

**Tree Board Minutes**  
**Tuesday September 16<sup>th</sup>, 2025, 4:30 pm**  
**115 N 3<sup>rd</sup> Street**

**City Hall Conference Room**

**Attendees:** Bill Covell, Darin DeHaan, Tyler Hagemann, Mark Herman, Cheryl Hilton, Tom Pacey, Josh Pickering, and Jordan Plock.

Mark Herman called the meeting to order at 4:30 pm.

No public comment.

Mark Herman moved to approve July 15<sup>th</sup>, 2025 minutes, Seconded by Bill Covell.

Motion carried. No Nays.

**Forestry Plans: Planting, Maintenance, & Tree Removal:** City Manager Darin DeHaan shared draft plans for planting, maintenance, and tree removal with the committee. They discussed changes to the plans that included creating guidelines for tree assessment, educational door hangers for residents, and quadrants for tree removal. Jordan Plock said homeowners need to know they can maintain and trim trees in the terrace. A two-page educational newsletter could be created and mailed out to all residents. Bill Covell stated requests from residents are documented. He is also working with GIS on map overlay for tree location. New watering bags will also be ordered. The bags are deteriorating and being damaged by lawn equipment. Jordan Plock suggested adding an info tag to the watering bag when a tree is planted. The public works department will be planting about twenty-five more trees this fall.

**Discuss 2026 Meeting Dates:** The committee discussed moving the date and time of the meetings to Wednesdays at 5:30pm.

**Other business:** Tyler Hagemann talked about collaborating with the Oregon Park District on tree plantings on River Road.

Mark Herman moved to adjourn the meeting, Seconded by Jordan Plock.

Meeting adjourned at 4:59 pm.