

COUNCIL MEETING MINUTES
Tuesday December 9th, 2025, 5:30 P.M.
City Hall Council Chambers
115 N 3rd Street

The Council of the City of Oregon met Tuesday December 9th, 2025, at 5:30 P.M.

The meeting was held at City Hall in the Council Chambers and on Zoom.

Present: Mayor Ken Williams
Council Member Terry Schuster
Council Member Melanie Cozzi
Council Member Tim Krug
Council Member Josiah Flanagan
City Manager Darin DeHaan
Lieutenant Tim Brechon
City Clerk Cheryl Hilton
City Attorney Paul Chadwick

Also Present: John Dickson.

Mayor Ken Williams called the meeting to order at 5:30pm.

Council Members Cozzi, Flanagan, Krug, Schuster, and Mayor Williams answered roll call. A quorum was present.

City Manager Darin DeHaan started the pledge of allegiance.

Presentation

None.

Proclamations, Commendations, Swear In, Etc.

None.

Public Comment

None.

Approval of Minutes

Council Member Josiah Flanagan moved to approve November 25th, 2025, minutes, Seconded by Council Member Terry Schuster.

Roll Call: Cozzi, Flanagan, Schuster, Williams. No Nays. Abstain: Krug.

Approval of Warrants & Payroll

Council Member Terry Schuster moved to approve payroll in the amount of \$73,995.57 and the current warrants as listed:

Aaron Montoya	\$200.00
Ace Hardware & Outdoor Center	\$906.64
Aidan Ellsworth	\$200.00
Andres Bonilla	\$100.00
Andres Bonilla	\$200.00
Bill Covell	\$200.00

Bonnell Industries	\$11.69
Breanna Wakeland	\$200.00
Brown Equipment Company	\$875.00
Butitta Bros. Automotive - Oregon	\$60.00
Butitta Bros. Automotive - Oregon	\$380.18
Caspers Home Inspection LLC	\$1,550.00
Cheryl Hilton	\$250.00
City of Oregon	\$5,500.00
Comcast	\$284.97
ComEd	\$7,928.08
Darin DeHaan	\$450.00
Ecolab	\$150.00
Envision Healthcare	\$245.00
Eric Higby	\$200.00
Fischer's	\$185.15
Frontier	\$408.82
Gregory Spencer	\$250.00
Hach Company	\$873.44
Hawkins, Inc	\$501.73
Helm Civil	\$2,576.00
Illinois EPA	\$17,833.19
Illinois EPA	\$35,143.19
Jeff Pennington	\$300.00
John Kaltenback	\$75.00
Jordan Plock	\$200.00
Josh Pickering	\$200.00
Joshua Cofield	\$200.00
Ken Williams	\$33.07
Kevin Most	\$100.00
Lee Jensen Sales Co., Inc	\$925.00
Lisa Payne	\$200.00
Lynn Baylor Zies	\$200.00
Manheim Solutions	\$595.00
Mary Elliott	\$450.00
Matthew Kalnins	\$350.00
Mid-West Truckers Association, Inc	\$95.00
Mid-West Truckers Association, Inc	\$630.00
Mobile Electronics	\$261.25
Mobile Electronics	\$1,740.15
Northern Illinois Disposal Services	\$25,630.56
Ogle County 2026 GIS Partnership	\$1,200.00
Oregon VFW	\$65.00
Pace Analytical Services	\$574.00
R&R Auto & Diesel Repair	\$160.96
Randy Cropp	\$75.00
Rat Worx, Inc	\$250.00
Region 1 Planning Council	\$375.00

Scott Wallace	\$250.00
Shawn Melville	\$250.00
Skyler Bethel	\$200.00
Snyder's Pharmacy	\$199.03
Stillman BancCorp	\$4,047.16
Stratus Network Inc	\$65.26
SundogIT	\$2,618.15
Taylor Buckwalter	\$200.00
Terry Lester	\$200.00
Timothy Brechon	\$200.00
	\$120,777.67

Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Ordinances

None.

Resolutions

None.

Motions

Mayor Ken Williams moved to table a Rezoning Request submitted by Edwin Buttens for the property located at 708 W. Washington Street, Parcel #16-04-292-004, until the first meeting in January, Seconded by Council Member Tim Krug.

Discussion: Mayor Ken Williams said the city received a request from the petitioner to table the request. It is possible the property is being purchased as a single-family home. There would be no need for the zoning change if this is true. The purchaser of the property would be told about the zoning requirement.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Melanie Cozzi moved to approve the Intergovernmental Agreement between the City of Oregon and the Oregon Park District for the maintenance of the Safe Routes to School Pedestrian Path & Bridge Grant Funded Project Area, Seconded by Council Member Tim Krug.

Discussion: This is the next step in the process. Once the agreements are approved by the park district and the school district a public meeting will be held and the project will go to bid. The park district will be providing maintenance to the bridge portion of the project.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Melanie Cozzi moved to approve the Intergovernmental Agreement between the City of Oregon and the Oregon School District 220 for the maintenance of the Safe Routes to School Pedestrian Path & Bridge Grant Funded Project Area, Seconded by Council member Josiah Flanagan.

Discussion: This IGA is for the school district. The school district will provide maintenance to the path and not the bridge . The park district is reviewing and approving the agreement at their board meeting tonight. The school district will have it on their agenda scheduled for December 15th.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Mayor Ken Williams moved to table City Employee Policy/Handbook until the next meeting, Seconded by Council Member Tim Krug.

Discussion: The changes to the policy include federal and state updates. City Manager Darin DeHaan asked the City Council to also review the policy that allows employees to share sick time. He said there have been a few times when an employee has asked to donate time to another employee to help get through a challenging time but was unable to because of the current policy. The policy would be no additional cost to the city. Mayor Ken Williams asked the City Council to review the policy changes.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Discussion Items

None.

Committee Reports

Planning: Committee will be setting a date for a public hearing to be held for an Airbnb.

Economic and Community Development: The Chamber of Commerce is suspending operations. The city has some ideas on how to help create a group of local businesses to help set guidance on how the city can continue to support local businesses. Council Member Terry Schuster said business owners are organizing their own events. They bring in other businesses to participate. It is not the Chamber of Commerce or the city creating the event, it is the business owners. He said a group of merchants from town with a passion for town will coordinate and collaborate on different events downtown.

Finance: City Manager continues work on next fiscal year's budget.

Sustainability: Monday's meeting was rescheduled to December 15th.

Tree Board: City Manager Darin DeHaan is looking for someone to fill an open position on the board.

Public Art Commission: Waiting until after the holidays to schedule meeting. Items to work on include new banners and welcome signs.

Department Reports

Lieutenant Tim Brechon: He said the department appreciated citizens following the snow ordinance. They did a good job considering the amount of snow the city received. Their cooperation makes snow removal and cleanup easier.

Public Works: City Manager Darin DeHaan said Bill is working with the county to obtain salt since our salt supply was not delivered. He said we appreciate the help from the county. He also encouraged downtown business owners to help with cutting in paths from the highway to the sidewalk for patrons until the large piles of snow can be removed. He said it is a partnership between the city and business owners to keep the walkways clear and open to the public.

Council Reports

Council Member Terry Schuster: He said Candlelight Walk was successful. The community came together to make the event work. He thanked the Oregon Police Department and the Public Works Department for the additional support they provided.

Council Member Melanie Cozzi: Attended the NorthCOG meeting today with others from the city. It was her first time going and it was a nice experience.

Council Member Josiah Flanagan: He also attended the NorthCOG meeting today. He said it was a very nice event and he learned a lot. He said the public works department did a great job with snow cleanup from the last couple of storms.

Mayor Ken Williams: He said Candlelight Walk was great and it was nice to see businesses full of people having a great time. He appreciates all who volunteered for the event.

Council Member Tim Krug moved to go into Executive Session at 5:55pm to discuss the Release and Non-Release of Executive Session Minutes, Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Mayor Ken Williams moved to approve the release of the executive session minutes read by City Manager Darin DeHaan, Seconded by Council Member Melanie Cozzi.

Discussion: City Manager Darin DeHaan listed the Executive Session minutes released: 5-24-22, 11-14-23, 6-11-24, 6-25-24, 7-9-24, 7-23-24, 4-8-25, 5-27-25, 6-10-25, 6-24-25, 7-22-25, 8-26-25, and 9-9-25.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Melanie Cozzi moved to adjourn the meeting, Seconded by Council Member Tim Krug.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Adjourn: 6:09 P.M.

Ken Williams, Mayor

Attest: _____
Cheryl Hilton, City Clerk