or
- (2) Purchase an entry or chance or to otherwise participate, with or without payment of consideration, in a sweepstakes in which one or more winners are selected to receive prizes based upon randomized matching or other elements of chance or luck.

For City Council consideration: Should these machines be allowed (with regulations) or not be allowed in City limits. Ordinance 2026-003 is proposed not to allow these devices to operate in corporate limits of Oregon.

Page 2 of this memo contains a synopsis of the legal challenge that was resolved in *Clair v. Hanover Park* as it relates to these machines.



*Image From:
<https://www.chicagotribune.com/2018/11/20/it-exploits-people-oak-park-to-ban-electronic-sweepstakes-machines-in-village/>

Mayor: Ken Williams
City Manager: Darin DeHaan
City Clerk: Cheryl Hilton
City Attorney: Paul Chadwick
Chief of Police: Matt Kalnins

Council Member: Terry Schuster
Council Member: Josiah Flanagan
Council Member: Melanie Cozzi
Council Member: Tim Krug
Director of Public Works: Bill Covell



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

An Ancel Glink Municipal Minute article by Julie Tappendorf says the following:

Court Finds Sweepstakes Machines to be Video Gaming Terminals Under State Law

Wednesday, September 22, 2021 [Julie Tappendorf](#)

Video gaming is allowed in Illinois but subject to various state licensing regulations, state taxation, and local control. To obtain a video gaming license, an establishment must have a liquor license, meet certain state licensing regulations, and pay state gaming taxes, among other requirements. One business attempted to get around the video gaming statute by installing what was referred to as a "sweepstakes" machine. These machines allow cash play but also include a "free play" mode.

Recently, an Illinois Appellate Court found that these sweepstakes machines fall under the state video gaming law and, therefore, must comply with the licensing and tax requirements. In [Clair v. Hanover Park](#), a municipality had cited a business for operating video gaming machines without the proper licensing and payment of taxes. The business argued that because the machines included a "free play" option, they did not fall within the video gaming statute. The Village countered that the statute and Village ordinance applied to any game of luck or chance that involved the insertion of cash or coupon. In this case, the Village had inspected the machines and determined that they accepted cash to play a game of chance, which could result in the receipt of credits that were redeemable for cash at the register.

The court reviewed state law and the Village's gaming ordinance and agreed with the Village that the machines were video gaming machines subject to compliance with the licensing and taxation requirements for these machines. The fact that the sweepstakes machines contained a "free play" mode did not exempt them from the gaming statute since players can insert money into the machine, play a game of chance, and receive credits that are immediately redeemable for cash, making them video gaming terminals under state statute.

Respectfully submitted,

Darin DeHaan, City Manager

Mayor: Ken Williams
City Manager: Darin DeHaan
City Clerk: Cheryl Hilton
City Attorney: Paul Chadwick
Chief of Police: Matt Kalnins

Council Member: Terry Schuster
Council Member: Josiah Flanagan
Council Member: Melanie Cozzi
Council Member: Tim Krug
Director of Public Works: Bill Covell

CITY OF OREGON
ORDINANCE 2026-003

**AN ORDINANCE PROHIBITING ELECTRONIC SWEEPSTAKES MACHINES IN
THE CITY OF OREGON**

WHEREAS, Section 11-51-1 of the Illinois Municipal Code (65 ILCS 5/11-5-1) authorizes Illinois municipalities to regulate “gaming, gambling houses, lotteries, and all fraudulent devices or practices for the purpose of obtaining money or property;” and

WHEREAS, Section 11-42-1 of the Illinois Municipal Code (65 ILCS 5/11-42 1), further authorizes municipalities to regulate “amusements;” and

WHEREAS, the City Council finds that electronic sweepstakes machines are detrimental to the public health, safety and welfare; and

WHEREAS, the City Council further finds that it is in the best interests of the City and its citizens that electronic sweepstakes machines be prohibited;

NOW THEREFORE, be it ordained by the Council of the City of Oregon, in the State of Illinois, as follows:

SECTION 1: **ADOPTION** “6.35 ELECTRONIC SWEEPSTAKES MACHINES” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.35 ELECTRONIC SWEEPSTAKES MACHINES (Non-existent)

AFTER ADOPTION

6.35 ELECTRONIC SWEEPSTAKES MACHINES(*Added*)

SECTION 2: **ADOPTION** “6.35.010 Definitions” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.35.010 Definitions (Non-existent)

AFTER ADOPTION

6.35.010 Definitions(*Added*)

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

ELECTRONIC SWEEPSTAKES MACHINE: any mechanically, electrically, or electronically operative machine or device with an entertaining display (including video monitors), other than a duly licensed video gaming terminal or coin-operated amusement device authorized by this city Code, that allows the user to:

- (1) Wager money or other items of value (including, but not limited to, credits or coupons that may be redeemed for prizes) by playing games of chance or luck; or
- (2) Purchase an entry or chance or to otherwise participate, with or without payment of consideration, in a sweepstakes in which one or more winners are selected to receive prizes based upon randomized matching or other elements of chance or luck.

ENTRY: the act or process by which a person becomes eligible to receive any prize offered in a sweepstakes.

ENTERTAINING DISPLAY: visual information that takes the form of actual game play or simulated game play for which the outcome of the game is not in whole or in part dependent on the skill or dexterity of the player that is played in the course of revealing a prize as a result of an entry into a sweepstakes, and such game play includes, but is not limited to, poker or other card games, bingo, keno, lotto, any casino game, or any other games based on or involving chance or random outcomes.

PRIZE: any gift, cash, award, gratuity, good, service, credit, or anything else of value, which may be transferred to a person, whether possession of the prize is actually transferred or placed on an account or other records as evidence of the intent to transfer the prize.

SWEEPSTAKES: any game, drawing, advertising scheme or plan, or other promotion, which a person may enter to win or become eligible to receive any prize.

SECTION 3: ADOPTION “6.35.020 Electronic Sweepstakes Machines Prohibited” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.35.020 Electronic Sweepstakes Machines Prohibited (Non-existent)

AFTER ADOPTION

6.35.020 Electronic Sweepstakes Machines Prohibited(*Added*)

A. It shall be unlawful for any person to own, lease, operate, or place into operation, an Electronic Sweepstakes Machine in any location open to the public within the City for the following purposes:

1. To conduct a sweepstakes through the use of an entertaining display including the entry process or the reveal of a prize; or
2. To promote a sweepstakes that is conducted through the use of an entertaining display including the entry process or the reveal of a prize.

SECTION 4: ADOPTION “6.35.030 Video Gaming” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.35.030 Video Gaming (Non-existent)

AFTER ADOPTION

6.35.030 Video Gaming(*Added*)

Nothing contained in this chapter shall be construed as prohibiting duly licensed video gaming terminals as authorized by City Code.

SECTION 5: ADOPTION “6.35.040 Pentalty” of the City of Oregon Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

6.35.040 Pentalty (Non-existent)

AFTER ADOPTION

6.35.040 Pentalty(*Added*)

Every person convicted of a violation of any provision of this chapter shall be punished by a fine of not less than Two Hundred Fifty Dollars (\$250.00) nor more than Seven Hundred Fifty Dollars (\$750.00) for each offense. Each day a violation is committed or permitted to continue under this chapter shall constitute a separate offense and shall be punishable as such hereunder.

PASSED AND ADOPTED BY THE CITY OF OREGON COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Council Member Terry Schuster	_____	_____	_____	_____
Council Member Tim Krug	_____	_____	_____	_____
Council Member Mel Cozzi	_____	_____	_____	_____
Council Member Josiah Flanagan	_____	_____	_____	_____
Mayor Ken Williams	_____	_____	_____	_____
Presiding Officer	Attest			

Ken Williams, Mayor, City of Oregon

Cheryl Hilton, City Clerk, City of Oregon



City of Oregon
115 North 3rd Street, Oregon, IL 61061
Phone 815-732-6321

Received by: CH

P A I
NOV 18 2025
250 -

CITY OF OREGON	
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SHORT-TERM RENTAL APPLICATION - (ONE PER PROPERTY)

NEW APPLICATION: Owner Occupied Fee \$100.00 Not Owner-Occupied Fee \$250.00
ANNUAL LICENSE RENEWAL: Owner Occupied Renewal Fee \$25.00 Not Owner-Occupied Renewal Fee \$50.00

APPLICANT INFORMATION

Applicant Legal / DBA Names: Tyler Hagemann

Legal Name used for IDOR Hotel Operators Tax License if applicable:

IDOR Hotel Operators Tax License Number if applicable:

Address: 305 mix St.

City: Oregon State: IL Zip Code: 61061

Business Phone: Cell Phone: Email:

PROPERTY OWNER INFORMATION (IF DIFFERENT FROM APPLICANT)

Owner of Record (as shown on most recent deed):

Address:

City: State: Zip Code:

Business Phone: Cell Phone: Email:

PROPERTY INFORMATION

Property Address: 305 mix St.

City: Oregon State: IL Zip Code: 61061

Responsible Party Name: Responsible Party Phone:

Is this property the owner's primary residence? NO YES

Is this property zoned other than R-1? NO YES

Is this property in a historic district? NO YES

Does the property have River frontage? NO YES

Carbon Monoxide and Smoke Detectors installed? NO YES

Applicant agrees to pay all State and County taxes? NO YES

Proof of Liability Insurance in the amount of \$500,000.00? NO YES

Short-term rentals are allowed under R-1 zoning as a special use. You must apply for a special use permit from the Planning Commission.

SHORT-TERM RENTAL: as defined in Oregon City Code 6.41.10.

All information contained in this application is subject to disclosure as a matter of public record. Any false statement made or given in this application shall result in the denial of the application or future revocation of this license.

Signature of Owner/Applicant

Date: 11/17/21

FOR OFFICE USE ONLY

What type of residence? Single Family Multi-Family

Owner Occupied? Yes No

Planning Review Date: Approval: / /

City Council Review Date: Approval: / /

Signature of City Employee

Date:

Printed Name:

Title:

6.41 SHORT-TERM RENTALS

6.41.10 Definitions - Short-Term Rentals

6.41.020 License Required

6.41.030 Application For License; Contents

6.41.040 Application For License; Investigation; Approval By Council

6.41.050 Application For License; Fee

6.41.060 Facilities

6.41.070 Liability Insurance

6.41.080 License Fee

6.41.090 Display Of License

HISTORY

Adopted by Ord. 2022-102 on 2/23/2022

6.41.10 Definitions - Short-Term Rentals

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

SHORT-TERM RENTAL - A single-family dwelling, or a residential dwelling unit in a multi-unit structure, condominium, cooperative, timeshare, or similar joint property ownership arrangement that is rented for a fee for less than 30 consecutive days. Short-term rental includes vacation rentals. Short-term rental does not include:

- A. a unit that is used for any non-rental purpose, including educational, health care, retail, restaurant, banquet space, event center or another similar uses.
- B. a bed and breakfast establishment as defined in this section; or
- C. transient accommodations, including hotels, and motels that are not classified as residential property or real property taxation purposes.

CHARGE: Any form of remuneration such as cash, goods or services, barter, donations, forgiveness of indebtedness or like payment.

OPERATOR: The owner of a short-term rental or the owner's agent.

OWNER OCCUPIED SHORT-TERM RENTAL: property in which the owner of the property resides in the property during rentals.

HISTORY

Adopted by Ord. 2022-102 on 2/23/2022

Amended by Ord. 2023-009 on 4/25/2023

6.41.020 License Required

No person shall operate a short-term rental as defined herein without first having obtained a license from the city.

HISTORY

Adopted by Ord. 2022-102 on 2/23/2022

6.41.030 Application For License; Contents

Short-term rentals in areas Zoned R-1 require a special use permit as established under the Oregon Municipal Code. All applications for licenses to operate a short-term rental shall be made in writing to the clerk and shall be accompanied by the license fee for the period for which the application is made. Such application shall disclose the correct name and address of the applicant and shall legally and by street number accurately describe the property to be used and the nature of its construction and shall have attached thereto a written plan showing the following:

- A. Applicant Legal name and DBA Names
- B. Property Owner Information
- C. Property Information
- D. Certifying statement that appropriate taxes will be paid.
- E. Certifying statement that public safety requirements will be met.

HISTORY

Adopted by Ord. [2022-102](#) on 2/23/2022

6.41.040 Application For License; Investigation; Approval By Council

The clerk shall at once transmit the application and attached papers to the city manager, who shall cause an investigation to be made and shall deliver the same, together with his/her findings, to the council. At the discretion of the city manager, the city engineer may be requested to review the application and written plan to determine the property's suitability for a short-term rental. The city manager may request that the council approve certain conditions or limitations upon the use of the property described in the application, either prior to the effective date of the license or continuing during the duration of the license. If such application is granted by the council, the clerk shall thereupon deliver to the applicant a written license signed by the mayor and attested by the clerk.

HISTORY

Adopted by Ord. [2022-102](#) on 2/23/2022

Amended by Ord. [2023-009](#) on 4/25/2023

6.41.050 Application For License; Fee

The applicant for a license under this chapter, at the time of application to the clerk, shall deposit with the clerk the amount per the fee schedule to be used to defray the costs of any investigation the city might require by staff, an architect, or engineer for examination of the plans, specifications and suitability of the proposed buildings for a short-term rental. Said fee shall represent the initial application fee.

HISTORY

Adopted by Ord. [2022-102](#) on 2/23/2022

6.41.060 Facilities

No license shall be issued under this chapter to any short-term rental and any existing license shall be revoked unless the short-term rental provides the following:

- A. Smoke Detectors: Smoke detectors and carbon monoxide detectors shall be installed in each guest room used for sleeping purposes, in each hallway or corridor on each floor, in each living room or lounge area and in each dining room.
- B. Bathrooms: There shall be at least one bathroom for each four adult guests.

HISTORY

Adopted by Ord. [2022-102](#) on 2/23/2022

6.41.070 Liability Insurance

The short-term rental owner shall provide the clerk with a certificate of insurance evidencing liability insurance coverage in an amount of not less than \$500,000.00 per occurrence for liability which may arise from the operation of the short-term rental.

HISTORY

Adopted by Ord. [2022-102](#) on 2/23/2022

6.41.080 License Fee

Licenses shall be issued on an annual basis commencing June 1 of each year. The annual license fee shall be per the fee schedule. The fee shall be prorated by the month or slightly a fraction thereof for new licenses, but no refunds shall be made for terminated, cancelled or surrendered licenses.

HISTORY

Adopted by Ord. [2022-102](#) on 2/23/2022

6.41.090 Display Of License

The short-term rental license shall be conspicuously displayed within the short-term rental.

HISTORY

Adopted by Ord. [2022-102](#) on 2/23/2022



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

CITY OF OREGON CITY COUNCIL MEETING AGENDA MEMORANDUM

To: City Council

From: Darin DeHaan, City Manager

Subject: Ordinance

Action Requested: Approval Discussion Information Only

Meeting Date: 1/27/2026

We discovered that the amount we had appropriated for the Street Department overtime was too low. I have included the reasons for significant overtime this past FY, and I am asking the council to approve moving \$50,000 in funds appropriated in Street and Alley Contingency 21-00-9100 to Street and Alley Personnel Services Overtime 21-00-4230.

Upon advice of legal counsel based on Section 8-2-9 of the Illinois Municipal Code: The corporate authorities at any time, however, by a two-thirds vote of all the members of the body, may make transfers within any department or other separate agency of the municipal government of sums of money appropriated for one corporate object or purpose to another corporate object or purpose, but no appropriation for any object or purpose shall thereby be reduced below an amount sufficient to cover all obligations incurred or to be incurred against the appropriation.

Historical Appropriations:

St Dept OT	2019	2020	2021	2022	2023	2024	2025	2026
Appropriations	\$12,000	\$20,000	\$20,000	\$20,000	\$20,000	\$30,000	\$40,000	\$40,000
Actuals					\$19,374	\$29,049	\$32,419	\$45,970
								To date

Overtime:

Trees/Storm	Watermain Breaks	Leaf Pickup	Snow Related	Total
\$3,695.00	\$3205.23	\$3,342.39	\$13,398.54	\$23,641.16

Respectfully submitted,

Darin DeHaan, City Manager

Mayor: Ken Williams
City Manager: Darin DeHaan
City Clerk: Cheryl Hilton
City Attorney: Paul Chadwick
Chief of Police: Matt Kalnins

Council Member: Terry Schuster
Council Member: Josiah Flanagan
Council Member: Melanie Cozzi
Council Member: Tim Krug
Director of Public Works: Bill Covell

City of Oregon

115 North 3rd Street OREGON IL 61061

Report: Street Budget FY26 - Report Period: 5/31/2025

Fund	Account	Description	FY 26 Budget	FY 26 Approp	FY 26 Act
Fund: 21 Street & Alley Fund					
21	21-00-4240	Salaries - Longevity pay	\$0.00	\$0.00	\$0.00
21	21-00-4510	Health Insurance	\$0.00	\$0.00	\$0.00
21	21-00-4520	Life Insurance	\$0.00	\$0.00	\$0.00
21	21-00-4530	Unemployment Insurance	\$0.00	\$0.00	\$0.00
21	21-00-4540	Worker's Compensation	\$0.00	\$0.00	\$0.00
Disbursements Total			\$0.00	\$0.00	\$0.00
21	21-00-4710	Uniform Allowance	\$4,500.00	\$10,000.00	\$3,714.50
21	21-00-5630	Travel & Training	\$3,500.00	\$5,000.00	\$1,538.59
Personnel Total			(\$8,000.00)	(\$15,000.00)	(\$5,253.09)
21	21-00-4210	Salaries - Regular	\$381,400.00	\$500,000.00	\$253,310.98
21	21-00-4220	Salaries-Seasonal Employment	\$10,000.00	\$20,000.00	\$11,006.80
21	21-00-4230	Salaries - Overtime	\$25,000.00	\$40,000.00	\$45,970.70
21	21-00-4310	Loss Prevention Salary	\$0.00	\$10,000.00	\$0.00
Salaries-Employees Total			(\$416,400.00)	(\$570,000.00)	(\$310,288.48)
21	21-00-5540	Licenses	\$1,500.00	\$3,000.00	\$0.00
21	21-00-5550	Safety	\$3,000.00	\$6,000.00	\$1,677.35
21	21-00-5560	Computer Equipment	\$1,500.00	\$3,000.00	\$451.93
21	21-00-5570	Office Equipment	\$0.00	\$2,000.00	\$0.00
21	21-00-5610	Testing Services	\$0.00	\$5,000.00	\$327.00
21	21-00-5640	Operational Expenses	\$0.00	\$2,000.00	\$463.56
Contractual Services Total			(\$6,000.00)	(\$21,000.00)	(\$2,919.84)
21	21-00-5110	Maintenance Building	\$4,500.00	\$40,000.00	\$4,854.23
21	21-00-5120	Maintenance Service-Equipment	\$10,000.00	\$20,000.00	\$9,980.44
21	21-00-5130	Maintenance Service-Vehicles	\$10,000.00	\$20,000.00	\$5,650.66
21	21-00-5370	Data Processing Service	\$0.00	\$0.00	\$0.00
21	21-00-5530	Publishing	\$0.00	\$0.00	\$0.00
21	21-00-5620	Travel Expenses	\$0.00	\$0.00	\$0.00
21	21-00-5790	Other Service Charges	\$0.00	\$0.00	\$0.00
21	21-00-6120	Grounds Maintenance	\$10,000.00	\$30,000.00	\$10,349.38
21	21-00-6130	Tree Planting	\$10,000.00	\$20,000.00	\$9,372.04
21	21-00-6140	Tree Maintenance	\$10,000.00	\$20,000.00	\$12,049.70
21	21-00-6280	Supplies & Materials	\$35,000.00	\$75,000.00	\$30,642.94
21	21-00-8600	Streets / Roads	\$0.00	\$0.00	\$0.00
21	21-00-9510	Debt proceeds	\$0.00	\$0.00	\$0.00
Maintenance Services Total			(\$89,500.00)	(\$225,000.00)	(\$82,899.39)
21	21-00-5480	Other Professional Services	\$45,000.00	\$160,000.00	\$60,180.80
Professional Services Total			(\$45,000.00)	(\$160,000.00)	(\$60,180.80)
21	21-00-5520	Utilities-Telephone	\$8,000.00	\$15,000.00	\$6,640.68
Communications Total			(\$8,000.00)	(\$15,000.00)	(\$6,640.68)
21	21-00-5710	NICOR-Gas	\$1,000.00	\$3,000.00	\$392.64
21	21-00-6550	Automotive Fuel/Oil	\$22,000.00	\$60,000.00	\$13,063.65
Commodities Total			(\$23,000.00)	(\$63,000.00)	(\$13,456.29)
21	21-00-8300	Purchase Equipment/Loans	\$20,000.00	\$75,000.00	\$28,068.24
Capital Outlay Total			(\$20,000.00)	(\$75,000.00)	(\$28,068.24)
21	21-00-9100	Contingency	\$0.00	\$100,000.00	\$0.00
21	21-00-9110	Return Street Ex Bonds	\$2,000.00	\$5,000.00	\$3,500.00
21	21-00-9290	Miscellaneous Expense	\$1,000.00	\$60,000.00	\$148.78
21	21-00-9950	Interfund Operating Transfer	\$0.00	\$0.00	\$0.00
Other Expenditures Total			(\$3,000.00)	(\$165,000.00)	(\$3,648.78)
21	21-00-5510	Office supplies	\$2,000.00	\$3,000.00	\$1,869.82
General Supplies Total			(\$2,000.00)	(\$3,000.00)	(\$1,869.82)
Fund 21 Total			(\$620,900.00)	(\$1,312,000.00)	(\$515,225.41)



Downtown Christmas Lights

OUR LIGHTS HAVE AGED AND NEED REPLACED WE NEED 40-45 TO DO EACH POLE AND HAVE A FEW SPARES.

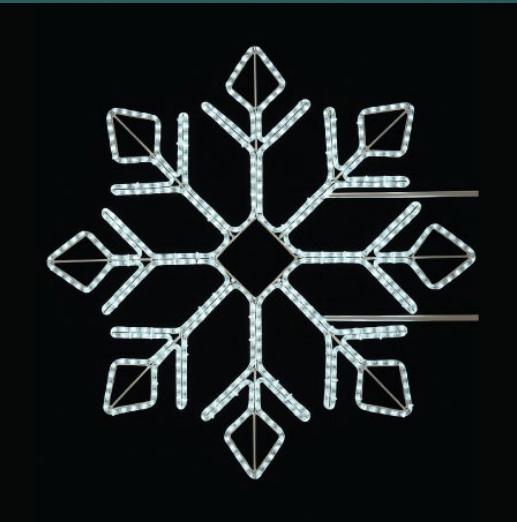
LOW END \$13,500 / HIGH END \$30,500

LOTS OF OPTIONS:

- DO EVERY OTHER POLE
- MOVE FROM 5' TO 4' DECORATIONS
- REPLACE $\frac{1}{2}$ THIS YEAR $\frac{1}{2}$ NEXT YEAR. MAYBE TWO DIFFERENT DESIGNS.
- JUST ROPE LIGHTS ON THE POLE.
- LEASE THE LIGHTS/COMPANY INSTALLS AND REMOVES THEM.
- JUST RIBBONS OR SOME NON-LIGHTED DECORATIONS.



\$672



\$450



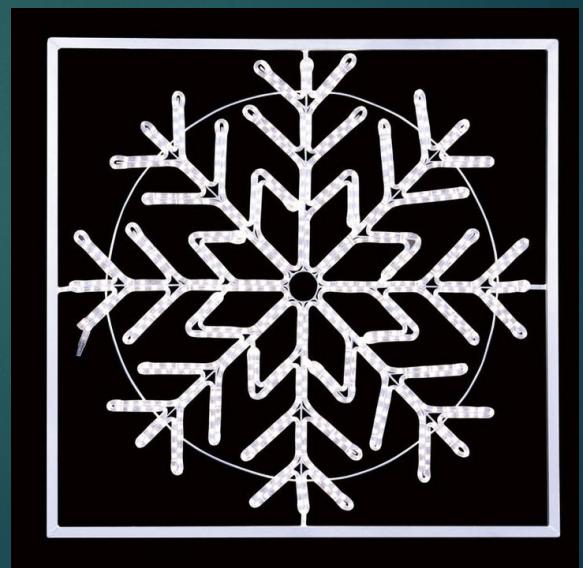
\$615



\$544



\$477



\$229 - 48"



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061

Phn: 815-732-6321/ website: cityoforegon.org

To: Mayor Ken Williams & Oregon City Council
From: Darin J. DeHaan, City Manager & Staff

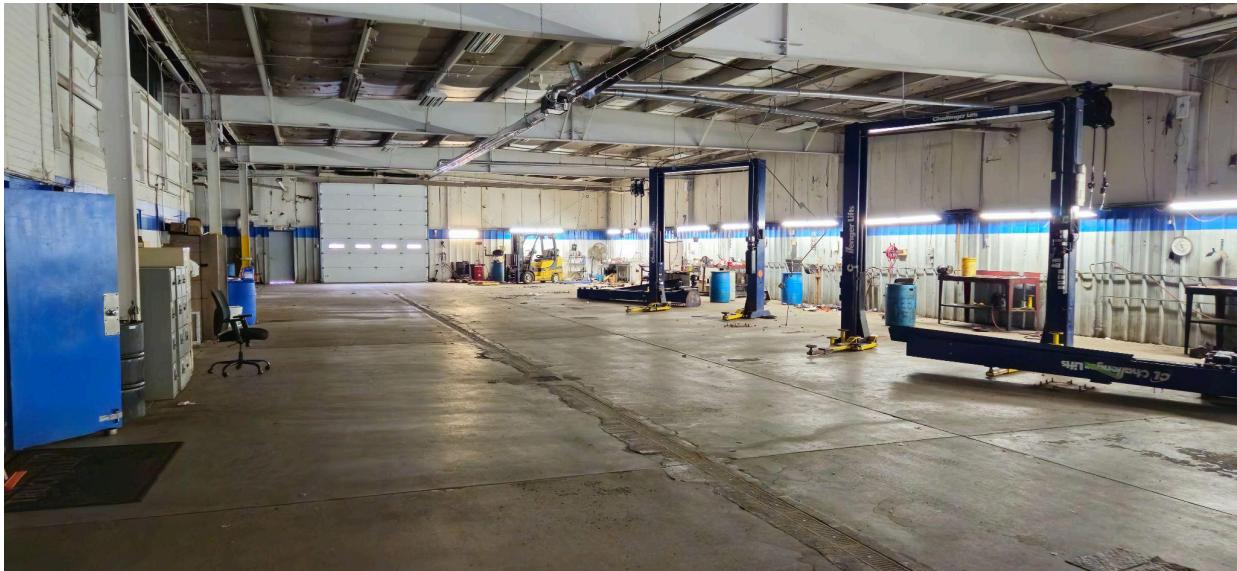
DATE: Jan 27, 2026

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – Jan 10, 2026 – Jan 23, 2026

Submitted by Darin DeHaan - City Manager

- I attended the Sustainability committee. The committee is working diligently to complete the ECO Oregon program. This program will recognize local businesses who have implemented sustainable practices.
- Met with the Depot Museum board members to assist them with a grant application.
- We held an executive committee meeting to discuss economic development strategies as well as working on some vision planning for 2026.
- At our last Team Leadership meeting I asked all department heads to come up with at least one goal for 2026. Personal, department or citywide. I got some good feedback and shared **my goal** which is to **Improve**: Improve personally, improve my service to others, improve as a leader, improve the reputation and services as a city and I need their help to accomplish that. My expectation is we become THE premier city that other cities look at as an example on how to serve citizens. That's my goal for Oregon in 2026. Be the best, lead the way!
- I held a meeting to continue to strategize on housing for Oregon. I am working with OCEDC Director Liz Hiemstra to create a prospectus for housing opportunities for builders in Oregon and Ogle County.
- I've begun discussions and planning for our 2026 marketing campaign. It's important to the City that we create a campaign that supports our local businesses, services and other entities that make Oregon such a great place to live, visit and shop.
- I am working with Street Foreman Jordan Plock to figure out a plan to replace the winter Christmas lights for the light poles. They are relatively costly but it's clearly time to get them replaced. The team has worked hard to keep them pieced together and working over the years.
- Continue work on the Safe Routes to School grant.
- We continue to work on the few open rental spaces in Oregon looking for potential businesses to fill those spaces.
- Work on various employee related matters.

- Work to coordinate several business related matters.
- Mayor Williams and I had a great meeting with Kunes and I have given Liz (OCEDC) pictures to get the site posted on LOIS. I was impressed with their representative (Dax) who has a good background and is working hard to try and get the building sold or occupied. The property is now listed on LOIS.



“As always I want to remind the community that I am always open to hearing your perspectives if there are things you feel need addressed. I’m available via phone, email,

or you can always message me via facebook messenger from the City page. We work for you and your input and communication is vital for our success.” - Darin DeHaan

City Hall - Cheryl Hilton, City Clerk

- Garbage and recycling schedules for 2026 are available on the city website and City Hall.

MEETING INFORMATION

Sustainability Committee:

Next meeting: Feb 9, 2026 at 9am Oregon City Hall Conference Room

City Council Meeting:

Next meeting Feb 10, 2026 at 5:30pm Oregon City Hall Council Chambers.

Planning & Zoning:

Next meeting Feb 17, 2026 at 5:30pm Oregon City Hall Council Chambers

Tree Board:

Next meeting Mar 18, 2026 at 5:30pm at Oregon City Hall Conference Room

Economic and Community Development Committee:

The Ogle County Economic Development Corporation held its annual meeting at the Oregon Depot. Thank you to Roger Cain for hosting us and providing such a fantastic space to discuss the future of Economic Development for Oregon and Ogle County. *Pictures from OCEDC

Linkedin





Public Art Commission:

Next meeting TBD - Waiting for the weather to improve to continue the work on the City welcome sign re-design.

PUBLIC WORKS

Director of Public Works Submitted by Bill Covell

Daily Tasks

- a. Help Schedule
- b. Approve Bills
- c. Purchased supplies
- d. Monthly Fuel Reports
- e. Safety Training

Projects

- a. Headworks Project—nothing new
- b. Lead Service Inventory—Review List for potholing
- c. 2026 Local Road Project—Preliminary planning for next summer, review cost estimate, review road conditions.
- d. 2026 MFT Project—City Hall Parking Lot, Street Garage Parking Lot, Adams Street
- e. 2025 East Side Sidewalk—Followed up with Fehr Graham
- f. Pedestrian Crossing—nothing new
- g. FY2026 Budget Requests
- h. Review water main break procedures
- i. Put together power point on working with public

Meetings

- a. Department Head
- b. Safety Meeting
- c. Workshop Meeting

Miscellaneous

- a. Worked on Fulcrum reports

Street Department Submitted by Jordan Plock

Daily Tasks

- a. Trash pickup of city trash cans
- b. City mechanic working on daily maintenance tasks

Projects

- a. Crew is working on sign replacement program to replace old and worn out signs within the city.
- b. Crew worked on replacing some wear items on plow trucks for the continuing season.
- c. Crew worked on setting up a detour for the closure on Oregon Trail Rd.
- d. Crew assisted the WS departments with a water main break on Oregon Trail and 13th St.

Training

- a. Street Foreman led safety classes on Fall Protection.
- b. Worked on weekly safety training
- c. Foreman worked on continuing education classes
- d. Worked on updating our list of required OSHA training for the year.

General

- a. Street Foreman attended the department head meeting.
- b. Street Foreman worked on gathering information on the possibility of replacing the old worn out Christmas decorations. We continue to work to beautify the City.
- c. Crew assisted the police department with their annual training.
- d. Street Foreman worked with Water Operator on cross training of some of the daily tasks for the Water Department.
- e. Crew worked tirelessly during a few of the recent snow/ice storms to keep the city streets/downtown sidewalks clear and safe.



Sewer Department Submitted by Scott Wallace

Daily tasks

- a. Daily chores
- b. Testing full set (process control/EPA Required Monitoring)
- c. Half testing (process control)
- d. Pumped Sludge
- e. Cleaned bar screens, netting of tanks, multiple times daily due to rags, debris
- f. Daily reporting of National Weather Service recordings
- g. Lift Station usage recording
- h. Assisted the Water Department
- i. Monthly reports to the EPA
- j. Generator/ Well checks
- k. Worked with various customers on water and sewer issues (leaks, sewer backups)

Head Works

- a. No new updates at this time

Training

- a. Still working to schedule/plan for upcoming wastewater spring conference
- b. Weekly safety training

General

- a. WEATHER RELATED ISSUES (frozen lines and valves)
- b. Metro Cloud scheduled for end of this week
- c. Blower maintenance to begin next week
- d. Fire hosed and cleaned clarifiers ahead of cold snap (perfect timing)
- e. Water main break on Oregon Trial rd
- f. Pulled RAS pump due to rags/rubber gloves

Water Department Submitted by Jeff Pennington

Daily Tasks

- a. Chores
- b. Daily Testing
- c. Julie Locates
- d. Final reads
- e. Water turn-ons
- f. Water shut-offs
- g. Generator checks

Wells

- a. Repaired Chemical feed pump parts as needed
- b. Scheduled Chemical delivery from Hawkins for process/control
- c. Worked with Public Works Director on acquiring pricing for replacement Pressure tank for well #5 water service.

Meter Replacement Program

- a. Been scheduling and replacing meters as time allows

EPA compliance

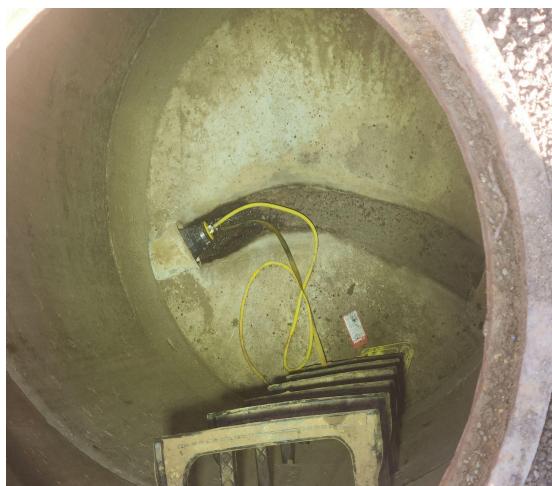
- a. Completed Monthly operating reports for Epa compliance.

Training

- a. Worked with Public works on Excellent service in Public Works presentation.
- b. Safety meetings with the Public Works Director and staff.
- c. Worked on cross training Street manager on Well checks and operations.

General

- a. Repaired Water main break on Oregon Trail and 13th St. intersection.
- b. Assisted the Sewer department when needed
- c. Worked with customers on water leaks and sewer issues at numerous locations.
- d. Aidan took his Class C water exam for certification and is awaiting results.
- e. Finished cleaning, organizing, and inventory of supplies for water and wastewater and reported to the Public Works Director.
- f. Inspected Manhole at Kane Property.
- g. Investigated hit valve box on Martin Ave.



Oregon Police Department

Police Department Submitted by Chief Matthew Kalnins

- On 01/20/2026 and 01/22/2026 the Oregon Police Department conducted their annual taser training. This training consisted on getting all the officers certified in the use of their new taser 10 duty weapons. We would like to thank the Oregon Street Department for letting us train in their building and utilize the size of their training room. A special thanks to Aaron and Andrew for helping us by putting on the halt suit that allows the officers to shoot practice rounds that stick to the suit when deployed. This provides officers with great training and real time deployments.

