



Our Mission: *To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.*

**City of Oregon Council Agenda,
Tuesday March 24th, 2026, 5:30 P.M.
115 N 3rd Street**

Public Option: Join Meeting via Zoom

Meeting ID: 858 1940 5207

Passcode: 787492

One tap mobile

+13126266799

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PRESENTATIONS**
5. **PROCLAMATIONS, COMMENDATIONS, SWEAR IN, ETC**
 - a. **National Child Abuse Awareness and Prevention Month**
 - o **Everyone is encouraged to wear blue.**
6. **PUBLIC COMMENT**
7. **APPROVAL OF MINUTES**
 - a. **March 10th, 2026**
8. **APPROVAL OF WARRANTS AND PAYROLL**
9. **ORDINANCES**
10. **RESOLUTIONS**
11. **MOTIONS**
 - a. **Approve Engineering Agreement with Fehr Graham for the Bridge-to-Bridge Walking/Bike Path and authorize the City Manager to sign all documents on behalf of the City of Oregon**
 - b. **Approve the Appointment of Steve Rypkema to the Tree Board**

12. DISCUSSION ITEMS

- a. **Mainstreet**

13. BOARD AND COMMISSION REPORTS

- a. **PLANNING**
- b. **ECONOMIC AND COMMUNITY DEVELOPMENT**
- c. **FINANCE**
- d. **SUSTAINABILITY**
Blink EV Charging Statement
- e. **TREE BOARD**
- f. **PUBLIC ART COMMISSION**
- g. **250th COMMEMORATION COMMITTEE**
- h. **OTHER**

14. DEPARTMENT AND OFFICER REPORTS

- a. **POLICE**
- b. **PUBLIC WORKS**
- c. **CITY CLERK**
- d. **CITY ATTORNEY**
- e. **CITY MANAGER**
City Manager's Report

15. COUNCIL REPORTS

- a. **MEMBER SCHUSTER**
- b. **MEMBER COZZI**
- c. **MEMBER KRUG**
- d. **MEMBER FLANAGAN**
- e. **MAYOR WILLIAMS**

16. EXECUTIVE SESSION

- a. **The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/(c)(5)**
- b. **Motion to Approve Mediation Agreement**

17. ADJOURNMENT

***People may attend the meeting in person at City Hall or may watch and participate via Zoom.**

The City of Oregon, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the City Manager Darin DeHaan at 815-732-6321 at least 24 hours before a scheduled meeting to allow the City to make reasonable accommodations for these persons.

A portion of the meeting maybe closed to the Public, immediately as permitted by 5 ILCS 120/2 (c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City of Oregon, and as permitted by 5 ILCS 102/2 (c)(11) to discuss litigation against, affecting, or on behalf of the City which has been filed and is pending in a court or administrative tribunal of which is imminent and as permitted by 5 ILCS (c)(21) to review and approve closed session minutes and as permitted by 5 ILCS 120/2 (c) 2 Collective negotiating matters. **Possible action after executive session**



National Child Abuse Awareness and Prevention Month

April 1, 2026

WHEREAS, children are our nation's most vulnerable members as well as our nation's most valuable resources, helping to shape the future of our country; and

WHEREAS, positive childhood experiences —like loving caregivers and safe, stable, and nurturing relationships—can help mitigate trauma and the negative impact of adverse childhood experiences to promote the social, emotional, and developmental well-being of children; and

WHEREAS, childhood trauma can have long-term psychological, emotional, and physical effects throughout an individual's lifetime and impact future generations of their family; and

WHEREAS, childhood trauma, including abuse and neglect, is a serious problem affecting every community in the U.S., and finding solutions requires input and action from everyone; and

WHEREAS, children who live in families with access to concrete economic and social supports are less likely to experience abuse and neglect; and

WHEREAS, prevention is possible because of the partnerships created between child advocacy organizations, families, prevention advocates, child welfare professionals, education, health, community, and faith-based organizations, businesses, law enforcement agencies, and local, state, and national governments; and

WHEREAS, we acknowledge that in order to solve the public health issue of abuse and neglect we must work together to change hearts and mindsets through storytelling and sharing, center the needs of families, break down bias and barriers, and inspire action from expected and unexpected partners in prevention; and

WHEREAS, we are committed to advancing equitable, responsive, and effective systems that ensure all children and families are healthy and thriving; and

WHEREAS, we recognize the need to prioritize kids and invest in more prevention initiatives like family-strengthening policies, mental health services for children and parents/caregivers, economic supports, and community-based child abuse prevention programs at the national, state, and local levels; and

NOW, THEREFORE, I, Ken Williams, Mayor, City of Oregon, do hereby proclaim April as NATIONAL CHILD ABUSE AWARENESS AND PREVENTION MONTH in the City of Oregon, Illinois and urge all citizens to recognize this month by building a narrative of hope for children and families through collaboration and the creation of an ecosystem of primary prevention.

Mayor Ken Williams



COUNCIL MEETING MINUTES
 Monday March 10th, 2026, 5:30 P.M.
 City Hall Council Chambers
 115 N 3rd Street

The Council of the City of Oregon met Monday March 10th, 2026, at 5:30 P.M.

The meeting was held at City Hall in the Council Chambers and on Zoom.

Present: Mayor Ken Williams
 Council Member Terry Schuster
 Council Member Melanie Cozzi
 Council Member Tim Krug
 Council Member Josiah Flanagan
 City Manager Darin DeHaan
 City Attorney Paul Chadwick
 Chief of Police Matt Kalnins
 City Clerk Cheryl Hilton

Also Present: Bill Covell, John Dickson, and Josh Pickering.

Mayor Ken Williams called the meeting to order at 5:30pm.

City Clerk Cheryl Hilton started the pledge of allegiance.

Council Members Cozzi, Flanagan, Krug, Schuster, and Mayor Williams answered roll call. A quorum was present.

Presentations

None.

Proclamations, Commendations, Swear In, Etc.

None.

Public Comment

None.

Approval of Minutes

Council Member Josiah Flanagan moved to approve February 23rd, 2026, minutes, Seconded by Council Member Terry Schuster.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Approval of Warrants & Payroll

Council Member Tim Krug moved to approve payroll in the amount of \$66,066.43 and the current warrants as listed:

Ace Hardware & Outdoor Center	\$40.99
Beesing Welding	\$507.70
Butitta Bros Automotive - Oregon	\$1,824.54
Comcast	\$284.86
Comcast	\$340.87
ComEd	\$12,024.22
Darin DeHaan	\$500.00
DeKalb Implement	\$8.00
Earth Planter	\$225.00
Envision Healthcare	\$241.00

Ferguson Waterworks #2516	\$294.73
Fidelity Security Life Insurance	\$175.40
Frontier	\$138.18
Frontier	\$299.12
Hawkins, Inc	\$448.76
Highstar Traffic	\$354.35
ILEAS	\$300.00
Ken Williams	\$27.87
Ken Williams	\$275.50
Leads Online LLC	\$2,373.00
Manheim Solutions	\$1,368.50
Michael Todd & Company, Inc	\$1,115.41
Mobile Electronics	\$12,953.94
Northern Illinois Disposal Services	\$25,648.92
Northern Illinois University	\$360.00
Ogle County Economic Development Corporation	\$10,000.00
Oregon SuperValu	\$36.73
Pace Analytical Services	\$596.00
Pots Planters & More	\$10,620.60
Randy Means & Associates	\$250.00
Rat Worx, Inc	\$20.00
Shaw Media/ Sauk Valley Media	\$879.95
Shawn Melville	\$250.00
Snyders Pharmacy	\$161.67
Stillman BancCorp	\$4,047.16
Stratus Network Inc	\$65.26
Sun Life Financial	\$415.51
SundogIT	\$2,719.91
Terry Schuster	\$461.99
Village of Progress	\$1,280.00
Ward, Murray, Pace & Johnson, P.C.	\$344.50
Waste Water Management of Northern IL LLC	\$10,890.00
	\$105,170.14

Seconded by Council Member Terry Schuster.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Ordinances

Council Member Tim Krug moved to approve Ordinance 2026-005 Approving and Authorizing the Execution of a Tax Increment Financing District Redevelopment Agreement by and between the City of Oregon and Matthew Pendergrass and 408 E. Washington Street, LLC, Seconded by Council Member Melanie Cozzi.

Discussion: City Manager Darin DeHaan said Matt has made a significant investment in converting the property into a restaurant/bar. The property sits in the TIF district, and the city is advocating fifty thousand dollars for the project. The location was previously K's Sports Bar and a laundromat. Matt had also made an offer on the car wash however it was not accepted. The property will be a bright spot on the East side of town and hopefully spur more redevelopment. The car wash has been for sale for a long time and Carla Benesh has an empty lot that is also in a prime location for redevelopment. This is a good example to show the investment to the East side of town and the RT 64 corridor into Oregon.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Resolutions

Council Member Melanie Cozzi moved to approve Resolution 2026-05 Disposal of Surplus Property, Seconded by Council Member Tim Krug.

Discussion: The 2022 Kaufman trailer was purchased under a different department head. The trailer cannot be used with current equipment. The auction site for the trailer will be posted on the city website, so all have a fair chance to bid on the equipment.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Terry Schuster moved to approve Resolution 2026-06 Allocation of Motor Fuel Tax Funds in the amount of \$200,000.00 for the purpose of Maintaining Streets and Highways – Slurry Seal Project 26-00000-00-GM, Seconded by Council Member Tim Krug.

Discussion: The project will include two years' worth of projects. Public Works Director Bill Covell stated South Third Street Adams to Collins have been added to the project as well as the driveway to well five as an alternate. He estimates the project to cost one hundred and fifty thousand dollars to one hundred and sixty thousand dollars. Bids will go out in April. City Manager Darin DeHaan said two hundred thousand is not the actual cost of the project. Engineers will give multiple options to the City Council to review.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Motions

Council Member Tim Krug moved to approve FY26 a5 Branding & Digital Marketing Proposal and authorize the City Manager to sign all documents and make any changes as needed on behalf of the City of Oregon, Seconded by Council Member Melanie Cozzi.

Discussion: City Manager Darin DeHaan said the proposal is not set in stone. The executive group will still be in place to make the final decisions. Mayor Ken Williams said the same committee structure will be followed as before. Council Member Melanie Cozzi suggested changes to the proposal to include more than one photo date and be at local events and festivals, limit the use of AI, include the inclusion of the Depot Museum and Public Library, and include marketing in the Quad city region. City Manager Darin DeHaan said he also sees potential in drawing people from the Southern region. The circle needs to be more west and south.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Terry Schuster moved to approve Appropriations Reallocation of Funds - \$100,000.00 from General Fund Contingency 01-01-9100 to General Fund Vehicle Replacement Program 01-01-8400, Seconded by Council Member Josiah Flanagan.

Discussion: Mayor Ken Williams said the city had held the funds for the purchase of new squads in the general fund. The funds will need to move internally to another fund to cover the cost of the vehicle purchase. City Manager Darin DeHaan said the city council approved the purchase of an additional vehicle, everything just landed in this fiscal year. We didn't appropriate enough for the vehicle purchase but part of it was mid-budget approval of the purchase. The money was already allocated; it will just be moved within the funds to cover the purchase.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Discussion Items

Mainstreet: Mayor Ken Williams gave background information as to why the city is looking into the creation of the position. He said looking at the downtown, ten years ago there were seventeen vacant storefronts. A lot of work has gone into creating incentive programs to get people to fill these empty locations. The 1% sales tax, which does not include vehicles and is strictly retail merchandise, was up 61% over that ten-year period. Over the last five years, it is up 42%. It says our businesses are very important to the city's overall income. It helps us from having to go out to the public for tax increases. There are one hundred and thirty-eight brick and mortar businesses in town that are registered with the State of Illinois for retail sales tax. This is the reason the city is looking at putting something in place to maintain the momentum. If you look at other small towns in the rural Midwest with similar populations, we are different and want to stay that way.

City Manager Darin DeHaan said there is a revitalization to the Mainstreet Programs around the state. When looking at the Chamber of Commerce going away, the city looked into filling the gap. This individual will be responsible for going to local businesses and building a relationship with them. Business retention, business development, someone to be a central contact to create pop up events or sidewalk sales, and pub crawls are all things this individual will help with. We are missing that element of drawing more people to our downtown and supporting our local businesses. This position would work very closely with City Hall and our local businesses.

Council Member Terry Schuster said there are twenty-eight new businesses in town now compared to 2015. They are adding to the strength of our community. There are not very many communities our size that have that many businesses in operation and even though some fail, the storefronts do not stay empty long. He is concerned we are being stretched thin. It was easier for the Chamber to work with businesses when there were twenty-eight less businesses. Now there are more businesses and no Chamber of Commerce. He said we need a new approach to help retain businesses. Making sure they are successful with what they have. Many of the small businesses are family owned and do not have business degrees. There are things someone with a business degree could help the business owners with. He feels this position would go a long way to help strengthen our businesses.

City Manager Darin DeHaan said the city is up almost sixty thousand dollars in sales tax revenue over last year, up twenty thousand dollars in gaming revenue. The money previously used to support the Chamber could all be allocated to this position. The city is not looking for additional money to come in, the money is there, it would just be allocated to this position. Council Member Melanie Cozzi asked if the funds would go towards creating events. City Manager Darin DeHaan said a budget would be created for personnel costs and activities. Council Member Terry Schuster said he would expect there to be sponsors for events just as there have been in the past. Local businesses would get recognition for sponsorships. Mayor Ken Williams said this will be a full-time position. The individual will work with all businesses, not just businesses that were part of the Chamber. Council Member Melanie Cozzi said they can also help promote city programs such as façade grants, rental assistance, and sustainability practices. City Manager Darin DeHaan will provide more information, such as salary and responsibilities at the next City Council meeting.

Board & Commission Reports

Economic Development: Mayor Ken Williams stated the importance of the Kunes location. Kunes had a pending offer however it fell through. They will be marketing the location soon.

Sustainability: Council Member Melanie Cozzi said the committee will need one more meeting to complete the Eco Oregon Program.

Tree Board: An Arbor Day Event is being planned. The Tree Board is looking for an additional member.

Public Art Commission: The committee completed their vision for new welcome signs. The proposed designs will come to City Council for approval.

250th Commemoration Committee: John Dickson will serve as the committee chairman. The committee is working on a Flag Day event. Flag Day is June 14th and the committee suggested holding small events at historical locations. They also discussed the idea of having two hundred and fifty residents fly the American Flag for the 250th Commemoration.

Department & Officer Reports

Chief of Police Matt Kalnins: Last two squads have been delivered. Officer Cofield will be driving the new SUV and Lieutenant Brechon will be driving the new truck.

Public Works Director Bill Covell: Public Works completed the first round of leaf pickup. They will do their best to do another round. Bill also stressed the importance of the Headworks Project. He said one employee spent an entire day raking the screens at the treatment plant after the rain. City Manager Darin DeHaan said the city is hopeful to receive EPA loan forgiveness since this project is a multi-million-dollar project. Public Works Director Bill Covell said a resident reached out to him about employee Aidan Ellsworth. He complimented Aidan on going above and beyond. Council Member Terry Schuster asked if residents should be storing yard waste until April. Bill said yes, yard waste collection starts in April. The public works department still has leaf piles from last year to dispose of. They will also begin street sweeping soon.

City Manager Darin DeHaan: A pre-audit meeting is scheduled for March 18th. The TIF Joint Board of Review will be meeting March 23rd if anyone would like to learn how TIF funds are used. A public hearing for the Safe Routes to School project is being held on March 25th from 4 p.m. to 6 p.m. The Illinois Housing Authority will be holding a meeting at the Polo City Hall to discuss the community revitalization plan on April 13th.

Council Reports

Council Member Tim Krug: He asked if the new squad truck would remain unmarked. Chief of Police Matt Kalnins said the department typically does not mark an administrative vehicle.

Mayor Ken Williams: He said every couple of months he meets with the mayors from Polo, Stillman Valley, Mt. Morris, and Byron. The mayors discussed their mutual issue with the post office. Utility bills are being delivered late or not delivered at all. The mayors expressed their frustration with the post office services to Congressman Darin LaHood. Congressman Darin LaHood has sent a letter to the Postmaster General requesting the causes of the delivery failures be identified and to restore reliable service.

Council Member Terry Schuster moved to go into Executive Session at 6:11 p.m. to discuss litigation and possible lawsuits, Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Council Member Terry Schuster moved to adjourn the meeting, Seconded by Council Member Melanie Cozzi.

Roll Call: Cozzi, Flanagan, Krug, Schuster, Williams. No Nays.

Adjourn: 6:36 P.M.

Ken Williams, Mayor

Attest: _____
Cheryl Hilton, City Clerk



March 24, 2026

Payroll in amount \$64,008.26

Amazon Capital Services, Inc	\$301.98
Ancel Glink, P.C.	\$4,090.00
Butitta Bros Automotive - Oregon	\$356.93
Caspers Home Inspection LLC	\$1,550.00
Cintas	\$150.85
City of Oregon	\$5,500.00
Comcast	\$833.46
Comcast	\$1,031.25
Corboy & Demetrio, PC	\$30.00
Ecolab	\$316.46
EM Benefits	\$1,822.66
Eric Higby	\$14.55
Fehr Graham & Associates, LLC	\$10,401.00
Frontier	\$139.35
Illinois EPA	\$10.00
Illinois Municipal Treasures Associaation	\$100.00
Ken Williams	\$58.07
Melanie Cozzi	\$25.00
Menards	\$201.79
MPSG	\$3,601.00
Pace Analytical Service	\$725.00
Polo Cooperative Association	\$2,245.23
Postmaster	\$813.74
Radar Man Inc.	\$250.00
Sun Life Financial	\$415.51
Sutton Ford Inc	\$133,123.84
Verizon	\$843.15
Visa	\$1,539.20
Visa	\$1,781.87

\$172,271.89

City Manager

March 20, 2026

Darin DeHaan, MPA
City Manager
City of Oregon
115 North 3rd Street
Oregon, Illinois 61061

**RE: Proposal for Professional Services
Bridge-to-Bridge Shared-Use Path – Oregon, IL**

Dear Darin,

Thank you for considering Fehr Graham for your professional engineering needs. We understand, according to a phone conversation with Mr. Bill Covell on March 5, 2026, that the City of Oregon wants to pursue engineering services regarding a shared-use path that will extend from Washington Street (IL-64) south to Webster Street, passing through numerous privately owned, City and Park District-owned parcels. These proposed limits can be seen on the attached exhibit and as described below:

- » A striped path within the South First Street right-of-way from the intersection with IL-64 to Madison Street.
- » Transition to a paved shared-use path within the vacated Madison Street right-of-way (Art Casting of Illinois, Inc), continuing south to Adams Street, running parallel to the western bank of the Rock River and passing through “The Foundry” and “new” City Street Department, both owned by the City of Oregon.
- » Transition back to a striped path through the Adams Street right-of-way.
- » Transition to paved shared-use path passing through the “old” City Street Department, Oregon Park District Carnation Park parcel and Coilcraft parcel before terminating at Webster Street.

Based on this, our anticipated scope of services is as follows.

SCOPE OF SERVICES

Topographic Survey

Fehr Graham will perform a full topographic survey of the proposed path’s entire route from IL-64 to Webster Street, establishing roadway centerlines within the applicable portions of S. 1st Street, Adams Street, and Webster Street, generating ground elevation profiles, and obtaining accurate edge-of-building/pavement locations for the path design plans. The topographic survey will include the location of paved areas; drip line(s) for wooded areas along the western bank of the Rock River; establishment of one-foot contours; spot elevations where needed for planning; location of visible utilities; and establishment of permanent benchmark(s) along the entire site.

Property Line Establishment

Fehr Graham will locate monuments to establish the boundary lines of the parcels referenced below regarding easement acquisition needs. **No plat of survey or boundary survey document will be created, as it is assumed that the property line establishment is strictly for guidance in design engineering and easement acquisition efforts.**

- » PIN 16-03-186-003 - 5 Madison Street (Art Casting of Illinois, Inc).

- » PIN 16-03-335-010 - 9 Clay Street (Coilcraft).
- » PIN 16-03-382-022 - Webster Street (Carnation Park; Oregon Park District).

Design Engineering

Based on Fehr Graham's topographic survey and established boundary lines, Fehr Graham will provide the following Final Engineering Services:

- » Final Engineering Plans to facilitate the construction of the shared-use path through the preparation of:
 - Standard Cover Sheet, General Notes and Standard Abbreviations/Legend
 - Typical Pavement Sections
 - Schedules of Quantities
 - Removal Plans.
 - Will indicate the removal of existing pavements (roadway, approach, etc.), trees/shrubbery and earthwork.
 - Site Plan and Details.
 - Proposed plan layouts for shared-use path as described above.
 - Proposed spot elevations as necessary.
 - Construction Details as applicable.
 - Erosion Control Plans and Details.
- » Special Provisions relating to the work depicted in these drawings. Fehr Graham will provide an itemized opinion of probable costs for the proposed improvements upon completion of the design phase for the City of Oregon to use in verifying the project budget.

Permanent Easement Services

Fehr Graham will complete a title search for the three (3) above-referenced parcels to create permanent easements. Fehr Graham will provide easement exhibits and legal descriptions to the City Attorney for coordination with the residents to obtain approval, execute, and record the documentation.

Permitting

Due to the project's location parallel to the west bank of the Rock River, as well as proposed lengths of the path being located within special flood hazard areas per Federal Emergency Management Agency (FEMA) flood maps, it is anticipated that Fehr Graham will be required to prepare and submit a joint application permit to the United States Army Corps of Engineers (USACE) for review and approval. Fehr Graham will make any necessary plan adjustments per the comments received from the USACE. All revisions will be coordinated with both the City of Oregon and the USACE.

Bidding Documents and Services

Utilizing the completed design drawings and project specifications, Fehr Graham will prepare one (1) bid package of documents for the solicitation of bids for the proposed Bridge-to-Bridge Shared-Use Path project. The bidding process will be completed through solicitation on QuestCDN. As part of this process, Fehr Graham will address potential Contractor questions, manage the bid opening, review and tabulate the bids, and provide a recommendation of award to the City of Oregon for their consideration of the project.

EXCLUSIONS

The following items are **not** included in the scope of services proposed here within:

- » Tree survey/Tree Preservation Plan.
- » Boundary or right-of-way (ROW) surveys.
- » Full topographic survey beyond what is itemized above.
- » Traffic studies and capacity analysis.
- » Funding source submittal/coordination, as it is assumed the project will be locally funded.
- » Environmental consultation/considerations regarding regulated waste.
- » Environmental Survey Request (ESR).
- » Preliminary Environmental Site Assessment (PESA).
- » Preliminary Site Investigation (PSI) – including physical drilling, sampling and laboratory analysis.
- » LPC 662 and LPC 663 Certifications.
- » Landscaping Plans.
- » Lighting & Photometric Plans.
- » Archaeological surveys.
- » Contract management/facilitation of contract documents.
- » Construction observation.
- » Construction administration/shop drawing reviews.
- » Engineering design beyond what is explicitly listed above.
- » Geotechnical studies/investigations.
- » Construction staking.
- » Utility improvement design.
- » Permit fees.
- » National Pollutant Discharge Elimination System Notice of Intent (NPDES/NOI) Permit (assumed less than one acre of soil disturbance).
- » Preparation of a Stormwater Pollution Prevention Plan (SWPP) (assumed less than 1 acre of soil disturbance).
- » Hydrology and Hydraulics (H&H) modeling.
- » Preparation of right-of-way documents.
- » Detailed Americans with Disabilities Act (ADA) ramp design.
- » Pedestrian crossing design at West Washington Street (IL-64) and 1st Street.
- » Structural engineering services.
- » Illinois Department of Transportation (IDOT) coordination and permitting.

Any of the above services can be performed at an additional cost to the project upon request.

SCHEDULE

Weather and site conditions dependent, Fehr Graham can initiate this project within 2-3 weeks of receiving formal authorization to proceed. It is intended that this project will be designed and ready for bid in August 2026 in anticipation of a Fall 2026 construction start. This timing is contingent on contract approval at the first meeting in June 2026.

FEES

Based on the information available at this time, we are prepared to provide these services for the lump sum fee of \$52,300.00 as summarized below:

• Topographic Survey	\$11,750
• Property Line Establishment	\$3,000
• Design Engineering	\$22,000
• Permanent Easements	\$5,750
• Permitting	\$5,300
• Bidding Documents and Services	\$5,400
Total	\$52,300

**Reimbursables are not to exceed a 15% markup. Payment for the services rendered will be requested via a monthly invoice. Fehr Graham does not accept credit and/or debit card payments.*

AUTHORIZATION

I trust that the information we have provided is in line with your expectations. If this proposal meets your expectations, please sign and return the attached Agreement for Professional Services, which will serve as your official authorization for us to proceed. We are looking forward to working with the City of Oregon on this project. If you have any questions or need anything further, please contact me.

Respectfully submitted,

Luke Ziegler
Project Engineer

LZ:kk

Enclosures: Agreement for Professional Services



AGREEMENT FOR PROFESSIONAL SERVICES

Client Darin DeHaan, MPA, City Manager
 City of Oregon
 115 North 3rd Street
 Oregon, Illinois 61061

Description of Services:

Bridge-to-Bridge Shared-Use Path – Oregon, IL

Fehr Graham will complete the scope of services as outlined in the proposal dated March 20, 2026, included herein.

COST:

The fixed fee for performing the above services is \$52,300.

**Reimbursables are not to exceed a 15% markup. Payment for the services rendered will be requested via a monthly invoice. Fehr Graham does not accept credit and/or debit card payments.*

The attached General Conditions are incorporated into and made a part of this Agreement.

ACCEPTED AND AGREED TO:

I/we, the undersigned, authorize Fehr Graham to provide services as outlined above, and also agree that I/we are familiar with and **ACCEPT THE TERMS OF THE ATTACHED GENERAL CONDITIONS.**

CLIENT:
Signature _____
Name _____
Title _____
Date Accepted _____

CONSULTANT:
By _____
Name Jason T. Stoll, PE
Title Principal
Date Proposed March 20, 2026

405.0026459.000

GENERAL CONDITIONS TO AGREEMENT FOR PROFESSIONAL SERVICES

1. The Client requests the professional services of Fehr Graham hereinafter called "The Consultant" as described herein.
2. The Consultant agrees to furnish and perform the professional service described in this Agreement in accordance with accepted professional standards. Consultant agrees to provide said services in a timely manner, provided, however, that Consultant shall not be responsible for delays in completing said services that cannot reasonably be foreseen on date hereof or for delays which are caused by factors beyond his control or delays resulting from the actions or inaction of any governmental agency. Consultant makes no warranty, expressed or implied, as to his findings, recommendations, plans and specifications or professional advice except that they were made or prepared in accordance with the generally accepted engineering practices.
3. It is agreed that the professional services described in the Agreement shall be performed for Client's account and that Client will be billed monthly for said services. A 1½% per month service charge will be incurred by Client for any payment due herein and not paid within 30 days of such billing which is equal to an ANNUAL PERCENTAGE RATE OF 18%. Partial payments will be first credited to the accrued service charges and then to the principal.
4. The Client and the Consultant each binds himself, his partners, successors, executors, and assigns to the other party to this Agreement and to the partners, successor, executors, and assigns of such other party in respect to this Agreement.
5. The Client shall be responsible for payment of all costs and expenses incurred by the Consultant for his account, including any such monies that the Consultant may advance for Client's account for purposes consistent with this Agreement.
6. The Consultant reserves the right to withdraw this Agreement if not accepted within 30 days.
7. A claim for lien will be filed within 75 days of the date of an invoice for services (last day of services rendered) unless the account is paid in full or other prior arrangements have been made. All attorney fees incurred by the Consultant due to the filing of said lien or the foreclosure thereof shall be borne In the event suit must be filed by Consultant for the collection of fees for services rendered, Client will pay all reasonable attorney's fees and court If Client defaults in payment of fees or costs due under the terms of this Agreement and Consultant incurs legal expenses as a result of such failure, Client shall be responsible for payment for Consultant's reasonable attorney fees and costs so incurred.
8. The Consultant shall present, for the consideration of the Client, engineering and technical alternatives, based upon its knowledge and experience in accordance with accepted professional standards, with selection of alternatives and final decisions as requested by the client to be the sole responsibility of the Client.
9. Construction Phase Activities (When applicable) - In connection with observations of the work of the Contractor(s) while it is in progress the Consultant shall make visits to the site at intervals appropriate to the various stages of construction as the Consultant deems necessary in Agreement to observe as an experienced and qualified design professional the progress and quality of the various aspects of the Contractor(s)'s work. Based on information obtained during such visits and on such observation, the Consultant shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and the Consultant shall keep the Client informed of the progress of the work.

The purpose of the Consultant's visits to the site will be to enable the Consultant to better carry out the duties and responsibilities assigned to and undertaken by the Consultant during the Construction Phase, and, in addition, by exercise of the Consultant's efforts as an experienced and qualified design professional, to provide for the Client a greater degree of confidence that the completed work of the Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by the Contractor(s). The Consultant shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall the Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes, or orders applicable to Contractors(s) furnishing and performing their work. Accordingly, the Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.
10. Estimates of Fees – When fees are on a time and material basis the estimated costs required to complete the services to be performed are made on the basis of the Consultant's experience, qualifications, and professional judgment, but are not guaranteed. If the costs appear likely to exceed the estimate in excess of 20%, the Consultant will notify the Client before proceeding. If the Client does not object to the additional costs within seven (7) days of notification, the increased costs shall be deemed approved by the Client.
11. The Consultant is responsible for the safety on site of his own employees. This provision shall not be construed to relieve the Client or the Contractor(s) from their responsibility for maintaining a safe work site. Neither the professional services of the Consultant, nor the presence of his employees or subcontractors shall be construed to imply that the Consultant has any responsibility for any activities on site performed by personnel other than the Consultant's employees or subcontractors.
12. Original survey data, field notes, maps, computations, studies, reports, drawings, specifications and other documents generated by the Consultant are instruments of service and shall remain the property of the Consultant. The Consultant shall provide copies to the Client of all documents specified in the Description of Services.

Any documents generated by the Consultant are for the exclusive use of the Client and any use by third parties or use beyond the intended purpose of the document shall be at the sole risk of the Client. To the fullest extent permitted by law, the Client shall indemnify, defend and hold harmless the Consultant for any loss or damage arising out of the unauthorized use of such documents.

13. No claim may be asserted by either party against the other party unless an action on the claim is commenced within two (2) years after the date of the Consultant's final invoice to the Client.
14. If a Client's Purchase Order form or acknowledgment or similar form is issued to identify the agreement, authorize work, open accounts for invoicing, provide notices, or document change orders, the preprinted terms and condition of said Purchase Order shall be superseded by the terms hereof.
15. Standard of Care – Services performed by Consultant under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in any report, opinion or document under this agreement.
16. Liability Insurance – Consultant will maintain such liability insurance as is appropriate for the professional services rendered as described in this Agreement. Consultant shall provide Certificates of Insurance to Client, upon Client's request, in writing.
17. Indemnification and Limitation of Liability – Client and Consultant each agree to indemnify and hold the other harmless, including their respective officers, employees, agents, members, and representatives, from and against liability for all claims, costs, losses, damages and expense, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's acts, errors or omissions.

The Client understands that for the compensation herein provided Consultant cannot expose itself to liabilities disproportionate to the nature and scope hereunder. Therefore, the Client agrees to limit Consultant's liability to the Client arising from Consultant's professional acts, errors or omissions, such that the total aggregate liability of Consultant shall not exceed \$50,000 or Consultant's total fee for services rendered on this Project, whichever is less.

18. Allocation of Risk – Consultant and Client acknowledge that, prior to the start of this Agreement, Consultant has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic substance or other material found, identified, or as yet unknown at the Project premises. Consultant and Client further acknowledge and understand that the evaluation, management, and other actions involving toxic or hazardous substances that may be undertaken as part of the Services to be performed by Consultant, including subsurface excavation or sampling, entails uncertainty and risk of injury or damage. Consultant and Client further acknowledge and understand that Consultant has not been retained to serve as an insurer of the safety of the Project to the Client, third parties, or the public.

Client acknowledges that the discovery of certain conditions and/or taking of preventative measures relative to these conditions may result in a reduction of the property's value. Accordingly, Client waives any claim against Consultant and agrees to indemnify, defend, and hold harmless Consultant and its subcontractors, consultants, agents, officers, directors, and employees from any claim or liability for injury or loss allegedly arising from procedures associated with environmental site assessment (ESA) activities or the discovery of actual or suspected hazardous materials or conditions. Client releases Consultant from any claim for damages resulting from or arising out of any pre-existing environmental conditions at the site where the work is being performed which was not directly or indirectly caused by and did not result from, in whole or in part, any act or omission of Consultant or subcontractor, their representatives, agents, employees, and invitees.

If, while performing the Services set forth in any Scope of Services, pollutants are discovered that pose unanticipated or extraordinary risks, it is hereby agreed that the Scope of Services, schedule, and costs will be reconsidered and that this Agreement shall immediately become subject to renegotiation or termination. Client further agrees that such discovery of unanticipated hazardous risks may require Consultant to take immediate measures to protect health and safety or report such discovery as may be required by law or regulation. Consultant shall promptly notify Client upon discovery of such risks. Client, however, hereby authorizes Consultant to take all measures Consultant believes necessary to protect Consultant and Client personnel and the public. Furthermore, Client agrees to compensate Consultant for any additional costs associated with such measures.

19. In the event of legal action to construe or enforce the provisions of this agreement, the prevailing party shall be entitled to collect reasonable attorney fees, court costs and related expenses from the losing party and the court having jurisdiction of the dispute shall be authorized to determine the amount of such fees, costs and expenses and enter judgment thereof.
20. Assignment - Neither party to this Agreement shall, without the prior written consent of the other party, which shall not be unreasonably withheld, assign the benefit or in any way transfer its obligations under this Agreement or any part hereof; provided, however, either Party may freely assign this Agreement to a parent, subsidiary or affiliate without the other party's consent. This Agreement shall inure to the benefit of and be binding upon the parties hereto, and except as otherwise provided herein, upon their executors, administrators, successors, and assigns.
21. Termination – The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, Consultant will be paid for all services rendered to the date of receipt of written notice of termination, at Consultant's established chargeout rates, plus for all Reimbursable Expenses including a 15% markup.
22. Provision Severable – The unenforceability or invalidity of any provisions hereof shall not render any other provisions herein contained unenforceable or invalid.
23. Governing Law and Choice of Venue – Client and Consultant agree that this Agreement will be governed by, construed, and enforced in accordance with the laws of the State of Illinois. If there is a lawsuit, Client and Consultant agree that the dispute shall be submitted to the jurisdiction of the Illinois District Court in and for Wennebago County, Illinois.



5081 Howerton Way
Suite A
Bowie, MD 20715

Phone: (888) 998-2546

STATEMENT OF USAGE

February 2026

To: **City of Oregon (IL)**
115 North 3rd Street
Oregon Illinois United States
61061
Attn: **Darin DeHaan**
ddehaan@cityoforegon.org
OPP-29605
Blink Owned
City of Oregon - Remittance
Memo: City of Oregon (IL)

No of Chargers:	Host Revenue	\$ 110.99
2	(-)Tax	\$ 0.00
Total Time:	(-) Cost of Electricity	\$ 16.15
14:10:20	(-) Transaction Fees	\$ 8.88
Total kWh:	(-) Network Fees	\$ 36.00
188.184	(-) Unpaid Network Fees	\$ 0.00
	(=) Net Revenue	\$ 49.96
	Revenue Share %	40%
	Revenue Share	\$ 19.98
	(+) Electric Reimbursement	\$ 16.15
	Total Payment	\$ 36.13

If you have any questions please feel free to contact us at hostsupport@blinkcharging.com and make sure to reference your account number (OPP-29605) listed above, or forward the full message for traceability.

Or contact Blink Host Support at (888) 998-2546.

Serial Number	Location	# Sessions	Total Time	Total kWh	Charging Fee	Occupancy Fee	Host Start Fee	Session Host Revenue
L1-0207-ISO-2244-014017 Total	Oregon Area Chamber of Commerce Parking Lot	4	14:10:20	188.184	\$109.02	\$0.00	\$1.96	\$110.99
L1-0205-2240-00471 6 Total	Oregon Area Chamber of Commerce Parking Lot		00:00:00	0.000	-	-	-	
	MONTHLY TOTAL	TOTAL	14:10:20	188.184	\$109.02	\$0.00	\$1.96	\$110.99

The Blink Statement of Usage provides a summary of Host Revenue from charging sessions posted throughout a calendar month and the final payment amount being issued. Note that you may have multiple Accounts and/or multiple locations per Account depending on the configuration of your Account(s). The statement is reflective of all deductions such as Sales Tax, Network Fees (only where applicable), electrical costs (only where applicable), and additions such as Electrical Reimbursement (only where applicable, on 'Blink Owned' accounts). The totals reflected in the statement do not include other driver fees billed between Blink and our driver customers outside of Host Revenue. Any refunds issued to drivers will be reflected accordingly. Please notify Blink immediately of any discrepancies, questions, or concerns.

Thank you for being a Blink host and supporting EV charging.



Our Mission: To foster an environment of economic growth and opportunity through effective partnerships with our citizens, businesses, and visitors while maintaining a high standard for quality of life in a progressive community which embraces its heritage.

CITY OF OREGON

115 N. 3rd Street, Oregon, IL 61061

Phn: 815-732-6321/ website: cityoforegon.org

To: Mayor Ken Williams & Oregon City Council

From: Darin J. DeHaan, City Manager & Staff

DATE: Mar 24, 2026

I am pleased to provide Mayor Williams and the Oregon City Council with the following synopsis of City Business for – **Mar 6, 2026 – Mar 20, 2026**

Submitted by Darin DeHaan - City Manager

- I continue to work with Liz Hiemstra and OCEDC on business attraction projects in an effort to fill our few empty store fronts as well as trying to attract developers to develop open land spaces in Oregon.
- Finalized some possible parking plans for N. Etnyre Avenue with the Township. Thank you to Jordan, Bill and Tim Leary for the conversations and planning efforts. We plan to lay this out with some paint for final approvals. We understand the townships' concern for access to their equipment and egress out of their buildings when they need it.
- I finalized the Bid process for FY27 downtown beautification watering service contract. The bid information can be found on the city website: <https://cityoforegon.org/bids/> again thank you to Josh and Jordan for helping prepare the documents and plans for this year. Cheryl posted the bid in the paper which should appear on the 18th. Bids are due April 10th by 9:00 a.m. and will be opened at City Hall at 9:15 a.m.
- I attended the Bridges Out of Poverty Community Individual Lens Workshop presented by Bridges to Prosperity Northern IL. “*The Bridges Out of Poverty: Individual Lens Workshop* helps organizations that serve people experiencing poverty build stronger relationships and achieve better outcomes. Through case studies, practical exercises, testimonials, and proven strategies, participants gain real-world insights into why traditional “middle-class” approaches often fall short, and what truly works instead.” I look forward to continuing the conversation and how we can help bring this training to Oregon and Ogle County for individuals who need it. Thank you to Mary Cacioppi and her staff. *Picture provided



- We are partnering with the Ogle County Soil and Water Conservation District for their rain barrel initiative. Rain barrel pick up will be at the Oregon Street Department Saturday May 9th from 8a-10a 402 South 1st Street. More information and to purchase a barrel can be found on the OCSWD website: <https://ogleswcd.org/rain-barrel-sale/>



- I'm working on the contract for this year's farmer's market manager.
- Prepared research information on Mainstreet Programs in Illinois for City Council review.
- Worked on items for the 250th Committee.
- Continue to coordinate with the Oregon Chamber as the board continues to finalize their plans for property and supplies that are stored in city property.
- I attended training with Chief Kalnins on the employee evaluation process. The presenter provided us with a lot of great concepts to consider moving forward.
- Worked on items for the tree board. We will celebrate Arbor day Friday April 24th with a tree planting near the welcome sign on N. Rt 2. Time is TBD.
- I'm very glad to hear from citizens that they are watching our live streams for our City Council meetings. Keeping our citizens informed is top priority. I always welcome questions about action taken at the meeting if people have them.
- Reviewing engineering agreements and working on potential capital projects for FY27.
- Followed up on required annual training for all city employees.

“As always I want to remind the community that I am always open to hearing your perspectives if there are things you feel need addressed. I'm available via phone, email, or you can always message me via facebook messenger from the City page. We work for you and your input and communication is vital for our success.” - Darin DeHaan

City Hall - Cheryl Hilton, City Clerk

MEETING INFORMATION

Public Art Commission:

Next meeting TBD at Oregon City Hall Council Chambers. I am working to find an artist to complete the new city sign rendering for Council consideration.

250th Anniversary of US Ad Hoc:

Next Meeting **Apr 2, 2026 5:00 PM** Oregon City Hall Conference Room. The committee is working to finalize some plans for the 250th celebration event centered around June 14th Flag day. The idea is to have something on Thursday, Friday, Saturday and Sunday that weekend. More information to come soon.

Sustainability Committee:

Next meeting Monday **Apr 13, 2026 9:00 AM** Oregon City Hall Conference Room.

City Council Meeting:

Next meeting Tuesday **Apr 14, 2026 5:30 PM** Oregon City Hall Council Chambers.

Planning & Zoning:

Next meeting Tuesday **Apr 21, 2026 5:30 PM** Oregon City Hall Council Chambers. A public hearing is scheduled for April 21st. The public hearing is in regards to adding hotels as a permissible use in commercial zoning.

Tree Board:

Next meeting Wednesday **May 20, 2026 4:00 PM** Oregon City Hall Conference Room.

Arbor day tree planting near the N. Rt2 welcome sign April 24th. Time: TBD

Economic and Community Development Committee:

Oregon Police Department

Police Department Submitted by Chief Matthew Kalnins

- On March 18, 2026 Lt. Brechon continued his training in FOIA. He attended an online training put on by the Illinois Attorney General's Officer to better understand FOIA.
- On March 18, 2026 Chief Kalnins and City Manager Darin DeHaan attended an online training put on by national trainer Randy Means, for "Evaluations Systems that work".

Public Works

Director of Public Works Submitted by Bill Covell

Oregon Public Works Disposal of Property Auction

- Wisconsin Surplus
 - Welder
 - Water Heaters
 - Furnaces
 - Stihl Equipment
 - Saw
 - Washers & Dryers

Daily Tasks

- Help Schedule
- Approve Bills
- Purchased supplies
- Monthly Fuel Reports
- Safety Training

Projects

- Headworks
 - Project—nothing new
- Lead Service Inventory
 - Updated Lead Line Inventory
- 2026 Local Road Projects
 - Measure paving patching

- 2026 MFT Project
 - Reviewed engineers cost estimate
 - Added additional streets
 - City Hall Parking Lot
 - Review pavement conditions for patching
 - Street Garage Parking Lot
 - Review site drainage
 - Adams Street
 - Double checked measurements
- 2025 East Side Sidewalk
 - Followed up with Fehr Graham
- Pedestrian Crossing
 - Nothing new
- FY2026 Budget Requests
- Start the auctions for city property disposal auction

Meetings

- Department Head
- Safety Meeting
- Meeting with Township

Miscellaneous

- Worked on Fulcrum report

Street Department Submitted by Jordan Plock

Daily Tasks

- a. Trash pickup of city trash cans
- b. City mechanic working on daily maintenance tasks

Projects

- a. Crew worked on cleaning up some scrub trees around the Moring property.
- b. Crew is currently running the leaf vac that was rented from Bonnell. We are making one pass through town to play catch up from what was not collected due to the early snow fall.
- c. Crew is updating osha related items at the Street Department garage.
- d. Crew removed 6 more stumps within the city right of way. We hope to get quite a few knocked off the list this year depending on weather.

Training

- a. Street Foreman led safety classes on HazCom.
- b. Worked on weekly safety training

- c. Foreman worked on continuing education classes
- d. Worked on updating our list of required OSHA training for the year.

General

- a. Street Foreman attended the department head meeting.
- b. Street Foreman met with the City Manager, Public Works Director, and Nachua Township on adding parking stalls on the East Side.
- c. Josh Pickering passed his General Standards Pesticide Licensing. Congrats Josh!
- d. Worked on ordering new planters and other supplies to move forward with the vision for the Downtown Beautification.
- e. Crew upfitted and replaced the watering tank with a repurposed tank from another city property.

Sewer Department Submitted by Scott Wallace

Daily tasks

- a. Daily chores
- b. Testing full set (process control/EPA Required Monitoring)
- c. Half testing (process control)
- d. Pumped Sludge
- e. Cleaned bar screens, netting of tanks, multiple times daily due to rags, debris
- f. Daily reporting of National Weather Service recordings
- g. Lift Station usage recording
- h. Assisted the Water Department
- i. Monthly reports to the EPA
- j. Generator/ Well checks
- k. Worked with various customers on water and sewer issues (leaks, sewer backups)

Head Works

- a. Nothing new at this time

Scada Upgrade

- a. Metro Cloud, Had status meeting 3/19/26 with programer and sales manager

Training

- a. No training this week

General

- a. Washed tanks when weather allowed
- b. Cleaned Effluent channel and contact basin
- c. Byron outage has continued with daily hauling to treatment plant
- d. Weather Related Issues (Higher flows due to rain, lots of leaves with the wind)
- e. Multiple power outages due to wind
- f. Cleaned beach plate hopper on south clarifier due to branches and sticks
- g. Back flowed telescopic valves due to rags on the collection arms

Water Department Submitted by Jeff Pennington

Daily Tasks

- a. Chores
- b. Daily Testing
- c. Julie Locates
- d. Final reads
- e. Water turn-ons
- f. Water shut-offs
- g. Generator checks

Wells

- a. Repaired Chemical feed pump parts as needed
- b. Received Chemical delivery from Hawkins for process/control

Meter Replacement Program

- a. Been scheduling and replacing meters as time allows

EPA compliance

- a. Completed LCRR Lead and Copper Monitoring Site Plan and submitted to Epa.
- b. Received Special Exception Permit for quarterly monitoring of Well #5 for Radium levels.
- c. Received notification that LCRR Lead and Copper Monitoring Site Plan was approved for new sites.
- d. Received approved three year renewal for Wastewater license.
- e. Updated Lead Sampling for Schools and Daycare facilities and received confirmation from Epa that sites were approved.

Training

- a. Worked with Aidan on properly filling out and submitting Monthly Epa paperwork.

General

- a. Department head is on Intermittent leave for Family medical needs starting 2/2/2025. Will continue to work with the Public Works Director to meet needs for EPA compliance and ensure the department is fulfilling tasks to operate properly.
- b. Assisted the Sewer department when needed
- c. Worked with customers on water leaks and sewer issues at numerous locations.
- d. Worked with customers on meter repairs, and replacement of meters.
- e. Worked with the Public Works Director on acquiring bottles for some follow up sampling.